



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 12, 2017

5:00 p.m. – Open and Adjourn to Closed Session

6:30 p.m. – Public Session

Founders Hall, 1100 North Grand Avenue, Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section.

Comments are limited to no more than three minutes per person.

AGENDA

From time-to-time, writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President, located in Founders Hall, between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (5:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

CLOSED SESSION

1. **Conference with Legal Counsel** (Pursuant to Government Code Section 54956.9(d) – Existing Litigation – one case:
 - Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953]
2. **Conference with Real Property Negotiators** (Pursuant to Government Code Section 54956.8) – Property: Assessor’s ID No 8709-087-023; District Negotiators: Michael Gregoryk; Negotiating Parties: Mt. San Antonio College and Horizon Pacific; Under Negotiation: Price and terms of payment
3. **Conference with Labor Negotiators** (Pursuant to California Government Code Section 54957.6):
 - Bill Scroggins, Chief Negotiator (CSEA 262)
 - Abe Ali, Chief Negotiator (CSEA 651)
 - Jennifer Galbraith, Chief Negotiator (Faculty Association)

PUBLIC SESSION (6:30 p.m. Flag Salute)

ADMINISTER OATH OF OFFICE TO STUDENT TRUSTEE

- **Corey Case**

REPORTING OF ACTION TAKEN IN CLOSED SESSION

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed and promoted employees:**

Classified Employees (Newly Appointed)

- **Desmondvail Choi**, Computer Facilities Assistant (Information Technology)
- **Mary Garcia**, Administrative Specialist III (Business)
- **Steve Gomez**, Coordinator, Grants (Grants Office)
- **Michelle Hallmark**, Administrative Specialist IV (Technology and Health)
- **Allen Nguyen**, Administrative Specialist I (Human Resources)
- **Eric Omori**, Laboratory Technician, Photography (Commercial and Entertainment Arts)
- **Carolina Perez**, Library Technician (Library and Learning Resources)
- **Vivian Ruiz**, Administrative Specialist III (Instruction)
- **Catherine Sengsourichanh**, Laboratory Technician, Food (Business)
- **Kelly Velasquez**, ESL Outreach Specialist (English as a Second Language)
- **Kari Yahiro**, Project/Program Specialist (English as a Second Language)

Management Employees (Newly Appointed)

- **Lianne Maldonado-Greenlee**, Director, Professional and Organizational Development (Professional and Organizational Development)
- **Koji Uesugi**, Dean, Student Service (Student Services)
- **Ryan Wilson**, Manager Title IX / EEO Investigations (Human Resources)

Classified Employees (Promoted)

- **Nadine Hernandez**, Coordinator, Project/Program (EOPS/CARE)
- **Alsace Kam**, Fiscal Specialist (Fiscal Services)

Management Employees (Promoted)

- **Jamie Hirsch**, Assistant Director, Public Safety Programs (Technology and Health)
- **Karelyn Hoover**, Dean, Humanities and Social Sciences (Humanities and Social Sciences)
- **Stephen Shull**, Director, Public Safety Programs (Technology and Health)
- **Recognition:**

Award a Certificate of Service to the following retiring employee:

- **Victor Belinski**, Chief Technology Officer (Information Technology), 11 years of service

APPROVAL OF MINUTES

1. Approval of minutes of the regular meeting of June 28, 2017 (Pages 1 through 14).

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students
2. Academic Senate
3. Classified Senate
4. Faculty Association
5. CSEA 262
6. CSEA 651

7. Mt. SAC Foundation and Alumni Association
8. Management Steering Committee
9. Other Unrepresented Groups

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

9. President's Report – Bill Scroggins, President & CEO
 - Informational Report – Financial Aid and Scholarships (Pages 15 and 16)
 - Informational Report – Physical Education Complex (Page 17)

CONSENT CALENDAR

All matters listed under ***Consent Calendar*** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

Consideration of approval is requested for the following:

ADMINISTRATIVE SERVICES:

1. Appropriation Transfers and Budget Revisions Summary (Pages 18 through 22);
2. Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines (Pages 23 and 24);
3. Re-issuance of stale-dated warrant (Page 25);
4. Donation of theatre lighting equipment to Montclair and Rowland High Schools (Page 26);
5. Amendment No. 2 to the Communications Site Lease Agreement with T-Mobile West LLC (Page 27);
6. Agreement with Soderberg Consulting (Page 28);

7. Five-year agreement with PeopleAdmin, Inc. (Page 29);
8. Purchase of furniture for the Business and Computer Technology Buildings A, B, and C – Phase 2 (Pages 30 and 31);
9. Fundamental commissioning services contract with Ecotype Consulting for the Athletics Complex East Project (Page 32);
10. Consulting agreement with IDS Group for utility cart storage structure (Page 33);
11. Environmental impact assessment consultant services with Psomas for Campus Parking and Circulation (Page 34);
12. Contract Amendment (Pages 35 and 36):
 - Contract Central Plant Expansion and Thermal Energy Storage Tank – Automated Controls Engineers - Amendment No. 1;

HUMAN RESOURCES:

13. Personnel Transactions (Pages 37 through 43);

INSTRUCTION:

14. School of Continuing Education Additions and Changes (Page 44 and 45);
15. Memorandum of Understanding with Southern Illinois University Carbondale, Health Care Management Program for Radiologic Technology Students (Page 46);
16. Memorandum of Understanding with Southern Illinois University Carbondale, Health Care Management Program for Respiratory Therapy Students (Page 47);
17. Memorandum of Understanding with Southern Illinois University Carbondale, Radiologic Sciences: Education and Management Program (Page 48);
18. Program Fees for Students in the Technology and Health Division (Page 49 and 50);
19. Acceptance of Los Angeles Universal Preschool/Quality Rating and Improvement System Block Grant Funds – Fiscal Year 2016-17, Second Amendment (Page 51);
20. Activities and Acceptance of Funds: Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant and Career Technical Education Transitions (Page 52 and 53);
21. Child Development Center Annual Report (Page 54); and
22. Subscription Agreement: California Community College Chancellor's Office – Student Right-To-Know Act (Page 55).

Ratification is requested for the following:

23. Contract for Interpreting Services with Accommodating Ideas, Inc. (Page 56);
24. Contract for Interpreting Services with Language People, Inc. (Page 57);
25. Contract Agreement: Child Development Center with Sodexo American, LLC Food Services (Page 58);
26. Service Agreement: Child Development Center and Laboratory School with Controltec Systems (Page 59); and
27. Contract for Legal Services with Harriet Buhai Center for Family Law (Page 60).

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Memorandum of Understanding between Pomona Unified School District and Mt. San Antonio College – Assembly Bill 288 (Dual Enrollment) (Page 61);
2. Award of the Athletics Complex East Project – Phase 2, Bid Packages 3103-3126 (Pages 62 through 76); and
3. Award of Bid No. 3127 to Bali Construction, Inc. of El Monte, CA (Page 77):
 - Bid No. 3127 Storm Drain Utility Replacement;

ADJOURNMENT

Future Board Meetings

August 9, 2017
September 13, 2017
October 11, 2017
November 8, 2017
December 13, 2017

Upcoming Events

July 12 **Fall Registration Begins**

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, to the President’s Office, 1100 North Grand Avenue, Walnut, CA 91789, 909.274.4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

July 12, 2017





MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, June 28, 2017

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Bader at 5:38 p.m. on Wednesday, June 28, 2017. Trustees Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos, and Student Trustee Santos were present.

STAFF PRESENT

Bill Scroggins, President & CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; Audrey Yamagata-Noji, Vice President, Student Services; and Abe Ali, Vice President, Human Resources, were present.

PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

CLOSED SESSION

The Board adjourned to Closed Session at 5:39 p.m. to discuss the following items:

1. Conference with Legal Counsel (Pursuant to Government Code Section 54956.9(d) – Existing Litigation – one case:
 - Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953]
2. Conference with Real Property Negotiators (Pursuant to Government Code Section 54956.8) – Property: Assessor’s ID No 8709-087-023; District Negotiators: Michael

The Board reserves the right to modify the order of business in the manner it deems appropriate.

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Gregoryk; Negotiating Parties: Mt. San Antonio College and Horizon Pacific; Under Negotiation: Price and terms of payment

3. Conference with Labor Negotiators (Pursuant to Government Code Section 54957.6):

- Bill Scroggins, Chief Negotiator (CSEA 262)
- Abe Ali, Chief Negotiator (CSEA 651)
- Jennifer Galbraith, Chief Negotiator (Faculty Association)

PUBLIC SESSION

The meeting reconvened at 6:36 p.m., and the Pledge of Allegiance was led by Betty Santos.

REPORTING OF ACTION TAKEN IN CLOSED SESSION

None.

INTRODUCTIONS AND RECOGNITION

- The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Dawn Finley**, Career Services Specialist (Business) (present)
- **Van Bich (Shirley) Huynh**, Administrative Specialist II (Counseling) (present)
- **Alexandria Lacayo**, Athletic Trainer (Kinesiology, Athletics, and Dance) (absent)
- **Steven Lopez**, Laboratory Technician – Natural Sciences (Natural Sciences) (absent)
- **Raul Miranda**, Theatrical Audio Engineer (Technical Services) (present)
- **Casandra Rubio**, Administrative Specialist I (Humanities and Social Sciences) (present)
- **Andrea Solorzano**, Risk Management Specialist (Administrative Services) (present)
- **Kimberly Yujuico**, Laboratory Technician II – Chemistry (Natural Sciences) (present)

Management Employees (Newly Appointed)

- **Norma (Patty) Leon-Encalade**, Manager, Construction Projects (Facilities Planning and Management) (present)

Classified Employees (Promoted)

- **Giovanni Rodriguez**, Coordinator, Student Activities (Student Services) (present)

Management Employees (Promoted)

- **Mary Lange**, Director, Education for Older Adults and Adults with Disabilities (School of Continuing Education) (present)

- Awarded a Certificate of Service to the following retiring employees:
 - **James Jenkins**, Dean, Humanities and Social Sciences, 26 years of service (present)
 - **Donald Sciore**, Associate Dean, Instruction (Instructional Services), 18 years of service (present)
- Awarded Certificates of Service to the following retired/retiring faculty members, whose combined years of service total 71 years:
 - **Rebecca Hatch**, Professor (Sociology & Philosophy), 16 years of service (absent)
 - **Paul Russell**, Professor (Learning Assistance Center), 29 years of service (absent)
 - **Deidre Vail**, Professor (Biological Sciences), 26 years of service (present)

Congratulated and honored Student Trustee **Betty Santos** for her two years of service to the students of Mt. SAC by serving as their representative on the Board of Trustees.

APPROVAL OF MINUTES

The following correction was made:

Approval of Minutes should read, "...to approve the minutes of the **regular** meeting of May 10, 2017."

It was moved by Trustee Baca, seconded by Trustee Hidalgo, and passed to approve the minutes of the regular meeting of May 10, 2017.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

PUBLIC COMMUNICATION

None.

REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Aneca Abcede and Richard Lim**, President, Associated Students
- **Martin Jones-Ramey**, President, Academic Senate
- **Diana Dzib**, Second Vice President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Sandra Bollier**, President, CSEA 262

- **George Gutierrez**, First Vice President, CSEA 651 (no written report given)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation
- **Jim Jenkins**, Representative, Management Steering Committee

BOARD COMMUNICATION

- A. Trustee Bader read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed and congratulated newly appointed and promoted employees.
 - They congratulated Jim Jenkins, Don Sciore, Rebecca Hatch, Paul Russell, and Deidre Vail on their retirement.
 - They congratulated and thanked Betty Santos for her two years of service to the College as the Student Trustee.
- C. Trustee Hall reported the following:
- Attended the Students and Educators of Distinction Awards Ceremony.
 - Attended the Classy’s.
 - Attended the Dream Program Ceremony, and was inspired to see how large the event has become.
 - Attended the Faculty Association’s Scholarship Breakfast.
 - Attended the Scholarship Awards Ceremony.
 - Attended the Veteran’s Recognition Program.
 - Attended Commencement at Citizens Business Bank.
 - Was the keynote speaker at the Adult Basic Education Graduation Ceremony.
 - Commented on the front page article in the San Gabriel Valley Tribune about the 50th Anniversary of the Sanctuary with a photo of Craig Petersen.
 - Congratulated the women’s softball team who finished 2nd in the State.
- D. Trustee Chen Haggerty reported the following:
- Attended the International Students Program Recognition Ceremony.
 - Congratulated the College on receiving full accreditation.
- E. Trustee Hidalgo reported the following:
- Participated in the Mt. SAC Foundation Golf Tournament.
 - Attended the Students and Educators of Distinction Awards Ceremony.
 - Attended the Faculty Association’s Scholarship Breakfast.
 - Attended the Scholarship Awards Ceremony.
 - Attended the Student Leadership Awards Ceremony.
 - Attended the AANAPISI Digital Documentary viewing.
 - Attended Commencement at Citizens Business Bank, and commented that it was a great event.
 - Attended the Chinese Elected Officials Installation Gala Dinner in Alhambra.
 - Attended the NALEO Conference, and commented that there was a lot of discussion on immigration.

- Congratulated the College on receiving full accreditation.
- Congratulated the Mt. SAC Foundation for reaching their million dollar mark.

F. Trustee Baca reported the following:

- Attended the ACES Transfer Achievement Celebration.
- Attended a retirement golf tournament for Coach Paul Russell.
- Attended the Scholarship Awards Ceremony.
- Attended the Faculty Association's Scholarship Breakfast.
- Attended the Walnut Relay for Life event.
- Attended the Veteran's Recognition Program.
- Attended Commencement at Citizens Business Bank.
- Attended a West Covina Memorial Day event.
- Congratulated the new Associated Students officers.
- Thanked Aneca Abcede for her year of service as the Associated Students President.
- Welcomed Martin Ramey as the new President of the Academic Senate.
- Congratulated the College on receiving full accreditation, and commended the leadership from Irene Malmgren and Kristina Allende.
- Attended a softball and soccer game.
- Looking forward to attending the San Gabriel Valley Chamber Installation tomorrow for Dr. David Hall's installation as the Chamber President.

