



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, April 12, 2017

### MINUTES

#### CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Bader at 5:00 p.m. on Wednesday, April 12, 2017. Trustees Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos, and Student Trustee Santos were present.

#### STAFF PRESENT

Bill Scroggins, President & CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; Audrey Yamagata-Noji, Vice President, Student Services; and Sokha Song, Director, EEO were present.

#### PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

#### CLOSED SESSION

The Board adjourned to Closed Session at 5:01 p.m. to discuss the following items:

1. Los Angeles County Superior Court Case No. BC 576587 [consolidated for all purposes with Case Nos. BS 154389 and BS 159953].
2. Conference with Labor Negotiators – Pursuant to Section 54957.6:
  - Bill Scroggins, Chief Negotiator (CSEA 262)
  - Matt Judd, Negotiation Team Member (CSEA 651)
  - Jennifer Galbraith, Chief Negotiator (Faculty Association)

---

*The Board reserves the right to modify the order of business in the manner it deems appropriate.*

*Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.*

## **PUBLIC SESSION**

The meeting reconvened at 6:43 p.m., and the Pledge of Allegiance was led by Joan Sholars.

## **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

None.

## **INTRODUCTIONS AND RECOGNITION**

- The following newly appointed and promoted employees were introduced:

### Classified Employees (Newly Appointed)

- **Maridelle Acero**, Administrative Specialist III (Student Services) (present)
- **Jiaqi Cao**, Admissions and Registration Clerk (English as a Second Language) (absent)
- **Denise Cisneros**, Admissions and Registration Clerk (English as a Second Language) (absent)
- **Rigo Estrada**, Student Services Program Specialist II (Financial Aid) (present)
- **Christina Gamboa**, Human Resources Technician (Human Resources) (present)
- **Yolanda Haro**, Coordinator, Project/Program (Professional and Organizational Development) (present)
- **Esther Hernandez**, Administrative Specialist I (Counseling) (present)
- **Shelly Laddusaw**, Coordinator, School of Continuing Education (Short Term Vocational) (present)
- **Rodrigo Luzuriaga Aguirre**, Computer Facilities Assistant (Information Technology) (absent)
- **Abigail Morales**, Lead Library Technician (Library and Learning Resources) (present)
- **Shannon Rider**, Educational Research Assessment Analyst (Research and Institutional Effectiveness) (absent)
- **Joshua Schaedel**, Laboratory Technician – Photography (Commercial and Entertainment Arts) (absent)
- **Martin Wong**, Learning Lab Assistant (Adult Basic Education) (absent)

### Management Employees (Newly Appointed)

- **Myeshia Armstrong**, Associate Vice President, Fiscal Services (Fiscal Services) (present)
- **Dejah Swingle**, Director, Strong Workforce Initiatives (Instruction) (present)
- **Tommie Vitzelio**, Director, Learning Assistance Center (Learning Assistance Center) (present)

### Classified Employees (Promoted)

- **Yen Hang**, Administrative Specialist II (Technology and Health) (absent)
- **Chong Hee Min**, Coordinator, Noncredit SSSP (English as a Second Language) (absent)

- **Linda Monteilh**, Administrative Specialist IV (Business Division) (present)
  - **Sophia Salazar**, Administrative Specialist II (Human Resources) (present)
  - **Virginia Villegas**, Coordinator, Health Programs (Technology and Health) (absent)
  - **Krystal Yeo**, Coordinator, School of Continuing Education (School of Continuing Education) (absent)
- Award a Certificate of Service to the following retiring employees:
    - **Leticia Bencomo**, Administrative Specialist III (Student Health Services), 13 years of service (absent)
    - **Vickie Monegan**, Administrative Specialist IV (Event Services), 15 years of service (absent)

Congratulations to Head Basketball Coach **Brian Crichlow** and his Women's Basketball team for winning back-to-back State Championships. This is another record setting year for the Mounties as they captured their 8<sup>th</sup> State Championship and surpassed Ventura College who they were tied with at seven. This is the 6<sup>th</sup> year in a row the Mounties played in the Championship game, capturing championships in 2012, 2013, 2016, and 2017. Coach Crichlow was an assistant when the Mounties won their previous four championships. Numerous athletes were named to the All-State and All-Tournament Team. Congratulations to Coach Crichlow and his team on this record setting accomplishment!

On Wednesday, March 1, 2017, Public Safety received a call of a woman having a seizure at the SAC Book Rac bookstore. Public Safety Officers **Leoscar Taylor** and **Alex Villegas**, and Sergeant **Rob Toyer** responded. Officer Taylor determined the woman was not breathing and she did not have a pulse. CPR was started by Officer Taylor and Sergeant Toyer, while Officer Villegas prepared the Automatic External Defibrillator. Three electrical shocks were provided in an effort to assist with reviving the victim. Public Safety personnel were joined by Student Health Services Nurses **Shirley Wong** and **Jose Pena**. Mt. SAC personnel worked together as they continued to perform CPR until Los Angeles County Fire paramedics arrived. The woman was alive for about two hours after arriving at the hospital, but, unfortunately, her condition was not survivable. The fact the patient survived for so long was directly because of the effective CPR and medical treatment received from our staff. We want to publicly recognize the valiant effort by Public Safety Officers Leoscar Taylor and Alex Villegas, Sergeant Rob Toyer, and Nurses Shirley Wong and Jose Pena. Although the ultimate outcome was not what was desired, these personnel never wavered in their dedication to saving the life of one of our students.

