



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, September 14, 2016

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chen Haggerty at 5:30 p.m. on Wednesday, September 14, 2016. Trustees Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos, and Student Trustee Santos were present.

STAFF PRESENT

Bill Scroggins, President & CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; Audrey Yamagata-Noji, Vice President, Student Services; and Peter Parra, Interim Vice President, Human Resources were present.

PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

CLOSED SESSION

The Board adjourned to Closed Session at 5:33 p.m. p.m. to discuss the following items:

- **Public Employee Discipline/Dismissal/Release**, per California Government Code Section 54957 – Non-Re-employment, Classified, Employee No. ...5645

PUBLIC SESSION

The meeting reconvened at 6:34 p.m., and the Pledge of Allegiance was led by Joan Sholars.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

REPORTING OF ACTION TAKEN IN CLOSED SESSION

- The Board unanimously voted to accept the findings and recommended decision of the President to not retain Employee No. ...5645.

INTRODUCTIONS AND RECOGNITION

- The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Mauricio Fuentes**, Laboratory Technician, Digital Arts (Communication and Entertainment Arts) (absent)
- **Jane Ho**, Laboratory Technician I, Chemistry (Chemistry) (absent)
- **Allison Olalia**, Laboratory Technician, Arts (Arts) (absent)
- **Monica Orozco**, Laboratory Technician, Digital Arts (Communication and Entertainment Arts) (absent)
- **Kathy Goodson**, Lead Interpreter (Disabled Students Programs and Services) (present)

Classified Employee (Promoted)

- **Guadalupe De La Cruz**, Transfer Specialist (Career and Transfer Services) (present)

Management Employees (Newly Appointed)

- **Abe Ali**, Vice President, Human Resources (Human Resources) (present)
- **Eric Lara**, Associate Dean, Student Success and Equity (Student Services) (present)
- **Ryan Whetstone**, Special Projects Director, Regional Consortium for Adult Education (School of Continuing Education) (present)

Faculty (Newly Appointed)

Arts Division

- **Karen Marston**, Professor, Music (Music) (present)
- **Nathan Tharp**, Professor, Music (Music) (present)

Business Division

- **Bobby Bates**, Professor, Accounting (Accounting and Management) (present)
- **Ivet Bazikyan**, Professor, Child Development (Child Development) (present)
- **Christina Cammayo**, Professor, Nutrition (Consumer & Design Technologies) (present)
- **Susan Chavez**, Professor, Restaurant Management (Consumer & Design Technologies) (present)
- **Steven Valdes**, Professor, Accounting (Accounting and Management) (present)
- **Stephen Villasenor**, Professor, Economics (Business Administration) (present)

Counseling

- **Mary Barrios**, Professor, Counseling (Counseling) (present)
- **Dalia Chavez**, Professor, Counseling (Adult Basic Education) (present)
- **Bernadette Flameno**, Professor, Counseling (Counseling) (present)
- **Vanessa Garcia**, Professor, Counseling (English as a Second Language) (present)
- **Daisy Gutierrez**, Professor, Counseling (Counseling) (absent)
- **Jason Hayward**, Professor, Counseling (Counseling) (present)
- **Evelyn Heredia**, Professor, Counseling (Short Term Vocational) (present)
- **Elizabeth Hernandez**, Professor, Counseling (Counseling) (absent)

- **Jesse Lopez**, Professor, Counseling (Counseling) (present)
- **Sara Mestas**, Professor, Counseling (Counseling) (present)
- **Donna Necke**, Professor, Counseling (Adult Basic Education) (present)
- **Michael Ngo**, Professor, Counseling (English as a Second Language) (present)
- **Natalie Paredes**, Professor, Counseling (EOPS) (present)
- **Rudy Santacruz**, Professor Counseling (Counseling) (present)
- **Bernard Somers**, Professor, Counseling (Counseling) (absent)
- **Ana Turcios**, Professor, Counseling (CalWORKS) (absent)
- **Allen Wang**, Professor, Counseling (International Student Program) (absent)

Humanities and Social Sciences Division

- **Errol Browne**, Professor, History (History, Art History) (absent)
- **Ellen Caldwell**, Professor, Art History (History, Art History) (absent)
- **Ann Lee Grimstad**, Professor, History (Humanities and Social Sciences) (present)
- **Sandon Larson**, Professor, American Sign Language (Sign Language) (absent)
- **Robert Piluso**, Professor, English (English, Literature & Journalism) (present)
- **Elvinet Piard**, Professor, Communication (Communication) (present)
- **Sierra Powell**, Professor, Political Sciences (Geography & Political Science) (present)
- **Kelly Rivera**, Professor, Political Science (Geography & Political Science) (present)
- **Ned Weidner**, Professor, English (English, Literature & Journalism) (present)

Kinesiology, Athletics, and Dance Division

- **Allison Carey-Oliver**, Professor, Kinesiology/Women's Volleyball Coach (Kinesiology) (present)
- **John Knott**, Professor, Kinesiology/Baseball Head Coach (Kinesiology) (present)
- **David Rivera**, Professor, Kinesiology/Men's Wrestling Coach (Kinesiology) (present)
- **Michelle Shear**, Professor, Dance (Dance) (present)

Library and Learning Resources Division

- **Eva Rios-Alvarado**, Professor, Library (Library) (present)

Natural Sciences Division

- **Marissa Case**, Professor, Mathematics (Mathematics, Computer Science) (present)
- **Kwun Cheung**, Professor, Physics (Physics, Engineering) (absent)
- **Tyler Flisik**, Professor, Biology (Biology Sciences) (present)
- **Stephanie Lee**, Professor, Biology (Biological Sciences) (present)
- **Parisa Mahjoor**, Professor, Chemistry (Chemistry) (absent)
- **Lisa Morales**, Professor, Mathematics (Mathematics, Computer Science) (present)
- **John Norvell**, Professor, Anthropology (Biological Sciences) (present)
- **Chaz Perea**, Professor, Horticulture (Agricultural Sciences) (absent)
- **Masoud Roueintan**, Professor, Chemistry (Chemistry) (present)
- **Naluce Santana**, Professor, Health (Biological Sciences) (present)

School of Continuing Education Division

- **Naomi Avila**, Professor, Counseling (Adult Basic Education) (present)

Technology and Health Division

- **Sophie Boquiren**, Professor, Nursing (Nursing) (absent)
- **Hirohito Kuroki**, Professor, Architecture (Architecture, Industrial Design Engineering, and Manufacturing) (present)

- **David Mah**, Professor, Emergency Medical Technology (Medical Services) (present)
- **Garett Staley**, Professor, Alcohol & Drug Counseling (Mental Health) (absent)
- **Amy Tull**, Professor, Psychiatric Technician (Mental Health) (present)
- A Certificate of Service was presented to the following retiring employees:
 - **Sally Fenton**, Administrative Secretary (Instruction) (8 years of service) (absent)
- Recognition:
 - 2016 Presidential Award for Excellence and Innovation in Teaching and Learning:
 - Outstanding Curriculum Efforts: Paralegal Department (Professors **Catherine McKee**, **Martin Ramey**, and **Abby Wood**)
 - Outstanding Basic Skills Efforts: Mt. San Antonio College Statway Implementation (Professors **Scott Guth**, **Paula Young**, and **Akira Nitta**)
 - 2016 VOICES College Champion Awards:
 - Torch Bearer Award: **Bruce Nixon**
 - Burning Bright Award: **John Lewallen**
 - Eternal Flame Award: **Liesel Reinhart**
 - Mt. SAC Head Athletic Trainer **Bill Ito** just returned from the Rio Olympic Summer Games, where he served as an Athletic Trainer for USA Track and Field medical staff. Bill has been an Athletic Trainer for 18 years and has been part of USA Track and Field for 10 years, almost the same amount of time he has been employed at Mt. San Antonio College. Prior to being chosen as a member of this Olympic Staff, Bill has worked many Track and Field World Championships, World Youth and Junior Track and Field championships, the USA Track and Field Olympic Trials as well as the USOC BMX Olympic Trials.

During his time in Rio, Bill had the opportunity to work with most of the USA medalists in Track and Field as well as medalists from the Women's Gymnastics squad. USA Track and Field earned 32 medals, which was one of the largest number of medals earned in a non-boycott Olympics since 1932. Bill was the only trainer from a community college on the entire medical staff. Being a part of the Olympics was not only a dream come true for Bill, but it was also a valuable opportunity for Mt. SAC as we position ourselves to potentially host the Olympic Track and Field trials in the near future. The USA medical staff is considered the most elite medical staff in the world, and we are so proud that he was chosen to be a contributing member of that team. Congratulations, Bill!

APPROVAL OF MINUTES

It was moved by Trustee Hall, seconded by Trustee Baca, and passed to approve the minutes of the regular meeting of August 17, 2016.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

PUBLIC COMMUNICATION

None.

REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Aneca Nuyda**, President, Associated Students
- **Jeff Archibald**, President, Academic Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Bill Rawlings and Lee Jones**, President and Site Representative Coordinator, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

BOARD COMMUNICATION

- A. Trustee Chen Haggerty read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed and congratulated newly appointed and promoted employees.
 - They congratulated Sally Fenton on her retirement.
 - They congratulated Bill Ito for serving as an Athletic Trainer for USA Track and Field at the 2016 Rio Olympic Summer Games.
 - They congratulated the recipients of the 2016 Presidential Award for Excellence and Innovation in Teaching and Learning and the 2016 VOICES College Champion Awards.
 - They thanked Peter Parra for his guidance and leadership as the Interim Director, Human Resources.
- C. Trustee Baca reported the following:
- commented on how many faculty have given up tenure at another college to come to Mt. SAC;
 - attended the Region 8 Veteran’s group meeting;
 - attended the San Gabriel Valley Economic Partnership Awards Gala;
 - visited the City College of San Francisco; and
 - attended the Faculty Opening Meeting.
- D. Trustee Bader reported the following:
- commented on how many Mt. SAC graduates were introduced as new faculty; and
 - attended the L.A County Fair Premiere Party.
- E. Trustee Santos reported the following:
- attended the Monterey Park Optimists dinner to support Mike Eng;
 - attended the Bike San Gabriel Valley Bike Train and bar-b-que;
 - attended the Los Angeles County Fair Premiere Party;
 - attended the County Labor Day picnic in Wilmington;

- attended Senator Connie Leyva's Labor Day picnic;
- attended Irwindale's Pepe Miranda Annual Scholarship Fundraiser Golf Tournament;
- attended the San Gabriel Valley Economic Partnership Awards Gala;
- attended the Community Facilities Advisory Committee meeting;
- toured the new thermal energy construction project;
- attended Speaker Anthony Rendon's meeting on a Proposition on a water bond; and
- attended Supervisor Solis's parks convening meeting.

F. Student Trustee Santos reported the following:

- commented that the new employees that were Mt. SAC alumni are inspiring;
- commented at how quickly our college reached out to ITT students, and she's glad that we're being supportive to those students;
- commented that it was very helpful for many students that the College cancelled the drop for non-payment because financial aid money for some students came in late;
- commented that parking has been difficult these last few weeks and she appreciates the shuttle from Lot M. She commented that students would like longer shuttle hours;
- is looking forward to attending orientation for her first CCCT Board Meeting in Sacramento;
- will be attending the ACCT Leadership Congress in October;
- commented that tomorrow is first success and inspiration booth sponsored by the Title V Program; and
- commented that Mt. SAC Day at L.A. County Fair is tomorrow.