G. Trustee Santos reported the following:

- Attended Commencement at Citizens Business Bank, and commented that Congresswoman Chu and the Alumni of the year had great messages.
- Attended a Mayor's Summit where they addressed water and economic development.
- Participated in the Mt. SAC Foundation Golf Tournament.
- Attended the Zoot Suit Ball.
- Attended the Faculty Retirement Tea.
- Attended the Faculty Association's Scholarship Breakfast.
- Attended the Community Facilities Plan Advisory Committee meeting.
- Attended the Club and Advisors Award event where Phi Theta Kappa won the Club of the Year award.
- Attended various veterans' events in El Monte, West Covina, and Covina.
- Assisted the Baldwin Park Women's Club in delivering several boxes to the VA in Long Beach.
- Attended the Diamond Bar Chinese Community Installation Gala.
- Attended Senator Hernandez's Education Roundtable.
- Attended the San Gabriel Valley Legislative Coalition of Chambers meeting.
- Supervisor Solis gave the SGV Conservation Core \$1M to plant trees and she attended an event where 75 trees were planted at her neighborhood elementary school.
- Congratulated the College on receiving full accreditation.
- Congratulated the Foundation for their fiscal achievement.

H. Trustee Chen reported the following:

- Participated in the Mt. SAC Foundation Golf Tournament.
- Attended the Students and Educators of Distinction Awards Ceremony.
- Attended the New Faces of San Gabriel Valley event at the City of Hope.

- Attended the Dream Program Ceremony.
- Attended the Child Development Center Graduation.
- Attended Coffee with Senator Josh Newman.
- Attended the NALEO Conference.
- Attended the Hacienda Heights Library Grand Opening.
- Attended Commencement at Citizens Business Bank, and commented that it was very well run.
- Congratulated the College on receiving full accreditation.
- Congratulated our Athletics program for their award.
- Congratulated on the Foundation for breaking \$1M.
- Thanked Aneca Abcede for her year of service to the College as the Associated Students President.

I. Student Trustee Santos reported the following:

- Thanked the Board Members for support during her time on the Board.
- Attended the Zoot Suit Ball which raised \$3,000 that will go to high school seniors in Pomona USD.

J. Trustee Bader reported the following:

- Attended the Faculty Retirement Tea.
- Attended the Community Facilities Plan Advisory Committee meeting.
- Attended the Honors Summit event.
- Attended the International Students Program Recognition Ceremony.
- Attended the Spring Choral concert.
- Attended the Faculty Association's Scholarship Breakfast.
- Attended the College's Scholarship Awards Ceremony which gave over \$400,000 in scholarships.
- Attended the Veteran's Recognition Program.
- Attended the Transfer Achievement Celebration.
- Attended Commencement at Citizens Business Bank.
- Congratulated the College on receiving full accreditation.
- The Foothill Philharmonic hosted a national convention where the Mt. SAC drama students performed, and she thanked Dean Sue Long and Professor Christine Cummings for their support.

PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed and congratulated newly appointed and promoted employees.
- He congratulated Jim Jenkins, Don Sciore, Rebecca Hatch, Paul Russell, and Deidre Vail on their retirement.
- He recognized Irene Malmgren and Kristina Allende for their leadership during the accreditation process and for the College in receiving full accreditation.
- He announced that the College was selected to host the 2020 Track and Field Olympic Trials.
- He commented on Commencement at Citizens Business Bank and commended the staff that worked on the ceremony.

- He introduced Dr. Joumana McGowan, Associate Vice President, Instruction and Dr. Francisco Dorame, Associate Dean, Counseling, to present the Dual Enrollment Update (presentation attached).
- He introduced Michael Gregoryk, Vice President, Administrative Services, and Myeshia Armstrong, Associate Vice President, Fiscal Services, to present the 2017 Tentative Budget (presentation attached).

CONSENT CALENDAR

The following corrections were made to the Consent Calendar:

- Consent Item #22: Memorandum of Understanding with the Los Angeles County Sheriff's Department, pages 66 and 67 – This item is pulled.
- Consent Item #41: Personnel Transactions, page 110 – Renewal of Contracts for Vice Presidents – The term should read "**7/1/17 – 6/30/20**".
- Consent Item #47: New and/or Revised Classified Job Descriptions, page 139 – Police Officer – The pay range should read "**A-108**".

1. Appropriation Transfers and Budget Revisions Summary;
2. Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
3. Tentative Budget for the 2017-18 Fiscal Year;
4. Quarterly Financial Status Report for the period ending March 31, 2017;
5. Quarterly Investment Report for the quarter ending March 31, 2017;
6. Re-issuance of stale-dated warrants;
7. Resolution No. 16-15 – Temporary Inter-fund Cash Borrowing;
8. Resolution No. 16-16 – Additional Interest and Penalties on Delinquent Property Tax Revenues;
9. Agreement with American Fidelity Administrative Services, LLC for Affordable Care Act Employee Tracking and Employer Reporting Services;
10. This item was pulled and acted on below;
11. Declassification and destruction of records, as listed;
12. This item was pulled and acted on below;
13. Agreement with Capital Protection for crowd management services;
14. Agreement with Dunbar Armored, Inc.;

15. Agreement with Los Angeles County Office of Education for network services and support;
16. Renewal agreement with New Cingular Wireless PCS, LLC;
17. Environmental impact assessment consultant services for campus parking and circulation projects;
18. This item was pulled and acted on below;
19. This item was pulled and acted on below;
20. Award of Bid No. 3160 to Harik Construction, Inc. of Glendora, CA:
 - Bid No. 3160 School of Continuing Education, Building 40, Phase III Demo Project;
21. Contract with CompView Audio-Visual Solutions for onsite training of Tighrope Carousel Digital Signage system;
22. Memorandum of Understanding with the Los Angeles County Sheriff's Department;
23. Agreement with OmniUpdate, Inc.;
24. Contract with IBM for technical services that are not covered under an IBM maintenance agreement for the 2017-18 fiscal year;
25. Renewal agreement with Iron Mountain for offsite data storage;
26. Renewal contract with Sirius Computer Solutions, Inc. for technical services that are not covered under a maintenance agreement for 2017-18 fiscal year;
27. Claim against the College – student number ending in 8010;
28. This item was pulled and acted on below;
29. Aviation insurance policy renewal;
30. Fine arts insurance coverage renewal;
31. This item was pulled and acted on below;
32. Purchase for the School of Continuing Education Computer Lab – Modular Building;
33. This item was pulled and acted on below;
34. Contract Amendment - Thermal Energy Storage Tank and Central Plant Expansion – P2S Engineering, Inc. - Amendment No. 1;
35. Contract Amendment - Business and Computer Technology Storm Water Pollution Prevention Plan – Psomas - Amendment No. 1;

36. This item was pulled and acted on below;
37. Change Order for Learning Technology Center fire alarm replacement:
 - Contract First Fire Systems, Inc. (Fire Alarm Contractor) – Change Order No. 1
38. Change Orders for the Business and Computer Technology Project:
 - Contract SJD&B (General Contractor) – Change Order No. 3,
 - Contract KCB Towers, Inc. (General Contractor) – Change Order No. 1,
 - Contract Caston Inc. (General Contractor) – Change Order No. 1,
 - Contract Stanton Utilities, Inc. (General Contractor) – Change Order No. 2;
39. Completion Notices:
 - Bid No. 3010 Thermal Energy Storage – Tilden-Coil Constructors (Contractor);
 - Bid No. 3048 Fire Alarm Replacement – Learning Technology Center, First Fire Systems, Inc. (Contractor).
40. Proposed Gifts and Donations to the College:
 - Pro Linear/Pontech, Inc. – Manncorp MC-301 benchtop batch reflow oven, used for soldering surface-mounted electronic components to printer circuit boards, Manncorp MC-110 manual PCB screen printer, used for labeling circuit boards, valued by donor at \$9,500, to be used in the Electronics and Computer Technology department in fabrication courses that teach principles associated with the manufacturing of advanced electronic devices.
41. This item was pulled and acted on below;
42. Contract for Employee Assistance Services for Education with the Los Angeles County Office of Education;
43. Contract for Fair Employment Housing Act/Americans with Disabilities Act Reasonable Accommodations – Shaw HR Consulting, Inc.;
44. Contract for FRISK Training – Atkinson, Andelson, Loya, Ruud & Romo;
45. Contract for Interpreting Services with LIFESIGNS, Inc.;
46. Contract for Onboarding Services with PeopleAdmin;
47. This item was pulled and acted on below;
48. Salary Schedules for Professional Experts, Short-Term Hourly Employees, Student Assistants, and Substitute Employees;
49. Community Services Program/Offerings for Academic Year 2017-18;
50. School of Continuing Education Additions and Changes;

51. Technical Assistance Provider for Contract Education Grant Renewal: Acceptance of Funds and Approval of Purchases;
52. Center of Excellence 2017-2018 Grant Renewal;
53. Acceptance of Funds: Southeast Los Angeles County Workforce Development Board Slingshot Initiative;
54. Acceptance of Funds: Ventura County Community College District, Moorpark College;
55. Contract Agreement with Bays Mountain Production for the Purchase of "Totality," a Planetarium Show;
56. This item was pulled and acted on below;
57. Memorandum of Understanding between Rowland Unified School District and Mt. San Antonio College – Non-Assembly Bill 288 (Dual Enrollment);
58. Memorandum of Understanding between West Covina Unified School District and Mt. San Antonio College – Non-Assembly Bill 288 (Dual Enrollment);
59. New, 4-Year Review, Modified Courses, Modified Certificates, and New and Modified Degrees Effective with the 2017-18 Academic Year;
60. Agreement with Emerald Data Solutions;
61. Contract with Cal Poly Pomona Foundation, Inc. for the DREAM Program Student Leadership Symposium;
62. Ratification of renewal agreement with Durham School Services, L.P.;
63. Ratification of contract with Community College Search Services;
64. Contract for the Rent-a-Risk-Manager Program – Construction Program; and
65. Contract with Cal Poly Pomona Foundation, Inc. for the International Students Program Training Day.

It was moved by Trustee Baca, seconded by Trustee Chen, and passed to approve the above items, as corrected:

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #10 – ANNUAL INVESTMENT POLICY STATEMENT

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #12 – AGREEMENT FOR LEGAL SERVICES WITH ATKINSON, ANDELSON, LOYA, RUDD & ROMO

It was moved by Trustee Chen and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #18 – AWARD OF BID NO. 3127 TO BALI CONSTRUCTION, INC. OF EL MONTE, CA – BID NO. 3127 STORM DRAIN UTILITY REPLACEMENT

It was moved by Trustee Santos and seconded by Trustee Chen to table this item to the July 12, 2017, meeting.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #19 – AWARD OF BID NO. 3159 TO ANNING-JOHNSON COMPANY OF INDUSTRY, CA – BID NO. 3159 BUILDINGS 6, 26A, 26D, 27B, AND 27C ROOF REPLACEMENT

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos
Noes: None
Abstained: None
Absent: None
Student Trustee concurred.

CONSENT ITEM #28 – CONTRACT WITH AMBER BOX TO PROVIDE AN ACTIVE SHOOTER DETECTION SYSTEM

It was moved by Trustee Hidalgo and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #31 – STUDENT ACCIDENT AND ATHLETIC INSURANCE COVERAGE RENEWAL

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #33 – CONSULTING AGREEMENT FOR PROFESSIONAL INTERIOR DESIGN, FURNITURE, FIXTURES, AND EQUIPMENT DESIGN SERVICES

It was moved by Trustee Hidalgo and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #36 – CHANGE ORDER FOR CONSULTING SERVICES – CONTRACT HYLAND (DOCUMENT MANAGEMENT CONSULTANT) – CHANGE ORDER NO. 1

It was moved by Trustee Hidalgo and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #41 – PERSONNEL TRANSACTIONS

It was moved by Trustee Hidalgo and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #47 – NEW CLASSIFIED JOB CLASSIFICATION DESCRIPTIONS

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

CONSENT ITEM #56 – MEMORANDUM OF UNDERSTANDING BETWEEN INTERNATIONAL POLYTECHNIC HIGH SCHOOL AND MT. SAN ANTONIO COLLEGE – NON-ASSEMBLY BILL 288 (DUAL ENROLLMENT)

It was moved by Trustee Hall and seconded by Trustee Chen Haggerty to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

ACTION ITEM #1 – SET ASIDE APPROVALS FOR THE WEST PARCEL SOLAR PROJECT AND ADDENDUM TO THE 2012 MASTER PLAN ENVIRONMENTAL IMPACT REPORT (EIR)

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

ACTION ITEM #2 – PROPOSED NEW BOARD POLICY 3730 – TEXT MESSAGING

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

ACTION ITEM #3 – EXPENDITURE AUTHORIZATION FOR 2017-18 ASSOCIATED STUDENTS BUDGET

It was moved by Trustee Baca and seconded by Trustee Chen to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

DISCUSSION ITEM #1 – MEMORANDUM OF UNDERSTANDING BETWEEN POMONA UNIFIED SCHOOL DISTRICT AND MT. SAN ANTONIO COLLEGE – ASSEMBLY BILL 288

Discussion: None.

INFORMATION ITEM #1 – REVISIONS TO ADMINISTRATIVE PROCEDURE 3250 – INSTITUTIONAL PLANNING

This item was presented for information.

INFORMATION ITEM #2 – REVISIONS TO ADMINISTRATIVE PROCEDURE 7120 – RECRUITMENT AND HIRING: FACULTY

This item was presented for information.

INFORMATION ITEM #3 – NEW ADMINISTRATIVE PROCEDURE 7123 – APPLICANT TRAVEL REIMBURSEMENT

This item was presented for information.

ADJOURNMENT

The meeting adjourned at 10:53 p.m.