## **APPROVAL OF MINUTES**

It was moved by Trustee Baca, seconded by Trustee Chen Haggerty, and passed to approve the minutes of the regular meeting of March 12, 2017.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

## **PUBLIC COMMUNICATION**

- Student Magda, Vice President, Caduceus Club, invited the Board to the Health Careers Conference on campus.
- Community Member Mansfield Collins commented on the lawsuit between Walnut United Taxpayers and Mt. SAC.

## **REPORTS**

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Aneca Abcede**, President, Associated Students
- **Jeff Archibald**, President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Lee Jones**, Vice President, CSEA 262 (no written report)
- **Cesar Castaneda**, President, CSEA 651 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation
- **Jennifer Galbraith**, Representative, Management Steering Committee

## **BOARD COMMUNICATION**

- A. Trustee Bader read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
  - They welcomed and congratulated newly appointed and promoted employees.
  - They congratulated Vickie Monegan and Leticia Bencomo on their retirement.
  - They congratulated the Women’s Basketball team on their State Championship.
- C. Trustee Hall reported the following:
  - Congratulated Athletics on another state championship—64 in the last 20 years.
  - Attended the Auxiliary Services Board of Directors quarterly meeting.
  - Attended the Annual Joint Board Dinner, and sat with Walnut Valley USD and commented that the presentations useful and informative.
  - Attended the New Faces of San Gabriel Valley event where Senator Josh Newman and Assemblymember Phillip Chen made their first local reports.
  - Attended the Kepler Annual Scholarship dinner and commented that the lecture was great.
  - Attended the last Community Public Workshop here at Founders Hall and commented that it was great outreach to the community. Thanked Dr. Scroggins and the Vice Presidents for attending no matter how large the audience was.
  - Looking forward to attending the Mt. SAC Relays Opening Ceremony.
  - Commented that our softball team is 29-3 and ranked #2 in the south region.

D. Trustee Chen Haggerty reported the following:

- Attended the Rowland Heights Coordinating Council monthly meeting and provided an update on College activities. She thanked Jill Dolan for helping provide these reports monthly.
- Attended the Community Public Workshop in Rowland Heights, and commented that it was one of the larger attended meetings.
- Attended the Annual Joint Board Dinner, and sat with Rowland USD members. She commented that the staff was optimistic about the dual enrollment program.
- Attended the San Gabriel Valley Regional Chamber luncheon featuring Assemblyman Philip Chen and Senator Josh Newman, and was briefed on current bills and potential bills in the pipeline.
- Attended the ACCT Governance Leadership Institute in Honolulu, Hawaii with Dr. Scroggins and Trustee Chen, and commented on the important training topics discussed and how impressive the Kapiolani community College farmer's market and culinary program were.
- Attended the APAHE Conference, and commented that she is impressed by the leadership, which includes Audrey Yamagata-Noji and Abe Ali. She presented at the Conference on creating a safe and supportive environment for all students irrespective of immigration status.

E. Trustee Hidalgo reported the following:

- Attended the IMC Luncheon where Hilda Solis was the speaker, in which she discussed supporting workforce initiatives.
- Attended the President's Circle Breakfast, and commented that it was a great event.
- Attended the Kepler Scholarship dinner, and thanked Dr. Baca and the committee for putting on that event that seems to get better and better every year. He commented that it was his first time visiting the observatory.
- Looking forward to attending the Mt. SAC Relays and the Foundation golf tournament.

F. Trustee Baca reported the following:

- Welcomed Mike Gregoryk back.
- Attended the Annual Joint Board Dinner, and commented that the College did a great job in providing information and interaction with our local board and superintendents.
- Attended the Community Public Workshop in Rowland Heights.
- Won't be able to make the Mt. SAC Relays and commented that this is the first time he'll miss in a really long time.
- Attended the Kepler Scholarship dinner, and thanked colleagues for attending. The speaker gave insight and photos that were very revealing and hadn't yet been viewed. The student support was amazing and they are doing fantastic work under Bob Nelson and Julie Bray Ali. Thanked the committee members and campus staff for their planning and execution of the event. Thanked State Senator Josh Newman for attending the event with his wife.
- Looking forward to attending the CCLC Conference in Lake Tahoe, where he will be presenting on the issue of student civic engagement.

G. Trustee Santos reported the following:

- Attended the Cesar Chavez breakfast.
- Attended a lunch with Senator Newman and Assemblymember Philip Chen, where she spoke with Senator Lara on the issue of single payer.

- Attended the Bike SGV ride with the Women on Wheels from Bassett Adult School to the Duarte Gold line and back.
- Attended the Walnut Park ribbon cutting ceremony.
- Attended the Mt. SAC Master Plan Community Facility Advisory Committee.
- Attended the Inspiring Women of Mt. SAC lunch.
- Attended the Annual Joint Board Dinner.
- Attended the Kepler Scholarship Dinner.
- Attended President's Circle breakfast.
- Attended the Bassett City Council meeting where they presented her with an honorary service award and pin for serving as the Bassett Middle School PTA President.
- Attended two Mayors Summits.

