



# BOARD BRIEFS

*Summary of meeting highlights and actions taken by the  
Mt. SAC Board of Trustees*

**Meeting Date:** Wednesday, April 13, 2016 **Location:** Founders Hall  
**Future Board Meetings:** May 11, June 22, July 13

## CLOSED SESSION

The Board unanimously voted to accept the findings and recommended decision of the President to uphold the Administrative Determination that there was no evidence that Employee No. ...4432 was retaliated against for engaging in a protected activity, and that there was no violation of Board Policy 3430 – Prohibition of Harassment by the District.

## MOMENTS OF SILENCE

A moment of silence was observed in memory of Nursing faculty member **Dr. Lance Wilcher**, who passed away on March 16, 2016. Lance leaves behind his wife, Betty, and two daughters, Brittani and Athina. Lance received his Bachelor and Master of Science Degrees in Nursing from USC and his Doctorate of Nursing Practice from Western University. Lance worked with the Nursing Department since 2005 and was respected and loved by his colleagues, staff, and students. He served on multiple committees during his tenure including Academic Senate, and he was a past Department Chair and Assistant Director of Nursing. He also worked as a Nurse Practitioner in an emergency room, which kept him up to date in medicine. In addition to his work at Mt. San Antonio College, he was on the Board of Trustees at Citrus Valley Healthcare Partners. He was a talented instructor who demonstrated a passion for teaching and kept students engaged in learning. Lance will be greatly missed by his friends and colleagues on campus. Please join us as we send our thoughts and prayers to the family.

A moment of silence was observed in memory of **William Huluhola Greathouse Fifita, Jr.**, a Mt. SAC football player, who tragically passed away on March 20, 2016 "Jr.," as he was lovingly called, was a young man of faith, who was an Eagle Scout and recently returned last fall from his two-year LDS (Latter Day Saints) missionary work in Guatemala. Through the help of a network of family and friends, he found his way to Mt. SAC and was eager to fulfill his athletic and academic goals. Many of those who met him all shared a common memory of this new member of the Mt. SAC family; his contagious and uplifting smile and the love for his family was expressed in the extra effort he gave during his team workouts.

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Faculty Association, CSEA Unit 262, Mt. SAC Foundation, and Associated Students. Detailed reports will be reflected in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approval hiring various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved the re-issuance of stale-dated warrants, as listed.
- Approved a two-year agreement renewal with Higher One, Inc. for student refund management services.
- Approved the purchase of modular furniture, seating, and ergonomic accessories for the Temporary Student Services Counseling Modularity project (Phase 1).
- Approved an agreement to lease two triple-wide modular buildings for temporary offices for the Student Services Counseling Annex for the following Bid.
  - Bid No. 3072 Agreement to Lease Two Triple Wide Modular Buildings for Temporary Offices for the Student Services Counseling Annex – Design Space Modular of Fontana, CA
- Approved a contract with Imerge Consulting, Inc. for consulting services to develop a records retention schedule.
- Approved a contract with OmniUpdate, Inc. for technical services, not to exceed \$750.
- Approved an agreement with NewCloud Networks for secure cloud storage space.
- Approved an agreement with AT&T Mobility Wireless for advance payment of Division of State Architect (DSA) inspection costs.
- Approved an agreement with T-Mobile Wireless for advance payment of Division of State Architect (DSA) inspection costs.
- Approved the following Contract Amendments:
  - Contract Technical and functional support services since July 2006 for the implementation and maintenance of Banner and related software products – Strata Information Group (SIG).
  - Contract Purchase of Mobile Television Production Trailer – Gerling and Associates - Amendment No. 1.
  - Contract Physical Education Project Subsequent Environmental Impact Report – ASM Affiliates – Amendment No. 1.
  - Contract Physical Education Project Subsequent Environmental Impact Report – Iteris - Amendment No. 2.
  - Contract Former Campus Café Demolition – H2 Environmental Consulting Services, Inc. - Amendment No. 1.
  - Contract Library Building Fire Alarm Replacement – P2S Engineering, Inc. - Amendment No. 1.
  - Contract Aerial Survey and Topographic Map – Psomas - Amendment No. 1.
  - Contract Temple Avenue/Bonita Drive Westbound Right Turn Lane Improvements – Psomas - Amendment No. 1.
- Approved the following Change Order for Campus Elevators Maintenance Service Agreement.
  - Contract Schindler Elevator (Elevator Contractor) – Change Order No. 1.