WTS:CN

2016–17 Financial Aid and Scholarships
Dr. Chau Dao
July 12, 2017

Program Totals:

	2016-17	2015-16	2014-15	2013-14
FAFSA Applications	42,756	44,948	46,036	46,189
CA Dream Act Applications	1,012	962	983	790
Federal Pell Grant	11,682 \$38,141,295	12,928 \$42,199,008	13,266 \$43,308,075	12,910 \$42,155,953
FSEOG Grant	2,929 \$780,150	3,660 \$983,700	2,554 \$707,100	1,471 \$408,800
Federal Direct Loans	385 \$1,293,293	390 \$1,281,855	307 \$1,142,960	452 \$1,599,812
Federal Work-Study	147 \$352,099	247 \$657,562	202 \$536,800	171 \$392,286
BOG Fee Waivers	25,154 \$20,299,478	25,954 \$21,092,518	26,938 \$22,897,300	26,027 \$22,122,950
Cal Grant (Cal Grant B & C)	3,040 \$3,783,456	2,728 \$3,371,599	2,662 \$3,240,054	2,376 \$3,346,511
Full-Time Student Success Grant (Cal Grant B – separate)	2,275 \$1,052,700	1,950 \$909,600	- -	- -
Chafee Grant (Foster Youth)	28 \$125,651	45 \$185,000	30 \$152,084	36 \$147,500
Scholarships	5,222 \$557,229	4,982 \$556,808	3,574 \$411,909	4,939 \$406,533

Aggregate Totals for 2016-17:

Federal Grant: \$40,566,837 (10.1% decrease from prior year)

State Grant: \$25,261,285 (1.16% decrease from prior year)

BOG Fee Waivers: \$20,299,478 (3.8% decrease from prior year)

Annual Community Events:

Cash for College: Two days a year (Fall-11.5.16 and Spring-2.11.17), we open up our campus to prospective families to provide one-on-one assistance with completing financial aid application; FAFSA, California Dream Act, and BOG Fee Waiver; received assistance from High School Outreach, IT, DSP&S, Library and Learning Resources, and the entire Student Services division due to high participation. Total students served: over **618** attended for assistance with FAFSA/CA Dream Act application help.

Informational Workshops: Staff conducts informational workshops internally in classrooms and at various campus events to ensure accurate information is received. Topics can be as technical as **Satisfactory Academic Progress** and the **Appeal** process, to how to create a winning essay for **scholarship**. Or, topics can be general in nature such as **Financial Aid 101** and Financial Aid for **Study Abroad**. Staff also goes out into the community to provide Financial Aid 101 and FAFSA Hands-On workshops to our district high schools; each year, we are inundated with requests.

For 2016-17, we served **5,114 students** in **111 workshops on-campus** and **2,820** community members in **34 workshops off-campus**.

Scholarship Competition/Ceremony: We coordinate and administer \$546K in scholarships annually including outside and internal awards (coordination with **Foundation**).

THANK YOU Board Members for your support: Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, Dr. David Hall, Robert Hidalgo, and Laura Santos.

Physical Education Capital Construction Projects
Gary Nellesen
July 12, 2017

Background

Hilmer Lodge Stadium was originally dedicated on October 8, 1948, by local California congressman Richard M. Nixon, and renovated in 1957. The Stadium contained a natural turf field and seating for approximately 15,000 spectators. Seventy years later, the existing facilities no longer meet program needs and are outdated, antiquated, dilapidated, and do not meet current Title IX regulations, nor do they meet current seismic and accessibility codes.

Phasing

The project will proceed in four phases, all located south of Temple Avenue:

Phase I—Demolition, Site Utilities and Construction of Temporary Parking. Contracts for this phase of work were awarded at the December 2016 Board of Trustees meeting and the demolition will be complete by October 2017, with the remaining contracts completed with the end of Phase II in January 2020.

Phase II—Construction of the new Stadium including a Track, Scoreboard and Lighting, Two Pedestrian Bridges, Five Athletics Fields, and Support Facilities. Bids for the project are being presented for approval at the July 12, 2017, Board of Trustees meeting with 25 multi-prime bid packages.

Phase III—Parking Structure, Tennis Courts, and Heritage Hall. This phase includes construction of a parking garage with up to 12 tennis courts on the top level. The tennis courts will be on the same level as other facilities in the area. Heritage Hall will provide a space for the Mt. SAC Athletics Hall of Fame, as well as a museum, a lecture hall, and locations for training, clinics, and community events. Design will begin in October 2017, with construction scheduled for April 1, 2019, through June 1, 2020.

Phase IV—Physical Education, Kinesiology and Wellness Building, and Aquatics Center. This phase provides for the replacement of the original gymnasium which was originally constructed in 1950, as well as construction of a 50-meter pool and a diving pool. This phase is scheduled for completion in August 2022.

Construction Delivery Method

The College has had great success using the multi-prime contract method, which allows for the project to be separated into multiple bid packages. Multi-prime contractors will be overseen by Tilden-Coil Constructors as the project management firm approved at the October 2016 Board of Trustees Meeting. The multi-prime construction method provides savings in the construction cost of the project while providing the College with greater control of the end product.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Appropriation Transfers and Budget Revisions Summary</u>	

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the fund balance to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the fund balance to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 5/16/17 - 6/4/17**

Unrestricted General Fund - 11 and 13

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 2,365
7950 Unassigned Fund Balance	27,765
Total	\$ 30,130

To:

<u>Budget Classification</u>	<u>Amount</u>
2000 Classified/Other Nonacademic Salaries	\$ 417
4000 Supplies/Materials	24,770
5000 Other Operating Expenses/Services	4,943
Total	\$ 30,130

Prepared by: <u>Myeshia Armstrong/Rosa Royce</u>	Reviewed by: <u>Michael D. Gregoryk</u>
Recommended by: <u>Bill Scroggins</u>	Agenda Item: <u>Consent #1</u>

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: July 12, 2017

Restricted General Fund - 17

From:

<u>Budget Classification</u>	<u>Amount</u>
5000 Other Operating Expenses/Services	\$ 114,822
Total	\$ 114,822

To:

<u>Budget Classification</u>	<u>Amount</u>
1000 Academic Salaries	\$ 3,219
2000 Classified/Other Nonacademic Salaries	75,013
3000 Employee Benefits	4,934
4000 Supplies/Materials	1,184
6000 Capital Outlay	30,472
Total	\$ 114,822

Child Development Fund - 33

From:

<u>Budget Classification</u>	<u>Amount</u>
5000 Other Operating Expenses/Services	\$ 614
Total	\$ 614

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 614
Total	\$ 614

Bond Construction Fund No. 2 - 45

From:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 388
Total	\$ 388

To:

<u>Budget Classification</u>	<u>Amount</u>
4000 Supplies/Materials	\$ 388
Total	\$ 388

Associated Students Trust Fund - 71

From:

<u>Budget Classification</u>	<u>Amount</u>
5000 Other Operating Expenses/Services	\$ 103
Total	\$ 103

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: July 12, 2017

To:		
<u>Budget Classification</u>		<u>Amount</u>
4000	Supplies/Materials	\$ 103
Total		\$ 103

BUDGET REVISIONS
For the period 5/16/17 - 6/4/17

Unrestricted General Fund - 13

Revenue:

<u>Budget Classification</u>		<u>Amount</u>
883100	Metropolitan Water District, contract 1617-004	\$ 24,980
887200	Community Services, English Language Camps	7,195
Total		\$ 32,175

Expenditures:

<u>Budget Classification</u>		<u>Amount</u>
2000	Classified/Other Nonacademic Salaries	\$ 13,600
3000	Employee Benefits	832
5000	Other Operating Expenses/Services	17,743
Total		\$ 32,175

Farm Operations Fund - 34

Revenue:

<u>Budget Classification</u>		<u>Amount</u>
886000	2016-17 Interest	\$ 2,089
Total		\$ 2,089

Expenditures:

<u>Budget Classification</u>		<u>Amount</u>
7940	Assigned Fund Balance	\$ 2,089
Total		\$ 2,089

Health Services Fund - 39

Revenue:

<u>Budget Classification</u>		<u>Amount</u>
886000	2016-17 Interest	\$ 6,049
Total		\$ 6,049

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: July 12, 2017

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
7950 Unassigned Fund Balance	\$ 6,049
Total	\$ 6,049

Capital Outlay Projects Fund - 41

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
889000 Irrigation Controls Upgrade Project	\$ 100,000
Total	\$ 100,000

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
6000 Capital Outlay	\$ 100,000
Total	\$ 100,000

Associated Students Trust Fund - 71

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
886000 2016-17 Interest	\$ 10,643
Total	\$ 10,643

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
7920 Restricted Fund Balance	\$ 10,643
Total	\$ 10,643

Student Representation Fee Trust Fund - 72

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
886000 2016-17 Interest	\$ 340
Total	\$ 340

Expenditures:

<u>Budget Classification</u>	<u>Amount</u>
7920 Restricted Fund Balance	\$ 340
Total	\$ 340

Student Financial Aid Trust - 74

Revenue:

<u>Budget Classification</u>	<u>Amount</u>
882001 Occupational Work Experience	\$ (25,000)
Total	\$ (25,000)

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: July 12, 2017

Expenditures:

<u>Budget Classification</u>		<u>Amount</u>
7000	Other Outgo	\$ <u>(25,000)</u>
Total		\$ (25,000)

RECOMMENDATION

It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$30,130), Restricted General Fund (\$114,822), Child Development Fund (\$614), Bond Construction Fund No. 2 (\$388), and Associated Students Trust Fund (\$103) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$32,175), Farm Operations Fund (\$2,089), Health Services Fund (\$6,049), Capital Outlay Projects Fund (\$100,000), Associated Students Trust Fund (\$10,643), Student Representation Fee Trust Fund (\$340), and Student Financial Aid Trust (\$-25,000) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Independent Contractors

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. The following is a list of independent contractors for Board approval:

Provider	Area/Department	Service/ Assignment	Date(s)	Not to Exceed
Cantrell, Jaimie	Administrative Services – Technical Services	Provide and operate camera equipment for video production events	7/1/17- 6/30/18	\$3,500
Vanderlip, David	Administrative Services – Technical Services	Tune and maintain Steinway piano	7/1/17- 6/30/18	\$3,000
Velazquez, Irene dba My Fiesta Supplies	Student Services – Financial Aid, Scholarships	Balloon decorations for Scholarship Ceremony	6/10/17	\$416
Velazquez, Irene dba My Fiesta Supplies	Student Services – Financial Aid, Veteran’s Services	Balloon decorations for Veteran’s Recognition Night	6/14/17	\$196
Velazquez, Irene dba My Fiesta Supplies	Student Services - Career and Transfer Services	Balloon decorations for Transfer Achievement Celebration	6/16/17	\$600
Volken, Fred	Administrative Services – Technical Services	Engineering Consultant – Prepare legal documentation for KSAK antenna relocation	7/1/17- 6/30/18	\$2,000

Prepared by: Myeshia Armstrong

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #2

SUBJECT: Independent Contractors

DATE: July 12, 2017

Funding Sources

Unrestricted General Fund – Administrative Services – Technical Services; Student Services – Financial Aid, Career and Transfer Services.

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Re-issuance of Stale-Dated Warrant

BACKGROUND

Board approval is required to re-issue any warrant that has not been cashed within two and a half years from the original issue date, per Education Code 85270.

The payee listed below has been located and has submitted an affidavit to receive their payment.

ANALYSIS AND FISCAL IMPACT

The following payee has requested the re-issuance of their respective warrant:

Warrant No.	Original Issue Date	Payee	Amount
H0049103	09/17/2012	Paul T. Atchley	\$116.50

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the re-issuance of the above listed warrant.

Prepared by: Myeshia Armstrong

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #3

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Donation of Theatre Lighting Equipment to Montclair and Rowland High Schools</u>	

BACKGROUND

The Arts Division has recently replaced its theatre lighting instruments with new, state-of-the-art equipment, which meets the new standard in professional venues. The old lighting equipment is over 30 years old, no longer useful, and cannot be used elsewhere on campus.

ANALYSIS AND FISCAL IMPACT

Education Code 81450.5 allows the Board to donate personal property belonging to the College to another school district, community college district, or other public entity that has had an opportunity to examine the property proposed to be donated.

The College has received requests from two high schools wishing to receive donations of its old lighting equipment. Montclair High School would receive 53 pieces of equipment with a total value of \$2,425. The donated equipment would be used to replace old asbestos wrapped lighting instruments in their theatre classrooms and to fill in gaps in lighting over their auditorium stage area. Rowland High School would receive 51 pieces of equipment with a total value of \$2,375. The donated equipment would be used to replace existing lighting which is over 50 years old and has been deemed hazardous. Rowland High School would also benefit from this donation because it would allow students to have the hands-on experience needed to understand lighting as an art and as a practical profession, which is part of their theatre class curriculum. Both schools have provided written confirmation of their examination and desire to obtain these items.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the donation of theatre lighting equipment to the Montclair and Rowland High Schools.

Prepared by: _____	Teresa Patterson	Reviewed by: _____	Michael D. Gregoryk
Recommended by: _____	Bill Scroggins	Agenda Item: _____	Consent #4

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Amendment No. 2 to the Communications Site Lease Agreement with
T-Mobile West LLC

BACKGROUND

The College currently leases space on the rooftop of the Technology & Health Building, Building 28, to T-Mobile West LLC for the operation of a mobile/wireless communications facility. The benefits of having wireless communications equipment installed on this facility are the expanded and increased coverage in and around the surrounding area. The initial term of the agreement was for 10 years, commencing December 31, 1996, with two successive five-year renewal periods, then month-to-month thereafter until terminated by either party.

ANALYSIS AND FISCAL IMPACT

T-Mobile has requested an amendment to the current agreement to renew for a new five-year term, with the option to renew for four additional five-year periods. T-Mobile currently pays the College a monthly lease fee in the amount of \$906.34. Upon commencement of the first renewal term provided in Amendment No. 2, the rent will increase to \$1,050 per month with an annual escalation of 3%.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the approval of Amendment No. 2 to the Communications Site Lease Agreement with T-Mobile West LLC.

Prepared by: Teresa Patterson

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #5

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2107</u>	CONSENT
SUBJECT:	<u>Agreement with Soderberg Consulting</u>	

BACKGROUND

By January 2018, the College must comply with the Web Content Accessibility Guidelines 2.0 AA rule that is part of Section 508 of the Rehabilitation Act. This rule requires that information published on a website is accessible to, and usable by, individuals with disabilities including, but not limited to, ensuring all videos have captions, all images have descriptions that screen readers can dictate, and all text highlights are not solely designated by color or style.