H. Trustee Chen reported the following:

- Commented that that because of their accomplishments, the basketball team was invited to compete in Taiwan in an international tournament.
- Attended the Community Public Workshop in Hacienda Heights, and he commends staff for coming out full-force.
- Attended the New Faces of San Gabriel Valley Luncheon with Assemblymember Philip Chen and Senator Charlie Newman
- Attended an Open House with Blanca Rubio.
- Attended the Inspiring Women of Mt. SAC lunch.
- Attended the ACCT Governance Leadership Institute in Hawaii, and commented that the food was impressive at the hosting community college. He feels we have a unique opportunity to do something similar at MT. SAC since we have farmland and a farm program.
- Attended the Kepler Scholarship Dinner, and commented that the entire event was wonderful and he thought the student component was great. He had an amazing view of Jupiter from the observatory.
- Appointed by Speaker Anthony Rendon to serve on Student Opportunity and Access Program for California.

I. Student Trustee Santos reported the following:

- Congratulated newly elected Student Trustee Corey Case.
- Attended the Annual Joint Board Dinner.
- Attended the Cesar Chavez Breakfast, in which Professor Castellanos was honored.
- Attended the New Faces of San Gabriel Valley lunch with the Associated Students president and other Board Members.
- Hosted an informational orientation for interested Student Trustee candidates.
- Attended the Kepler Scholarship Dinner, and appreciated the keychain that was given out. It was her first time in the Observatory and thought the clarity of the telescope to see Jupiter was amazing.
- Looking forward to attending the SGV Economic Legislative Network reception.
- Looking forward to attending the CCCT Board/CEO meeting.
- Looking forward to CCLC Trustee meeting in Tahoe.

J. Trustee Bader reported the following:

- Welcomed Mike Gregoryk back.
- Attended some of the Community Public Workshops, and thanked the staff for their attendance, especially Don Sachs for attending all of them. He commented that even though not largely attended, it was a good outreach to the community.
- Attended the Annual Joint Board Dinner, and commented that it's always good to be in touch with the local school board members.
- Attended the Kepler Scholarship Dinner and thanked Dr. and Mrs. Baca for their hard work.
- Commented that we won many awards from the SGV Tribune Best Awards.
- Traveled up to Sacramento for a reunion of Chuck's assembly member friends. Talked with Ian Calderon about issues facing the College.
- Attended the Trauma Center reception at Pomona Valley Community Hospital Medical Center where Pomona Valley was congratulated on being a Class 2 trauma center.

### **PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:**

- He welcomed and congratulated newly appointed and promoted employees.
- He congratulated Vickie Monegan and Leticia Bencomo on their retirement.
- He congratulated the Women's Basketball team on their state championship.
- He commented on the amount of employees who are talking about professional development and noted that it's very important to our employees.
- He commented on the Community Public Workshops and how important it is to be out in the community and, although the groups were small, they were influential community members. He thanked Jill Dolan for setting the meetings up, Don Sachs for attending, and Audrey and Irene for their attendance and leadership at the meetings.
- He attended the President's Circle Breakfast and presented information to major donors for the Foundation. The Fall presentation is focused on Mt. SAC while the Spring presentation is focused on educational issues. He commented that educating people about Mt SAC and the role of education.
- He attended the ACCT Governance Leadership Institute with Trustees Chen and Chen Haggerty in Honolulu. He commented that people from around the nation were talking about key community college issues, and at just about every issue, Mt. SAC was ahead of the curve. Very reinforcing on a national level that we're performing well on the programmatic side.
- Thanked Sokha Song for standing in for Abe Ali.
- Welcomed Mike Gregoryk back to work.

### **CONSENT CALENDAR**

The following correction was made to the Consent Calendar:

- Consent Item #10, Page 41 – Please see handout for corrections. Changes are noted in red.
- Consent Item #23, Page 59 – Under Academic Employment, delete Temporary New Hire Raymond Mosack, Professor, Fire Technology from the item.

It was moved by Trustee Hall, seconded by Trustee Baca, and passed to approve the following items, as corrected:

1. Appropriation Transfers and Budget Revisions Summary;
2. This item was pulled and acted upon separately below;
3. Re-issuance of stale-dated warrants;
4. Resolution No. 16-12 – Signature Changes to Existing Banking Accounts;
5. Agreement with Ellucian for consulting services;
6. Agreement with Nuventive;
7. Purchase of flash storage device;
8. Consulting agreements with P2S Engineering, Inc. and PAL id Studio for the Community Education Computer Laboratory Project;
9. Consulting agreements with P2S Engineering, Inc. and PAL id Studio for the Math and Science Secondary Effects Projects;
10. This item was pulled and acted upon separately below;
11. Agreement with West Coast Arborists, Inc. to provide services for the Urban Forest Management Program – Phase 1;
12. Contract with Psomas for professional engineering services for the Southeast Campus Utility Replacement Project;
13. Contract with P2S Engineering Services, Inc. for professional engineering services for the Simulation Laboratory;
14. Award of Bid No. 3149 to Sehi Computers, San Clemente, CA:
  - Bid No. 3149 Purchase of Network Hardware;
15. This item was pulled and acted upon separately below;
16. This item was pulled and acted upon separately below;
17. Change Order for Campus Elevators Maintenance Service Agreement:
  - Contract Schindler Elevator (Elevator Contractor) – Change Order No. 2;
18. Change Order for Athletics Complex East - Abatement:
  - Contract Unlimited Environmental, Inc. (General Contractor) – Change Order No. 1;