G. Trustee Hidalgo reported the following:

- commented that he feels it speaks of our reputation that many students return to work here;
- attended the pancake breakfast fundraiser for football team;
- attended Los Angeles County Fair Premiere Party; and
- attended the IMC luncheon yesterday in which there was a Board of Equalization speaker that spoke about stimulating the economy.

H. Trustee Hall reported the following:

- struck by how many new faculty members used the phrase "being back home" and how some had begun in our Bridge Program;
- thanked Denise Lindholm for her service to the College and the Board;
- welcomed Carol Nelson to her interim position;
- attended the San Gabriel Valley Economic Partnership Awards Gala and acknowledged Bill Scroggins, who serves on the Board of Directors;
- attended the Community Facilities Advisory Committee; and
- wished everyone a Happy Moon Day.

I. Trustee Chen Haggerty reported the following:

- attended the Rowland Heights Chinese Coordinating Council bar-b-que;
- attended the ACES meeting in San Francisco;
- was invited to do a presentation with the Community College League of California CEO Larry Galizio and Program Director Elaine Reodica at the Association of Community College Trustees Leadership Conference in October on *Federally Compliant Policy Leadership for All Trustees*; and
- attended the Rowland Heights Chinese Coordinating Council meeting which honored Don Knabe.

PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed and congratulated newly appointed and promoted employees. He also acknowledged the Faculty Association and Academic Senate for their support of new faculty, and that he heard great feedback from new faculty orientation.
- He congratulated Sally Fenton on her retirement.
- He congratulated Bill Ito for serving as an Athletic Trainer for USA Track and Field at the 2016 Rio Olympic Summer Games.
- He congratulated the recipients of the 2016 Presidential Award for Excellence and Innovation in Teaching and Learning and the 2016 VOICES College Champion Awards.
- He welcomed Carol Nelson to her interim position of Executive Assistant to the President and Board of Trustees.
- He thanked Peter Parra for his leadership and hard work. Peter graciously accepted the comments and talked about what this College has meant to him, and gave his appreciation to the leadership. He thanked Bill Scroggins for his support, and appreciates the harmony and leadership of this Board.
- He distributed his self-evaluation to faculty, staff, the community, and the Board, and looks forward to receiving feedback.
- He commented on the hours of work that the Accreditation Steering Committee, Student Services, Instruction, and the Research staff have put into the draft report, and acknowledged how well-documented it is;
- He commented on SB 1415 and the legal opinion on moving trustee elections to even numbered years to coincide with presidential elections. We must adopt a plan before next January. He offered his thanks to Jill Dolan for getting the data from the Registrar's Office. In order to move from odd to even year elections, there will have to be two consecutive cycles in which terms are extended from 4 years to 5 years. It is his intention to bring two available SB 1415-compliant alternatives to the Board in October.
- He reminded the Board that on the Agenda tonight is approval of a Special Board Meeting on September 28, 2016, 6:30 p.m., to discuss Accreditation.
- He introduced Irene Malmgren, Vice President, Instruction, to talk about the Accreditation Response forms. Irene is asking for the Board to look at the Accreditation Standards that were given to Board Members and to provide feedback. The Accreditation team will be gathering all of the comments and finalizing the Self-Evaluation Report. Response forms are due September 26. Irene also commented that the visiting team will be on campus the week of March 6, 2017.
- He introduced Audrey Yamagata-Noji, Vice President, Student Services; and Irene Malmgren to present the Fall Enrollment report.
- He introduced Mike Gregoryk, Vice President, Administrative Services; and Rosa Royce, Associate Vice President, Fiscal Services, to present the Adopted Budget for 2016-17.

CONSENT CALENDAR

It was moved by Trustee Hall seconded by Trustee Baca and passed to approve the following items:

1. Appropriation Transfers and Budget Revisions Summary;
2. Hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
3. Resolution No. 16-01 - Appropriations Limit for Fiscal Year 2016-17;
4. Education Protection Account to fund Instructional Salaries and Benefits for the 2016-17 fiscal year;
5. Quarterly Financial Status Report for the period ending June 30, 2016;
6. Quarterly Investment Report for the quarter ending June 30, 2016;
7. Renewal agreement with The Liquidation Company to conduct auctions for equipment and miscellaneous items that are deemed surplus and/or salvage;
8. Agreement with Innotall for technical services to create a theme design for the Mt. SAC portal;
9. This item was pulled and acted upon separately;
10. This item was pulled and acted upon separately;
11. Change Order for the Business and Computer Technology Building - Demand Response Program:
 - Contract SJB&D Incorporated (General Contractor) – Change Order No. 1;
12. Change Order for the Child Development Center Corrective Measures (Page 39):
 - Contract Mariposa Landscapes, Inc. (Contractor) – Change Order No. 1;
13. Approval of the following Completion Notice:
 - Bid No. 3025 Child Development Center Corrective Measures – Site Improvements, Mariposa Landscapes, Inc. (Contractor);
14. Personnel Transactions;
15. This item was pulled from the Consent Calendar;
16. School of Continuing Education Additions and Changes;
17. Program Fees for Students in the Technology and Health Division;
18. Travel Expenses for American Bar Association Site Visit for Paralegal Program;
19. Athletics Special Events Expenditures and Contracts for the 2016-17 Academic Year;

20. Course Identification Program Grant Acceptance of Funds, Approval of Purchases, and Approval of Contract with Academic Senate for California Community Colleges;
21. Title V - Developing Hispanic-Serving Institutions, "Building Pathways of Persistence and Completion," Grant Acceptance of Funds and Approval of Purchases and Activities;
22. Change to the 2016-17 Regular Meeting Calendar for the Board of Trustees;
23. Associated Students expenditure funding for 2016-17;
24. Contract with Pacific Palms Resort and Conference Center;
25. Contract with UCLA Conference Center in Lake Arrowhead;
26. Contract with Kids That Code for the Upward Bound Program;
27. Contract with the Princeton Review Led-Classroom Course Agreement for the Upward Bound Program;
28. Note Takers as Independent Contractors for the Disabled Student Programs and Services in order to acquire the expertise needed to accomplish College goals and to meet deadlines;
29. Memorandum of Understanding with Foothill Transit;
30. Five-year agreement with the Los Angeles County Sheriff's Department to provide law enforcement services and assistance at extracurricular school functions;
31. Contract Amendment:
 - Contract Professional design and consulting services – added services – Performing Arts Center Eaves – Independent Roofing Consultants – Amendment No. 1;
32. Contract Agreement with Athlete Assessment;
33. This item was pulled and acted upon separately; and
34. Extension of Agreement with the County of Los Angeles Department of Public Social Services.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

CONSENT ITEM #9 - RENEWAL AGREEMENT WITH TURBO DATA SYSTEMS INC. FOR PROCESSING PARKING CITATIONS

It was moved by Trustee Baca and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

CONSENT ITEM #10 – OMEGA BROADCAST GROUP OF AUSTIN, TX; BEXEL GLOBAL BROADCAST SOLUTIONS OF BURBANK, CA; PRO-SOUND, INC, OF MIAMI, FL; AND FULL COMPASS SYSTEMS OF MADISON, WI, BID NO. 3093, PURCHASE VIDEO PRODUCTION EQUIPMENT

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

CONSENT ITEM #33 – BASIC SKILLS AND STUDENT OUTCOMES TRANSFORMATION PROGRAM GRANT APPROVAL OF PURCHASES AND CONTRACT WITH CAREER LADDERS PROJECT

It was moved by Trustee Hidalgo and seconded by Trustee Bader to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

ACTION ITEM #1 – PUBLIC HEARING ON PROPOSED BUDGET TO BE ADOPTED FOR THE FISCAL YEAR 2016-17

A public hearing was held at 9:46 p.m. regarding the 2016-17 Adopted Budget and there was no public comment. The public hearing concluded at 9:46 p.m.

ACTION ITEM #2 – 2016-17 FISCAL YEAR ADOPTED BUDGET

It was moved by Trustee Bader and seconded by Trustee Hall to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

ACTION ITEM #3 – CLASSIFICATION CHANGES AND RANGE PLACEMENT FOR CSEA, CHAPTER 262-REPRESENTED EMPLOYEES

It was moved by Trustee Hall and seconded by Trustee Hidalgo to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

ACTION ITEM #4 – PROPOSED REVISIONS TO BOARD POLICY 2310 – REGULAR MEETINGS OF THE BOARD

It was moved by Trustee Hidalgo and seconded by Trustee Bader to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

ACTION ITEM #5 – PROPOSED REVISIONS TO BOARD POLICY 4500 – ATHLETICS

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

ACTION ITEM #6 – ORGANIZATIONAL CHANGES IN ADMINISTRATIVE SERVICES

It was moved by Trustee Hall and seconded by Trustee Bader to approve this item.

Ayes: Baca, Bader, Chen Haggerty, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen

Student Trustee concurred.

DISCUSSION ITEM #1 – PROPOSED BOARD POLICY 3225 – INSTITUTIONAL EFFECTIVENESS (NEW)

This item will be brought back to the October meeting for approval.

**INFORMATION ITEM #1 – REVISIONS TO ADMINISTRATIVE PROCEDURE 3565 –
SMOKING ON CAMPUS**

This item was presented to the Board for information only.

**INFORMATION ITEM #2 – REVISIONS TO ADMINISTRATIVE PROCEDURE 5015 –
RESIDENCE DETERMINATION**

This item was presented to the Board for information only.

ADJOURNMENT

The meeting adjourned at 9:54 p.m.

WTS:CN



Associated Students Report

*Presented by A.S. President Aneca Koleen Nyuda
September 14th, 2016*

Greetings Members of the Board,

Updates of Current Success

Senate and Executive Board Meetings

A budget presentation was presented to the senate to give them an understanding of budget deliberations and where funding is allocated to this year. This year, we will be doing business during our Tuesday meetings and training during our Thursday meetings.

Associated Students Visibility

A.S. Visibility was held September 6th-8th. Associated Students informed other students on campus issues and how to get involved in student government. A.S. also promoted events and our LEAD workshops.

Mountie Pride Monday

Mountie Pride Monday was held on September 11th where A.S. promotes MT.SAC pride throughout the campus. Last year, we test ran Mountie Mondays and the event became such a success, that we decided to continue it this year.

Pizza with the President

Lunch and dialogue with our President and students at large was held on September 14th. AS would like to thank Dr. Scroggins for his continued support and willingness to answer critical questions posed by our students.

Upcoming Events – Please mark your calendars

- **Blood Drive (13th-14th)** – monthly drive. Please donate and help save a life.

- **Constitution Day (September 15th):** Our goal as Associated Students is to inform the campus about our United States governing documents, and also to promote voting during elections by advocating its importance.
- **Inter-Club Council 1st Meeting (September 19th):** There will be a presentation held with the goal of training of ICC club officers along with discussion on revisions to the ICC constitution.
- **Join-A-Club (September 20th-22nd):** Similar to a club rush, the purpose of Join-A-Club is for clubs to inform and recruit other students. Associated Students will be overseeing join a club, making sure that the event runs smoothly. More than forty clubs are expected to participate.
- **Voter Registration Drive (October 4th):** We are working on having 2 locations one in Kerr's Corner and building 26 quad. Our goal is to register voters and educate students about important bills. We are working on getting State Assembly and Senate to come in addition to the LA County Registrar's Office.
- **Night Student Appreciation (October 11th):** In an effort to support our evening student population, AS will table across campus to provide information on getting involved and snacks to show our appreciation to our students.