ANALYSIS AND FISCAL IMPACT

Soderberg Consulting will do an audit of the www.mtsac.edu website and create a report listing the testable issues found on the website, including all broken links. The cost of the one-time audit is \$950.

After the audit is completed, remediation of the website will be done to fix the broken links and ensure compliance with the accessibility rule. The estimated cost to lead the project to remediate the website is \$6,000. Remediation work will be performed by a combination of Soderberg consultants, the College’s Information Technology (IT) Web Team, and various campus web content owners. IT also plans to offer ongoing training classes to the campus community to ensure future web content is compliant.

The total not to exceed cost of the agreement is \$6,950.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the agreement with Soderberg Consulting.

Prepared by:	<u>Dale S. Vickers</u>	Reviewed by:	<u>Michael D. Gregoryk</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #6</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Five-Year Agreement with PeopleAdmin, Inc.

BACKGROUND

PeopleAdmin is the College's online applicant tracking and position management software. All employment applications are submitted via the PeopleAdmin system. It is used by Human Resources to recruit for open positions and by College employees to screen potential applicants. The software was originally licensed in 2006 as part of the College's enterprise application implementation project. Over the last 10 years, there have been several upgrades to the software. The current license agreement expires on September 21, 2017.

ANALYSIS AND FISCAL IMPACT

The new agreement is for five years and includes the Applicant Tracking Module and the Position Management Module. The license includes all upgrades and technical support.

The cost for the first year is \$49,047.07. This is a 4% increase from the prior year cost of \$47,160.65. By renewing for a five-year term, the subsequent annual cost increase is locked at 4%. A one-year renewal would result in an 8% annual cost increase. The agreement effective dates are September 22, 2017, through September 21, 2022.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the five-year agreement with PeopleAdmin, Inc., as presented.

Prepared by: Dale S. Vickers

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #7

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>July 12, 2017</u>	CONSENT
SUBJECT: <u>Purchase of Furniture for the Business and Computer Technology Buildings A, B, and C – Phase 2</u>	

BACKGROUND

In May 2017, the Board of Trustees approved the initial phase of furniture purchases from multiple vendors for the new Business and Computer Technology (BCT) buildings. This procurement of Phase 2 furniture will provide for free standing furniture, seating, and ergonomic tools.

Furniture selections for the free-standing furniture, seating, and ergonomic tools were developed through the BCT Furniture Committee. The committee evaluated various manufacturers’ products through showroom tours, demos, and mock-ups.

From the evaluation process, a short list of products was compiled and costs were submitted by the corresponding vendors. A cost comparison spreadsheet was generated for the BCT Furniture Committee for evaluation and selection. The final award for lecture classroom seating was selected based on a majority vote with the following evaluation criteria:

- Best meeting the functional requirements
- Most appropriate for student usage and comfort
- Durability and ease of maintenance
- Cost
- Warranty

Specifications for the remaining student furniture were based on standards established from the Design Technology Center Request for Proposals. Specifications for office furniture were based on standards established from the Administrative Services Request for Proposals.

ANALYSIS AND FISCAL IMPACT

Cost proposals were submitted by the selected manufacturers for the purchase and installation of furniture per the below summary. During the furniture analysis process, the building end users; Facilities Planning and Management representatives; Information Technology representatives; and furniture consultant, PAL id studio, determined that the manufacturers, products, and dealers below meet both the functional requirements and the budget.

Prepared by: Teresa Patterson/Gary L. Nellesen Reviewed by: Michael D. Gregoryk
Recommended by: Bill Scroggins Agenda Item: Consent #8

SUBJECT: Purchase of Furniture for the Business and Computer Technology
Buildings A, B, and C – Phase 2

DATE: July 12, 2017

Company/Product Description	Amount
Interior Office Solutions: Haworth conference chairs, ergonomic task seating. California Multiple Award Schedule (CMAS)	\$11,611.07
Interior Office Solutions: Landscape Forms exterior furniture (CMAS)	\$47,023.44
Interior Office Solutions: Sit-on-It seating (student chairs and instructor stools) (CMAS)	\$2,908.04
Interior Office Solutions: Loewenstein dining chairs. National Intergovernmental Purchasing Alliance - The Cooperative Purchasing Network (National IPA-TCPN)	\$25,187.50
Interior Office Solutions: Krueger Interiors lecture classroom height adjustable tables and seating (CMAS)	\$14,052.78
Interior Office Solutions: Humanscale ergonomic tools (CMAS)	\$105,976.80
Interior Office Solutions: Humanscale enhanced pivotal monitor arm tools and accessories. (Not currently available through CMAS. However, vendor provided a discount of 66% off list prices)	\$33,568.84
Interior Office Solutions: Labor and installation.	\$62,750.99
Goldfish Studio: Fashion sewing/pattern tables and Culinary Arts counters. (Single-source customized products. Goldfish Studio is the only local supplier with the expertise needed to offer a product that meets the College's specifications) 50% deposit required.	\$159,971.25
Total	\$463,050.71

The costs for all products include applicable sales tax and freight. The pricing offered through the CMAS contracts include discounts of up to 68% off list prices. The National IPA-TCPN contracts include a discount of 56% off list prices.

Funding Source

Measure RR Bond Anticipation Notes 2.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the purchase of furniture for the Business and Computer Technology Buildings A, B, and C – Phase 2.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Fundamental Commissioning Services for the Athletics Complex East Project – Ecotype Consulting</u>	

BACKGROUND

The College has made a commitment to construct new facilities which are energy efficient and meet Leadership in Energy and Environmental Design (LEED) criteria. Fundamental commissioning is a mandatory requirement of the LEED rating system.

ANALYSIS AND FISCAL IMPACT

Ecotype Consulting has presented a proposal to provide fundamental commissioning services which will include development of a commissioning plan, review of contractor submittals for the commissioned systems, development and review of checklists with contractors, coordination of energy code acceptance testing, compilation of a final Commissioning Report, and documentation of the commissioning effort for LEED approval.

	Consultant:	Ecotype Consulting	
	Project:	Business and Computer Technology	
Item	Description:	Amount	
	Provide fundamental commissioning services for the Athletics Complex East project.	\$27,900.00	
	Contract Amount:	\$27,900.00	

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the contract with Ecotype Consulting for fundamental commissioning services for the Athletics Complex East Project.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #9

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Consulting Agreement with IDS Group for Utility Electric Cart Storage Structure

BACKGROUND

An electric cart storage structure is required adjacent to the Learning Technology Center to house seven electrical carts for storage and recharging, as well as a trash disposal enclosure for the trash bins that will be relocated due to this project. The structural plans for the trash enclosure will be available for use on future projects.

ANALYSIS AND FISCAL IMPACT

The following contract is presented for approval:

	Consultant:	IDS Group
	Project:	Utility Electric Cart Storage Structure
Item	Description:	Amount
	Professional engineering services to design a storage structure to house seven electrical carts and a new trash enclosure adjacent to the Learning Technology Center, including civil, structural, and electrical design.	\$33,145.00
	Reimbursable expenses, not to exceed	\$200.00
	Contract Amount:	\$33,345.00

Funding Source

2017 Bond Anticipation Note (BAN).

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the consulting agreement with IDS Group for a utility electric cart storage structure.

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #10

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Environmental Impact Assessment Consultant Services for Campus Parking and Circulation - Psomas</u>	

BACKGROUND

At the June 2017 Board of Trustees meeting, the Board approved the selection of Psomas to provide environmental impact assessment consulting services for the preparation of environmental documents as necessary for the Parking and Circulation Master Plan. Proposals will be presented to the Board for each project assignment.

ANALYSIS AND FISCAL IMPACT

Psomas has presented a proposal to do an Assessment of Need for the Parking and Circulation Master Plan, which will include review of all previous master plans and environmental impact reports. Psomas will then make recommendations for the potential approaches to the California Environmental Quality Act and/or National Environmental Policy Act documents. A proposal for services to complete California Environmental Quality Act required documentation will be presented to the Board of Trustees at a future meeting.

	Consultant:	Psomas	
	Project:	Parking and Circulation Assessment of Need	
Item	Description:	Amount	
	Professional environmental consulting services to conduct an Assessment of Need for Parking and Circulation projects.	\$18,000.00	
	Contract Amount:	\$18,000.00	

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the contract with Psomas for environmental impact assessment consultant services for Campus Parking and Circulation.

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Consent #11

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Commissioning and Verification Services for Central Plant Expansion
and Thermal Energy Storage Tank – Automated Controls Engineers
(Contract Amendment)

BACKGROUND

Automated Controls Engineers was previously awarded the contract to provide commissioning and verification services for the Central Plant Expansion and Thermal Energy Storage Tank project.

It was determined that it was necessary to provide additional services for point-to-point verification for all hardware points for the Thermal Energy Storage Tank project. The consultant worked in concert with the controls contractor to verify the information.

ANALYSIS AND FISCAL IMPACT

The following Contract Amendment is presented for approval:

	Consultant:	Automated Controls Engineers	No.	1
	Project:	Central Plant Expansion and Thermal Energy Storage Tank		
Item	Description:	Amount		
1	Provide point-to-point verification for all hardware points for the Thermal Energy Storage Tank project.	\$4,800.00		
	Total	\$4,800.00		
	Original Contract Amount	\$14,000.00		
	Net Change by Previous Amendments	\$0.00		
	Net Sum Prior to This Amendment	\$14,000.00		
	Amount of Amendment No. 1	\$4,800.00		
	New Contract Sum	\$18,800.00		
	Total Project Budget	\$13,113,113.00		
	Percentage of Change to the Total Project Budget	0.04%		

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Consent #12

SUBJECT: Commissioning and Verification Services for Central Plant Expansion and Thermal Energy Storage Tank – Automated Controls Engineers
(Contract Amendment)

DATE: July 12, 2017

Funding Source

Measure RR Bond (Series A) funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the Contract Amendment for commissioning and verification services for the Central Plant Expansion and Thermal Energy Storage Tank.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT Personnel Transactions

CLASSIFIED EMPLOYMENT

*denotes ratification

Permanent New Hire

Name: Martinez, Irene
 Position: Administrative Specialist III
 Department: Health Services
 Range/Step: A-81, Step 3
 Job FTE: 1.00/12 months
 Effective: 7/17/17
 New: No
 Salary: \$4,574.89/month

Promotion

Name: Leisure, Kimberly
 Position: Fiscal Specialist
 Department: Fiscal Services
 Range/Step: A-95, Step 2
 Job FTE: 1.00/12 months
 Effective: 7/17/17
 New: No
 Salary: \$5,008.31/month

Reclassification

Name: Ceja, Sue
 Position: Administrative Specialist II
 Department: Humanities and Social Sciences
 Range/Step: A-75, Step 6
 Job FTE: 0.65/11 months
 Effective: 3/29/17*
 Remarks: Previously Administrative Specialist I
 Salary: \$3,242.89/month

Probationary Release

Leslie Smith, Administrative I (Financial Aid), effective 7/6/17

Prepared by: Human Resources Staff

Reviewed by: Abe Ali

Recommended by: Bill Scroggins

Agenda Item: Consent #13

SUBJECT: Personnel Transactions

DATE: July 12, 2017

Resignation

Ulavale Matavao, Educational Advisor (Arise), effective 7/3/17

Brenda Ramos, Administrative Specialist I (English as a Second Language), effective 6/26/17

Retirement

Katherine Coleman, Curriculum Specialist (School of Continuing Education), effective 9/29/17

CONFIDENTIAL EMPLOYMENT

*denotes ratification

Permanent New Hire

Name: Ceja-Vazquez, Maria
Position: Human Resources Specialist New: No
Department: Human Resources
Range/Step: C-69, Step 3 Salary: \$5,513.00/month
Job FTE: 1.00/12 months
Effective: 7/10/17*

Resignation

Nerissa Uiagalelei, Human Resources Specialist (Human Resources), effective 9/14/17

SUPERVISORY EMPLOYMENT

Temporary Out-of-Class Assignment

Name: Smith, William (Cason)
From: KSAK Operations
Department: Technical Services
Range/Step: A-95, Step 6 + L 15 Salary: \$6,616.64/month
Job FTE: 1.00/12 months
To: Supervisor, Broadcast and Presentation Services
Department: Technical Services
Range/Step: S-7, Step 1 + L 15 Salary: \$7,363.07/month
Job FTE: 1.00/12 months
Effective: 7/1/17
End Date: 12/31/17

SUBJECT: Personnel Transactions

DATE: July 12, 2017

ACADEMIC EMPLOYMENT

Permanent New Hires

Name: Zaki, Sohair
 Position: Professor, Computer Information Systems New: No
 Department: Computer Information Systems
 Range/Step: Pursuant to the Faculty Association Agreement
 Job FTE: 1.00/10 months
 Effective: 8/28/17

MANAGEMENT EMPLOYMENT

* denotes ratification

New Hire

Name: Madrigal Rincon, Juan Carlos
 Position: Assistant Director, Center of Excellence New: No
 Department: Business Division
 Range/Step: M-6, Step 1 Salary: \$76,092.00/annual
 Job FTE: 1.00/12 months
 Effective: 7/17/17

Promotions

Name: Sampat, Michelle
 Position: Associate Dean, Instruction New: No
 Department: Instruction
 Range/Step: M-19, Step 2 Salary: \$144,768.00/annual
 Job FTE: 1.00/12 months
 Effective: 7/1/17

Name: Vickers, Dale
 Position: Chief Technology Officer New: No
 Department: Information Technology
 Range/Step: M-27, Step 3 + L 15 Salary: \$204,140.16/annual
 Job FTE: 1.00/12 months
 Effective: 7/1/17*

Retirement

Victor Belinski, Chief Technology Officer (Information Technology), effective 6/30/17

SUBJECT: Personnel Transactions**DATE:** July 12, 2017**TEMPORARY EMPLOYMENT****Professional Expert Salary Schedule**

Correction effective 7/1/17

Job Category	Level I	Level II	Level III	Level IV	Level V
Category I					
Project Expert	15.00	20.00	25.00	30.00	35.00

