



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 13, 2016

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Hall at 6:01 p.m. on Wednesday, July 13, 2016. Trustees Baca, Bader, Chen, Chen Haggerty, Hall, Santos, and Student Trustee Santos were present. Trustee Hidalgo was absent.

STAFF PRESENT

Bill Scroggins, President & CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services were present.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 6:02 p.m. to discuss the following:

- **Conference with Legal Counsel** – Existing Litigation Pursuant to Section 54956.9(d) – two cases:
 - Los Angeles County Superior Court Case No. BC 576587 (consolidated for all purposes with Case Nos. BS 154389, BC 600860 and BS 159953)
 - American Arbitration Association Case No. 01-14-0001-1008

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

3. PUBLIC SESSION

Note: The entire dialogue may be heard beginning at 00:00 on the attached meeting audio tape 1.

The meeting reconvened at 6:37 p.m., and the Pledge of Allegiance was led by Academic Senate President Jeff Archibald.

4. REPORTING OUT OF ACTION TAKEN IN CLOSED SESSION

Note: The entire dialogue may be heard beginning at 00:17 on the attached meeting audio tape 1.

The Board reviewed the arbitration final award in Case No. 01-14-0001-1008 and voted unanimously to authorize payment of \$845,338.12, according to the arbitration directives.

5. MOMENT OF SILENCE

Note: The entire dialogue may be heard beginning at 00:58 on the attached meeting audio tape 1 and 00:00 on audio tape 2.

A moment of silence was observed in memory of Computer Information Systems (CIS) Professor **William (Bill) Roche**, who passed away unexpectedly on May 16, 2016, at the age of 54. Bill was a newly tenured CIS Professor who was well liked by his students and peers. Prior to coming to teach at Mt. SAC, Bill received his Master's Degree in Computer Science from Cal State Fullerton. He was an industry pioneer when it came to digital publishing at McMullen and Yee Publishing in the mid-1990s. In addition to working in the industry, he taught Networking and Security classes at both Cal State Fullerton and ITT Tech before being hired full-time at Mt. SAC. He is survived by his wife, his daughter, and his two brothers. Bill will be missed by all who knew and loved him!

6. STUDENT TRUSTEE OATH OF OFFICE

Note: The entire dialogue may be heard beginning at 01:14 on the attached meeting audio tape 2.

President Scroggins administered the Oath of Office to **Elizabeth (Betty) Santos** and congratulated her for being re-elected to the Board as the Student Trustee.

7. INTRODUCTIONS AND RECOGNITION

Note: The entire dialogue may be heard beginning at 03:00 on the attached meeting audio tape 2.

- The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Tiffany Chen**, Buyer (Purchasing) (present)
- **LeeAnn Culross**, Admissions and Records Specialist I (Admissions and Records) (absent)
- **Bishara Homsy**, Custodian (Facilities Planning and Management) (present)
- **Erica Morales**, Administrative Specialist I (Financial Aid) (present)
- **Christopher Padilla**, Administrative Specialist I (Financial Aid) (present)
- **Dilbert Pagdilao**, Custodian (Facilities Planning and Management) (present)
- **Terry Williams**, Custodian (Facilities Planning and Management) (present)

Confidential Employees (Newly Appointed)

- **Jennifer Anol**, Human Resources Technician (Human Resources) (present)
- **Cristal Granados**, Human Resources Technician (Human Resources) (present)

Management Employees (Newly Appointed)

- **Jody Fernando**, Director, English Language Learners (English as a Second Language) (present)
- **Lesley Johnson**, Director, Adult Education (Adult Education) (present)

Management Employee (Promoted)

- **Alvaro (Chris) Rodriguez**, Manager, Technical Services Engineering (Technical Services) (present)

Temporary Special Project Administrators

- **Valeria Arenas-Rey**, Special Projects Manager, Project Accounting (Facilities, Planning, and Management) (present)
 - **Lianne Greenlee**, Special Projects Director, Professional and Organizational Development (Professional and Organizational Development) (present)
 - **Matthew Thatcher**, Special Projects Manager, Scheduled Maintenance (Facilities, Planning, and Management) (present)
- A Certificate of Service was presented to the following retiring employees:
 - **Robert Coder**, Educational Advisor (DSP&S) (16 years of service) (absent)
 - **Teresita Hood**, Administrative Specialist III (Technology and Health) (18 years of service) (absent). Ms. Hood will attend the August 17 Board meeting to accept her Certificate of Service.
 - **Randy Smith**, Laboratory Technician-Photography (Arts) (41 years of service) (present)

8. APPROVAL OF MINUTES

Note: The entire dialogue may be heard beginning at 30:20 on the attached meeting audio tape 2.

It was moved by Trustee Baca, seconded by Trustee Chen, and passed to approve the minutes of the regular meeting of June 22, 2016.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

9. PUBLIC COMMUNICATION

Note: The entire dialogue may be heard beginning at 30:55 on the attached meeting audio tape 2.

None.

10. REPORTS

Note: The entire dialogue may be heard beginning at 31:00 on the attached meeting audio tape 2.

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Aneca Nuyda**, President, Associated Students
- **Jeff Archibald**, President, Academic Senate
- **Classified Senate** (written report only)
- **Joan Sholars**, Vice President, Faculty Association
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

11. BOARD COMMUNICATION

Note: The entire dialogue may be heard beginning at 49:25 on the attached meeting audio tape 2.

- A. Trustee Chen Haggerty read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed and congratulated newly appointed, promoted, and temporary employees Jennifer Anol, Valeria Arenas-Rey, Tiffany Chen, LeeAnn Culross, Jody Fernando, Cristal Granados, Lianne Greenlee, Bishara Homsy, Lesley Johnson, Erica Morales, Christopher Padilla, Dilbert Pagdilao, Alvaro (Chris) Rodriguez, Matthew Thatcher, and Terry Williams.
 - They congratulated Robert Coder, Teresita Hood, and Randy Smith on their retirement.
 - They congratulated and welcomed Aneca Nuyda as the new Associated Students President.
 - They congratulated Student Trustee Betty Santos for being re-elected for another term.
- C. Student Trustee Santos reported the following:
- attended the Lions Club Installation Dinner;
 - attended the San Gabriel Valley Regional Chamber Installation Dinner;
 - will be attending the Student Trustee Conference on August 12;
 - turned in her application to be the Student Trustee on the Board of Governors; and
 - thanked Dr. Audrey Yamagata-Noji, Vice President, Student Services, for giving her an update on the International Student Insurance.
- D. Trustee Chen reported the following:
- indicated that Trustee Hall highlighted students in the Chinese media;
 - attended the San Gabriel Valley Regional Chamber Installation Dinner, where Trustee Hall will be the next President;
 - attended the La Puente Fireworks Show; and
 - rode in the Hacienda Heights July 4 Parade with Trustee Baca.

- E. Trustee Santos reported the following:
- attended the PTA Women's Club;
 - attended Lions West Covina Beautiful;
 - attended the Baldwin Park, Irwindale, and West Covina Chamber meetings;
 - attended the Royal Lions Installation Dinner, where Trustee Hall was installed as a Vice President;
 - attended the San Gabriel Valley Regional Chamber Installation;
 - attended the Irwindale Lion's Installation;
 - the UFCW invited her to attend St. John's Church in Baldwin Park;
 - attended a briefing on software for the cannabis industry; and
 - attended a briefing/explanation of the November ballot measure on where State taxes are going to go.
- F. Trustee Bader reported the following:
- rode in the La Verne July 4 Parade with Trustee Hall; and
 - attended a reception for Dr. Christine Goennier, the new Superintendent of Bonita Unified School District.
- G. Trustee Baca reported the following:
- rode in the Hacienda Heights July 4 Parade;
 - attended the Walnut Valley Kiwanis Club, providing breakfast for Relay for Life at Suzanne School for the Diamond Bar/Walnut area; and
 - couldn't attend last night's mixer because he attended a candlelight memorial for the seven slain and two injured victims during the Cal State Fullerton mass murder four years ago.
- H. Trustee Hall reported the following:
- Mt. SAC Forensics student Jacqueline Hu was interviewed by the World Journal Chinese Newspaper on June 28;
 - attended the IMC Business Mixer with President Scroggins and Vice President Mike Gregoryk;
 - attended the San Gabriel Valley Regional Chamber Installation Dinner;
 - rode in a couple of July 4 parades;
 - attended the Royal Lion's Club Installation Dinner; and
 - invited all to attend the San Gabriel Valley Civic Alliance Officeholder Bar-b-que on July 21 in Founders Hall.
- I. Trustee Chen Haggerty reported the following:
- attended the Rowland Heights Coordinating Council meeting; and
 - attended the LEAP Conference at Cal Poly, an Apahe event, and commended Dr. Yamagata-Noji for her participation and leadership.

12. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

Note: The entire dialogue may be heard beginning at 01:09:35 on the attached meeting audio tape 2.

- He welcomed and congratulated newly appointed, promoted, and temporary employees Jennifer Anol, Valeria Arenas-Rey, Tiffany Chen, LeeAnn Culross, Jody Fernando, Cristal Granados, Lianne Greenlee, Bishara Homsy, Lesley Johnson, Erica Morales, Christopher Padilla, Dilbert Pagdilao, Alvaro (Chris) Rodriguez, Matthew Thatcher, and Terry Williams.

- He congratulated Robert Coder, Teresita Hood, and Randy Smith on their retirement.
- He congratulated and welcomed Aneca Nuyda as the new Associated Students President.
- He congratulated Student Trustee Betty Santos for being re-elected for another term.
- He introduced Irene Malmgren, Vice President, Instruction, who gave a Faculty Hiring Update. The presentation may be found on the College's website with these Minutes.
- He introduced Irene Malmgren, Vice President, Instruction; and Gary Nellesen, Director, Facilities Planning and Management, who gave a Building 40 Update. The presentation may be found on the College's website with these Minutes.

13. BOARD INFORMATIONAL REPORT

Note: The entire dialogue may be heard beginning at 01:32:48 on the attached meeting audio tape 2.

Chau Dao, Director, Financial Aid, presented an update on Financial Aid. (Note: The presentation may be found on the College website with these minutes.)

14. CONSENT CALENDAR

Note: The entire dialogue may be heard beginning at 02:02:10 on the attached meeting audio tape 2.

It was moved by Trustee Baca, seconded by Trustee Bader, and passed to approve the following items:

1. Appropriation Transfers and Budget Revisions Summary;
2. Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
3. Re-issue stale-dated warrants;
4. Adobe Enterprise License Agreement;
5. Amendment and renewal of the AudienceView Ticketing Corporation Agreement;
6. Contract with First Fire Systems, Inc. (RFP No. 3083) to provide campus fire alarm services;
7. Athletics Modular Building:
 - Bid Nos. 3086-3088 Temporary Space;
8. Purchase Audio-Visual Control Systems and Equipment to Full Compass Systems, Madison, WI, Troxell, Redlands, CA; Visual Systems Group, Inc., Mclean, VA, Comp View, Inc., Beaverton, OR; Golden Star Technology, Cerritos, CA; and Apex Audio, Huntington Beach, CA:
 - Bid No. 3080 Purchase Audio-Visual Control Systems and Equipment;

9. This item was pulled and acted upon separately (see Paragraph No. 15);
10. Agreements to provide professional design and consulting services with Marlene Imirzian & Associates, Architects for the Art Center Wood Shop and Counseling Annex Renovation, and HPI Hill Partnership for the Temporary Classroom Building Upgrade – Phase II;
11. Contract Amendment for the Temporary Classroom Building Systems Upgrade:
 - Contract Professional design and consulting services – added services – Psomas – Amendment No. 1;
12. Contract Amendment for the Former Campus Café Demolition:
 - Contract Professional design and consulting services – time and materials – H2 Environmental Consulting Services, Inc. - Amendment No. 1;
13. Change Order for the Athletics Modular Structure:
 - Contract American Modular Systems (General Contractor) – Change Order No. 3; and
14. Change Order for the Continuing Education Building 40 Upgrades:
 - Contract Golden Phoenix Construction Co., Inc. (General Contractor) – Change Order No. 2.
15. Personnel Transactions;
16. This item was pulled and acted upon separately (see Paragraph No. 16);
17. This item was pulled and acted upon separately (see Paragraph No. 17);
18. Acceptance of funds for the Adult Education Block Grant AB 104, Section 39, Article 9;
19. Adult Education Block Grant AB 104, Section 84917, Data and Accountability Funds;
20. School of Continuing Education contract number change;
21. Contract Agreement with Kellogg West Conference Center and Lodge;
22. Program Fees for students in the Basic Fire Academy and Emergency Medical Services Programs;
23. Contractors for physical examinations for Health Sciences faculty;
24. Program Fees for students in the Technology and Health Division;
25. Institution Participation Agreement with Instructure for Canvas Course Management System;
26. This item was pulled and acted upon separately (see Paragraph No. 18);

27. Child Development Center 2015-16 Annual Report;
28. Child Development Center expenditure funding for the 2016-17 Academic Year;
29. Child Development Center fieldtrips for the 2016-17 Academic Year;
30. Center of Excellence 2016-17 Grant Renewal Fund Amendment;
31. Center of Excellence Contract Agreement with Status Not Quo;
32. Activities and Acceptance of funds for the Carl D. Perkins Career and Technical Education (CTE) Act of 2008 (Perkins IV) Title 1C Grant and CTE Transitions;
33. Renewal of Contract Agreement with ArbiterSports RefPay for the 2016-17 Academic Year;
34. Agreement with Covina District Field to host the 2016 Mt. SAC football games;
35. Contract with Dr. Bryan for health screenings and required attendance at the Mt. SAC football games for the 2016-17 Academic Year;
36. Agreement with Cerritos College to host the 2017 Mt. SAC Relays; and
37. Program Fees for Students in the Kinesiology, Athletics, and Dance Division for the 2016-17 Academic Year.
38. This item was pulled and acted upon separately (see Paragraph No. 19);
39. Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines; and
40. Contract Amendment with the University of California Santa Barbara Campus Conference Services for the ACES 2016 Summer Residential Transfer Bridge Program.
41. Coverage change endorsement for fine arts insurance coverage with Huntington T. Block Insurance Agency, Inc.; and
42. STEM Teacher Preparation Program Grant Agreement with The Regents of the University of California.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

15. CONSENT ITEM #9 – BID NO. 3082 - RE-ROOFING PROJECT: TECHNOLOGY AND HEALTH DIVISION, BUILDING 28B UPPER ROOF, TO COURTNEY, INC., IRVINE, CA

Note: The entire dialogue may be heard beginning at 02:02:25 on the attached meeting audio tape 2.

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

16. CONSENT ITEM #16 – NEW AND/OR REVISED CLASSIFIED JOB CLASSIFICATION DESCRIPTIONS

Note: The entire dialogue may be heard beginning at 02:12:30 on the attached meeting audio tape 2.

It was moved by Trustee Chen and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

17. CONSENT ITEM #17 – NEW AND/OR REVISED MANAGEMENT JOB CLASSIFICATION DESCRIPTIONS

Note: The entire dialogue may be heard beginning at 02:14:30 on the attached meeting audio tape 2.

It was moved by Trustee Santos and seconded by Trustee Chen to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

18. CONSENT ITEM #26 – CHILD DEVELOPMENT CENTER AGREEMENT WITH SODEXO AMERICAN, LLC FOOD SERVICES FOR THE 2016-17 ACADEMIC YEAR

Note: The entire dialogue may be heard beginning at 02:15:05 on the attached meeting audio tape 2.

It was moved by Trustee Baca and seconded by Trustee Chen to approve this item.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

19. CONSENT ITEM #38 – ASSOCIATED STUDENTS EXPENDITURE FUNDING FOR 2016-17

Note: The entire dialogue may be heard beginning at 02:20:10 on the attached meeting audio tape 2.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Trustee Hall requested an Associated Students Budget presentation; therefore, this item was tabled and will be brought back to the August 17 Board of Trustees meeting.

Ayes: Baca, Bader, Chen, Chen Haggerty, Hall, Santos

Noes: None

Abstained: None

Absent: Hidalgo

Student Trustee concurred.