Appreciation Remarks

Associated Students would like to thank Denise Lindholm and congratulate her on her retirement. You have been a phenomenal support to our organization and you will truly be missed by us.

Respectfully,

Associated Students President

Aneca Nuyda

Associated Students 2

Academic Senate Report to the Board of Trustees September 14, 2016

Full Senate Activity

The Senate met on September 1, during which it approved council and committee appointments and conducted a brief orientation for new Senators. Dr. Scroggins also made a presentation on the Strong Workforce Initiative funding and how the Senate can be involved in the College's planning process moving forward.

The full Senate will next meet on September 15. Topics on the agenda include revisions to the Senate handbook, changes to AP 4024 (Units-to-Contact Hours), and the opening of nominations for a vacant Executive Board position.

Goal Setting

The Academic Senate held a goal and priority-setting retreat for the coming academic year on August 25 which was well attended by Exec Board members, Senators, and other faculty. These goals will be adopted by the Senate in a few weeks, and will be shared at the next Board meeting. If any Board members have matters on which they'd like the advice or attention of the Senate, please contact the Senate President at x5436 or through email to jarchibald@mtsac.edu.

Flex Day

The Faculty Professional Development "Flex" Day for the 2016-17 occurred on Friday, August 26 from 8:15am to 3:00pm with approximately 500 faculty in attendance. Faculty attended the Fall Opening Meeting and 22 different breakout sessions and participated in department and division training in the afternoon. The Senate wishes to thank the many people across campus who worked to put on Flex Day and Dr. Baca for his attendance and support of faculty professional development activities.

New Faculty Seminar

The Senate, at the recommendation of its task force, has revised the model for the New Faculty Seminar. With more than 50 faculty participating, the group has been split into two cohorts, one of which meets in the morning and one in the afternoon. The two cohorts meet together for lunch during which faculty are doing activities and training related to student equity and cultural competence. Many thanks to Dr. Malmgren for her support of the revised model and to Dr. Yamagata-Noji for providing lunches and supporting the equity training for the new faculty. Thanks must also be extended to the new coordinators of the seminar, Liesel Reinhart and Martin Ramey (with assistance from Julie Laverty).

Appreciation of Peter Parra

The Executive Board of the Academic Senate wishes to express sincere gratitude to Peter Parra for his leadership of Human Resources for the past six months. Exec Board members complimented Peter on his collegiality, calmness, and organization. The Senate is grateful for Peter's willingness to come back to Mt. SAC and his support for our faculty.

Respectfully submitted,
Jeff Archibald
President, Academic Senate



Strengthen, Increase, Promote and Advance

**Faculty Association Report
To the Board of Trustees
14 September 2016**

1. 2016-17 Negotiations

The District and Faculty Association concluded negotiations for 2016-17 on 18 August. We expect our Representative Council to make a recommendation on the 22 tentative agreements on 4 October with ratification ballots sent out shortly thereafter. The ballots will be due back to the FA Office on 21 October.

2. 2017-18 Negotiations

The FA will undertake full contract negotiations with a five person team beginning in January 2017. We are currently looking for faculty who are interested in assisting the team with their research and possibly attending CCA and CTA negotiations training in this upcoming year. In addition, we will be sending out a survey to faculty in October regarding potential negotiation topics.

3. Fall CCA Conference

Eight faculty will represent Mt. SAC at the CCA Fall Conference, which will be held this year at the Sacramento Grand Sheraton from 7 - 9 October. This conference's focus will be on how to keep members interested and engaged in their union and will include a talk by Senator Marty Block.

4. Puttin' on the Hits 2016 #2

Due to the college's upcoming accreditation visit, this year's version of Puttin' on the Hits will be in the Fall semester on **18 – 19 November 2016**. The format of Puttin' on the Hits allows students, faculty, classified, management, and trustees to come together in a way that builds camaraderie. It's one of the things that make Mt. SAC such a positive place to work, and I very much hope that you will plan on participating.

5. Celebration of Adjunct Faculty

Last year, recognizing that adjunct faculty now teach roughly half of all class sections at Mt. SAC, the Faculty Association made a request of each department to select an adjunct professor for recognition. This was accomplished at our "First Annual Celebration of our Adjunct Faculty" event last October. As this event was a resounding success, we have made a similar request to departments for this year. Our second annual celebration of our adjunct faculty will be held on Tuesday, **18 October, from 11:30 – 1:30** in Founders Hall. We encourage managers and trustees to attend this event so as to hear of the good work being accomplished by our adjunct faculty.

Respectfully submitted by,
Eric Kaljumagi, Faculty Association President



Foundation Report to the Board of Trustees September 14, 2016

I am going to lead off with a story tonight that is interesting on a number of levels and illustrates in many ways how the Foundation operates. Steve and Carol Sage established a scholarship in their daughter’s memory last spring. Their daughter Stacy was one of the first female athletic trainers to graduate from the Mt. SAC program. We invited them to campus to have lunch with the recipient of their daughter’s scholarship. In so doing, we discovered that both Steve and Carol are Mt. SAC graduates from the early years. This was the first time they visited campus in a long time. One of the great byproducts of this meeting was their increased commitment to Stacy’s memorial scholarship, and they also are now establishing a new business scholarship for the Sage family.

In addition, we are making arrangements for the Steve and Carol to meet with the President and tour campus—they are especially excited about the new business building. The Sages expressed a strong desire to get involved in a more substantial way with the institution that has been such a big part of their lives.

Speaking of scholarships, we continue to work closely with the Scholarship Office to fine tune this process. Annette Barrantes and Teresa Pham have been combing through each fund this summer, and are making great progress in managing the many details and nuances of the scholarship program.

In other news, I had an important meeting with Dayne Brassard of Tilden-Coil. We’re happy to share that Tilden-Coil agreed to be the presenting sponsor again for the 2017 golf tournament. Not only are they the taking on that leadership role once again, but we also talked a lot about strategies to engage current and new vendors on campus. Dayne confirmed something that we’ve heard quite a lot – our golf tournament is one of the best around. That is because of the great support we get from campus and our partners like Tilden-Coil.

One of the initiatives that we recently launched in the Foundation that we’re very excited about is the “We Are Mt. SAC Faculty Staff Giving Campaign”. The purpose of the initiative is to educate Mt. SAC employees about the Foundation and invite them to support the campus through the Foundation. We developed a plan which we presented to cabinet. We incorporated their great feedback and actually launched the effort at the start of the academic year. A key component of the program is letting people know that they can support any area of the campus they want to. Our goal is to double the number of employees who include Mt. SAC in their personal philanthropy.

As part of that we have established a group of Foundation Champions who have already agreed to be involved in this effort. They represent the campus across the board – faculty, classified staff, managers, confidential employees, the cabinet and other members of the campus leadership team. The President himself has already committed his support to this effort. The enthusiasm for this across campus has been very encouraging. John Lewallen designed our logo. Bill Rawlings and his team promoted the campaign at the first Classified Professional Day. We also had a table at the welcome back BBQ where we handed out branded Mt. SAC swag. I’ve spoken with some of you about this already and I’m looking forward to more expansive conversations as the year rolls on. Thank you to everyone who has gotten involved so far!

Annual Giving Stats	FY2015/16	FY2016/17 To-Date	FY2016/17 Goal	FY2015/16 % to Goal
Total Dollars Raised	\$672,072.30	\$112,126.08	\$706,000	15.9%
Total # of Donors	514	67	540	12.4%

Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation



Enrollment Management

Dr. Audrey Yamagata-Noji
Vice President of Student Services

Dr. Irene Malmgren
Vice President of Instruction

Enrollment Management

- Enrollment Management is about:
 - Recruitment
 - Retention
 - Success
 - Analysis

Recruitment

High School Outreach – Connect 4 Program

Class of 2016

3,734 completed assessment either at the college or at their high schools

2,069 completed New Student Orientation through Counseling

1,682 registered for Fall classes

82% overall net enrollment = completed orientation/registered

Access

Mountie Fast Track

Designed to assist first time students to Mt. SAC to understand the matriculation process to the college

1,378 new students attended; **44** sessions held

Evaluations:

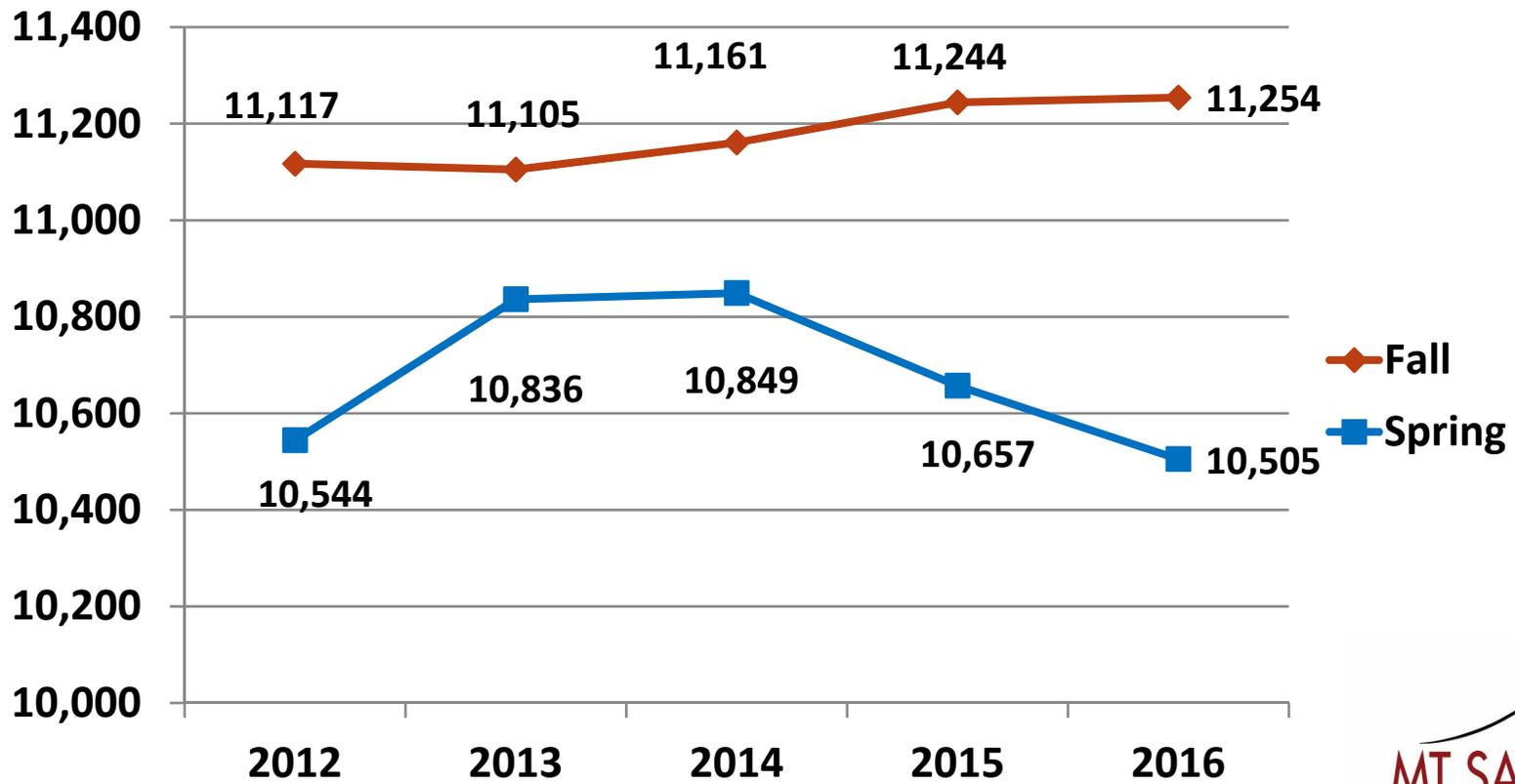
- **94%** understand the importance of attending test information sessions
 - **94%** would recommend new students to attend
 - **88%** know the basic steps of applying for financial aid
 - **82%** understand the “8 Easy Steps to Becoming a Mt. SAC Mountie”
 - **81%** know the steps and tips in registering for classes
- 

