



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



**January 31, 2017**

1. The Community College League of California has developed "Talking Points" ([attached](#)) for local colleges to discuss with their legislators regarding the Governor's Proposed 2017-18 community college budget.
2. Cabinet reviewed proposed changes to BP 5130 ([attached](#)) and AP 5130 ([attached](#)) both on Financial Aid. Because of the complexity of the changes, also prepared were side-by-side comparisons of the original and proposed BP ([attached](#)) and AP ([attached](#)). These revisions will be sent to President's Advisory Council for recommendations.
3. Cabinet discussed logistics ([attached](#)) for the 2017 graduation ceremony to be held at Citizens Business Bank Arena on Sunday, June 18<sup>th</sup>. Cabinet agreed on the following:
  - Graduation will be in the morning: arrival beginning at 10 am, ceremony 11:00-1:00.
  - 6696 seats in arena plus 500 floor for guests will be enough to avoid tickets.
  - No student rehearsal is needed.
  - Funding will be provided for a reasonable amount of bus transportation from Mt. SAC.
4. Cabinet approved a job description ([attached](#)) for a proposed position of Associate Vice President of Student Services although there is yet no funding approved for this position.
5. Abe provided an update ([attached](#)) on the status of vacant positions under active search.
6. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Dual Enrollment Offerings at Local High Schools (**Joumana & Francisco, 2/7**)
  - b. Implementing BP 6530—Closed-Circuit Surveillance Systems (Dave, Dale, Bill, TBA)
  - c. Progress on Expansion of Summer Bridge Program (**Audrey & Irene, 2/7**)
  - d. Faculty Tool Kits and Just in Time Advising (Tom Mauch and Emily Versace, 2/14)
  - e. Marketing Campaign with Interact Communications (Yen Mai, 2/14)
7. Quarterly Reports to Cabinet
  - a. Emergency Response Plan Implementation (Dave Wilson & Melonee Cruse, 4/11)  
\*\*Executive Policy Group Training\*\*
  - b. Classroom Utilization Project (**Joumana & Gary, 2/7**)
  - c. Faculty Position Control Report (Irene, 4/4)
  - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 2/14)
  - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 3/7)
  - f. IT Projects Quarterly Report (Mike & Dale, 3/14)
  - g. Grants Quarterly Update (Irene & Adrienne, 4/4)