Classified Short-Term Hourly Employees

<u>Name</u>	<u>Title</u>	<u>Rationale</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Alton, Sharon Lara	Coord., Suppl. Instr. Program	Absence	Instruction	27.42	07/01/17-08/10/17

Hourly Non-Academic Employees

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Asuega, Patricia	Human Resources Aide	Human Resources	16.25	07/01/17-06/30/18
Deng, Yuan Fu	Administrative Support I	Instruction	14.00	07/01/17-06/30/18
Flores, Sara	Administrative Support I	Instruction	14.00	07/12/17-06/30/18
Jaime, Michelle	Instructional Support II	Instruction	13.00	07/01/17-08/03/17
Jim, Michael	Facilities Support – Maint. I	Administrative Svcs.	15.00	07/13/17-06/30/18
Le, Cara	Aquatics Assistant II	Instruction	11.00	06/01/17-06/30/17
Li, Patrick	Teaching Aide	Instruction	13.50	06/27/17-06/30/17
Negrete Jr, Joe	Sound Engineer I	Administrative Svcs.	14.50	06/12/17-06/30/17
Nguy, Paul	Instructional Support II	Instruction	13.00	07/01/17-08/03/17
Ruh, Campbell	Aquatics Assistant IV	Instruction	13.00	06/01/17-06/30/17
Sanchez, Steven	Prog. Sprvsr., Comm. Svcs. I	Instruction	12.50	06/05/17-06/30/17
Silverberg, Jeffrey	Aquatics Assistant V	Instruction	14.00	06/01/17-06/30/17
WorriLOW, Lynn	Fine Art Model	Instruction	25.00	08/09/17-06/30/18

Professional Expert Employees

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Avila, Minerva	Project Administrator I	Instruction	60.00	07/01/17-06/30/18
Banks, Twyla	Interpreter I	Student Services	25.00	06/18/17-06/19/17
Bustamante, Jasmine	Aquatics Assistant VI	Instruction	15.00	06/01/17-06/30/17
Bustamante, Jasmine	Aquatics Assistant VII	Instruction	16.00	06/01/17-06/30/17
Carr, Brian	Interpreter II	Student Services	30.00	06/18/17-06/19/17
Eiseman, Stephanie	Interpreter I	Student Services	25.00	06/18/17-06/19/17
Feng, Susan	Aquatics Assistant VII	Instruction	16.00	06/01/17-06/30/17
Garcia, Francis Joy	Technical Expert II	Instruction	45.00	06/22/17-06/30/17
Hernandez, Joe	Research Aide	Instruction	16.00	06/12/17-06/30/17
Jones, Jarend	Sports Publicist	Instruction	16.00	05/01/17-06/30/17
Mcivor, Maliwan	Project Expert/Specialist	Instruction	25.00	05/17/17-06/30/17
Pellom, Carrie	Interpreter V	Student Services	48.00	06/18/17-06/19/17

SUBJECT: Personnel Transactions

DATE: July 12, 2017

Professional Expert Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Pyle, Wanda	Project Administrator I	Instruction	60.00	07/01/17-06/30/18
Silverberg, Jeffrey	Aquatics Assistant VII	Instruction	16.00	06/01/17-06/30/17
Vu, Christina	Aquatics Assistant VII	Instruction	16.00	06/01/17-06/30/17
Walker, Julia	Research Aide	Student Services	16.00	06/12/17-06/30/17
Yeager III, Robert	Vision Mixer	Administrative Svcs.	50.00	06/01/17-06/30/17

Student Employees

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Aceres, Roman	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
Aguirre, Alexis	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
Alonzo, Armando	Student Assistant IV	Student Services	12.25	06/19/17-06/30/17
Amancio, Eric	Student Assistant V	Instruction	13.00	06/01/17-06/30/17
Anderson-Hernandez, Krysten	Student Assistant IV	Instruction	12.25	07/01/17-08/27/17
Arballo, Jaclyn	Student Assistant II	Instruction	10.75	06/12/17-06/30/17
Arias, Oscar	Student Assistant V	Instruction	13.00	07/01/17-08/27/17
Armendariz, Alexis	Student Assistant I	Student Services	10.50	06/22/17-06/30/17
Arroyo, Eva	Student Assistant I	Instruction	10.50	07/01/17-08/27/17
Badillo, Jacob	Student Assistant II	Instruction	10.75	07/01/17-08/27/17
Barajas, Alex	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Bera, Usha	Student Assistant V	Instruction	13.00	07/01/17-08/27/17
Bravo, Viviana	Student Assistant III	Student Services	11.50	07/01/17-08/25/17
Briseno-Roach, Araceli	Student Assistant III	Student Services	11.50	07/01/17-08/25/17
Cabellero, Jessica	Student Assistant IV	Student Services	12.25	07/01/17-08/25/17
Chan, Ying Kiu	Student Assistant III	Student Services	11.50	07/01/17-08/25/17
Chenet, Kevin	Student Assistant IV	Student Services	12.25	06/19/17-06/30/17
Chenet, Kevin	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Choi, Francisco	Student Assistant I	Instruction	10.50	07/01/17-08/27/17
Clancy, Kyle	Student Assistant V	Instruction	13.00	06/01/17-06/30/17
Coelho, Andrea	Student Assistant II	Student Services	10.75	07/01/17-08/27/17
Corcuera, Raul	Student Assistant IV	Instruction	12.25	07/01/17-08/27/17
Cornejo, Maria	Student Assistant II	Student Services	10.75	07/01/17-08/27/17
Cortes, Kevin	Student Assistant I	Administrative Svcs.	10.50	05/12/17-06/30/17
Cortez, Koreen	Student Assistant II	Student Services	10.75	07/01/17-08/27/17
Cruz, Joslynn	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Danao, Riza	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
De Herrera, Kayla	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
Delgadillo, Breana	Student Assistant V	Instruction	13.00	06/01/17-06/30/17
Delgado, Stefani	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Demartinez, Levi	Student Assistant III	President's Office	11.50	06/22/17-06/30/17
Deyan, Briana	Student Assistant II	Instruction	10.75	07/01/17-08/27/17
Diaz, Brenda	Student Assistant I	Instruction	10.50	07/01/17-08/27/17
Dvorak, Kristen	Student Assistant III	Student Services	11.50	06/01/17-06/30/17
Elmassian, Erin	Student Assistant IV	Administrative Svcs.	12.25	07/01/17-08/27/17

SUBJECT: Personnel Transactions**DATE:** July 12, 2017**Student Employees** (continued)

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Espinoza, Luis	Student Assistant I	Instruction	10.50	05/31/17-06/30/17
Franco, Andrew	Student Assistant V	Administrative Svcs.	13.00	07/01/17-08/27/17
Garcia, Georgina	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Garcia, Jazmin	Student Assistant II	Human Resources	10.75	07/01/17-08/27/17
Gomez, Florencia	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Gomez, Guadalupe	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Grajeda, Jeffrey	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Haro, Victor	Student Assistant I	Instruction	10.50	07/01/17-08/27/17
Hayman, Jason	Student Assistant III	Administrative Svcs.	11.50	07/01/17-08/27/17
Hernandez, Diana	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Hernandez, Helen	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Hoekwater, Kimberly	Student Assistant IV	Administrative Svcs.	12.25	07/01/17-08/23/17
Jernagin, Takisha	Student Assistant II	Student Services	10.75	07/01/17-08/25/17
Jimenez, Carlos	Student Assistant III	Instruction	11.50	07/01/17-08/27/17
Juarez, Alejandro	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Kynard, Ryan	Student Assistant II	Instrucion	10.75	07/01/17-08/27/17
Loperena Beattie, Lexa	Student Assistant II	Instruction	10.75	07/01/17-08/27/17
Macedo, Olimpia	Student Assistant III	Student Services	11.50	07/01/17-08/25/17
Martinez, Esteban	Student Assistant V	Instruction	13.00	06/01/17-06/30/17
Martinez, Stacy	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Mathis-Thomas, Crystal	Student Assistant IV	Instruction	12.25	05/01/17-06/30/17
Mejia, Ignacio	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Mendoza, Jasmine	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Moffitt, Heather	Student Assistant III	Instruction	11.50	07/01/17-08/27/17
Mundine, Scipio	Student Assistant III	Instruction	11.50	02/27/17-06/30/17
Munoz, Eddie	Student Assistant I	Administrative Svcs.	10.50	05/12/17-06/30/17
Munoz, Miguel	Student Assistant III	Student Services	11.50	07/01/17-08/25/17
Murillo, Cassandra	Student Assistant I	Administrative Svcs.	10.50	05/12/17-06/30/17
Nguyen, Hien	Student Assistant V	Instruction	13.00	06/13/17-06/30/17
Osorio, Karen	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Paley, Joseph	Student Assistant III	Instruction	11.50	07/01/17-08/27/17
Palma Tejada, Edith	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Parekh, Safia	Student Assistant I	Administrative Svcs.	10.50	06/01/17-06/30/17
Parekh, Safia	Student Assistant I	Administrative Svcs.	10.50	07/01/17-08/27/17
Pawling, Kyle	Student Assistant III	Instruction	11.50	07/01/17-08/27/17
Paz, Damaris	Student Assistant III	Student Services	11.50	06/22/17-06/30/17
Pena, Kelly	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Pineda, Matthew	Student Assistant III	Student Services	11.50	06/22/17-06/30/17
Pineda, Michelle	Student Assistant I	Administrative Svcs.	10.50	06/01/17-06/30/17
Pineda, Michelle	Student Assistant I	Administrative Svcs.	10.50	07/01/17-08/27/17
Puentes, Miguel	Student Assistant I	Administrative Svcs.	10.50	05/12/17-06/30/17
Ramirez, Alejandro	Student Assistant IV	Instruction	12.25	06/30/17-06/30/17
Ramirez, Marco	Student Assistant V	Administrative Svcs.	13.00	04/18/17-06/30/17
Reza, Araceli	Student Assistant I	Instruction	10.50	07/01/17-08/27/17

SUBJECT: Personnel Transactions

DATE: July 12, 2017

Student Employees (continued)

<u>Name</u>	<u>Title</u>	<u>Division</u>	<u>Pay Rate</u>	<u>Hire Date</u>
Rivera, Alec	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
Rodriguez, Ulysses	Student Assistant IV	Student Services	12.25	07/01/17-08/25/17
Rubio, Nikita	Student Assistant III	Administrative Svcs.	11.50	07/01/17-08/27/17
Ruiz, Jazmine	Student Assistant I	Instruction	10.50	07/01/17-08/27/17
Sam, Erin	Student Assistant IV	Instruction	12.25	07/01/17-08/03/17
Sanchez, Jessica	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Sanchez, Xochitl	Student Assistant V	Student Services	13.00	06/20/17-06/30/17
Sandoval, Kassandra	Student Assistant II	Student Services	10.75	07/01/17-08/25/17
Santamaria, Erik	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Soehalim, Joshua	Student Assistant II	Student Services	10.75	07/01/17-08/25/17
Solis, Daniel	Student Assistant III	Administrative Svcs.	11.50	07/01/17-08/27/17
Suarez, Emma	Student Assistant II	Instruction	10.75	06/26/17-06/30/17
Tang, Jordan	Student Assistant III	Student Services	11.50	06/22/17-06/30/17
Tapia Lopez, Saydi	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
To, Ellen	Student Assistant V	Administrative Svcs.	13.00	06/19/17-06/30/17
Torres, Christian	Student Assistant III	Instruction	11.50	07/01/17-08/27/17
Torres, Erick	Student Assistant III	Student Services	11.50	07/01/17-08/27/17
Torres-Casso, Diego	Student Assistant IV	Instruction	12.25	06/01/17-06/30/17
Trujillo, Jacqueline	Student Assistant II	Student Services	10.75	05/26/17-06/30/17
Valdez, Rachel	Student Assistant II	Student Services	10.75	07/01/17-08/25/17
Valenzuela Palomar, Jose	Student Assistant V	Administrative Svcs.	13.00	04/18/17-06/30/17
Villatoro, Christopher	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Villegas, Melissa	Student Assistant V	Instruction	13.00	07/01/17-08/03/17
West, David	Student Assistant I	Instruction	10.50	03/18/17-06/30/17
Wilson, Kimberly	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Woolvett, Mackenzie	Student Assistant V	Instruction	13.00	07/01/17-08/27/17
Yen, Alex	Student Assistant II	Student Services	10.75	05/30/17-06/30/17
Yoo, Diana	Student Assistant I	Student Services	10.50	02/27/17-06/30/17
Yu, Rongkai	Student Assistant II	Instruction	10.75	07/01/17-08/27/17
Zaragoza, Arturo	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17
Zuniga, Kaylee	Student Assistant IV	Student Services	12.25	07/01/17-08/27/17

SUBJECT: School of Continuing Education Additions and Changes

DATE: July 12, 2017

Funding Source

Community Services - Student Registration fees.
Contract Education Development Programs - Technical Assistance Provider (TAP) Grant funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the School of Continuing Education additions and changes.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Memorandum of Understanding with Southern Illinois University</u>	
	<u>Carbondale, Health Care Management Program for Radiologic</u>	
	<u>Technology Students</u>	

BACKGROUND

The Mt. San Antonio College Technology and Health Division requests authorization to enter into an agreement with Southern Illinois University Carbondale (SIU) for the period of July 13, 2017, through June 30, 2022. Upon approval, a Memorandum of Understanding will be presented to include assisting Mt. SAC Radiologic Technology students in transferring to the baccalaureate degree in Health Care Management program offered by SIU. SIU will accept 115 semester hours of transfer credit from the Mt. SAC Associate Degree in Radiologic Technology program upon admission to SIU's Bachelor of Science in Health Care Management program. The remaining 60 of the 175 hours required for the Bachelor of Science in Health Care Management degree will be completed in residence with SIU. This agreement allows students to enroll concurrently at SIU and Mt. SAC to complete the degree.

SIU will have the exclusive rights to offer the online educational program leading to a Bachelor of Science in Health Care Management degree, which shall be awarded upon successful completion of the program by SIU. SIU will provide the program in an online format with the exception of an internship course. Mt. SAC agrees to provide office space for SIU administrative and professional personnel who visit the Mt. SAC campus to provide transfer advisement information to Mt. SAC students.