Retention and Success

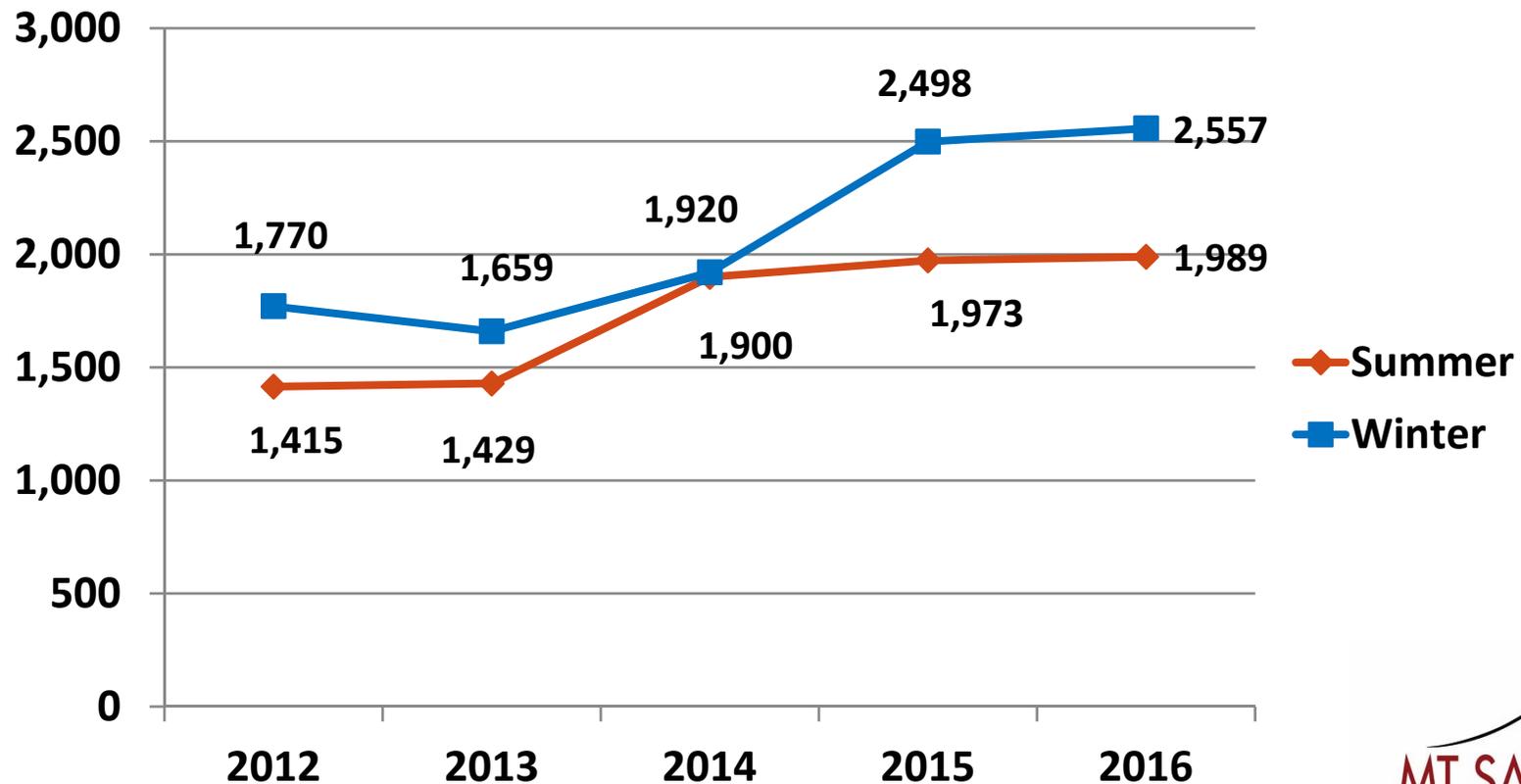
Summer Bridge 2016

- 327 students
 - 97.3% retention rate
 - 90% average successful pass rate
 - 90% basic skills English pass rate
 - 75% basic skills Math pass rate
- 

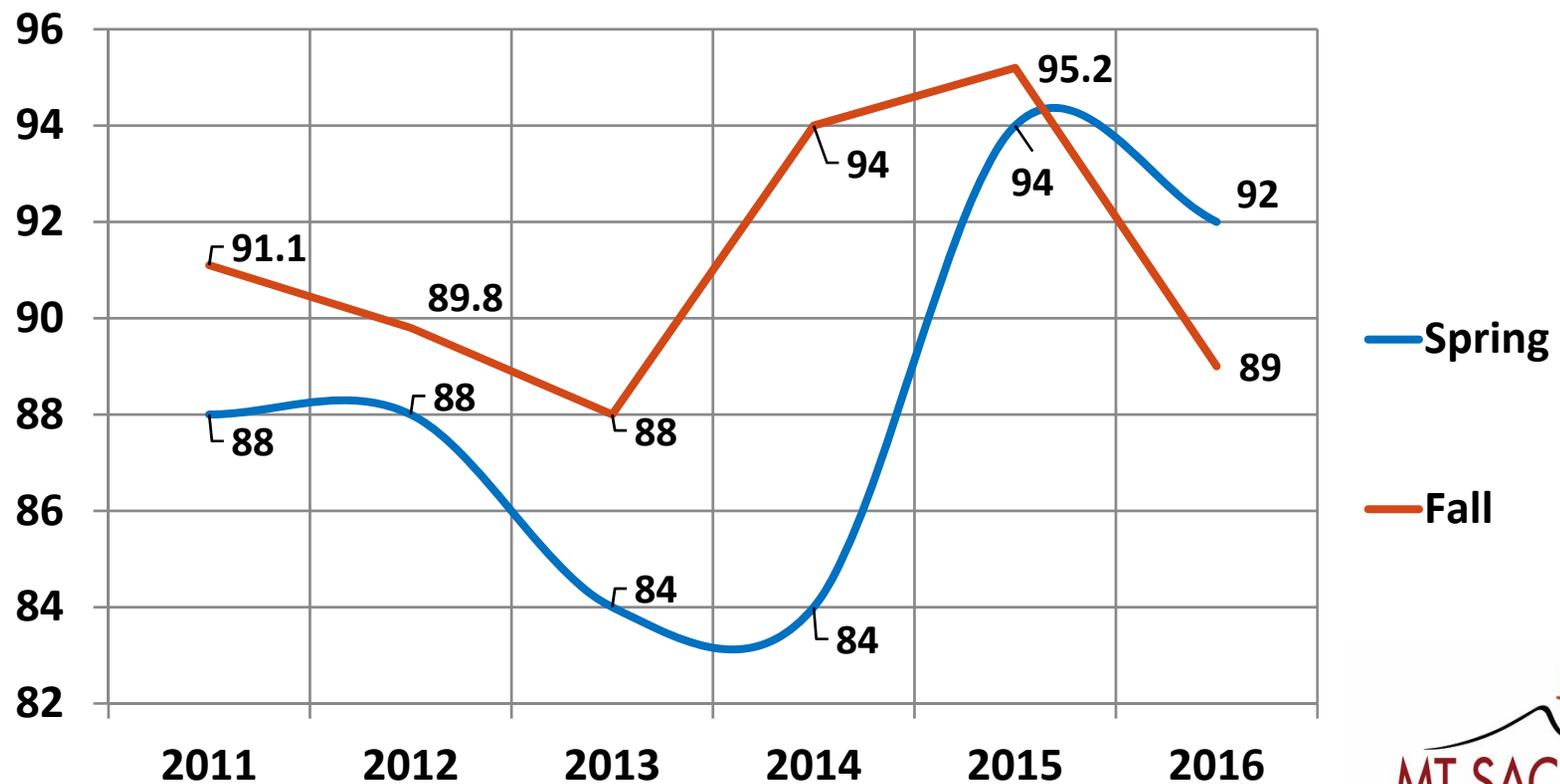
FTES by Semester (Credit)



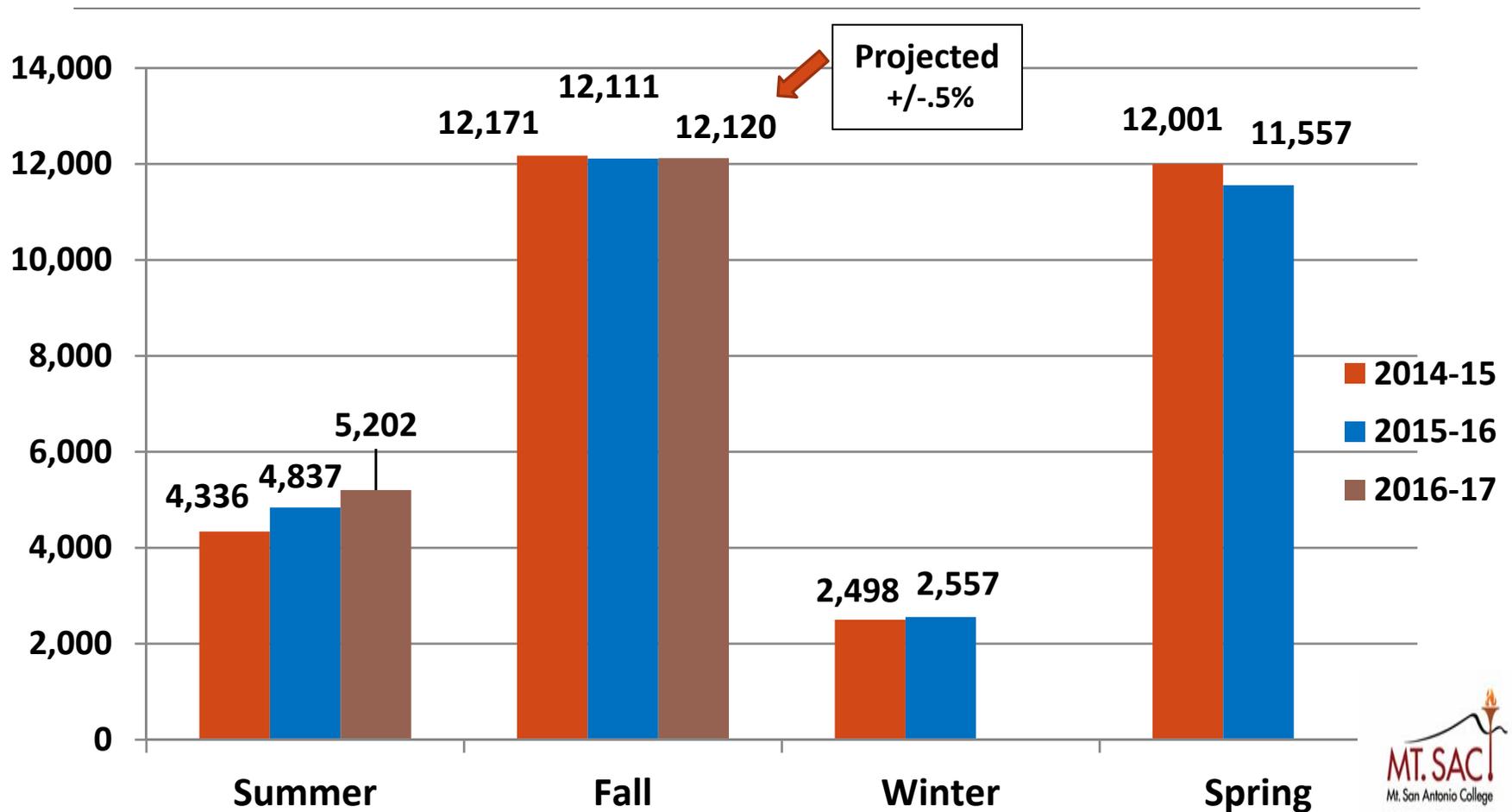
FTES by Semester (Credit)