20. DISCUSSION ITEM #1 – PROPOSED REVISIONS TO BOARD POLICY 5010 - ADMISSIONS

Note: The entire dialogue may be heard beginning at 02:32:00 on the attached meeting audio tape 2.

This item will be brought back to the August meeting for approval.

21. INFORMATION ITEM #1 – REVISIONS TO ADMINISTRATIVE PROCEDURE 5010 - ADMISSIONS

Note: The entire dialogue may be heard beginning at 02:32:53 on the attached meeting audio tape 2.

This item was presented to the Board for information only.

22. CLOSED SESSION

The Board adjourned to Closed Session at 9:19 p.m. to discuss the following:

- **Public Employee Discipline/Dismissal/Release**, per California Government Code Section 54957 – Non-Re-employment, Classified (one case), Employee No. ...5612

23. PUBLIC SESSION

The meeting reconvened at 9:42 p.m.

24. REPORTING OUT OF ACTION TAKEN IN CLOSED SESSION

In Closed Session, the Board of Trustees ratified the Termination of Employee No. ...5612, a permanent classified employee, effective June 24, 2016.



Associated Students Report

*Presented by A.S. President Aneca Koleen Nyuda
July 13th, 2016*

Greetings Members of the Board,

My name is Aneca Koleen Nuyda. I was last years associated students Cross-Cultural Senator and Senate Chair. There are many things I learned about leadership and this institution from these positions of which I plan to utilize during my term to ensure a successful year for Associated Students. This June, I received my Associates of Arts degree in Kinesiology, will continue on here at Mt. SAC to complete my prerequisites, and will apply to the nursing program later this year. I am also a Dreamer and LGBTQ student. I believe my experiences have helped me develop a personal understanding of student needs. This year I hope to bring awareness and provide services to students that have the least resources, our homeless students, as well as continue projects from the previous year. Lastly, I would like to thank Andi Fejeran Sims, Edwin Romero, Leslie Hennings, and the Student Life staff for having aided me in this transition.

New Student Welcome

This year, our New Student Welcome will be held on Wednesday, August 10, from 9:00 AM to 1:00 PM. This event is designed to create opportunity for students to meet faculty, staff, and other students to help guide and support them towards their goals. We will have a welcome, information about critical services, faculty workshop sessions, campus tours, and free lunch during a college fair along with a student panel which will allow students to ask current Mt. SAC students about their experiences on campus. The student panel will include a student athlete, LGBTQ, DREAMer, CALWorks, ARISE, DSPS, and Honors Program student to reflect the diversity of our campus.

Special Associated Students Summer Meetings

Associated Students will have special meetings on July 20th & 21st to appoint an A.S. Vice-President and Student Court Officers.

Closing Statements

I look forward to serving the students of Mt. SAC and learning from the leadership of this Board, President Scroggins, and administrators throughout this new academic year.

Thank you.

Respectfully,

Associated Students President

Aneca Nuyda

**Academic Senate Report
to the Board of Trustees
July 13, 2016**

Full Senate Activity

The Senate will next meet on September 1.

Goal Setting

The Academic Senate exists to advise the Board of Trustees on “academic and professional matters.” A goal and priority-setting retreat for the coming academic year will be held on August 25 to generate the initiatives we will pursue in 2016-17. The Senate extends an invitation to the Board of Trustees to suggest any academic and professional matters that the Senate might address. Board members may contact the Senate President at extension 5436 or through email to jarchibald@mtsac.edu.

Flex Day

The Faculty Professional Development “Flex” Day for the 2016-17 academic year is scheduled for Friday, August 26 from 8:15am to 3:00pm. The day will consist of a general session attended by all full-time faculty, two breakout sessions, and department or division meetings. This year 22 different breakout sessions will be available to faculty on a variety of topics; for the first time, the Flex Planning Committee has created “guided pathways” linking breakout sessions on such themes as creative teaching, cultural competence, environmental issues, LGBT issues, and online instructional resources. The Senate wishes to thank the many people across campus who work to put on Flex Day. We extend an invitation to any Board member who wishes to join us for Flex Day activities.

New Faculty Seminar Task Force

The Senate has convened a task force at the request of the Academic Mutual Agreement Council (AMAC) to explore modifications to the model and content of the New Faculty Seminar. The task force is identifying possible instructional models to accommodate the 46 new faculty coming on board. The task force has also discussed how to seize the opportunity to provide roughly 12% of our full-time faculty with training in responsive, creative pedagogy and student equity. The task force is being chaired by Academic Senate Vice President Martin Ramey.

Respectfully submitted,
Jeff Archibald
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY JULY 13, 2016

(Sorry, I am away on vacation. Printed report provided)

1. The **1st Annual Classified Professional Development Day (CPD–Day)** is planned for August 12, 2016. This will become an annual event much in the way that FLEX Day is for faculty. Dr. Scroggins agreed to schedule a minimal services day so that the majority of classified staff may be able to attend workshops that day. Dr. Scroggins has also agreed to be the days keynote speaker. The CPD–Day Task Force has been busy working out the many details for the day. The goal is to provide a day of diverse and vital workshops and presentations that will address and enrich the personal and professional lives.

As part of the follow-up to The Great Staff Retreat, a series of workshops for those who participated is being planned for CPD–Day as well.

The CPD–Day Task force is reviewing subjects and presenters that would offer lessons in the areas that classified have stated concern and interest them. The Task Force is happy to be working with the Instruction Office and several faculty in order to create the best possible outcomes for classified staff.

Members of the CPD–Day Task Force:

Rosa Asencio	Ruben Flores
Lianne Greenlee	Bill Rawlings
John Lewallen	Brigitte Hebert
Carol Nelson	Justin Ott
Diana Dzib	

2. The Classified Senates **Educational & Professional Growth Scholarship applications** are out and all classified enrolled in college courses have been encouraged to apply.

The Classified Senate was awarded funds for winning The 15th Annual Pint Challenge Blood Drive held this past March. Retired professor, Dave Schmidt, still organizes the

annual event in honor of his daughter. He gives the funds to be handed out as scholarships for Mt. SAC staff. Applications will be reviewed and scholarships to classified staff that are currently enrolled in college courses will be awarded. These scholarships will help Mt. SAC classified attain their higher education goals.

Applications will be reviewed and awardees selected at the end of July.

Respectfully submitted by,
John Lewallen
President, Classified Senate



The Great Staff Retreat XIII

May 4-6, 2016, Lake Arrowhead, CA



**Faculty Association Report
To the Board of Trustees
13 July 2016**

1. Delegates to the NEA RA

The annual meeting of the National Education Association Representative Assembly took place 1 – 8 July in Washington D.C. Over seven thousand delegates representing state and local affiliates, student members, retired members, and other segments of the education profession debated and voted on over 125 new business items for the NEA to work on in the upcoming year. California, as is customary, had the largest delegation with approximately one thousand delegates, including Mt. SAC faculty Eric Kaljumagi and Linda Chan.

2. 2016-17 Negotiations

The District and Faculty Association last met on 21 June and made considerable progress on Appendix H: Evaluation Forms. Due to the aforementioned NEA RA and other commitments, our next meeting is not until 25 July. Distance learning, reassigned time for special assignments, adjunct faculty office hours, and full-time faculty benefits are still outstanding issues.

3. CTA Presidents' Conference

Faculty Association President Eric Kaljumagi and Vice President Joan Sholars will attend the CTA President's Conference in San Jose 21 – 24 July. We will receive training on how to run a union, how to be an employer, and current political issues at both the State and Federal level. Professors Beta Meyer and Dianne Rowley will also attend part of the conference.

(continues on next page)

4. CTA Summer Institute

From 31 July - 4 August professors Joan Sholars, Veronica Alvarez, Judy Lawton, Beta Meyer, and Tamra Horton will travel to UCLA to be trained by CTA in basic bargaining techniques at the CTA Summer Institute. It is not always easy to find people willing to improve their skill set in this technical area, and the FA thanks them for their willingness to learn.

5. Puttin' on the Hits 2016 #2

Due to the college's upcoming accreditation visit, this year's version of Puttin' on the Hits will be in the Fall semester on **18 – 19 November 2016**. The format of Puttin' on the Hits allows students, faculty, classified, management, and trustees to come together in a way that builds camaraderie. It's one of the things that make Mt. SAC such a positive place to work, and I very much hope that you will plan on participating.