19. Deductive Change Order for the Thermal Energy System and Chiller Cooling Tower Project:
  - Contract Tilden-Coil Constructors, Inc. (General Contractor) – Change Order No. 2;
20. Contract Amendment:
  - Contract Professional Furniture Design Services – Student Success Center – PAL id Studio – Amendment No. 1;
21. Approval of the following Completion Notices:
  - Bid No. 3086 Athletic Modular Building – Electrical, Power Pro Plus, Inc. (Contractor)
  - Bid No. 3088 Athletic Modular Building – Demo and Earthwork, SJD&B, Inc. (Contractor);
22. Proposed Gifts and Donations to the College:
  - San Antonio Regional Hospital – a retired Cryostat, Sekura - Model No. 4553, Serial No. 6201, value unknown by donor, to be used in the Histology Student Laboratory;
23. Personnel Transactions;
24. This item was pulled and acted upon separately below;
25. School of Continuing Education Additions and Changes;
26. Memorandum of Understanding with Biola University;
27. Contract Agreement with Washington State Community & Technical Colleges;
28. Affiliation Agreement with Care Ambulance Service;
29. Affiliation Agreement with North Net Training Authority;
30. Contract Agreement: OCLC WorldShare Consulting Services;
31. Contract Agreement: Library Resource – Community College League of California;
32. Classified Great Staff Retreat at UCLA Conference Center;
33. Contract Agreement: Record Timing for 2017 Mt. SAC Relays;
34. New, 4-Year Review, Modified Courses, Modified Certificates, and New and Modified Degrees Effective with the 2017-18 Academic Year;
35. Strong Workforce Initiative Local Share: Acceptance of Funds and Approval of Purchases;
36. Contract with Cal Poly Pomona Foundation, Inc.;
37. Contract for Legal Services with Harriet Buhai Center for Family Law;

38. Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
39. Contract Renewal: Economic Modeling, LLC;
40. Contract Amendment: Laguna Cliffs Marriot Resort and Spa for the 2017 Management Retreat; and
41. Contract Agreement: Goodwill SoCal.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**CONSENT ITEM #2 – HIRE VARIOUS INDEPENDENT CONTRACTORS IN ORDER TO ACQUIRE THE EXPERTISE NEEDED TO ACCOMPLISH COLLEGE GOALS AND TO MEET DEADLINES**

It was moved by Trustee Hall and seconded by Trustee Chen Haggerty to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**CONSENT ITEM #10 – CONSULTING AGREEMENTS WITH SID LINDMARK, AICP; ITERIS; AND GREVE & ASSOCIATES FOR THE WEST PARCEL SOLAR CALIFORNIA ENVIRONMENTAL QUALITY (CEQA) INITIAL STUDY**

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**CONSENT ITEM #15 – AWARD OF BID. NO. 3150 TO GOLDEN PHOENIX ELECTRIC, PASADENA, CA: BID NO. 3150, ADMINISTRATION BUILDING 4 – LIGHTING RETROFIT**

It was moved by Trustee Chen and seconded by Trustee Hidalgo to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**CONSENT ITEM #16 – AWARD OF BID. NO. 3151 TO GRIFFITH COMPANY, BREA, CA: BID NO. 3151, LANDSCAPE PROJECT AT TEMPLE AND GRAND AVENUES**

It was moved by Trustee Hall and seconded by Trustee Chen to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**CONSENT ITEM #24 – NEW AND/OR REVISED MANAGEMENT JOB CLASSIFICATION DESCRIPTIONS**

It was moved by Trustee Hall and seconded by Trustee Hidalgo to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

**ACTION ITEM #1 – PUBLIC HEARING REGARDING THE INITIAL PROPOSALS FOR SUCCESSOR AGREEMENT BETWEEN THE DISTRICT AND CSEA, CHAPTER 651**

A public hearing was held at 9:20 p.m. regarding the initial proposal for Successor Agreement between the District and CSEA, Chapter 651, and there was no public comment. The public hearing concluded at 9:21 p.m.

**ACTION ITEM #2 – REVISION OF RESOLUTION 16-06 – RESOLUTION FIXING THE EMPLOYER CONTRIBUTION UNDER SECTION 22895 OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT WITH RESPECT TO A RECOGNIZED EMPLOYEE ORGANIZATION**

This item was pulled for additional review.

### **ACTION ITEM #3 – ANNUAL REVIEW OF BOARD POLICY 2015 – STUDENT MEMBER**

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

### **ACTION ITEM #4 – REVIEW OF BOARD GOALS FOR 2017-18**

It was moved by Trustee Chen Haggerty and seconded by Trustee Baca to approve this item.

Discussion: Trustee Hall would like to add that we operate Mt. SAC as cost-effectively as possible--something similar as to what was added to the Core Values. This item will be added to the Board Goals.

It was moved by Trustee Hall and seconded by Trustee Chen to amend the motion to include a new Board Goal.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

### **ACTION ITEM #5 – 2017 CCCT BOARD OF DIRECTORS ELECTION**

It was moved by Trustee Baca and seconded by Trustee Chen Haggerty to approve this item.

Discussion: The candidates that were selected for nomination are Jenkins, Leal, Blum, Casas, Castellanos, Grey, Hoffman, Haynes, and Moreno.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: None

Student Trustee concurred.

### **INFORMATION ITEM #1 – CHANGES TO ADMINISTRATIVE PROCEDURE 4020 – PROGRAM AND CURRICULUM DEVELOPMENT**

This item was presented for information.

**ADJOURNMENT**

The meeting adjourned at 9:29 p.m.