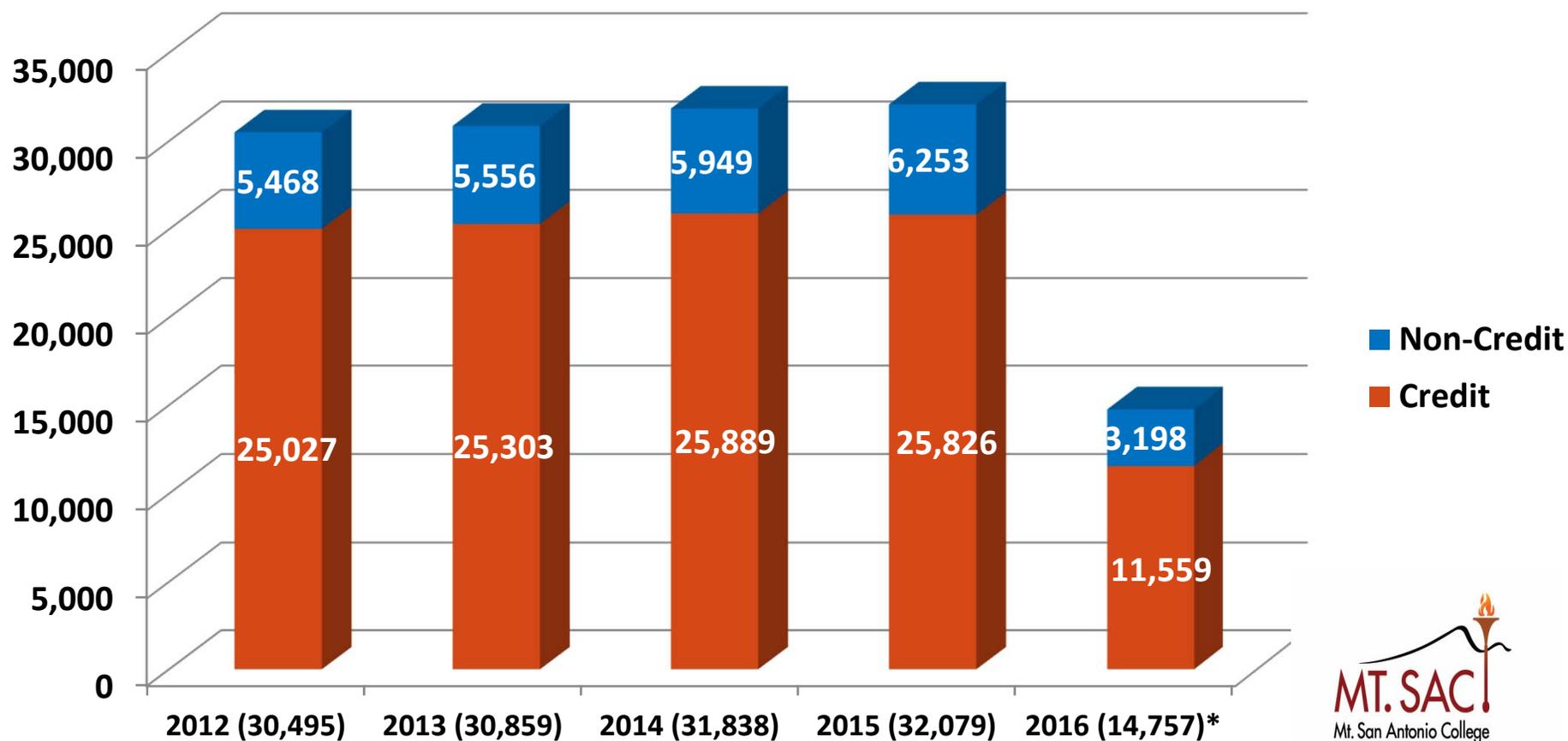
Average Fill Rates by Primary Semesters



Where are our FTES for this Academic Year 2016-2017?

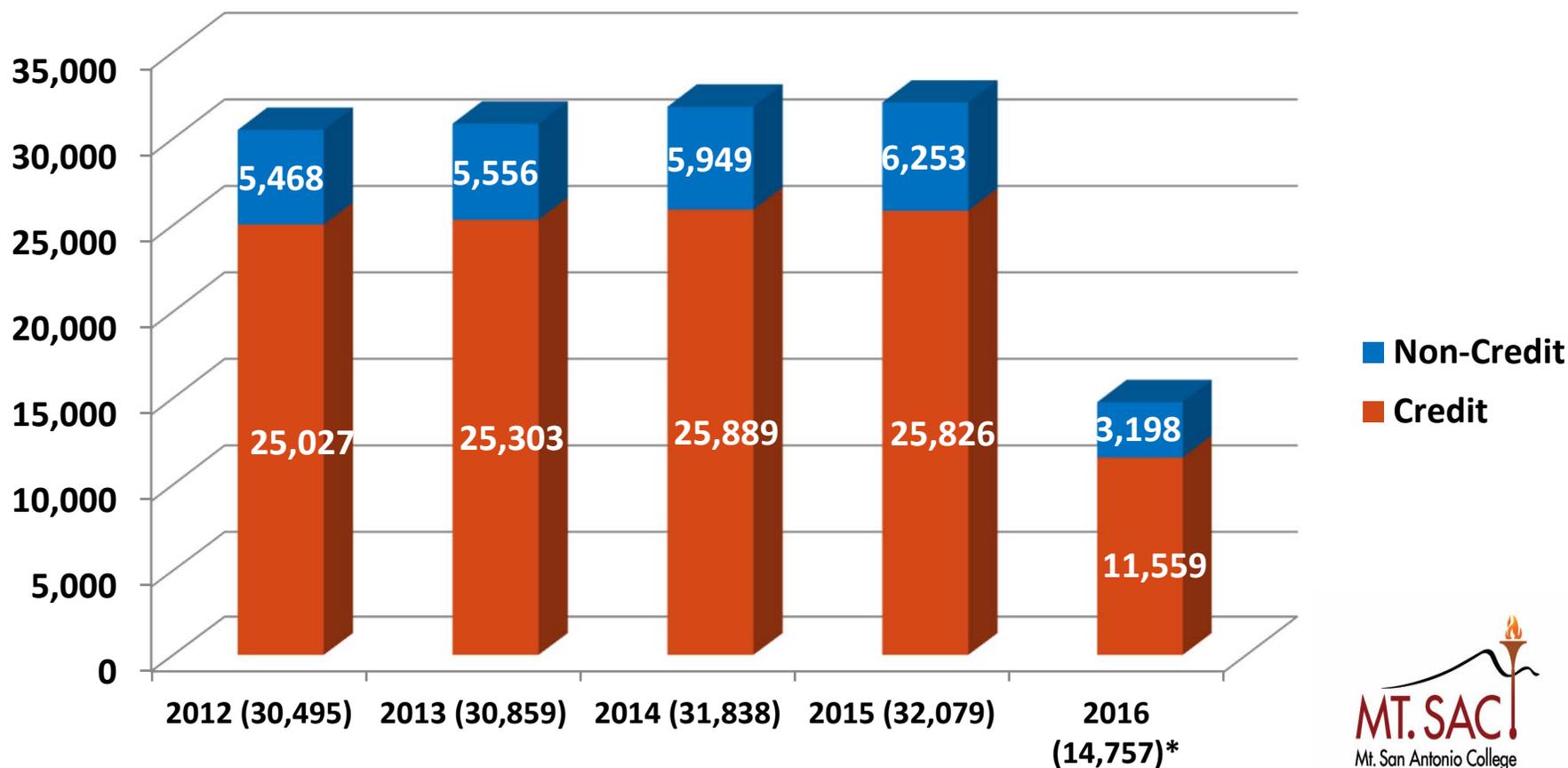


Academic Year FTES Comparison



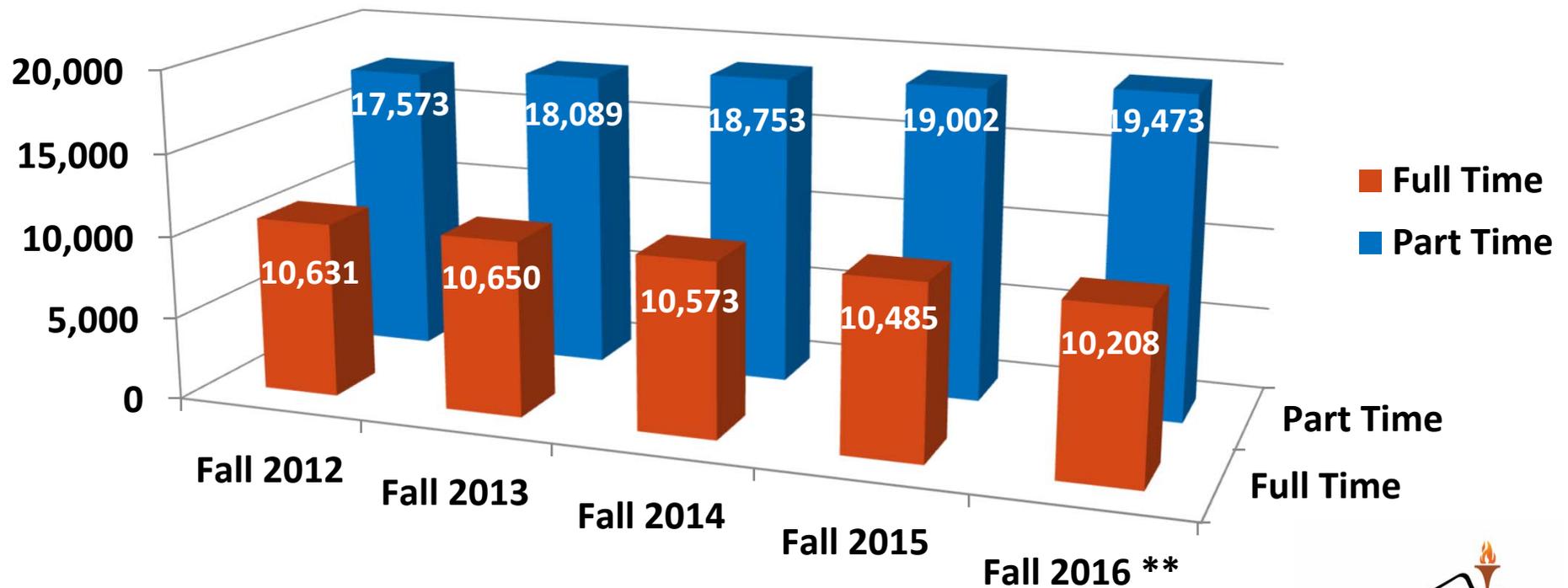
*2016 Academic Year Total FTES as of 09-12-2016