Foundation Report to the Board of Trustees July 13, 2016

Now that we’ve ended the fiscal year we take a breath and then the whole thing starts over again. The numbers aren’t yet final—we’re working to officially close the books on the year, but overall I would say that we ended the year reasonably close to where we thought we would. Although we fell a bit short of our dollar goal, that can be tied to 2 specific gift expectancies that did not come through as we anticipated. It informs our planning process—so in addition to our other objectives, we will focus more intently on donor retention strategies in the coming year.

Along those lines, we met recently with members of our Foundation Board Executive Committee. The purpose of the gathering was to do some planning around our upcoming Foundation retreat that we’ve scheduled for the middle of September. It was great to see our Board leaders so enthusiastic about the work we’re going to be doing. Among other things, our focus will be to sharpen the fundraising skills of our membership. We have built the Board into our donor renewal and solicitation strategies, where they will leverage their position as Foundation Board members to renew current donors and solicit new gifts, and help to identify potential supporters of the college.

Dean Matt Judd and I had the chance last week to attend a Lunch and Learn at CSU San Bernardino sponsored by the Gas Company. They talked about some of their sustainability initiatives and announced a new community support program that focuses on clean air, clean water and other sustainability initiatives. They will be making gifts between \$10K and \$25K to organizations that have projects with that type of focus. One of the goals of the lunch was to share with a number of different organizations the parameters and guidelines surrounding this program. Matt is working with me and faculty in the Division to identify projects that might be a good fit. We will be submitting a request (or potentially multiple requests) in early August. We also have upcoming visits with Wells Fargo, the Hollywood Foreign Press Association, and the folks from Pacific Palms.

To wrap up I wanted to share what has become a fairly common story. Last night I attended an East SGV business mixer at Puente Hills Toyota. Thanks to Dr. Hall and with help from Trustee Santos and VP Gregoryk, I made some fun and interesting new connections. Events like this one present terrific opportunities to introduce business leaders to Mt. SAC and talk with them about partnership opportunities. It also proved to me again that you can’t go anywhere without running into a friend or parent or an alum of Mt. SAC. As soon as I walked in the door I met a proud Mt. SAC mom whose daughter was a soccer star at Mt. SAC and is now on a full athletic scholarship to Hope International University. I also met two other Mt. SAC alums who were pleased to learn about our alumni engagement activities and expressed great appreciation for their Mt. SAC experiences.

Annual Giving Stats	FY2014/15	FY2015/16 To-Date	FY2015/16 Goal	FY2015/16 % to Goal
Total Dollars Raised	\$774,288.08	\$672,072.30	\$715,000	93.9%
Total # of Donors	710	514	781	65.8%