WTS:CN

**CORRECTED**

**BOARD OF TRUSTEES  
MT. SAN ANTONIO COLLEGE**

**DATE:** April 12, 2017

**CONSENT**

**SUBJECT:** Consulting Agreements for the West Parcel Solar California  
Environmental Quality Act (CEQA) Initial Study

**BACKGROUND**

It has been determined that an Initial Study is necessary for the West Parcel Solar project, which is one of the projects included in the 2012 Facility Master Plan Subsequent Environmental Impact Report (EIR) to Final Program EIR (SCH 2002041161). An Initial Study demonstrates that the College has examined a project's potential environmental impacts on a systemic and project specific basis and meets California Environmental Quality Act (CEQA) requirements.

As part of the analysis, the consultants will also produce an updated Truck Haul Congestion Analysis memorandum and a Haul Route Plan/Construction Traffic Control Plan for submittal to the City of Walnut as part of the hauling permit process.

**ANALYSIS AND FISCAL IMPACT**

The following contracts are presented for approval:

<b>#1</b>	<b>Consultant:</b>	Sid Lindmark, AICP
	<b>Project:</b>	West Parcel Solar CEQA Initial Study
<b>Item</b>	<b>Description:</b>	<b>Amount</b>
	Professional consulting services to provide project management, CEQA analysis, and CEQA processing as lead consultant for the preparation of the West Parcel Solar CEQA Initial Study. Time and materials, not to exceed:	\$33,215.00
	Contract Amount:	\$33,215.00

<b>#2</b>	<b>Consultant:</b>	Iteris
	<b>Project:</b>	West Parcel Solar CEQA Initial Study
<b>Item</b>	<b>Description:</b>	<b>Amount</b>
	Professional transportation planning services for the West Parcel Solar CEQA Initial Study, including the Truck Haul memorandum update and the Haul Route Plan/ Construction Traffic Control Plan. Time and materials, not to exceed:	\$23,088.00

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk

Recommended by: Bill Scroggins Agenda Item: Consent #10

**SUBJECT:** Consulting Agreements for the West Parcel Solar California Environmental Quality Act (CEQA) Initial Study

**DATE:** April 12, 2017

	Contract Amount:	\$23,088.00
<b>#3</b>	<b>Consultant:</b>	Greve & Associates
	<b>Project:</b>	West Parcel Solar CEQA Initial Study
<b>Item</b>	<b>Description:</b>	<b>Amount</b>
	Professional consulting services for the West Parcel Solar CEQA Initial Study regarding air quality, noise, and greenhouse gas emissions. Time and materials, not to exceed:	\$5,000.00
	Contract Amount:	\$5,000.00

Funding Source

Measure RR Bond (Series A) funds **Unrestricted General Fund**.

**RECOMMENDATION**

It is recommended that the Board of Trustees approves the consulting agreements with Sid Lindmark, AICP; Iteris; and Greve & Associates for the West Parcel Solar CEQA Initial Study, as presented.



# Associated Students Report

*Presented by A.S. President Aneca Koleen Abcede*

*April 2017*

---

## **Greetings Members of the Board,**

### **Senate and Executive Board**

Senate has finished budget deliberations and is waiting final approval before submitting to the board. We also approved funding for multiple travel conferences and an affirmation of support for the DACA program, which helps DREAM students by allowing them to work and temporarily avoiding deportation.

A new change in our documents has passed in which the Vice-President will join the President in giving reports to the board.

### **Student Resource Committee**

A new committee has been created with the goal of updating our resource sheet throughout the years, search for resources both external and internal of campus, and create new resources for students on campus with faculty, programs/departments, and within A.S.

### **Food Security Initiative**

The Food Security Survey is on its final draft and is waiting the approval of the Institutional Review Board. We will have a canned good drive during our annual Culture Fair. Cans will be collected at the end of the day by Pomona Food Bank and we will have incentives (A.S. gear) for donations.

### **Activities Committee**

Activities committee is participating in Universal Design by providing candidates the opportunity to video the interview questions the day of the interview. Activities Committee will continue to strive towards Universal Design by supporting accessibility measures during all A.S. events.

During the planning of the Athletics fair, discussion has begun on a potential model to service inclusive athletic events similar to the Disability Athletics Faire.

Education of students regarding environmental policies at the federal, state, and local level is a goal of the committee to be paired with Mountie Pride Monday. This years Culture Fair will focus on multiculturalism expression through art, the keynote speaker has been selected to showcase this core theme in our campus community.

### **Inspiring Women Luncheon**

Thank you to all that attend our Inspiring Women's Luncheon. A special thanks to the inspiring women who sit on the board today who help ensure Mt.SAC provides for student needs.

### **Pizza with the President**

Pizza with the President went well as topics such as safe haven campus, improving parking structure, current campus public safety moving converting into a police station, gender neutral restrooms and resources for students with disabilities were discussed.

### **Election**

This year 1,027 votes for AS Executive Board and 1,072 votes for Student Trustee were casted. This year's election received about 400 votes more than last year. I am honored to announce the new E-board members for the year 2017/2018.

Student Trustee: Corey Case !  
President: Brian Moon !  
Vice President: Daniel Garcia !  
Senate Co-Chair: Joel Garcia !  
Senate Co-Chair: Israel Garcia !  
ICC Chair: Brenda Noarbe !  
ICC Vice-Chair: Michelle Ravel !

### **Upcoming Events**

Mountie Monday (April 17) !  
Blood Drive (April 17-19) !  
Culture Fair (April 27) !

### **Special Recognition - Student Life**

Donna Balducci-Lopez !  
Barbara Carrillo !  
Leslie Hennings !  
Andrea Fejeran Sims !

Respectfully, !  
Associated Students President !  
Aneca Koleen Abcede !