ANALYSIS AND FISCAL IMPACT

There is no residual cost to the College.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes approval of the Memorandum of Understanding with Southern Illinois University Carbondale, Health Care Management Program for Radiologic Technology students.

Prepared by:	<u>Jemma Blake-Judd</u>	Reviewed by:	<u>Irene M. Malmgren</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #15</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Memorandum of Understanding with Southern Illinois University
Carbondale, Health Care Management Program for Respiratory
Therapy Students

BACKGROUND

The Mt. San Antonio College Technology and Health Division requests authorization to enter into an agreement with Southern Illinois University Carbondale (SIU) for the period of July 13, 2017, through June 30, 2022. Upon approval, a Memorandum of Understanding will be presented to include assisting Mt. SAC Respiratory Therapy students in transferring to the baccalaureate degree in Health Care Management program offered by SIU. SIU will accept 91 semester hours of transfer credit from the Mt. SAC Associate Degree in Respiratory Therapy program upon admission to SIU's Bachelor of Science in Health Care Management program. The remaining 60 of the 151 hours required for the Bachelor of Science in Health Care Management degree will be completed in residence with SIU. This agreement allows students to enroll concurrently at SIU and Mt. SAC to complete the degree.

SIU will have the exclusive rights to offer the online educational program leading to a Bachelor of Science in Health Care Management degree, which shall be awarded upon successful completion of the program by SIU. SIU will provide the program in an online format with the exception of an internship course. Mt. SAC agrees to provide office space for SIU administrative and professional personnel who visit the Mt. SAC campus to provide transfer advisement information to Mt. SAC students.

ANALYSIS AND FISCAL IMPACT

There is no residual cost to the College.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of this memorandum of understanding with Southern Illinois University Carbondale, Health Care Management program for Respiratory Therapy students, as presented.

Prepared by: Jemma Blake-Judd

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #16

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE:	<u>July 12, 2017</u> CONSENT
SUBJECT:	<u>Memorandum of Understanding with Southern Illinois University</u> <u>Carbondale, Radiologic Sciences: Education & Management</u> <u>Program</u>

BACKGROUND

The Mt. San Antonio College Technology and Health Division requests authorization to enter into an agreement with Southern Illinois University Carbondale (SIU) for the period of July 13, 2017, through June 30, 2022. Upon approval, a Memorandum of Understanding will be presented to include assisting Mt. SAC Radiologic Technology students in transferring to the SIU Radiologic Sciences: Education & Management program. SIU will accept 115 semester hours of transfer credit from the Mt. SAC Associate Degree in Radiologic Technology program upon admission to SIU's Bachelor of Science degree in Radiologic Sciences: Education & Management. The remaining 45 of the 160 hours required for the Bachelor of Science degree in Radiologic Sciences: Education & Management, will be completed in residence with SIU. This agreement allows students to enroll concurrently at SIU and Mt. SAC to complete the degree.

SIU will have the exclusive rights to offer the online educational program leading to a Bachelor of Science in Radiologic Sciences: Education & Management degree, which shall be awarded upon successful completion of the program by SIU. SIU will provide the program in an online format. Mt. SAC agrees to provide office space for SIU administrative and professional personnel who visit the Mt. SAC campus to provide transfer advisement information to Mt. SAC students.

ANALYSIS AND FISCAL IMPACT

There is no residual cost to the College.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the Memorandum of Understanding with Southern Illinois University Carbondale, Radiologic Sciences: Education & Management program, as presented.

Prepared by: Jemma Blake-Judd Reviewed by: Irene M. Malmgren
Recommended by: Bill Scroggins Agenda Item: Consent #17

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Program Fees for Students in the Technology and Health Division

BACKGROUND

Mt. San Antonio College operates as a testing center for students in the Technology and Health Division. Students pay testing fees directly to the vendors through the Bursar's Office. Mt. SAC programs do not benefit financially from these fees; rather this process serves as a benefit to the students. Following are program fees for students for the 2017-18 academic year:

Program	Explanation	Cost
Air Conditioning and Refrigeration	This program offers students the opportunity to take this optional examination at the completion of the program, the Environmental Protection Agency (EPA) 608 Test. Students may choose to take the examination on their own. Successful completion is required by industry to handle and manipulate refrigerants. The cost of the exam includes study material for the students. The examination is computer-based.	Initial exam: \$25.25 Retest: \$0
Aviation Maintenance	Students are eligible to take two FAA Certification Examinations after successfully completing the program: Airframe Oral and Practical Examination and Powerplant Oral and Practical Examination. The cost of each exam includes materials, supplies, and the cost of the certified examiner. For the initial examination of all six sections, the \$410 fee includes \$400 in examiner costs and \$10 in consumable supplies and materials.	Initial exam: \$410 Retake cost: \$50 for each oral section; \$100 for each practical section
Respiratory Therapy	Students are required to take and pass two examinations prior to completing the program. These examinations verify student achievement and preparation for the National and State licensure examinations that are required for employment in the field. The program's accrediting agency, the Commission on the Accreditation of Respiratory Care Programs, strongly encourages programs to require these examinations.	Initial exam: \$120 for two exams Retake: \$0

Prepared by: Jemma Blake-Judd

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #18

SUBJECT: Program Fees for Students in the Technology and Health Division

DATE: July 12, 2017

Program	Explanation	Cost
Welding	<p>Students are eligible to take a Welding Certification Test after completing the program. This certification is recognized by industry and is required by most employers. The cost of the exam includes materials and supplies and proctors for preparation of examination materials and oversight during test completion.</p> <p>The cost of retaking the exam is \$100.</p>	<p>Initial exam: \$100</p> <p>Retake cost: \$100</p>
Welding	<p>Per our participation in the Los Angeles City Department of Building & Safety Welder Certification program, students are also required to pass the Los Angeles City Written Exam for Welder Certification. The Department of Building & Safety charges fees for the exam and issuing the license.</p> <p>The license is valid for three years. The cost of renewing the license is \$119.90.</p>	<p>Exam: \$119.90</p> <p>License renewal: \$119.90</p>

ANALYSIS AND FISCAL IMPACT

The fees for students for the 2016-17 academic year are detailed above. They represent the actual cost charged by vendors. Fiscal Services will validate the actual fee amount prior to charging students.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves acceptance of the program testing fees payments and pass through to vendors.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Acceptance of Funds: Los Angeles Universal Preschool/Quality Rating
and Improvement System Block Grant Funds – Fiscal Year 2016-17,
Second Amendment

BACKGROUND

Mt. San Antonio College's Child Development Center partners with the Los Angeles Universal Preschool (LAUP). LAUP received funds from the Quality Rating and Improvement System (QRIS) Block Grant authorized by California Senate Bill 858 (Chapter 32, Statutes of 2014) for the support of local early learning programs as a second amendment in Fiscal Year 2016-17. LAUP has directed part of its Block Grant funds to the Child Development Center.

This second amendment makes the following changes: 1) Available funds were reduced to Tier 4 and 5 programs; Tier 4 from \$6,000 to \$4,000 and Tier 5 from \$8,000 to \$6,000; 2) reporting requirements have changed from two reports to one; 3) the annual reconciliation report was eliminated; and 4) a newly reformatted expenditure report is now required.

ANALYSIS AND FISCAL IMPACT

There is no fiscal impact as the amendment addresses reporting changes, and the Tier rating changes do not impact the Child Development Center Tier rating.

Funding Source

Los Angeles Universal Preschool and California Department of Education – QRIS Block Grant.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the Los Angeles Universal Preschool grant funds.

Prepared by: Tamika Addison/Jennifer Galbraith

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #19

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	CONSENT
SUBJECT:	<u>Activities and Acceptance of Funds: Carl D. Perkins Career and</u> <u>Technical Education Act of 2006 (Perkins IV) Title 1C Grant and</u> <u>Career Technical Education Transitions</u>	

BACKGROUND

Mt. San Antonio College developed a local plan and submitted an application to the California Community College Chancellor’s Office for funding through a federal grant provided by the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV). An allocation of \$1,034,683 for the 2017-18 year will fund activities that will lead to program improvement for Career Technical Education (CTE) programs. In addition, an allocation of \$41,592 for the 2017-18 year will fund articulation with secondary programs and continue outreach with partnering districts and Regional Occupational Programs (ROP).

The key aspects of the Act are to:

- provide quality career technical education to students, including special populations, to enter the workforce or continue their education;
- provide technology and equipment upgrades to maintain program currency;
- strengthen the general education content in CTE courses;
- improve the persistence and completion rates of non-traditional and economically disadvantaged students in career technical education programs; and
- provide outreach to secondary, proprietary, industry, and community partners.

CTE Transitions funding is provided to assist campuses with Tech Prep related work after the elimination of these funds at the Federal level. The Tech Prep Consortium was formed in 1992 with a business education focus and is comprised of 22 unified school districts, 5 ROPs, and Mt. San Antonio College. The College Articulation with secondary programs has grown to include 104 schools and several agencies.

ANALYSIS AND FISCAL IMPACT

Mt. San Antonio College proposes to perform the following activities in order to meet the purpose of the grant:

- strengthen the technical skills of students participating in CTE programs through the integration of general education with career and technical education;
- link CTE programs at the secondary and postsecondary levels;
- provide students with strong experience and understanding of all aspects of an industry through work-based learning;

Prepared by:	<u>Jennifer Galbraith</u>	Reviewed by:	<u>Irene M. Malmgren</u>
Recommended by:	<u>Bill Scroggins</u>	Agenda Item:	<u>Consent #20</u>

SUBJECT: Activities and Acceptance of Funds: Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant and Career Technical Education Transitions

DATE: July 12, 2017

- develop, improve, or expand the use of technology in CTE programs to maintain currency;
- provide professional development to CTE faculty, counselors, and administrators;
- develop and implement evaluations of CTE programs;
- provide activities to support special populations and economically disadvantaged students in CTE programs including marketing and outreach materials;
- promote industry partnerships and functional CTE advisory committees which may require facilities, marketing and advertising, catering and other food items, not to exceed \$10,000 annually;
- validate current and develop new Articulation Agreements by conducting Articulation Workshops;
- funds may be expended for workshop refreshments, not to exceed \$600;
- participate in Statewide Career Pathways initiative by utilizing Articulation Templates;
- continue to provide articulation resources via web page;
- continue outreach efforts, such as campus visits, to promote the College and articulation; and
- funds may be expended to transport students to campus for outreach activities and articulation exams, not to exceed \$4,100.

There is no impact to the College budget.

Activities planned for the 2017-18 academic year are coordinated through the Instruction Office and the budget includes funding for:

- curriculum development and improved instructional delivery;
- new equipment and technology purchases (including equipment that requires advance payment);
- student support structures and student services;
- professional development;
- partnership development;
- accountability, assessment, and evaluation; and
- administration (5%).

Funding Source

Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV) Title 1C Grant and CTE Transitions Funding as set-aside from the State Carl D. Perkins Allocation.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the grant funds and approves the activities.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Child Development Center Annual Program Self-Evaluation Report

BACKGROUND

The Mt. San Antonio College Child Development Center has received two contracts for the 2016-2017 fiscal year from the California Department of Education, Child Development Division. These contracts, CCTR and CSPP, require the submission of an Annual Program Self-Evaluation Report to the State of California. This report (submitted as a separate document) is also required to be presented to the Board.

ANALYSIS AND FISCAL IMPACT

The Annual Program Self-Evaluation Report is a required component of the state contract requirement with no associated costs.

Funding Source

California Department of Education, Child Development Division.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the Child Development Center's Annual Self-Evaluation Report for the California Department of Education, Child Development Division, as presented.

Prepared by: Tamika Addison/Jennifer Galbraith

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #21

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Subscription Agreement: Student-Right-To-Know Act Reporting

BACKGROUND

In order to develop reports required for the federal Student-Right-To-Know Act (SRTK) for Mt. San Antonio College's first-time freshmen cohorts in Fall 2017 through Fall 2019, the California Community Colleges Chancellor's Office will provide Mt. SAC the operational definitions and data collection and reporting requirements necessary to submit data and/or generate reports which will comply with federal law, secure transfer data, and match it with data supplied by Mt. SAC. Authorization is requested to enter into a subscription agreement with the Chancellor's Office.

ANALYSIS AND FISCAL IMPACT

The subscription agreement is the standard agreement between Mt. SAC and the Chancellor's Office to facilitate compliance by community college districts with the information reporting requirements of the federal SRTK. The term for this SRTK subscription agreement is July 1, 2017, through June 30, 2020. The yearly cost for these services has increased from \$3,900 to \$5,900 beginning in Fiscal Year 2017-18. This is the first increase since Fiscal Year 2009-10.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the service agreement with the Chancellor's Office.

Prepared by: Barbara McNeice-Stallard

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #22

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>July 12, 2017</u>	CONSENT
SUBJECT: <u>Contract for Interpreting Services with Accommodating Ideas, Inc.</u>	

BACKGROUND

The College is required to provide American Disability Act accessibility accommodations to the public and College employees. The College has contracted services with Accommodating Ideas, Inc. to fulfill its accommodation obligation. Accommodating Ideas, Inc. is contracted to provide interpreter services to our employees and the public at-large, upon request, at various College-sponsored events. Contracting these services with Accommodating Ideas, Inc. will afford the College the ability to fulfill its universal access needs.

ANALYSIS AND FISCAL IMPACT

Under Government Code Section 53060, the Board of Trustees is authorized to contract with any persons who furnish special services and advise in such matters as long as such persons are trained, experienced, and competent.

The intent is to use the services of Accommodating Ideas, Inc. on an as-needed basis as determined by the Vice President, Human Resources. The scope of work is to provide interpreting services for College-sponsored events and employee workshop/meeting activities.

The rate is \$73.00 per hour for service requests Monday through Friday, 8:00 a.m. to 5:00 p.m.; \$78.00 per hour for service requests Monday through Friday, 5:00 p.m. to 8:00 a.m. or on weekends and holidays; \$88.00 per hour for emergencies, same day, or next day service requests; \$88.00 per hour for legal, oral, tri-lingual, and tactile service requests; and \$93.00 per hour for legal emergency service requests; plus mileage. All service requests are billed at a two-hour minimum. These fees are comparable to other interpreting services contracted by the College. The fees may be adjusted, with the College’s consent, from July 1, 2017, through June 30, 2018, the term of the agreement.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the ratification of the contract for interpreting services with Accommodating Ideas, Inc.