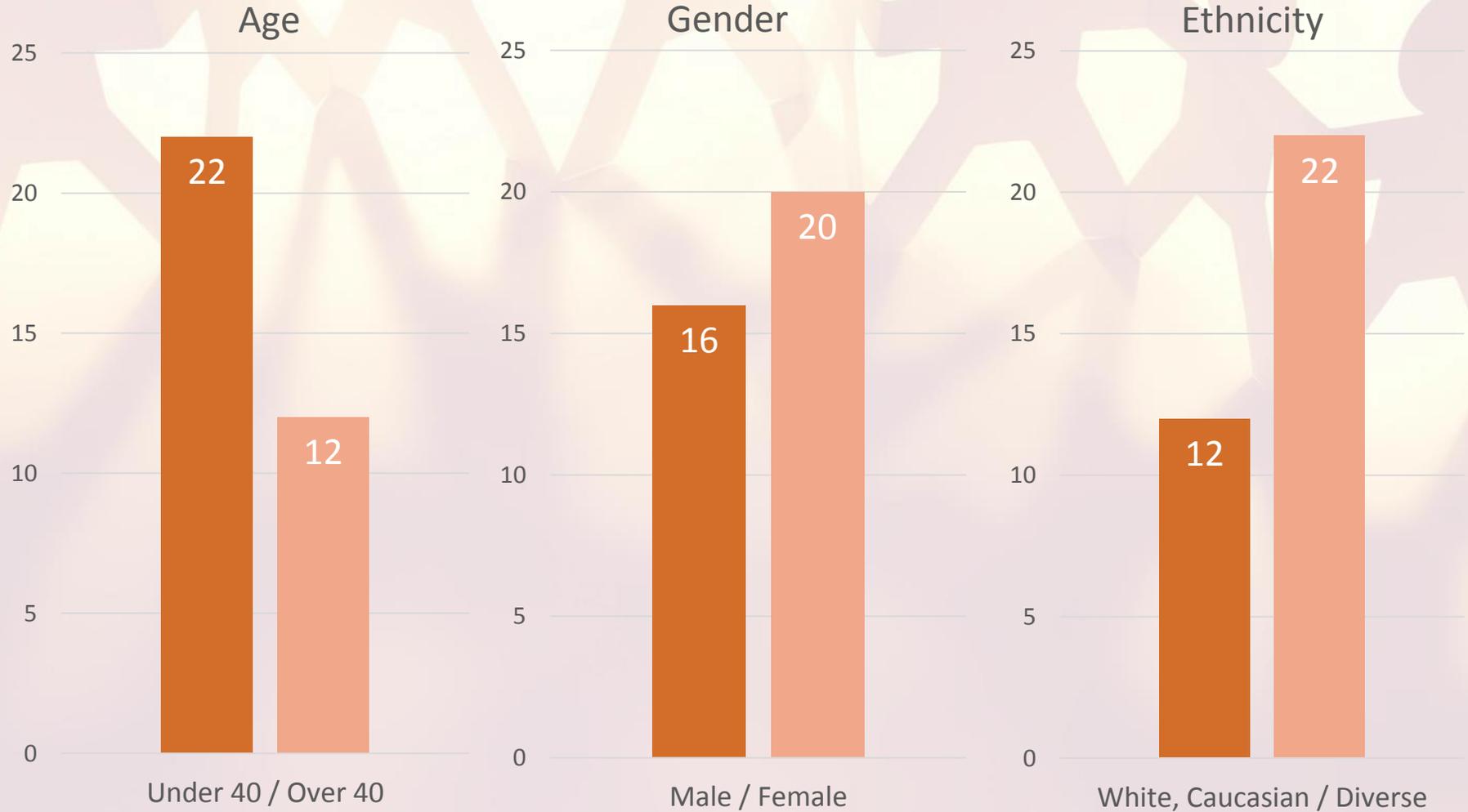


Faculty Hiring Update

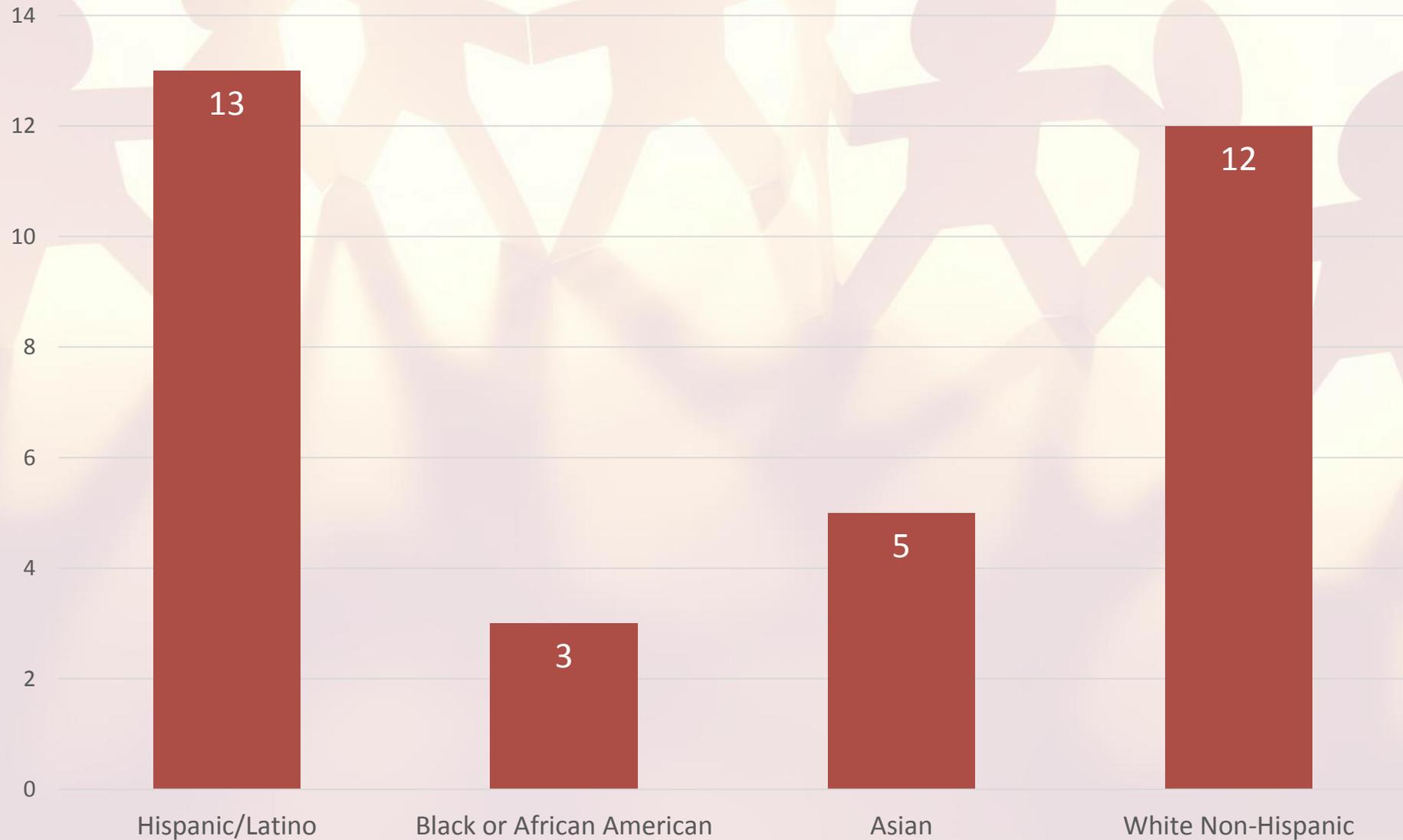
Disciplines

Counseling (Adult Basic Education)	American Sign Language	Music
Accounting	EMT	English
Child Development	Chemistry	Communication
History	Music	Accounting
Nutrition	Mathematics	<u>PENDING</u>
Kinesiology Volleyball	Adult Basic Education	Alcohol & Drug Counseling
Mathematics	Counseling (ESL)	Art History
Counseling (Adult Basic Education)	Anthropology	Counseling (DSPS)
Restaurant Management	Horticulture	Counseling (EOPS)
Theater	English	Counseling (General)
Biological Sciences	Political Science	Counseling (Short-term Vocational)
Counseling (ESL)	Librarian	Economics
Counseling (STV)	Kinesiology Wrestling	Nursing (2 vacancies)
Health	Political Science	Psychiatric Technician
Kinesiology Baseball	Chemistry	Registered Veterinary Technician
Architecture	Dance	Biological Sciences (1-yr Temp)

Full-Time Faculty hires as of July 11, 2016



Full-Time Faculty hires as of July 11, 2016



The ethnic distribution of academic employees has changed over the last five years, demonstrating successful hiring of diverse faculty members.

Academic Employee Ethnicity					
	Fall 2011	Fall 2012	Fall 2013	Fall 2014	Fall 2015
African-American	52	61	74	86	95
American Indian/Alaskan Native	3	3	5	6	7
Asian/Pacific Islander	186	222	270	315	360
Caucasian/White	655	682	684	684	684
Hispanic/Latino	203	240	315	360	405
Unknown	80	96	75	43	52
TOTAL	1074	1204	1298	1404	1721

56%

54%
Diverse
Faculty
Members

Data Source: Argos Report, PER0068



Faculty Hiring Update

Building 40 Usage

School of Continuing Education

and

Credit Programs

Building 40 Instruction and Staff Usage

- Instruction
 - ✓ 9 Classrooms – an increase of 4 classrooms
 - ESL Instruction – 2 classrooms
 - Contract Ed and Fee Based Instruction – 1 classroom
 - Credit instruction – 6 classrooms
- 33 School of Continuing Education (SCE) program staff offices and workstations
- Faculty Resource Room

School of Continuing Education Administration/Staff

- Division staff
- Registration and Community Education
- Technical Assistance Program
- Short-term Vocational
- Adult Education Block Grant (AEBG)
- Western Association of Schools and Colleges (WASC) Accreditation
- Education for Older Adults
- Cardiopulmonary Resuscitation (CPR)

Contract and Fee-Based Instruction

Fee-Based

- CPR
- DMV auto wholesale
- Financial planning, Financial freedom
- Rejuvenate your retirement; Mastering money
- How to make a living as an artist
- Motorcycle training
- Notary Public
- Become a child visitation monitor
- College for Kids

Contract Education

- Language and Culture Camps – offered in winter and summer; large groups, multiple classroom usage
- Los Angeles County Office of Education (LACOE) - Retail Management – 10 week, 20 hrs/wk sessions offered twice per year; CalWORKs students
- LACOE – Bookkeeping – 12 week, 24 hrs/wk sessions offered twice per year; CalWORKs students

**Offered throughout the year, in multiple sessions at varied time periods; both weekdays and weekends*

Offices and Workstations

- Old Design
 - 11 Offices
 - 16 workstations
- New Design
 - 17 Offices
 - 28 Workstations