Academic Year FTES Comparison



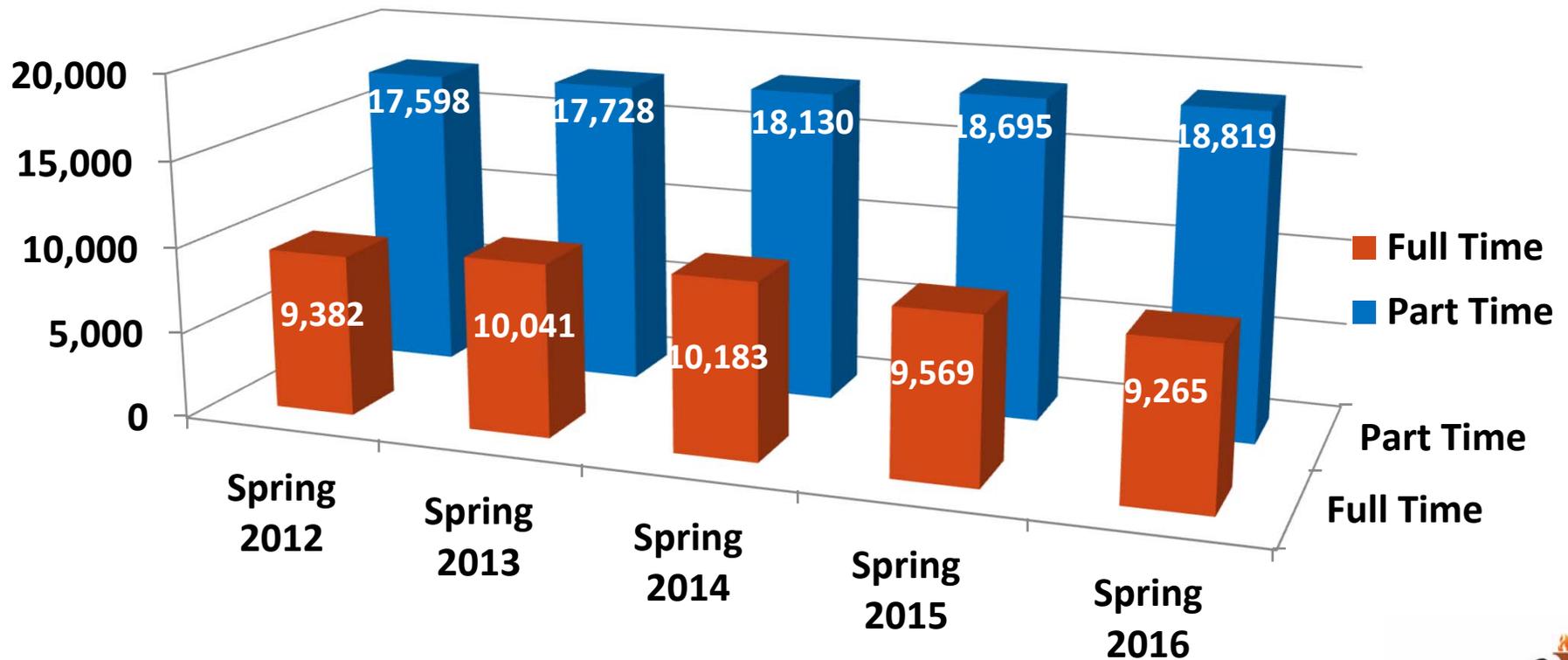
***2016 Academic Year Total FTES as of 09-12-2016**

Fall Full-Time To Part-Time Enrollment Comparison

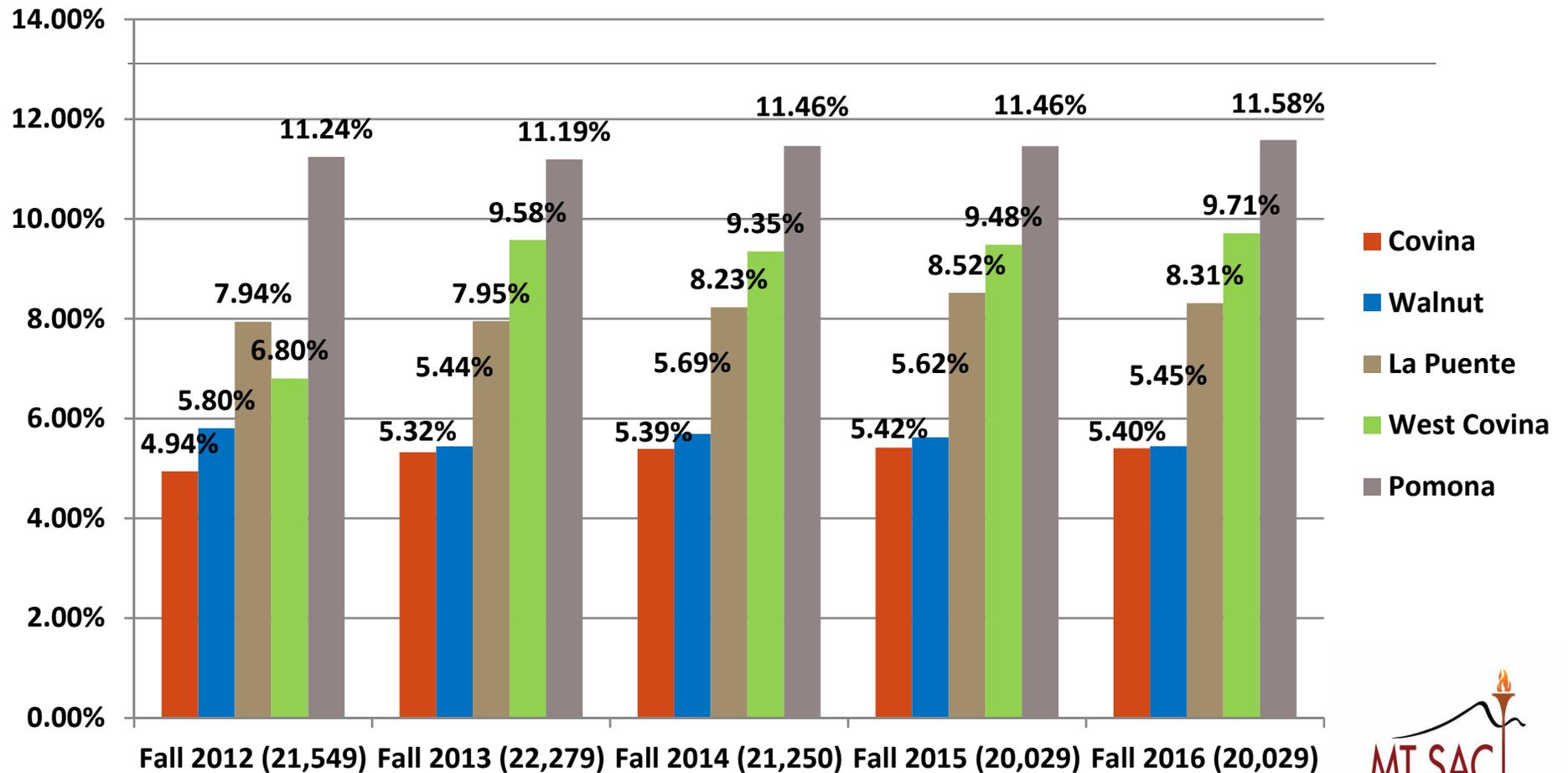


** As of 09-12-2016

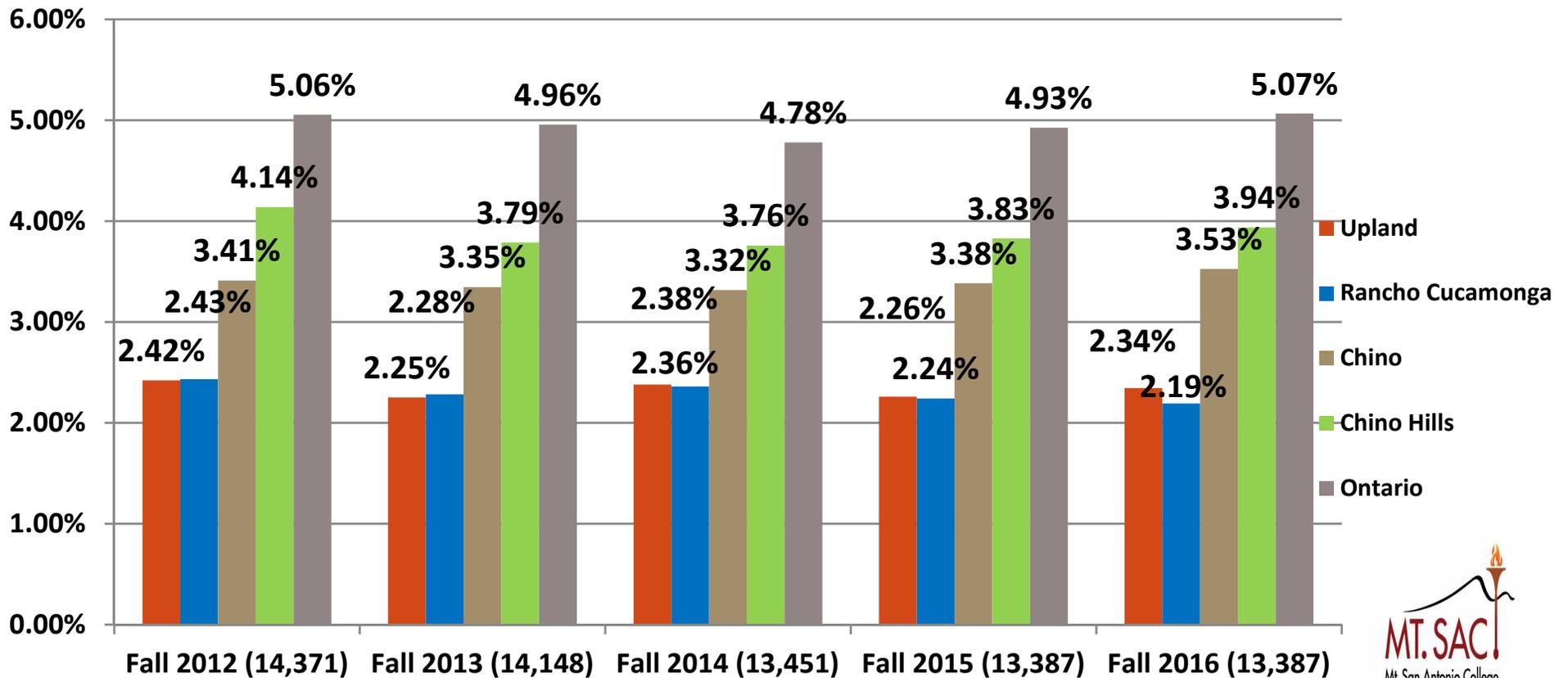
Spring Full-Time To Part-Time Enrollment Comparison



