

**Mt. San Antonio College  
DSP&S Faculty Meeting  
(Off Calendar Meeting Due to College Holiday)  
September 12, 2016**

**Present:** Julie Bradley, Tim Engle, Liz Hernandez, Eloise Reyes, Christine Tunstall and Jill Wilkerson

**Absent:** Vicki Greco and Barbara Quinn (BQ was out on Jury Duty)

Announcements: Jill Wilkerson announced her retirement effective August 2017.

Department Information: Course request list for spring 2017 and a lab coverage grid for spring 2017 was circulated to faculty in order to finalize course requests and to identify ATC lab coverage. ATC lab coverage is needed during the Fall semester on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays from 1 PM – 2:30 PM, so that Jill can continue to attend the Distance Learning Committee.

Puzzle Project Update: Liz shared that the Puzzle Project met last Friday, September 9 and conducted training for peer mentors. There is a total of 13 participants and 15 peer mentors. Two more students are needed. The first workshop will be this Friday, September 16 from 10:30 AM - 12 PM. A parent information meeting will held on Monday, September 19 at 5:30 PM in the Ragan Room.

Faculty positions: Robert Coder's classified (Educational Advisor) will be a closed position. The faculty present discussed and voted that hiring a position for growth faculty member (generalist counselor) will be best for the department's needs. Grace will share this information with the department at the next Program Staff meeting scheduled on September 19.

Discussion and edits on the RFP (Request for Faculty Position) for Chris Walker's position. Reviewed edits from faculty and provided suggestions. Tim will continue to work on completing this form. Christine will locate and email document that indicates the duties for this position.

Grace shared further information regarding the RFP's to replace Christine Tunstall and Jill Wilkerson's positions. Discussed district vs. categorical funding, titles for the positions, MQ's to include Speech Pathologist and credit instruction to be as inclusive as possible, the need to have ABI students served and liaison work with our veteran population, working with concussed athletes, adaptive technology, and teaching English and math strategies courses.

It is imperative that these four positions be submitted to Audrey ASAP before the September 30<sup>th</sup> deadline. Grace and Tim will continue to work on the forms and will email the faculty to review and provide edits or suggestions with a quick turnaround to meet the deadline.