Recommended by: <u>Bill Scroggins</u>	Reviewed by: <u>Abe Ali</u>
	Agenda Item: <u>Consent #23</u>

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Contract for Interpreting Services with Language People, Inc.

BACKGROUND

The College is required to provide American Disability Act accessibility accommodations to the public and College employees. The College has contracted services with Language People, Inc. to fulfill its accommodation obligation. Language People, Inc. is contracted to provide interpreter services to our employees and the public at-large, upon request, at various College-sponsored events. Contracting these services with Language People, Inc. will afford the College the ability to fulfill its universal access needs.

ANALYSIS AND FISCAL IMPACT

Under Government Code Section 53060, the Board of Trustees is authorized to contract with any persons who furnish special services and advise in such matters as long as such persons are trained, experienced, and competent.

The intent is to use the services of Language People, Inc. on an as-needed basis as determined by the Vice President, Human Resources. The scope of work is to provide interpreting services for College-sponsored events and employee workshop/meeting activities.

The rate of \$72.00 per hour for common spoken language service requests; \$82.00 per hour for rare spoken language services; and \$85.00 per hour for American Sign Language service requests, plus mileage, is comparable to other interpreting services contracted by the College. All service requests are billed at a two-hour minimum. The fees may be adjusted, with the College's consent, from July 1, 2017, through June 30, 2018, the term of the agreement.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the ratification of the contract for interpreting services with Language People, Inc.

Reviewed by: Abe Ali
 Recommended by: Bill Scroggins Agenda Item: Consent #24

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>July 12, 2017</u>	CONSENT
SUBJECT: <u>Contract Agreement: Child Development Center with Sodexo American, LLC Food Services</u>	

BACKGROUND

The Child Development Center (CDC) provides meals for all children enrolled on a daily basis as a required mandate of receiving state funding. The CDC participates in the Federal Child and Adult Care Food Program which funds these meals. The Center requests authorization to enter into an agreement with Sodexo America, LLC, Food Services to provide appropriate meals and required staffing for the children’s program.

ANALYSIS AND FISCAL IMPACT

Sodexo America, LLC, Food Services will prepare on-site CDC children’s’ breakfast and lunch meals from July 1, 2017, through June 30, 2018. Funds for these meals are provided by the Federal Child and Adult Care Food Program on a cost reimbursement basis, with no cost to the College.

Funding Source

Federal Child and Adult Care Food Program.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the ratification of the contract agreement with Sodexo American, LLC, Food Services.

Prepared by: Tamika Addison/Jennifer Galbraith Reviewed by: Irene M. Malmgren
Recommended by: Bill Scroggins Agenda Item: Consent #25

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

CONSENT

SUBJECT: Service Agreement: Child Development Center and Laboratory
School with Controltec Systems

BACKGROUND

As part of the funding terms and conditions of existing State contracts and Federal grants, the Mt. San Antonio College Child Development Center (CDC) and Laboratory School completes multiple annual, bi-annual, quarterly, and monthly reports related to participants' program and funding eligibility and attendance. In addition, the Center processes invoices and collects tuition for services as part of its fee program. The CDC requests authorization to enter into an agreement Controltec Systems for use of their CenterTrack© program/software to gather, track, and maintain data necessary to complete required State and Federal reports, and manage tuition payments and other fees for service for the 2017-18 academic year.

ANALYSIS AND FISCAL IMPACT

The service and maintenance agreement with Controltec Systems was effective July 1, 2017, and will end on June 30, 2018. The cost shall not exceed \$2,700 and there is no change in cost from the 2016-17 academic year.

Funding Source

Unrestricted Child Development Fund.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the ratification of the Child Development Center and Laboratory School service agreement with Controltec, as presented.

Prepared by: Tamika Addison/Jennifer Galbraith

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Consent #26

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>July 12, 2017</u>	CONSENT
SUBJECT: <u>Contract for Legal Services with the Harriett Buhai Center for Family Law</u>	

BACKGROUND

The Harriet Buhai Center for Family Law is a non-profit law firm that provides legal consultations to the students of the CalWORKs Program. This non-profit law firm had previously provided services to the CalWORKs students; but, due to their reduced funding, they will no longer be able to provide free services to our students. In establishing a contract with the Harriet Buhai Center for Family Law, we will be able to continue offering confidential individual meetings between eligible CalWORKs students and Harriet Buhai legal staff. The legal staff will provide family legal services related to divorce, child support issues, housing, and domestic violence.

ANALYSIS AND FISCAL IMPACT

The contract with Harriet Buhai Center for Family Law is for the fiscal year, 2016-2017. All activities and expenses related to this contract will be funded out of the CalWORKs funding source, to be used only for CalWORKs-eligible students. There will be no cost to the College. The costs for services will be at a daily rate of \$250, with three visits scheduled during the Spring 2017 semester for a total of \$750.

Funding Source

CalWORKs funding.

RECOMMENDATION

It is recommended that the Board of Trustees ratifies the contract for legal services with the Harriet Buhai Center for Family Law.

Prepared by: Eric Lara Reviewed by: Audrey Yamagata-Noji
Recommended by: Bill Scroggins Agenda Item: Consent #27

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

ACTION

SUBJECT: Memorandum of Understanding Between Pomona Unified School District
and Mt. San Antonio College – Assembly Bill 288 (Dual Enrollment)

BACKGROUND

Assembly Bill (AB) 288 (Holden) was enacted January 1, 2016, and added to California Education Code Section 76004. AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district. The AB 288 CCAP Partnership Agreement and non-AB 288 shall be for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

ANALYSIS AND FISCAL IMPACT

Mt. San Antonio College will offer credit courses at Pomona Unified School District (PUSD) and requests authorization to enter into a Memorandum of Understanding (MOU) (distributed as a separate document) with PUSD. The MOU will be effective July 1, 2017, through June 30, 2018, and will award college credit for high school students enrolled in the Mt. SAC dual enrollment program. High school students pay no fees for registration and textbooks. The College will pay the Mt. SAC hourly rate of instruction for the Mt. SAC credit class and student textbooks. The total cost will not exceed \$250,000.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Memorandum of Understanding between Pomona Unified School District and Mt. San Antonio College – AB 288 (Dual Enrollment), as presented, at the June 28, 2017, Board of Trustees Meeting.

Prepared by: Joumana McGowan

Reviewed by: Irene M. Malmgren

Recommended by: Bill Scroggins

Agenda Item: Action #1

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>July 12, 2017</u>	ACTION
SUBJECT:	<u>Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)</u>	

BACKGROUND

The Athletics Complex East Project – Phase 2 will occupy the 32.2-acre site surrounding the Hilmer Lodge Stadium and consists of the construction of a new stadium with 10,912 permanent seats; a 9-lane, 400-meter track; a scoreboard; lighting standards; two pedestrian bridges; five athletic fields; 6.9 acres of landscaping; and support facilities such as concessions, restrooms, etc.

ANALYSIS AND FISCAL IMPACT

In an effort to realize a cost savings, this project was broken up into individual multi-prime bid packages, each bid separately. Bids were advertised in accordance with Education Code Section 81641. Bids were publicly opened on April 11, 2017, and April 18, 2017. Per the bid documents, bid prices are to remain valid for a period of 90 days from the date bids are received. The Board’s approval to award all packages, except for the Miscellaneous Specialties package, Bid No. 3121, opened on April 18, 2017, will occur after the 90-day period has expired. All firms have agreed to hold their original bid prices through July 2017, with the exception of W.M. Klorman Construction Corporation for the Structural Concrete package, Bid No. 3107, and Continental Plumbing for the Plumbing package, Bid No. 3124. The second lowest responsible, responsive bidders, Guy Yocom Construction, for the structural concrete package, and J.M. Farnan & Company, Inc., for the plumbing package, were contacted and have agreed to hold their pricing through July 2017. Details of the bid results are provided under Bid Summaries below.

Recommendations for contract award of the Athletics Complex East Project – Phase 2 are as follows:

Bid No.	Project Description	Company Name and Location	Bid Amount
3103	Asphalt Paving	Terra Pave, Inc., Whitter, CA	\$743,000
3104	Landscape	BrightView Landscape Development, Inc., Fountain Valley, CA	\$2,096,000
3105	Track & Field	Los Angeles Engineering, Inc., Covina, CA	\$3,147,000
3106	Fencing	Econo Fence, Inc., Riverside, CA	\$175,520

Prepared by: Teresa Patterson/Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: Bill Scroggins Agenda Item: Action #2

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

3107	Structural Concrete	Guy Yocom Construction, Norco, CA	\$15,955,730
3108	Site Concrete	K.A.R. Construction, Inc., Ontario, CA	\$4,983,000
3109	Masonry	Winegardner Masonry, Inc., Yucaipa, CA	\$1,449,000
3110	Structural & Misc. Steel	McMahon Steel Company, Inc., Chula Vista, CA	\$6,705,337
3111	Casework	Stolo Cabinets, Inc., Brea, CA	\$262,800
3112	Roofing	Exbon Development, Inc., Garden Grove, CA	\$593,610
3113	Waterproofing	Pacific Waterproofing & Restoration, Inc., Pomona, CA	\$858,585
3114	Sheet Metal	Best Contracting Services, Inc., Gardena, CA	\$4,322,900
3115	Doors, Frames & Hardware	Montgomery Hardware Co., Rancho Cucamonga, CA	\$415,100
3116	Glazing	Huntington Glazing, Inc., Los Angeles, CA	\$945,400
3117	Framing, Drywall & Plaster	Sierra Lathing Co, Inc., Rialto, CA	\$4,077,745
3118	Tile	Inland Pacific Tile Inc., San Bernardino, CA	\$642,000
3119	Acoustical	Southcoast Acoustical Interiors, Inc., Fontana, CA	\$292,500
3120	Painting	Borbon, Inc., Buena Park, CA	\$429,670
3121	Miscellaneous/ Specialties	Inland Building Construction Companies, Inc., San Bernardino, CA	\$2,719,600
3122	Bleacher Seating	Southern Bleacher Company, Inc., Graham, TX	\$949,650
3123	Food Service Equipment	TriMark R. W. Smith, Costa Mesa, CA	\$232,000
3124	Plumbing	J.M. Farnan & Company, Inc., La Verne, CA	\$2,950,000
3125	Fire Sprinklers	J.G. Tate Fire Protection Systems, Inc., Poway, CA	\$465,432
3126	Mechanical (HVAC)	Scorpio Enterprises dba AireMasters Air Conditioning, Santa Fe Springs, CA	\$3,580,000
		Total Award Amount	\$58,991,579

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Funding Source

Measure RR (Series A) Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees authorizes the approval of the awards of the Athletics Complex East Project – Phase 2, Bid Packages 3103 – 3126.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

BID SUMMARIES

Public Contract Code 20103.8 allows public entities to include in its public works bids, alternate prices for items that may be added to, or deducted from, the scope of work in the contract for which the bid is being submitted. Whenever additive or deductive items are included in a bid, the bid solicitation must specify which of the following methods will be used to determine the lowest bid.

- (a) The lowest bid shall be the lowest bid price on the base contract without consideration of the prices on the additive or deductive items.
- (b) The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.**
- (c) The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that when taken in order from a specifically identified list of those items in the solicitation, and added to, or subtracted from, the base contract, are less than, or equal to, a funding amount publicly disclosed by the local agency before the first bid is opened.
- (d) The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the public entity before the ranking of all bidders from lowest to highest has been determined.

A responsible bidder who submitted the lowest bid as determined by this section shall be awarded the contract, if it is awarded. This section does not preclude the public agency from adding to or deducting from the contract any of the additive or deductive items after the lowest responsible bidder has been determined.

In order to provide the best value to the College in the event one or more alternates are added to or deducted from the contract, the College elected to choose item (b) above as the method of determining the lowest bid amount.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Asphalt Paving – Bid No. 3103

Company Name/Location	Total Bid
Terra Pave, Inc., Whittier, CA	\$743,000
Lee & Stires, Ontario, CA	\$842,000
Griffith Company, Santa Fe Springs, CA	\$871,400
Western Paving, Irwindale, CA	\$938,400
Asphalt, Fabric & Engineering, Inc., Signal Hill, CA	\$1,049,500

Landscape – Bid No. 3104

Company Name/Location	Base Bid Amount	Alt. 5 Amount	Total Bid
BrightView Landscape Development, Inc., Fountain Valley, CA	\$2,385,000	-\$289,000	\$2,096,000
American Landscape, Inc., Canoga Park, CA	\$2,347,000	-\$225,000	\$2,122,000
Park West Landscape, Corona, CA	\$2,520,000	-\$373,337	\$2,146,663
Environmental Construction, Woodland, CA	\$2,472,685	-\$264,659	\$2,208,026
Pierre Landscape, Inc., Irwindale, CA	\$2,576,693	-\$288,000	\$2,288,693
Southern California Landscape, Inc., Fontana, CA	\$2,818,700	-\$388,000	\$2,430,700
Griffith Company, Santa Fe Springs, CA	\$2,795,000	-\$320,100	\$2,474,900
Mariposa Landscapes, Inc., Irwindale, CA	\$2,795,376	-\$165,821	\$2,629,555
Los Angeles Engineering, Inc., Covina, CA	\$3,294,000	-\$397,000	\$2,897,000

This Bid package included alternate pricing as follows:

Deductive Alternate No. 5: Delete Landscape & Irrigation at future Gym Area.

The College has elected to award Deductive Alternate No. 5 for a total contract amount of \$2,096,000.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Track & Field – Bid No. 3105

Company Name/Location	Total Bid
Los Angeles Engineering, Inc., Covina, CA	\$3,147,000
Asphalt, Fabric & Engineering, Inc., Signal Hill, CA	\$3,360,000
Ohno Construction Company, Fontana, CA	\$3,660,000

Fencing – Bid No. 3106

Company Name/Location	Base Bid Amount	Alt. 6 Amount	Total Bid
Econo Fence Inc., Riverside, CA	\$175,520	\$58,515	\$234,035
Team West Contracting, Corona, CA	\$182,730	\$76,485	\$259,215
AZ Construction, Inc. dba Ace Fence Company, La Puente, CA	\$279,475	\$115,120	\$394,595

This Bid package included alternate pricing as follows:

Additive Alternate No. 6: Replace ornamental iron fence with chain link fencing at Flex field.