- Approved the following Change Order for the Farm Retaining Wall.
  - Contract E.C. Construction Co. (General Contractor) – Change Order No. 1.
- Approved the following Completion Notices:
  - Bid No. 2999 Demo Buildings 12A, 12B, and Tennis Court Restrooms, Resource Environmental, Inc. (Contractor)
  - Bid No. 3020 Sophia B. Clarke Theater Installation of Motorized Rigging Equipment, Polaris Lighting Associates, Inc. (Contractor)
- Approved the following Proposed Gifts and Donations to the College:
  - Sunil and Chris Dissanayake – X-ray protective gloves, one pair, black in color, durable vinyl cover, valued by donor at \$150; X-ray radiation safety glasses with built-in protective side shields, brown-colored frame, made in Italy, valued by donor at \$100; and Wesco biological compound microscope, valued by donor at \$200, to be used as student learning resources the in Radiologic Technology and Microbiology Department.
  - Thurber D. Proffitt – Ferguson 8” F7.5 Newtonian reflector telescope, valued by donor at \$450, to be used as a student learning resource in the Earth Science/Astronomy Department.
  - David Corbin, Battalion Chief – City of Upland Fire Department – 1984 Spartan Van Pelt Fire Engine, valued by donor at \$5,000, to be used for mandated Fire Academy training.
- Approved Personnel Transactions, as corrected.
- Approved Human Resources Training and Development with Newleaf.
- Approved New and/or Revised Classified Job Classification Descriptions.
- Approved the School of Continuing Education Division additions and changes.
- Approved the School of Continuing Education Division 2016-17 Mt. SAC Regional Consortium for Adult Education.
- Approved an Agreement with Kellogg West Conference Center and Lodge for the Mt. San Antonio College Regional Consortium for Adult Basic Education.
- Approved the acceptance of funds for Technical Assistance Provider for Contract Education Grant Renewal and Approved purchases.
- Approved an Amendment with Children’s Hospital of Orange County for the Radiologic Technology Program.
- Approved advance payment to Papachino’s Grill & Greens for the Radiologic Technology Program Pinning Ceremony.
- Approved program fees for students in the Technology and Health Division.
- Approved costs associated with the Communication Department hosting of the American Readers’ Theater Association Tournament.
- Approved a modified course effective with the 2016-17 academic year.
- Approved an Agreement with Applied Learning Science through the Career Technical Education Enhancement Fund.
- Approved a contract with AccuData for updating and refreshing contact information in the Donor and Alumni Databases.
- Approval hiring Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved an agreement with Cal Poly Pomona Foundation, Inc. for the rental of the Kellogg House for the Financial Aid Department annual training day.

## ACTION ITEMS

- Approved the Appropriation Transfers and Budget Revisions Summary. *(Pulled from Consent Calendar)*
- Approved Emergency Resolution No. 15-08 – Repair Central Plant Chiller. *(Pulled from Consent Calendar)*
- Approved agreements to provide professional design and consulting services with Pal ID Studio for the Technology Center – Room 106 Improvements and Miscellaneous Interior Improvement Projects; Steven Fader Architects for Bookstore Mechanical, Electrical, and Plumbing Upgrades; Automated Control Engineers for the Central Plan Expansion and Thermal Energy Storage Tank; Ecotype Consulting for the Business and Computer Technology project; and P2S Engineering, Inc. for Student Services Temporary Space. *(Pulled from Consent Calendar)*
- Approved New and/or Revised Management Job Classification Descriptions. *(Pulled from Consent Calendar)*
- Approved advance payment to San Gabriel Valley News Group for Career Technical Education marketing. *(Pulled from Consent Calendar)*
- Reaffirmed existing Board Policy 2015 - Student Member

