



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



March 28, 2017

Mike Gregoryk continues to be out on sick leave.

1. Cabinet reviewed the 2016 IPEDS¹ report on Mt. SAC ([attached](#)). Some observations:
 - The IPEDS data uses a comparison group of colleges to benchmark Mt. SAC data. Cabinet observed that, due to the size and broad mission of Mt. SAC, most comparison colleges are not a very good match.
 - Almost all of the IPEDS data is based on the federal Student Right to Know definitions of cohort success. As this cohort is limited to first time, full time students who complete a degree/certificate/transfer within three years, the sample size is very low. Most Mt. SAC students are not included thus the information has limited usefulness. This has been an issue we have made to the feds for many years.
 - Mt. SAC is more diverse than most comparison colleges—particularly due to Hispanic students (62%).
 - Our cost is very low and our availability of student grants exceeds that of comparison colleges. Our Pell percentage is a bit lower as our low cost somewhat reduces student eligibility.
 - Our first year retention rate (Fall to Fall) is excellent (79% stay to the next year).
2. As Mt. SAC is in the process of reorganizing Public Safety to be a POST certified police department, Cabinet found interest in the [attached article](#) on City College of San Francisco considering arming the officers in their police department. CCSF is concerned with the safety of its 32 police officers. The article states that "CCSF is the only community college in the Bay Area with sworn police officers who are unarmed." Neighboring SF State and UC SF have armed police, and private University of San Francisco has an armed security force rather than police.
3. Amy Scott, Senior Education Correspondent with Marketplace ([link](#)), will be interviewing Mt. SAC folks next week about our involvement in Guided Pathways. Marketplace is a portfolio of programs broadcast by nearly 800 public radio stations nationwide—including 89.3 KPCC - Southern California Public Radio.
4. The Accrediting Commission for Community and Junior Colleges (ACCJC) has made a change in their policy on actions on intuitions ([attached](#)). In June of 2015, ACCJC added a policy for 18 month reaffirmation of accreditation applicable to institutions with deficiencies that could be readily fixed—compliance would then be measured with a follow up report at which time full seven year accreditation could be granted. This March, ACCJC has modified this policy to grant seven year accreditation with a follow up report for "institutions that continue to demonstrate compliance with Commission's Standards, but have some minor deficiencies that are easily corrected." GoodO!
5. Cabinet reviewed the District's proposed academic calendar for 2018-19 ([attached](#)) which is still in negotiations with the Faculty Association.

¹ The Integrated Postsecondary Education Data System (IPEDS, [link](#)) collects data from about 7,500 U.S. postsecondary institutions. These data are used at the federal and state level for policy analysis and development and at the institutional level for benchmarking and peer analysis.

6. Cabinet welcomed Jill Dolan, Director of Public Affairs, who shared a draft of a press release on the recent court ruling on the Mt. SAC Solar Project ([attached](#)). Cabinet provided feedback, and the revised version has been sent to the Board of Trustees for input and further revision.
7. Jill provided the [attached](#) Governmental Relations update covering the following active bills in the Legislature:
 - AB 19—Enrollment Fee Waiver—would waive the fee, for one year, for first-time community college students who enroll in 12 or more semester units.
 - AB 405—Baccalaureate Degree Cybersecurity Pilot Program—would create a statewide baccalaureate degree cybersecurity pilot program at not more than 10 community college districts.
 - SB 68—Exemption from Non-Resident Tuition—would grant in-state tuition to non-residents who attend public school or college for at least 3 years and graduate from high school or community college or meet requirements to transfer to a UC or CSU.
 - SB 478—Transfer of community college students to CSU or UC—would require community colleges to automatically grant an Associate Degree for Transfer to students who meet the ADT requirements.
8. Cabinet also reviewed these bills:
 - AB 17—Transit Pass Program ([attached](#))—would support transit pass programs that provide free or reduced-fare transit passes to middle school and high school students who are Title I eligible and community college students who qualify for a BOG fee waiver. The money for this would come from the State Transit Assistance Fund ([link](#)) distributed following Public Utilities Code 99312 et sec ([link](#)). Based on a tax on diesel fuel, this fund accumulates about \$400 million each year. Foothill Transit Zone got \$2.6 million in 2015-16 from this fund. Mt. SAC would be eligible to apply to Foothill Transit for Transit Pass Program funding as stated in the bill, 99101(b)(2):

An eligible transit provider may consider granting priority to an application from an eligible participant with an existing, successful transit pass program, if the eligible participant can demonstrate that the additional moneys will further reduce the cost of the transit pass or expand program eligibility.

