

## Chapter 7 – Human Resources

### BP 7385 Salary Deductions

#### References:

Education Code Sections 87040, 87833, 87834, and 88167

An employee may request reduction of his or her salary in any amount for any or all of the following purposes:

- participation in a deferred compensation program;
- paying premiums on any policy or certificate of group life insurance or disability insurance or legal expense insurance, or any of them; and/or
- paying rates, dues, fees, or other periodic charges on any medical or hospital service agreement or contract.

The request provided for above shall be by revocable written authorization by the employee.

The College shall by written revocable authorization by the employee reduce the salary payment by the amount which the employee has authorized in writing for the purpose of paying his or her membership dues in any local, statewide, or other professional organization. Revocation of such authorization shall be in writing and shall be effective beginning with the next pay period.

Approved: August 25, 2004

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