## **Academic Senate Report to the Board of Trustees April 12, 2017**

### Accreditation Recognition

I wish to publicly thank Kristina Allende, the faculty accreditation coordinator, for her outstanding work in the accreditation preparation and site visit process. As "faculty roles and involvement in the accreditation process" is one of the 10+1 academic and professional matters under the purview of the Senate, I want to recognize, on behalf the Senate, Kristina's outstanding work as a faculty member and in promoting faculty involvement in the process.

### Full Senate Activity

The full Senate met on March 16 and covered the following issues:

- Received an update on dual enrollment from Dr. Scroggins
- Affirmed the Academic Senate President to serve the second year of his term; opened nominations for Vice President, Secretary, and three Director positions
- Approved Resolution 16-09 SLOs as Part of Course Syllabi:
  1. Resolved, the Academic Senate reaffirms its position that current and accurate student learning outcomes or a direct link to the course-specific SLOs on the College's SLO website should appear on all syllabi distributed to students in classes conducted by Mt. San Antonio College; and
  2. Resolved, the Academic Senate supports efforts by the Outcomes Committee, Accreditation Steering Committee, Curriculum Liaison, and other responsible persons at the College to ensure that the College complies with ACCJC Standard II.A.3.
- Approved Resolution 17-01 Faculty Workload and Responsibilities During Intersessions:
  1. Resolved, the Academic Senate requests that, to the extent possible, College decision-making and planning pertaining to academic and professional matters occur during the primary academic terms so as to allow for proper Senate and Senate Committee involvement; and
  2. Resolved, the Academic Senate requests that, when time sensitive academic and professional matters requiring Senate approval or the signature of a Senate officer arise, representatives of the College liaison with the Senate to develop a timeline that allows a reasonable amount of time for either information to be circulated to the Academic Senate or its Executive Board or for the Senate officer to make an informed decision on providing their signature; and
  3. Resolved, the Academic Senate requests that, to the extent possible, College work groups, committees, management hiring committees, and other groups that require faculty participation avoid meeting during winter intersession to allow for greater faculty involvement.

The full Senate met again on March 30 and covered the following issues:

- Elected Martin Ramey as Vice President, Lina Soto as Secretary, and Abby Wood, Dana Miho, and Scott Guth as Directors

- Opened nominations for three Senator-at-Large positions
- Approved Resolution 17-02 Regarding Dual Enrollment:
  1. Resolved, the Academic Senate finds that a dual enrollment program is an academic and professional matter as defined by California law, Title 5, Article 2, Sect. 53200, which explicitly assigns to faculty primary responsibility for recommendations associated with curriculum, education program development, and standards or policies regarding student preparation and success; and,
  2. Resolved, the Academic Senate asserts that any dual enrollment programs and agreements pursued by the College must reflect the same academic rigor and quality of academic and student support services as programs offered on the College's campus; and,
  3. Resolved, the Academic Senate demands that, prior to the expansion of dual enrollment beyond the 2016-17 pilot sections, the College identify appropriate venue(s) for collegial consultation with faculty on academic and professional matters pertinent to the implementation of dual enrollment offerings; and,
  4. Resolved, the Academic Senate requests regular updates from the College on dual enrollment programs to include, at minimum, data on student retention, completion, and success.
- Approved the New Faculty Seminar Task Force recommendations

The full Senate met again on April 6 to review the resolutions for the upcoming Academic Senate for California Community Colleges Plenary session. The next regular business meeting of the full Senate will be April 20. At that meeting we will close nominations for Senator-at-Large and vote on Resolution 17-03 Senate Oversight of Program Development and Resolution 17-04 Area of Emphasis Associate Degrees.

### Area C Meeting / ASCCC Plenary

On March 25, Vice President Martin Ramey and I attended the Area C Regional Meeting where the resolutions for the upcoming ASCCC Plenary session were discussed. There are a couple of resolutions supporting DACA and marginalized students as well as several dealing with support for formerly incarcerated students. Other resolutions propose reviewing the definitions and requirements for "experience" for disciplines not requiring a Master's degree, one urging local Senates to lobby their administration to use money saved by adopting Canvas to support faculty professional development, and a one requesting that the Chancellor's Office include Senate sign-off/approval on all grant or initiative funding. The ASCCC Plenary session will take place April 20-22 in San Francisco, and Mt. SAC will be represented by Martin Ramey and voting delegate Michelle Sampat. The Senate would like to thank Dr. Scroggins for once again sponsoring a VIP table at the ASCCC Foundation's Spring Fling fundraiser. If any of you find yourselves in San Francisco on April 21 and wish to join Mt. SAC's table, please let me know.

Respectfully submitted,  
Jeff Archibald  
President, Academic Senate



# MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES  
WEDNESDAY APRIL 12, 2017

---

1. Classified Senate has made the call for nominations for **2017 Classy Excellence Awards**. The nominations form is completable online. Any classified staff member, faculty, administrator, or board of trustee member may nominate a classified employee. There is no limit to the number of classified employees one person can nominate.

This year award categories were evaluated and many were changed. The goal of the senate is to combine some awards that contained several overlapping qualities and descriptions. The categories for the 2017 Classy Awards are:

1. Rookie of the Year
2. Guiding Force Award
3. Humanitarian Award
4. Innovative Thinker Award
5. Student Champion Award
6. The Legacy Award (Given by Classified Senate)

Descriptions for all awards, as well as the nomination form are at:

<http://www.mtsac.edu/classifiedsenate/nomination-form.html>

Classified Senate also encourages the nomination of individuals who were nominated before but did not win. The key for helping nominees win is to give compelling details about the nominee and truly sell their excellence.