Classrooms

- Non-Credit

- 2 Classrooms (existing) FTEs 30/room = 60

- Credit

- 4 Classrooms (existing) FTEs 15/room = 180

- 4 Classrooms (new) [growth] FTEs 15/room = 225

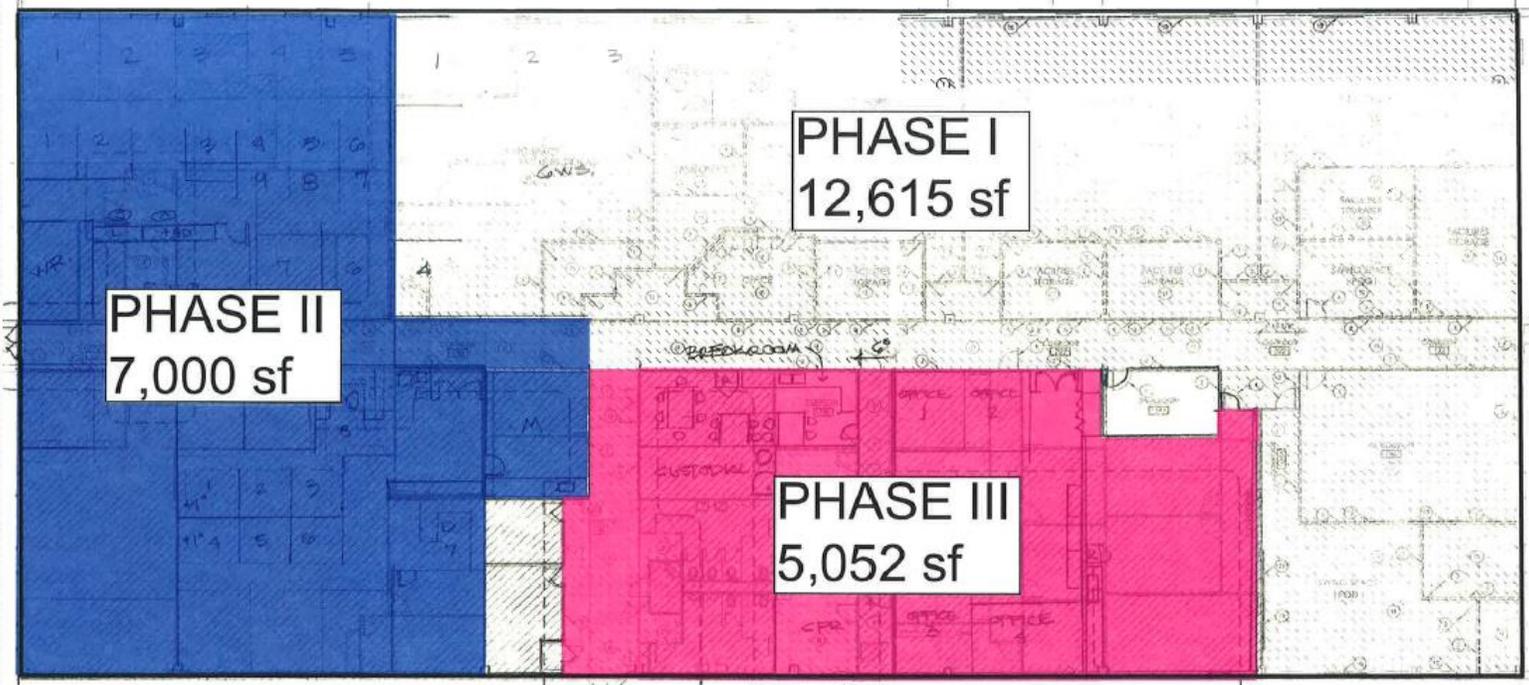
465 FTEs

- Growth

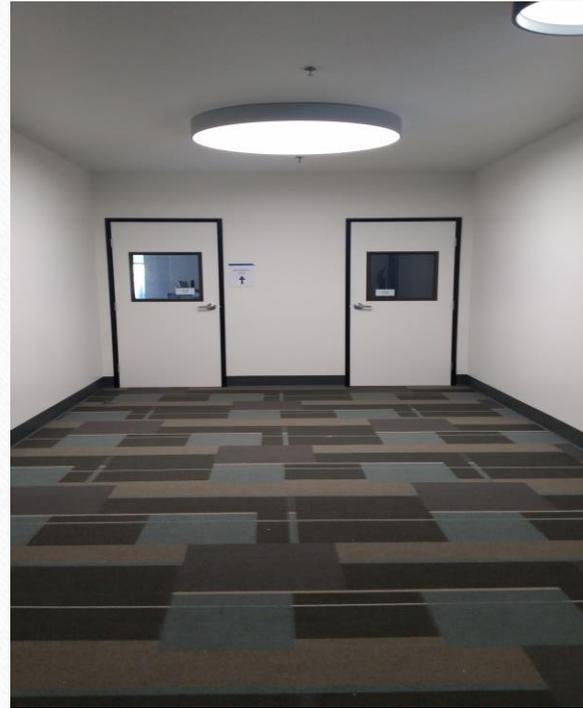
- 225 FTEs x \$4724 = \$1,062,900/semester



Project Phasing Plan



Interior Finishes



Mechanical System Improvements



Construction and Equipment Budgets

- Phase 1 - \$2,132,000
- Phase 2 & 3 - \$1,625,000
- Phase 4 SIM LAB- \$153,000
- Phase 1 Equipment - \$498,000
- Phase 2 Equipment - \$400,000
- SIM Lab Equipment - \$200,000



FINANCIAL AID REPORT TO THE BOARD OF TRUSTEES

Chau Dao, Ed. D.

Director, Financial Aid and Scholarships

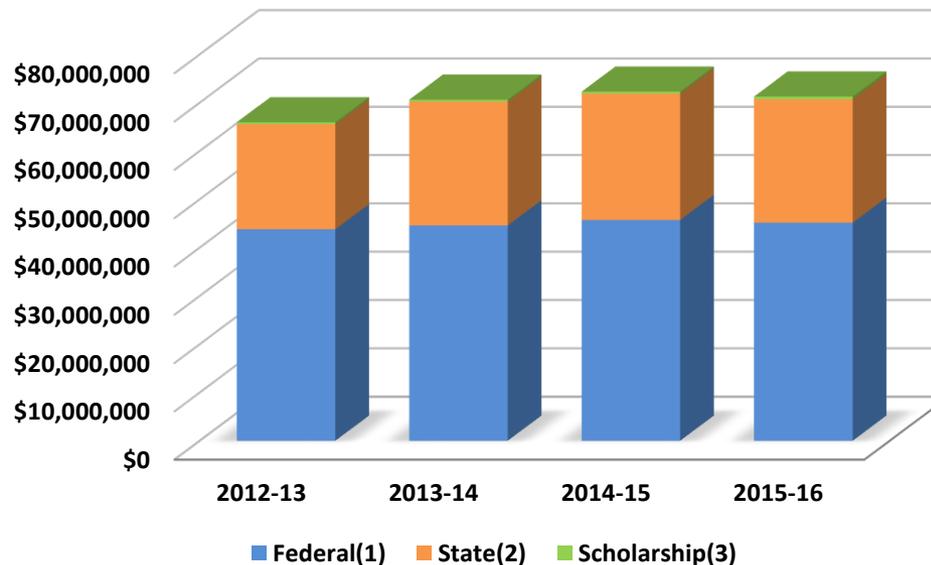
July 13, 2016

Four-Year Comparison of Financial Aid Dollars Awarded

- Currently, we have processed \$71.2M dollars for 2015-2016.
- In the last four years, we have experienced an increase of \$5.3M or 8% increase of financial aid dollars to our students.

Four-Year Comparison of Financial Aid Dollars Awarded

Year	Federal ⁽¹⁾	State ⁽²⁾	Scholarship ⁽³⁾	Dollar Value of All Aid Programs
2012-13	\$ 43,766,894	\$ 21,741,396	\$ 397,040	\$ 65,905,330
2013-14	\$ 44,556,851	\$ 25,616,961	\$ 406,533	\$ 70,580,345
2014-15	\$ 45,694,935	\$ 26,137,354	\$ 411,909	\$ 72,244,198
2015-16	\$ 45,122,125	\$ 25,558,717	\$ 556,808	\$ 71,237,649



(1) Federal Programs include Pell, SEOG, Perkins, Direct Loans, Parent Loans, and Federal Work Study.

(2) State Programs include Cal Grant B and C, BOGFW, Chafee, and Full-time Student Success Grant.

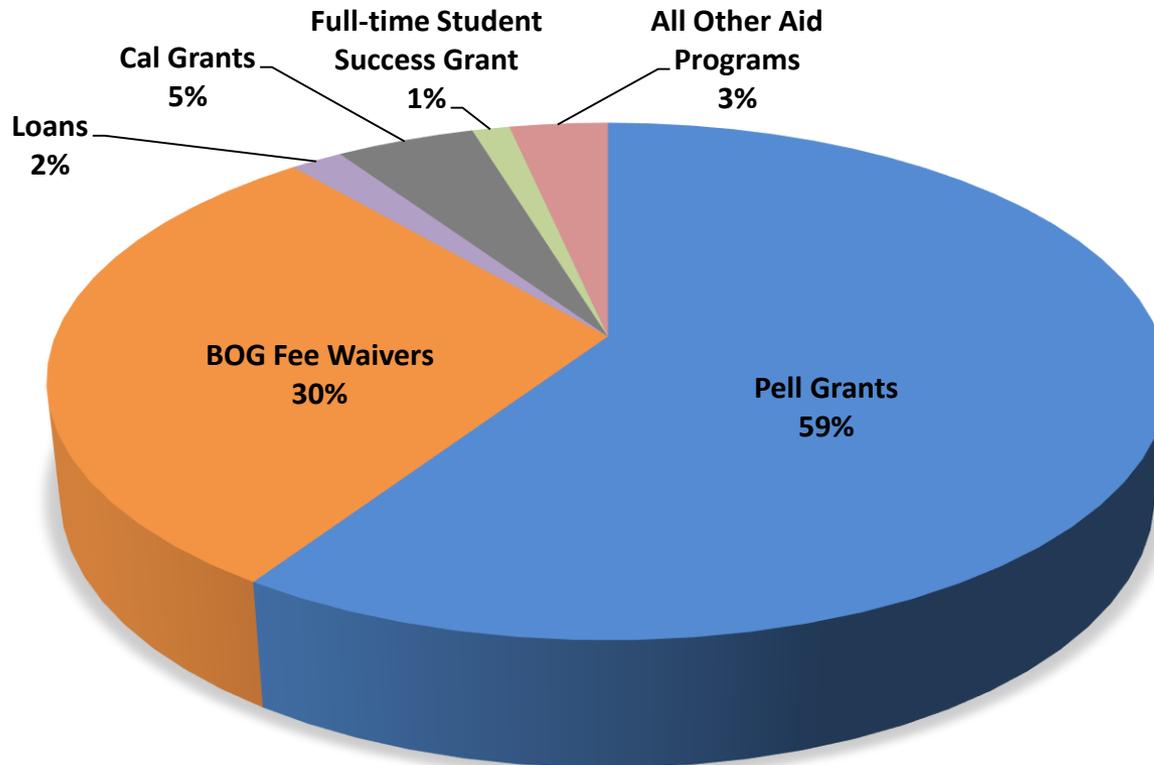
(3) Scholarship programs include both institutional and private scholarships.