Fall Top 5 In-District Enrollment (percentage)



Fall Top 5 Out-District Enrollment (Percentage)



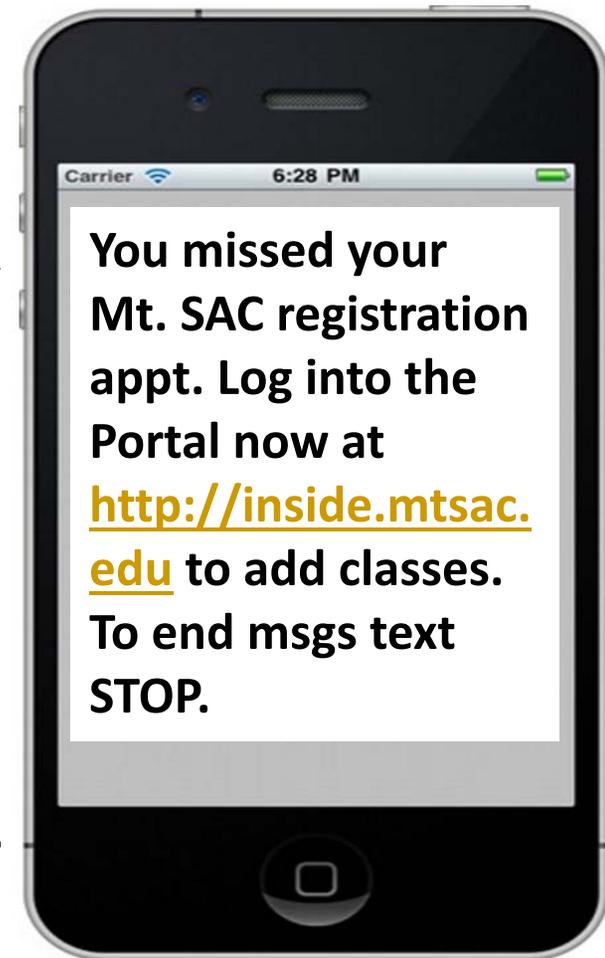
Advertising

- Online search ads
- Online display ads
- Print ads in Mandarin and Spanish
- Radio ads
- Email ads
- Social Media
- Billboards
- Bus tails

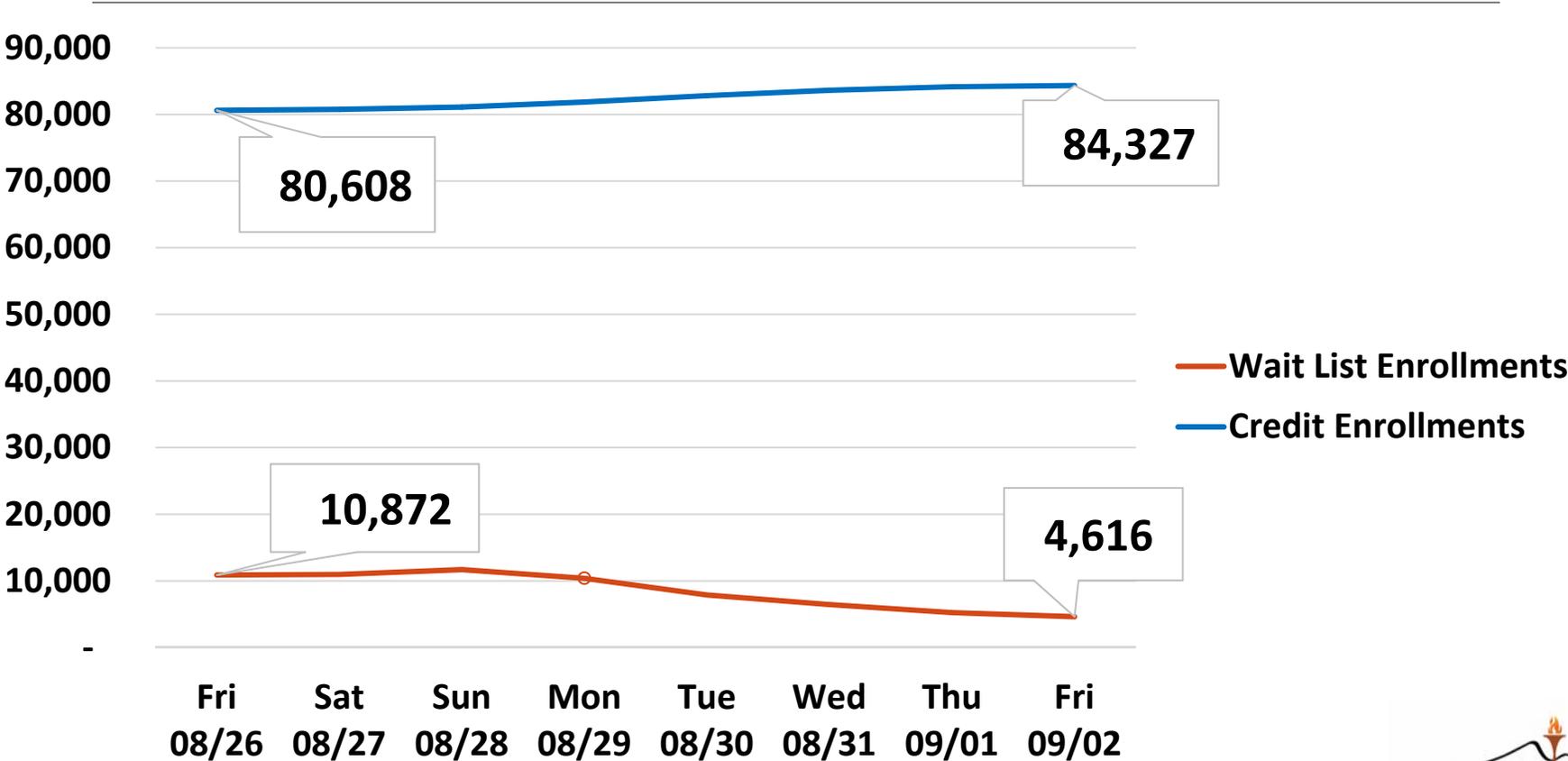


New Fall 2016 : Text Messaging

- Last year, IT and Marketing began automating targeted emails.
- This year, IT and Marketing partnered to launch text messaging with the Enrollment Team and Financial Aid.



Impact: Waitlist Reduction and Enrollment Growth



Text Messaging

Goal	Message	Count*
Enrollment	Registration Appointments Available	23,280
Enrollment	You Missed Your Appointment	13,772
Financial Aid	Financial Aid Academic Progress Status	240
Enrollment	You Haven't Paid For Classes	2,084



Funded Growth

- Actual FTES for 2015-2016 = **31,467** (3.83 % growth)
- The funded growth cap for this (2016-2017) academic year is 2%
- For Mt.SAC **2% = 629** FTES



Thank YOU



A hand is shown on the right side of the image, placing a puzzle piece into a larger puzzle. The puzzle is composed of several pieces, each featuring a different part of a US dollar bill. The background is a solid light green color. The text is overlaid in a blue, sans-serif font.

MT. SAN ANTONIO COLLEGE

2016-17 ADOPTED BUDGET

Presented by:
Michael Gregoryk and Rosa Royce

September 14, 2016

2016-17 FUNDING FOR MT. SAC UNRESTRICTED GENERAL FUND



Item	Statewide Budget Allocation	Mt. SAC Budget Allocation
Growth (2%)	\$114.7 Million	\$3,174,787
COLA (0%)	Zero	Zero
Increase in Base Allocation	\$75 Million	\$2,026,158
State-Mandated Costs Reimbursements (One-Time)	\$105.5 Million	\$2,860,953
Backfill for Property Taxes	\$31.7 Million	?

2016-17 STATE BUDGET AND MT. SAC RESTRICTED FUNDING

Item	Statewide Budget Allocation	Mt. SAC Budget Allocation
Strong Workforce Program - 60% for Districts, 5% for Fiscal Agent, and Remaining 35% for Region	\$200 Million	\$2,493,730
Career Technical Education (CTE) Pathway Program	\$48 Million	TBD
Basic Skills and Student Outcomes Transformation Program	\$30 Million	\$1,289,691
Physical Plant and Instructional Support (One-Time)	\$184.5 Million	\$5,004,993
Energy Efficiency Projects	\$49.2 Million	\$1,135,557

2015-16 Growth Update



Description	Per Second Principal (P2) Apportionment June 2016				
	Growth Formula Percent	Total Amount	Increase in Dollars	Estimated Number of FTES (At Credit Rate)	Increase in FTES
2015-16 Estimated Growth Over Cap	?	?		1,198	
2015-16 Estimated Growth <u>at Cap Maximum - Annual - February 2017</u>	3.83%	\$ 5,061,412	\$988,994	1,009	211
2015-16 Estimated Growth - P2 - June 2016	2.91%	\$ 4,072,418		798	

Compared to Funded FTES of 2014-15 Recalc April 2016 and 2015-16 Annual 320 Report:

	Credit	Noncredit	CDCP	Total
2014-15 Recalc P1 April 2016	24,281	1,802	4,186	30,269
2015-16 Annual 320	25,180	1,644	4,643	31,467
Total Increase	899	(158)	457	1,198

CHANGES TO THE FUND BALANCE FROM 2015-16 ADOPTED BUDGET TO 2016-17 ADOPTED BUDGET

	<u>In Millions</u>
Fund Balance per 2015-16 Adopted Budget	\$23.7
Plus: Unbudgeted Revenues	
- 2014-15 Decrease in Growth due to Unfunded FTES - Adjustment	(\$ 0.8)
- 2015-16 Estimated CDCP & Increase to Base Allocation - Adjustment	\$ 1.1
- 2015-16 Estimated Growth	\$ 4.1
- 2014-15 & 2015-16 Apportionment Deficit/Recoveries Net – Adjustment	\$ 0.7
- Miscellaneous Revenues	<u>\$ 1.2</u> <u>\$ 6.3</u>
Plus: Unexpended Expenditure Budgets	
- Permanent/Hourly Faculty, including Faculty Professional Growth Stipend	\$ 1.3
- 2015-16 Faculty Hiring	\$ 1.3
- Unexpended Budget on Management/Classified Positions (Includes New Resources)	\$ 2.7
- Unexpended Departmental/Institutional Budgets (Includes New Resources)	\$ 4.1
- Appropriated During the Fiscal Year 2015-16,	
➤ Additional Transfer to the STRS/PERS Trust	(\$ 2.0)
➤ New Resources Allocation Phase 4 – Mainly Solar Photovoltaic	<u>(\$2.1)</u> <u>\$5.3</u>