2. The **Classified Professional Development Committee** (CPDC) has busy on several fronts. Highlights include:
  1. Creating an innovative structure for the **New Classified Employee Welcome**
  2. Promoting and planning for **SanFACC nominations**
  3. Organizing 'Call for Proposals' with faculty for this years Classified Professional Development Day (**CPD-Day**)
  4. Ongoing creation of **leadership** and **learning pathways** for classified staff

The New Classified Employee Welcome will include a comprehensive tour of the campus. The welcome is scheduled for Friday, June 9. Follow-up sessions will be

offered culminating in a capstone that will include a reflection paper.

SanFACC is the San Gabriel/Foothill Association of Community Colleges. This is a program that seeks to build both individual and regional leadership capacity among full-time/permanent community college employees. Mentees with a clear interest in entering or advancing in community college management will be paired with mentors from neighboring colleges already serving in an administrative role. Participants are enriched by experiencing the best practices and lessons learned from colleagues across the region. Mentees participating in the program will receive one-on-one assistance and advice regarding their own professional development, and have the opportunity to job shadow and gain experience and insight into community college management. A Mt. SAC campus based selection committee will review and score applications and select potential mentees to be brought forward to a SanFACC matching meeting.

3. The 16th Annual ***Pint Challenge Blood Drive*** will be Tuesday, April 25 from 10 am to 5 pm. The UCI Bloodmobile will be located in front of building 4. Classified senate is once again organizing, and hosting this important, life-saving event.
4. Applications are being accepted for this years ***Great Staff Retreat***. Scheduled for May 18 to 20, it will once again be at the UCLA Arrowhead Center.

Respectfully submitted by,  
John Lewallen  
*President, Classified Senate*



*Strengthen, Increase, Promote and Advance*

**Faculty Association Report  
To the Board of Trustees  
12 April 2017**

1. Representative Council

The Representative Council met on 4 April and closed nominations for 2017-18. There are no competitive races for the Exec. Board this year, as Eric Kaljumagi, president, Joan Sholars, vice-president, Liz Ward, secretary, Michael Sanetrick, PT director, and Tamra Horton, Barbara Quinn, and Antoine Thomas, FT directors are all running unopposed. Ballots are due back to the FA Office by 28 April.

The Council also adopted its meeting schedule for 2017-18 and approved the proposed budget amendments.

2. 2017-18 Negotiations

Our last negotiations session was 7 April, where we established a tentative agreement that will have the Salary and Leaves Committee post the college and title of the courses they approve on their website each semester as a guide. We are now undertaking the process of reviewing all the reassigned time positions and will meet again with the District's negotiation team on 14 April.

3. CCA Conferences

The Faculty Association will send seventeen delegates to the Community College Association's Spring Conference in Manhattan Beach on 21 - 23 April, where we will recognize Professor Liz Ward (Kinesiology) for her many years of service as the FA Secretary and her work on the Faculty Association's Awards, Budget, and Hospitality committees. Attendees will also be able to choose from a variety of workshops, including parental leave, issues affecting women in higher education, how to find board of trustee candidates, CalSTRS and retirement, how to teach veterans, and the meaning of "white privilege."

4. Spring Events

Multiple FA events are planned for the closing weeks of the Spring semester. The first two weeks of May we will have several events in appreciation of our faculty that will include both food and prizes. Then on, 16 May the FA and District will jointly host the Retirement/Tenure Tea from 11:30 a.m. to 1:00 p.m. in Founders Hall. Our last event for the year will be on 10 June when the FA has its annual Awards Breakfast from 9:00 a.m. to 11:00 a.m. in Founders Hall. We would be delighted if members of the administration and the Board were in attendance. In addition, the FA would like to solicit the assistance of a Board of Trustees member or two to deliver welcome and closing remarks at the Awards Breakfast. Please contact me at [ekaljumagi@msac-fa.org](mailto:ekaljumagi@msac-fa.org) or at (909) 274-4751 to RSVP.

Respectfully submitted by,  
Eric Kaljumagi, Faculty Association President



## Foundation Report to the Board of Trustees

**April 12, 2017**

It has been a busy and exciting last few weeks in the Foundation Office. In my last report, I mentioned to you a gift we were working on in support of the Child Development program. I'm happy to announce now that we have received the gift--\$52,000—and we are using it to create the Roberta M. Berns Scholarship Endowment. We want to extend special thanks to the Berns Family Trust—Prof Tammy Karn and her father, Dr. Michael Berns, for their generous support. I also want to thank Dean Jennifer Galbraith and the Child Development program leadership for their participation in the process.

On Monday morning we hosted members of the leadership team from the Orange County Farm Bureau. They were on campus for a check presentation ceremony. They have made a very generous gift of \$165,000 to the Ag program. We will use this gift to create an Ag scholarship as well as a program endowment for the Ag Ambassadors. We are grateful to the OC Farm Bureau for their belief in and commitment to our students. I want to extend special thanks to Dean Matt Judd, Brian Scott and the team over in Ag—in particular our current group of Ag Ambassadors. It is their work and outreach that led to this gift. From now on, the Ag Ambassadors will be called the Mt. SAC Orange County Farm Bureau Ag Ambassadors.