The College has elected not to award Additive Alternate No. 6 at this time.

Concrete (Structural) – Bid No. 3107

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
W.M. Klorman Construction Corporation, Woodland Hills, CA	\$14,187,986	-\$66,400	-\$101,800	\$14,019,786
Guy Yocom Construction, Norco, CA	\$15,955,730	-\$36,700	-\$22,000	\$15,897,030
Gonsalves & Santucci, Inc. dba Conco, Fontana, CA	\$17,852,000	-\$26,000	-\$36,000	\$17,790,000

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award deductive Alternate Nos. 3 and 4 at this time.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

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Concrete (Site) – Bid No. 3108

Company Name/Location	Base Bid Amount	Alt. 6 Amount	Total Bid
K.A.R. Construction, Inc., Ontario, CA	\$4,983,000	-\$207,000	\$4,776,000
W.D. Gott Construction Co., Upland, CA	\$5,144,000	-\$24,000	\$5,120,000
Bravo Concrete Construction Services, Inc. Riverside, CA	\$5,471,000	-\$58,160	\$5,412,840
McGuire Contracting, Inc., Fontana, CA	\$6,748,000	-\$75,000	\$6,673,000
Griffith Company, Santa Fe Springs, CA	\$7,498,762	-\$101,500	\$7,397,262

This Bid package included alternate pricing as follows:

Deductive Alternate No. 6: Replace ornamental iron fence with chain link fencing at Flex field.

The College has elected not to award Deductive Alternate No. 6 at this time.

Masonry – Bid No. 3109

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Winegardner Masonry, Inc., Yucaipa, CA	\$1,449,000	-\$117,674	-\$25,732	\$1,305,594
Masonry Concepts, Inc., Santa Fe Springs, CA	\$1,682,535	-\$150,235	-\$48,785	\$1,483,515
Kretschmar & Smith, Inc., Riverside, CA	\$1,779,830	-\$105,000	-\$26,000	\$1,648,830
GBC Concrete & Masonry Construction, Inc., Lake Elsinore, CA	\$1,939,300	-\$131,970	-\$28,542	\$1,778,788

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Structural & Misc. Steel – Bid No. 3110

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Alt. 6 Amount	Total Bid
RND Contractors, Inc., Fontana, CA	\$4,788,000	-\$22,300	-\$114,700	-\$225,000	\$4,426,000
McMahon Steel Company, Inc., Chula Vista, CA	\$6,705,337	-\$88,796	-\$483,343	-\$809,680	\$5,323,518
Anderson Charnesky Structural Steel, Beaumont, CA	\$8,172,000	-\$87,000	-\$97,000	-\$315,000	\$7,673,000
Kern Steel Fabrication, Inc., Bakersfield, CA	\$9,442,000	-\$136,000	-\$515,000	-\$283,800	\$8,507,200

RND Contractors, Inc., has requested withdrawal of their bid due to a clerical error in their bid calculations. California Public Contract Code 5103 allows grounds for relief if a mistake was made and if the mistake made the bid materially different than the bidder intended. RND Contractors, Inc. provided sufficient documentation showing that a mistake was made. Therefore, the College has granted the request and is recommending award of this package to the second lowest bidder, McMahon Steel Company, Inc.

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

Deductive Alternate No. 6: Replace ornamental iron fence with chain link fencing at Flex field.

The College has elected not to award Deductive Alternate Nos. 3, 4, and 6 at this time.

Casework – Bid No. 3111

Company Name/Location	Total Bid
Stolo Cabinets, Inc., Brea, CA	\$262,800
K & Z Cabinet Co., Inc., Ontario, CA	\$282,770
Dennis Reeves, Inc., La Verne, CA	\$322,382

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Roofing – Bid No. 3112

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Commercial Roofing Systems, Inc., Arcadia, CA	\$417,129	-\$27,342	-\$13,635	\$376,152
Exbon Development, Inc., Garden Grove, CA	\$593,610	-\$20,150	-\$8,864	\$564,596
Don Luginbill Roofing, Inc. dba J J Roofing, Riverside, CA	\$674,250	-\$40,308	-\$12,695	\$621,247
Pacific Builders & Roofing, Inc. dba WSP Roofing, Roseville, CA	\$672,173	-\$20,000	-\$6,000	\$646,173
Best Contracting Services, Inc., Gardena, CA	\$719,785	-\$21,600	-\$26,400	\$671,785

Commercial Roofing Systems, Inc. has requested withdrawal of their bid due to a clerical error in their bid calculations. California Public Contract Code 5103 allows grounds for relief if a mistake was made and if the mistake made the bid materially different than the bidder intended. Commercial Roofing Systems, Inc. provided sufficient documentation showing that a mistake was made. Therefore, the College has granted the request and is recommending award of this package to the second lowest bidder, Exbon Development, Inc.

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Waterproofing– Bid No. 3113

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Total Bid
Pacific Waterproofing & Restoration, Inc., Pomona, CA	\$858,585	-\$3,810	\$854,775
Best Contracting Services, Inc., Gardena, CA	\$1,085,000	\$0	\$1,085,000

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

The College has elected not to award Deductive Alternate No. 3 at this time.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Sheet Metal – Bid No. 3114

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Best Contracting Services, Inc., Gardena, CA	\$4,322,900	-\$5,000	-\$290,000	\$4,027,900
Weiss Sheet Metal Co., Inc., Gardena, CA	\$5,447,772	-\$18,000	-\$390,000	\$5,039,772

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Doors, Frames & Hardware – Bid No. 3115

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Montgomery Hardware Co., Rancho Cucamonga, CA	\$415,100	-\$8,370	-\$3,210	\$403,520
Inland Building Construction Companies, Inc., San Bernardino, CA	\$481,500	-\$10,400	-\$3,400	\$467,700

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Glazing – Bid No. 3116

Company Name/Location	Total Bid
Huntington Glazing, Inc., Los Angeles, CA	\$945,400
Best Contracting Services, Inc., Gardena, CA	\$1,316,840

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Framing, Drywall & Plaster – Bid No. 3117

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Sierra Lathing Co., Inc., Rialto, CA	\$4,077,745	-\$58,833	-\$46,490	\$3,972,422
Brady Company/Los Angeles, Inc., Anaheim, Ca	\$4,334,879	-\$114,675	-\$60,992	\$4,159,212
Church & Larsen Inc., Irwindale, CA	\$4,729,930	-\$68,000	-\$62,400	\$4,599,530
Caston, Inc., San Bernardino, CA	\$5,385,585	-\$65,000	-\$50,000	\$5,270,585

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Tile – Bid No. 3118

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Total Bid
Inland Pacific Tile, Inc., San Bernardino, CA	\$642,000	-\$55,000	\$587,000
Premier Tile & Marble, Gardena, CA	\$652,989	-\$59,974	\$593,015
Continental Marble & Tile Co, Corona, CA	\$661,909	-\$61,271	\$600,638

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

The College has elected not to award Deductive Alternate No. 3 at this time.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Acoustical – Bid No. 3119

Company Name/Location	Total Bid
Southcoast Acoustical Interiors, Inc., Fontana, CA	\$292,500
Preferred Ceilings, Inc., Brea, CA	\$309,000

Painting – Bid No. 3120

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Borbon, Inc., Buena Park, CA	\$429,670	-\$4,600	-\$1,800	\$423,270
Bithell, Inc., Covina, CA	\$449,628	-\$7,631	-\$9,000	\$432,997
Triumph Painting, Riverside, CA	\$689,580	-\$12,670	-\$40,508	\$636,402
CTG Construction, Inc. dba C.T. Georgiou Painting, Wilmington, CA	\$736,000	-\$23,000	-\$6,000	\$707,000
Fix Painting Company, Woodland Hills, CA	\$758,000	-\$5,500	-\$1,200	\$751,300
Painting & Décor, Inc., Orange, CA	\$797,300	-\$12,900	-\$7,300	\$777,100
Western Painting & Wallcovering, Monrovia, CA	\$786,000	-\$4,500	-\$3,500	\$778,000
A.J. Fistes Corporation, Long Beach, CA	\$830,700	-\$4,500	-\$3,500	\$822,700

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Miscellaneous/Specialties – Bid No. 3121

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Inland Building Construction Companies, Inc., San Bernardino, CA	\$2,719,600	-\$17,200	-\$455	\$2,701,945
W.D. Gott Construction Co., Upland, CA	\$2,841,000	-\$17,100	-\$100	\$2,823,800
Harik Construction, Inc., Glendora, CA	\$3,077,000	-\$35,000	-\$500	\$3,041,500
Dalke & Sons Construction, Inc., Riverside, CA	\$3,552,780	-\$30,000	-\$450	\$3,522,330

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Bleacher Seating – Bid No. 3122

Company Name/Location	Total Bid
Southern Bleacher Company, Inc., Graham, TX	\$949,650
Schultz Industries, Inc. dba SturdiSteel Company, Waco, TX	\$1,335,000

Food Service Equipment – Bid No. 3123

Company Name/Location	Total Bid
TriMark R.W. Smith, Costa Mesa, CA	\$232,000
Kitcor Corporation, Sun Valley, CA	\$243,212

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Plumbing – Bid No. 3124

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Continental Plumbing, Inc., Jurupa Valley, CA	\$2,666,752	-\$142,662	-\$17,101	\$2,506,989
J.M. Farnan & Company, Inc., La Verne, CA	\$2,950,000	-\$165,000	-\$15,000	\$2,770,000
Vernes Plumbing, Inc., Buena Park, CA	\$2,869,000	-\$86,400	-\$8,640	\$2,773,960
Kincaid Industries, Inc., Thousand Palms, CA	\$3,139,480	-\$156,559	-\$18,539	\$2,964,382
JPI Development Group, Murrieta, CA	\$3,318,000	-\$140,000	-\$20,000	\$3,158,000
H.L. Moe Co., Inc., Glendale, CA	\$3,338,000	-\$92,200	-\$9,600	\$3,236,200
Empyrean Plumbing, Inc., Riverside, CA	\$3,316,485	\$0	-\$6,500	\$3,309,985

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

Fire Sprinklers – Bid No. 3125

Company Name/Location	Total Bid
J.G. Tate Fire Protection Systems, Poway, CA	\$465,432
Kincaid Industries, Inc., Thousand Palms, CA	\$528,000
Daart Engineering Company, Inc., San Bernardino, CA	\$726,525
JPI Development Group, Inc., Murrieta, CA	\$845,900

SUBJECT: Athletics Complex East Project - Phase 2 (Bid Nos. 3103-3126)

DATE: July 12, 2017

Mechanical (HVAC) – Bid No. 3126

Company Name/Location	Base Bid Amount	Alt. 3 Amount	Alt. 4 Amount	Total Bid
Scorpio Enterprises dba AireMasters Air Conditioning, Santa Fe Springs, CA	\$3,580,000	-\$27,000	-\$7,000	\$3,546,000
PPC Air Conditioning, Inc., Cypress, CA	\$3,655,000	-\$34,730	-\$23,895	\$3,596,375
ACH Mechanical Contractors, Inc., Redlands, CA	\$3,939,000	-\$20,000	-8,000	\$3,911,000
Circulating Air, Inc., North Hollywood, CA	\$4,030,000	-\$20,742	-\$12,284	\$3,996,974
Los Angeles Air Conditioning, Inc., La Verne, CA	\$4,134,300	-\$29,793	-\$35,805	\$4,068,702
Liberty Climate Control, El Monte, CA	\$4,550,000	-\$2,500	-\$2,500	\$4,545,000
AP Construction Group, Inc. dba Air Plus, Van Nuys, CA	\$4,576,000	-\$15,425	-\$9,840	\$4,550,735

This Bid package included alternate pricing as follows:

Deductive Alternate No. 3: Delete Building C (Restrooms)

Deductive Alternate No. 4: Delete Building E (Scoreboard)

The College has elected not to award Deductive Alternate Nos. 3 and 4 at this time.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: July 12, 2017

ACTION

SUBJECT: Storm Drain Utility Replacement (Bid No. 3127)

BACKGROUND

This project consists of the replacement of an existing storm drain line, water line, and all related site work within the boundaries of the Hilmer Lodge Stadium and Parking Lot R areas.

The request for bids included two additive alternates as follows: 1) Installation of 1,002 linear feet of 10" water main, and 2) Demolition and removal of 686 linear feet of existing 10" water main.

ANALYSIS AND FISCAL IMPACT

Bids were advertised in the Inland Valley Daily Bulletin in accordance with Education Code 81641. Nineteen contractors were invited to participate in the bid process with seven contractors attending the job walk. Four bids were received and publicly opened on May 23, 2017. The lowest responsible, responsive bidder is Bali Construction, Inc., located in South El Monte, CA, for the Base Bid plus Additive Alternate Nos. 1 and 2 for a total bid amount of \$860,601. A summary of bids is as follows:

Company Name/Location	Base Bid Amount	Alt. 1 Amount	Alt. 2 Amount	Total Bid
Bali Construction, Inc., So. El Monte, CA	\$742,344	\$99,952	\$18,305	\$860,601
Pro-Craft Construction, Inc., Redlands, CA	\$914,000	\$112,000	\$48,000	\$1,074,000
Continental Plumbing, Inc., Mira Loma, CA	\$920,655	\$163,076	\$26,898	\$1,110,629
Empyrean Plumbing, Inc., Riverside, CA	\$949,485	\$178,485	\$129,316	\$1,257,286

Funding Sources

Measure RR Bond (Series A) funds, 2017 Bond Anticipation Note (BAN).

RECOMMENDATION

It is recommended that the Board of Trustees approves the award of the Storm Drain Utility Replacement (Bid No. 3127) to Bali Construction, Inc., for the total amount of \$860,601.

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Action #3