## DISCUSSION ITEMS

- Board Goals for 2016-17

## INFORMATION ITEMS

- **Dave Wilson**, Director, Public Safety, gave an overview of the March 24, 2016 bomb threat and campus-wide evacuation. The incident has been discussed by many involved parties, and planning has begun to ensure the lessons learned from the evacuation area applied to any similar events in the future.
- **Dave Wilson**, Director, Public Safety, and **Marti Whitford**, Director, Student Health Services, detailed how the college's Sexual Assault Response Team responds to and prevents sexual violence on campus and how the college is working to ensure it is compliant with Title IX, the Violence Against Women Act, and the Campus Sexual Violence Elimination Act. The Sexual Assault Response Team offers timely response to report of sexual assault, domestic violence, dating violence and stalking. The team can also assess situations and quickly provide services such as crisis counseling, academic remedies, and protective orders that support recovery from traumatic sexual violence. The team also provides resources, conducts investigations and takes disciplinary action to provide a safe and supportive college environment.

## EMPLOYEE INTRODUCTIONS

### Newly Hired Staff

#### Classified Employees (Newly Appointed)

- **Lorina Boon**, Administrative Specialist III (School of Continuing Education)
- **Leonard Cardona**, Help Desk Support Technician (Information Technology)
- **Patricia do Carmo**, Tutorial Services Specialist (The Writing Center)
- **Christopher Haukom**, Parking Officer (Public Safety)
- **Roch Hickey**, Skilled Trade Crafts Worker (Facilities, Planning & Management)

### Classified Employees (Newly Promoted)

- **Craig Hobson**, Lead Printing Services (Information Technology)
- **Olga Castillo**, Public Safety Officer (Public Safety)
- **Marina Alkasas**, Help Desk Technician (Information Technology)

### Management Employees (Newly Appointed)

- **Fernan Siocon**, Manager, Construction Projects (Facilities Planning and Management)

### Recognition

- The Mt. SAC Women's Basketball Team was recognized for capturing the 2015-16 State Championship in Livermore, Calif., on March 13. The Mounties defeated the East Los Angeles Huskies by a score of 57-55, overcoming a 19-point first-half deficit! They were led by Freshman **Jonnae Vermillion**, who earned the Tournament MVP, along with Sophomore All-Tournament Selection **Alize' Lofton**, who finished the game with 21 points and 10 rebounds; Freshman **Caira Benton**, Sophomore, **Tahniya Sweatt**, and Sophomore, **Gina Henderson**, who earned All-State 1st Team Honors, as well. The championship capped off a 34-1 season and tied the State record with 7 overall titles by a college. Congratulations to Coach **Brian Crichlow**, his staff, and all of the student athletes for achieving this accomplishment!
- Student journalists were recognized for recently sweeping the 2016 California College Media Association Awards in February, taking home 14 top three awards against UCLA, USC Annenberg, Berkeley, and many other universities across California. Several first-place awards came in above UCLA and Berkeley, along with winning Best Magazine Website for Substance magazine. The awards were for newswriting, feature writing, editorial writing, photography, and design. Congratulations to student editors **Talin Hakopyan**, **Albert Serna**, **Jen Sandy**, **Breanna Lopez**, and faculty advisor **Toni Albertson**!
- The following retiring employees were recognized in their absence:
  - **Nancy Gordien**, Human Resources Technician (Human Resources), 10 years of service
  - **Karen Saldana**, Director, Safety and Risk Management (Administrative Services), 11 years of service

### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Jay Chen, Judy Chen Haggerty, *Esq.*, Dr. David K. Hall,  
Robert Hidalgo, Laura Santos

Dr. William T. Scroggins, *President & CEO*  
Elizabeth Santos, Student Trustee