In other news, we recently participated in a tour of the new Kaiser Permanente Regional Laboratories in Chino Hills. A group of us that included President Scroggins, Dean Matt Judd, Ivan Pena, Arnita Champion and Director of Development & Alumni Relations, Marisa Fierro toured this amazing facility and talked with their leadership about partnership opportunities. They have an impressive Histotech lab that already employs more than 25 Mt. SAC people, including the Asst. Director of the Lab, Patricia Neder-Eckman. This is a strong relationship that was made stronger by our visit—both sides now have a more clear understanding of possible areas of growth. It was a really amazing visit!

I also want to mention a substantial amount of alumni outreach that recently has occurred. The Alumni Association just sent a direct mail piece to about 47,000 Mt. SAC alums encouraging them to reconnect with the college. This is another of our steps to build a culture of philanthropy and engagement within our alumni community. We have developed what I think is a compelling and convincing invitation for people to reinvigorate their relationship with Mt. SAC.

As I finish up my report I would like to say a few words about the Kepler event last Saturday. As so many of you know this has grown to be a signature event for the campus. Saturday did not disappoint. It was a fantastic evening that not only showcased our students, but also demonstrated again that Mt. SAC is securing its place as a center for people interested in astronomy and space science. The event raised more than \$13,000 that we will use to award the scholarships (including the unique Redinger Research Award) and continue to build the Kepler endowment. Thanks and congratulations to the Kepler Committee for their outstanding work, to the President for his support of this initiative and to the BOT for being a part of it. Special thanks to Dr. and Mrs. Baca for being the inspirational leaders behind the effort.

### Upcoming Events:

- 90<sup>th</sup> Birthday Bash for Coach Maz—Saturday May 6, 2017
- 30<sup>th</sup> Annual Mt. SAC Foundation Pete & Caroline Reynolds Golf Classic – Friday, May 12, 2017
- Scholarship Ceremony – Saturday, June 10, 2017
- Mt. SAC Night at the Ballpark Angels vs. Dodgers—June 29

Annual Giving Stats	FY2015/16	FY2016/17 To-Date	FY2016/17 Goal	FY2015/16 % to Goal
Total Dollars Raised	\$672,072.30	\$636,166.21	\$706,000	90.1%
Total # of Donors	514	492	540	91.1%

*Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation*

**Management Steering Team  
Report to Board of Trustees  
April 12, 2017**

1. The Management Steering Team has now evolved into being the representative body for management employees. We are very happy to have the opportunity to report to the Board of Trustees.
2. On January 5 through 6, the Managers had the 2<sup>nd</sup> annual Management Retreat. The retreat was organized by Management Professional Development Committee (MPDC) in consultation with Management Steering. The retreat was very successful with over 80 managers attending including 4 executive managers. The retreat started with a presentation by Eric Kaufman on Transformative Leadership. Out of that presentation, the managers created a focus for professional development for the coming years. Based on surveys and conversations during the retreat, we established a goal "to building a shared value system and supporting each other in our professional growth and wellness. Specifically, we are initially committed to developing our coaching skills that include the parallel development of leadership courage and emotional intelligence." The Management Steering Team has directed MPDC to create trainings that align with this goal. Additionally, we agreed that from now when we refer to "managers," we are referring to *all managers* including executive managers and that from this point on, the "management team" is inclusive of all managers regardless of their level.
3. Also out of the retreat we developed a sense of what is needed from Management Steering. The Management Steering Team will now act as the representative body for all managers. We developed a purpose and function statement that aligns with that notion that has been attached to this report.

**BOARD OF TRUSTEES**

Dr. Manuel Baca • Rosanne M. Bader • Jay F. Chen • Judy Chen Haggerty, Esq.  
Dr. David K. Hall • Robert F. Hildago • Laura L. Santos

**COLLEGE PRESIDENT / CEO** – Dr. William T. Scroggins



## **MANAGEMENT STEERING TEAM**

(Representative body for Management Team)

### **Purpose**

The Management Steering Team serves as the representative body with the District for management employees on all matters. The Management Steering Team reports directly to the College President.

### **Function**

1. To facilitate and guide meet and confer with the President annually on behalf of management employees.
2. To facilitate representation of management employees in employment and evaluation issues including management organizational structure, mentoring and growth, orientations, and job descriptions.
3. To guide MPDC in the development of professional learning activities related to management.
4. To organize and set the agenda for quarterly Management Meetings.
5. To meet regularly with the President to discuss management issues and communicate with management employees on these issues.
6. To coordinate the budget provided for management steering responsibilities.

### **Membership (10)**

All members are selected by the Management Steering Team. Each member will serve a 2 year term. Chair of the Team will be elected by the Team. In the case when there is no volunteer from the specific areas, the position will not go vacant but may be filled with someone from a different area.

	<u>Position Represented</u>	<u>Name</u>	<u>Term</u>
1.	Managers from Instruction Team (2)	Jim Jenkins (Replaced by David Charbonneau in Fall 2017)	2015-2017 2017-2019
2.		Jennifer Galbraith	2016-2018
3.	Managers from Student Services (2)	Aida Cuenza	2017-2019
4.		Francisco Dorame	2017-2019
5.	Managers from Administrative Services (2)	Gary Gidcumb	2016-2018
6.		Rosa Royce	2017-2019
7.	Vice President (1)	(Vacant)	2017-2019
8.	Manager from President's Office (1)	Jill Dolan (Replaced by Marisa Fierro in Fall 2017)	2015-2017 2017-2019
9.	Manager from Human Resources (1)	(Vacant)	2017-2019
10.	Manager-at-Large (1)	(Vacant)	2017-2019

**Membership Meeting Times**      TBD