2015-2016 Distribution of Financial Aid Dollars by Program

- 59% of our Financial Aid dollars come from the Pell Grant program, with a total of \$42.2M.
- One third of our Financial Aid dollars come from the BOG fee waiver program totaling close to \$21.1M this year.

2015-2016 Distribution of Financial Aid Dollars by Program

Type of Financial Aid	Pell Grants	BOG Fee Waivers	Loans	Cal Grants	Full-time Student Success Grant	All Other Aid Programs	Total Dollars
Financial Aid Dollars	\$ 42,199,008	\$ 21,092,518	\$ 1,281,855	\$ 3,371,599	\$ 909,600	\$ 2,383,069	\$71,237,649
% Dollars by Program	59.2%	29.6%	1.8%	4.7%	1.3%	3.3%	100%

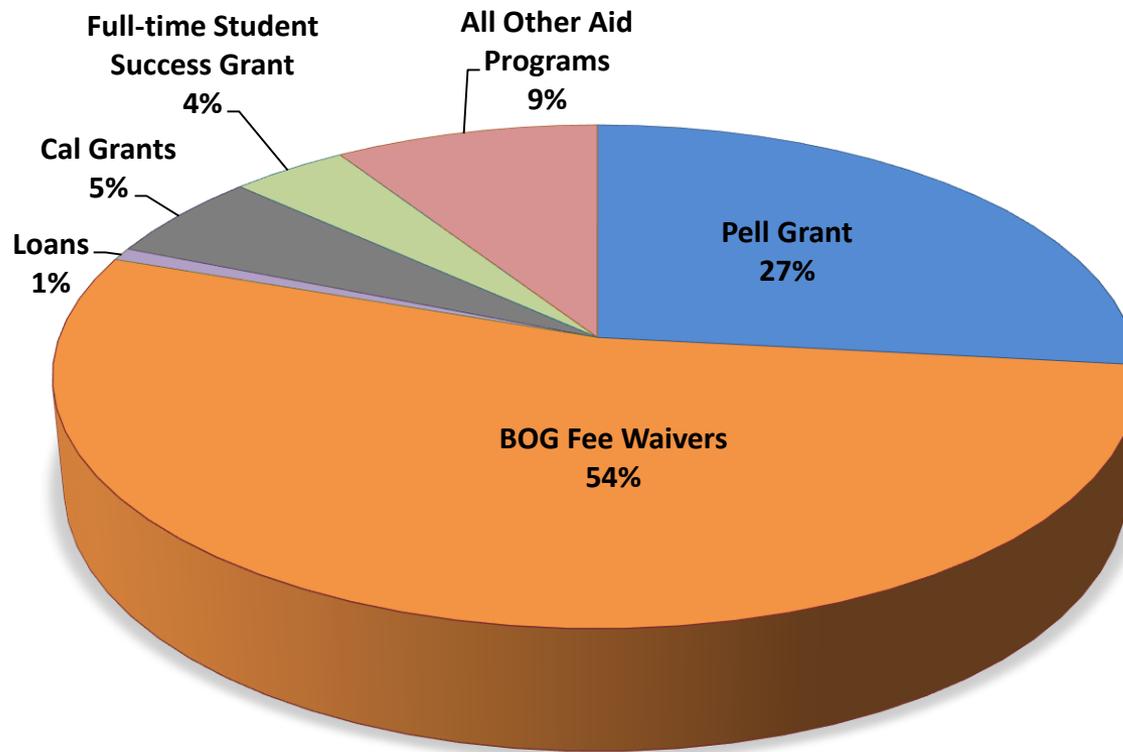


2015-2016 Financial Aid Student Count by Program

- 54% of students receive a BOG fee waiver
- 27% of students qualify for a Pell Grant
- 1% of students utilize the Direct Loan program to help pay for college expenses

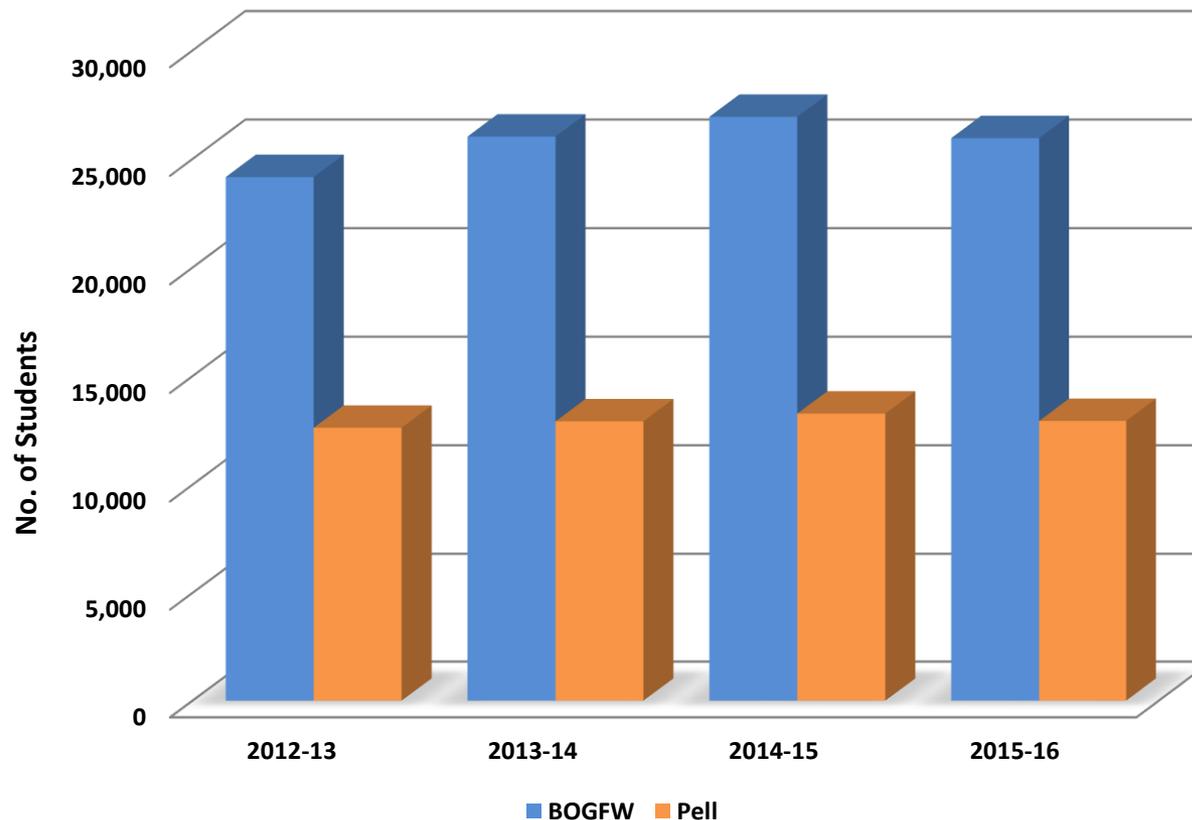
2015-2016 Financial Aid Student Count by Program

Type of Financial Aid	Pell Grant	BOG Fee Waivers	Loans	Cal Grants	Full-time Student Success Grant	All Other Aid Programs	Total No. of Students
No. of Students	12,928	25,954	390	2,728	1,950	4,399	48,349
% Students by Program	26.7%	53.7%	0.8%	5.6%	4.0%	9.1%	100%



Four-Year Comparison of BOG Fee Waiver and Pell Grant

	2012-13	2013-14	2014-15	2015-16	4-year +/-	% Change
BOGFW	24,161	26,027	26,938	25,954	1,793	7%
Pell	12,613	12,910	13,266	12,928	315	2%