Mt. SAC's Student Transportation Fee of \$9 per semester collects and passes along to Foothill Transit about \$450,000 per year from our students who receive unlimited ridership on Foothill Transit busses through the Class Pass ([link](#)).
 - AB 705—Assessment ([attached](#)) would require, by August 1, 2018, that community colleges use high school transcript data in the assessment and placement of students into developmental English and math courses. The bill would prevent colleges from requiring students to enroll in remedial courses that lengthen their time to complete a degree unless research shows that those students are highly unlikely to succeed in college-level coursework. Similar research would be necessary if colleges were to require corequisites for basic skills English and math courses. NOTE: The use of high school grades is a common “multiple measure” for English and math placement along with assessment test scores. Current Ed Code and Title 5 require research validation of assessment tests and cut scores for placement, but the “don't lengthen time-to-degree” standard is new—and unwieldy from a research standpoint. The result of passing this bill may be the dismantling of assessment testing and placement altogether.
9. Irene reported on the current status of the Faculty Obligation Number, FON. The projected Fall 2017 FON is 433.1 ([attached](#)). As of this date, we have hired 13 faculty in 2016-17, 6 more hires are in progress, and 7 faculty have announced retirement. This would project the Fall 2017 full-time faculty to be 441.1. However, there is the possibility of failed searches and late retirements.

10. Cabinet reviewed progress on AP 5011—Admission and Concurrent Enrollment of High School and Other Young Students ([attached](#)). Approval of the revision was on the PAC agenda for approval as a first reading on March 8th but was pulled by the Academic Senate for consideration as an academic and professional matter. Audrey and Irene reported that AMAC is scheduled to meet later in the day. Audrey commented that the current version of AP 5011 was discussed briefly in Student Preparation and Success Council but was not agendaized and comments were more about organization that changes in content. Cabinet will continue this discussion next week.
11. Cabinet was joined by Rosa Royce, Chief Compliance and Budget Officer, and continued discussion on development of the 2017-18 Tentative Budget.
 - Cabinet approved moving 19 positions ([attached](#)) supported with one-time funds into ongoing Unrestricted General Fund with a price tag of \$1,420,650.
 - Rosa provided two scenarios for the 2017-18 Tentative Budget. Cabinet made changes to Scenario 2 including retaining the \$2.5 million OPEB contribution and splitting COLA 50/50 between employee compensation and paying the additional \$2,207,591 in STRS/PERS employer contribution. See the Ongoing Revenue and Expenditure Assumptions (attachment pending). The remainder of the \$2.2 M will come from the \$8 million STRS/PERS trust.)
 - Cabinet remained very concerned about the growth in future STRS/PERS employer contribution. See the [attached](#) future projections of this obligation.
12. On April 11th and 12th, Mike Webster from Margolis Healy—Solutions for Safe Campuses will conduct Clery Act training ([attached](#)) for Mt. SAC staff. It is important that managers from Public Safety, Athletics, Student Life, HR, Marketing, Public Affairs, Counseling, Health Services, and Student Services attend. The training will take place in Founder's Hall. Cabinet asked that the appropriate staff members attend and for managers to have staff confirm attendance with Stephanie Bolechowski.
13. Abe shared an update ([attached](#)) on active searches to fill vacant positions.
14. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Implementing BP 6530— Networked Video Cameras (Dave, Dale, Bill, 4/11)
 - b. Preparation for New Resource Allocation (**All, 4/4**)
 - c. Review Progress of AP 5011 (**Audrey, Irene, 4/4**)
 - d. Update on 2017 Commencement Plans at Citizens Business Bank Arena (**Andi Sims, 4/4**)
15. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 4/11)
****Margolis Healy Executive Training****
 - b. Classroom Utilization Project (Joumana & Mika, 5/9)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 6/13)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 5/16)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/6)
 - f. IT Projects Quarterly Report (Dale, 6/13)
 - g. Grants Quarterly Update (**Irene & Adrienne, 4/4**)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 4/18)