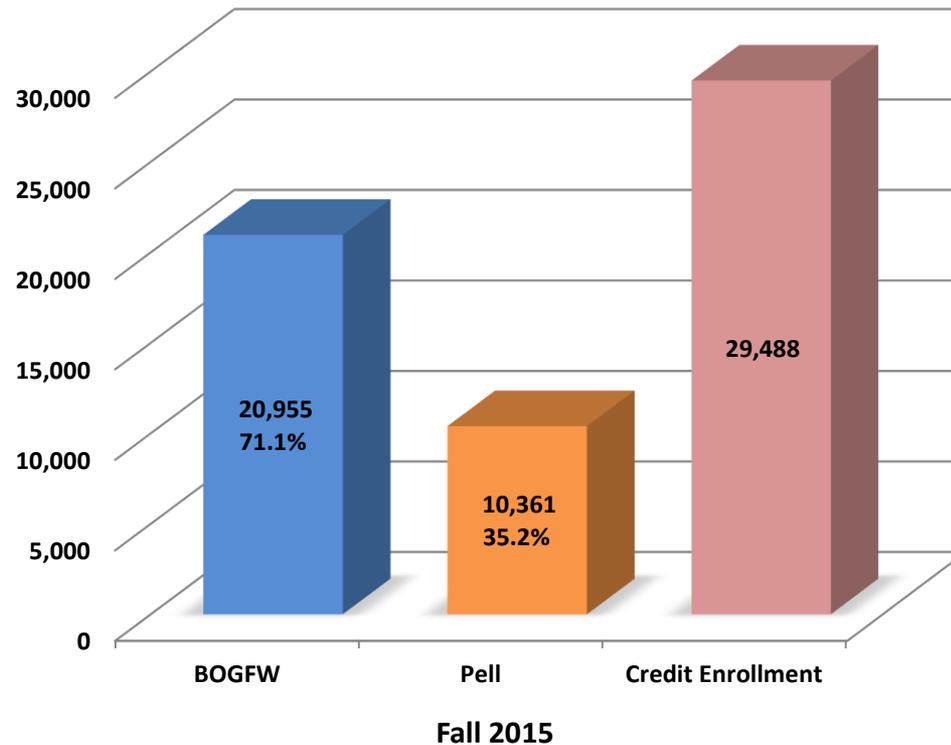


Percentage of Unduplicated Credit Headcount Served by BOGFW and Pell

- 71.1% of students received a BOG fee waiver to assist with enrollment fees
- 35.2% of students received a Pell Grant to support college costs such as books, transportation, and food

Percentage of Unduplicated Credit Headcount Served by BOGFW and Pell

	BOGFW	Pell	Credit Enrollment
No. of Students	20,960	10,391	29,488
Percentage	71.1%	35.2%	

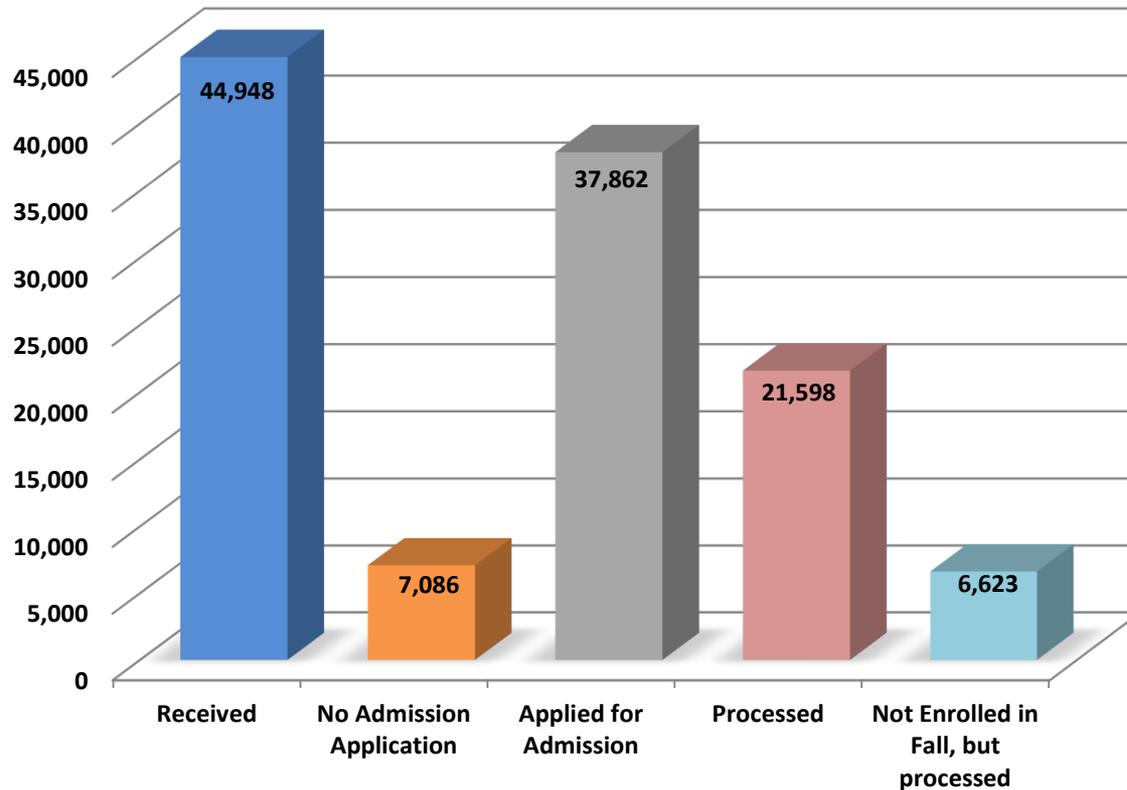


2015-2016 Financial Aid Applications

- 16% of total applications received did not apply for admission
- 57% of remaining applications have been processed
- 31% of the processed applications did not enroll in the Fall 2015 semester

2015-2016 Financial Aid Applications

2015-2016 Financial Aid Applications	Total
Received	44,948
No Admission Application	7,086
Applied for Admission	37,862
Processed	21,598
Not Enrolled in Fall, but processed	6,623



Mt. SAC Dreamers

- CA ISIRS received:
 - 2013-2014: 790
 - 2014-2015: 983
 - 2015-2016: 962
- Cal Grants Awarded to Mt. SAC:
 - 2013-2014: CSAC awarded 108, and Mt. SAC awarded 66 out of 108 (61%)
 - 2014-2015: CSAC awarded 169, and Mt. SAC awarded 118 out of 169 (70%)
 - 2015-2016: CSAC awarded 203, and Mt. SAC awarded 174 out of 203 (86%)
- BOG Fee Waivers:
 - 2013-2014: 1,015
 - 2014-2015: 1,155
 - 2015-2016: 1,223

Inreach and Outreach Efforts

- Inreach

- 23 Academic Departments
- Athletics – Orientation as well as by teams
- 4 separate FA inreach activities
- 27 Scholarship specific workshops
- 22 within Student Services – special programs with targeted populations

- Outreach

- Annual Cash for College event
- 1 Parent Association
- 30 High Schools



Inreach and Outreach Efforts in Numbers

- Inreach: 64 events = 3,289 students served
- Outreach: 33 events = 4,188 individuals served
- Total: 97 events = 7,477 students/individuals served



Student Success and Support Program

- Loss of BOG Fee Waiver, beginning Fall 2016
- Based on Academic Standing: 2 measurements, Academic and Progress Status
- Students on “Probation” status for 2 consecutive major terms will lose eligibility for following term

Student Success and Support Program

	Fall 2014 Fall 2013 & Spring 2014 Academic Standing	Spring 2015 Fall 2014 & Spring 2015 Academic Standing
Total	665	637
Age	19-56	18-58
Foster Youth	6 exempt	9 exempt
Veterans/Dep. of Veterans	11 and 1	12 and 2
DSPS	37	48
BOG Fee Waiver Loss	659	628
	2013-2014	2014-2015
BOG Awarded	26,027	26,938
% of BOG Loss	2.53%	2.33%

Continued Efforts & Collaboration

- SSSP
- Student Equity Plan
- Financial Literacy Program
- Continue with Inreach and Outreach activity
- Federal changes for Financial Aid

TEAM Financial Aid