CHANGES TO THE FUND BALANCE
FROM 2015-16 ADOPTED BUDGET TO
2016-17 ADOPTED BUDGET
USE OF 2015-16 ENDING BALANCE

In Millions

Less: Commitments

- 2015-16 Purchases in Progress and Carryovers	(\$ 2.6)	
- New Resources Allocations Phases 1 through 6	(\$ 8.6)	
- Designated for 2016-17 One-Time Expenditures	<u>(\$ 3.4)</u>	<u>(\$14.6)</u>

2016-17 Ongoing Projected Surplus \$0.1

Projected Ending Balance as of June 30, 2017 (10.33%) \$20.8

UNRESTRICTED GENERAL FUND
2015-16 ADOPTED BUDGET
(In Millions)

	Ongoing	One-Time	Total
Ending Balance	-	30.6	30.6
Revenues	166.1	16.7	182.8
Less: Expenditures	166.8	22.9	189.7
			-
Surplus/ Deficit	(0.7)	(6.2)	(6.9)
Ending Balance	(0.7)	24.4	\$23.7

UNRESTRICTED GENERAL FUND 2015-16 ACTUALS (In Millions)

	Ongoing One-Time *		Total
Ending Balance	-	30.6	30.6
Revenues	167.6	21.5	189.1
Less: Expenditures	159.1	25.3	184.4
Surplus/ Deficit	8.5	(3.8)	4.7
Ending Balance	8.5	26.8	\$35.3

\$35.3 One-Time Ending Balance

*Net of CalSTRS On-Behalf Payments

UNRESTRICTED GENERAL FUND 2015-16 ADOPTED BUDGET VERSUS 2015-16 ACTUALS (In Millions)

	Adopted	Actuals *	Difference	One-Time	Ongoing	Total
Ending Balance	30.6	30.6	-	-		
Revenues	182.8	189.1	6.3	4.8	1.5	6.3
Less: Expenditures	189.7	184.4	5.3	(1.7)	7.0	5.3
Variance			<u>\$11.6</u>	3.1	8.5	\$11.6

*Net of CalSTRS On-Behalf Payments

UNRESTRICTED GENERAL FUND
2016-17 ADOPTED BUDGET
(In Millions)

	Ongoing	One-Time	Total
Ending Balance	-	35.3	35.3
Revenues	174.4	3.0	177.4
Less: Expenditures	174.3	17.6	191.9
			-
Surplus/ Deficit	0.1	(14.6)	(14.5)
Ending Balance	0.1	20.7	\$20.8 or 10.33%

**2016-17 ADOPTED BUDGET
UNRESTRICTED GENERAL FUND
ONGOING REVENUE BUDGET ASSUMPTIONS**

Base Ongoing Revenue Budget (2015-16)	\$166,105,962
2016-17 COLA at 0.00%	0
2014-15 Growth – April 2016 Recalculation – Adjustment	(786,116)
2015-16 Growth – Estimated Constrained Growth 2.91% or 798 FTES	4,072,418
2015-16 Growth – Maximum Constrained Growth at 3.83% or 211 FTES	988,994
2015-16 Increase to Base Allocation - Adjustment	910,617
2015-16 CDCP Equalization - Adjustment	157,160
2015-16 Full-time Faculty Hiring – Adjustment	48,022
2016-17 Increase to Base Allocation - \$75 Million Statewide (Budget Act)	2,026,158
2016-17 Estimated Lottery Increase	252,040
Interest – Increase Due to Total Elimination of Apportionment Deferrals	100,000
Nonresident Tuition - International	275,000
Nonresident Tuition – Out-of-State	65,000
Other Miscellaneous Revenue	137,120
Total Ongoing Revenue Budget	\$174,352,375

**2016-17 ADOPTED BUDGET
UNRESTRICTED GENERAL FUND
ONGOING EXPENDITURE BUDGET ASSUMPTIONS**

Base Ongoing Expenditure Budget	\$166,839,534
Salary Schedule Progression	1,533,971
Personnel and Benefit Changes (Positions Hired at a Lower Step)	(976,827)
2016-17 Salary Increase (1%) – All Units	1,372,811
STRS Employer Rate Increase – From 10.73% to 12.58%	1,354,225
PERS Employer Rate Increase – From 11.847% to 13.88%	771,219
Reclassification of Personnel	106,140
New Positions – Management, Confidential, CSEA 262, and CSEA 651 (Includes Positions Approved with the New Resources Allocations)	1,697,646
Faculty Professional Growth to Other Faculty Compensation	(1,167,934)
New Faculty Positions (General Fund Only)	559,931
Hourly Faculty Budget (For Growth)	1,883,261
Miscellaneous Budget Increases	123,200
2015-16 New Resources Allocation Phase 4 – Operating Expenses	230,247
Total Ongoing Expenditure Budget	\$174,327,424

2016-17 ADOPTED BUDGET
UNRESTRICTED GENERAL FUND
EXCELLENT NEWS!
BALANCED BUDGET



Total Ongoing Revenue	\$174,352,375
Total Ongoing Expenditures	(\$174,327,424)
Ongoing Surplus	\$24,951

2016-17 ONE-TIME REVENUE BUDGET ASSUMPTIONS UNRESTRICTED GENERAL FUND

Beginning Fund Balance – Carryover Ending Fund Balance as of June 30, 2016 - Designated for One-time Expenditures	\$14,585,569
2015-16 Growth - Maximum Growth at 3.83% or 211 FTES. The College expects to receive the payment of the Additional One-Time Funds in February 2017.	988,994
2016-17 Growth - 2% Statewide. Estimate Based on 2016-17 Advance Apportionment \$3,174,787. Mt. SAC Does Not Budget Growth Until Earned.	-
2016-17 Estimated Apportionment Deficit - at 0.5%	(806,056)
2016-17 State-Mandated Costs Reimbursement - \$105.5 Million Statewide (Budget Act)	2,860,953
Total One-Time Revenue Budget	\$17,629,460

2016-17 ONE-TIME BUDGET EXPENDITURE ASSUMPTIONS UNRESTRICTED GENERAL FUND

Purchases In Progress & Various Carryovers	\$2,617,962
New Resources Allocations 2014-15 & 2015-16, Phases 1 Through 4 – Committed Carryovers	2,328,927
New Resources Allocations 2015-16, Phase 5 & 6 – Committed Funding	6,264,974
STRS and PERS Trust (Pending Board of Trustees Approval)	4,000,000
Auxiliary Unfunded PERS Liability	160,704
International Students Nonresident Fee	275,000
Immediate Needs Requests – One-Time	336,541
Positions Funded with One-Time Funds	880,262
Election Cost (No Election Cost for 2016-17)	-
Hourly Faculty Budget – Estimated Increase to Earn the 2016-17 Growth	1,507,232
2016-17 One-Time Savings from Vacant Positions	(742,142)
Total One-Time Expenditure Increases	\$17,629,460

UNRESTRICTED GENERAL FUND REVENUE-GENERATED ACCOUNTS REVENUE AND EXPENDITURE ASSUMPTIONS

Fund Balance as of June 30, 2016	\$5,619,466
Revenue Budgets - Matching Revenue and Expenditure Accounts	3,291,216
Total Revenue Budget	\$8,910,682
2015-16 Carryover – Revenue-Generated Accounts	\$5,619,466
Expenditure Budgets - Matching Revenue and Expenditure Accounts	3,291,216
Total Expenditure Budget	\$8,910,682
Total Revenue-Generated Accounts Increases/(Decreases)	-

2016-17 ADOPTED BUDGET UNRESTRICTED GENERAL FUND BALANCE

Unassigned Fund Balance – 10% Board Policy	10.00%	\$20,086,757
Unassigned Fund Balance	0.33%	670,030
Total Fund Balance	10.33%	\$20,756,787



FUNDING FOR NEW FACULTY POSITIONS

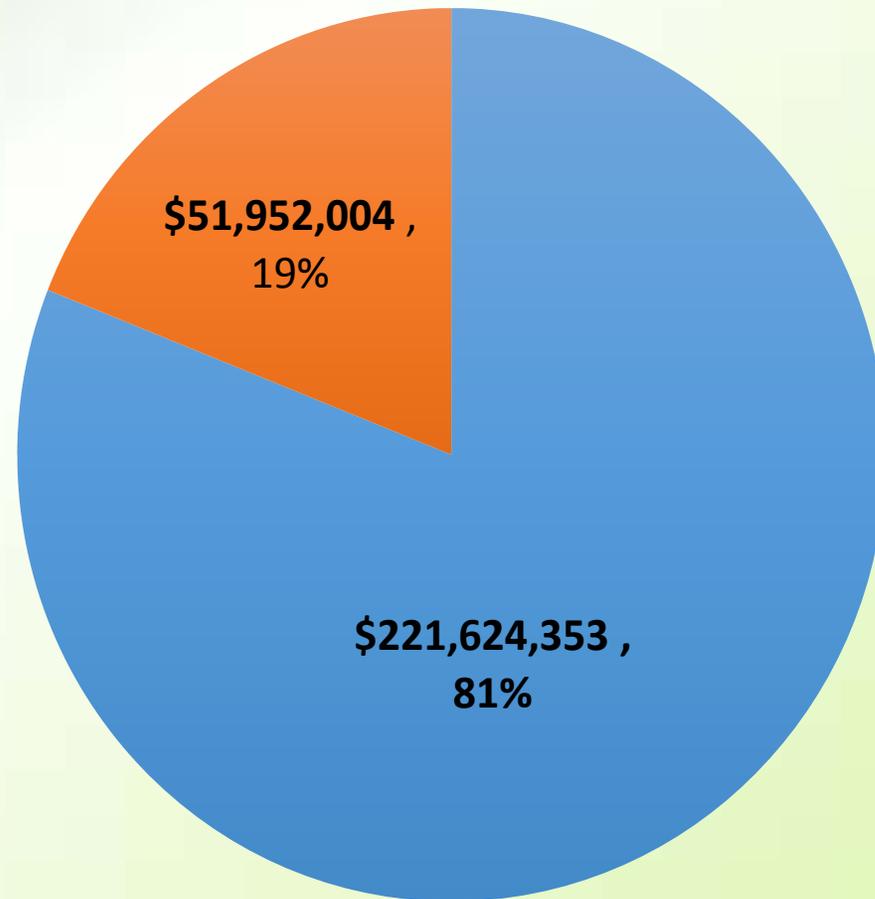
JOB CLASSIFICATION	FUNDING	NUMBER OF POSITIONS	SUBTOTAL	TOTAL
Professors	Unrestricted General Fund Existing Funds, Replacements	15		\$ 1,721,393
Professors	Unrestricted General Fund Faculty Hiring 2015-16 Was Included in the 2015-16 Adopted Budget	15		1,700,345
Librarian	Unrestricted General Fund Growth 2015-16	1	\$ 132,233	932,191
Professors	New Funding Added to the 2016-17 Adopted Budget Hourly Faculty Was Reduced by \$372,360	7	\$ 799,958	
Professors	Restricted General Fund Strong Workforce Program	6		685,764
Counselors	Restricted General Fund Student Success & Support Program (Credit)	6		759,425
Counselors	Restricted General Fund Student Success & Support Program (Noncredit)	6		729,252
TOTAL		56		\$ 6,528,370

2016-17 Adopted Budget for all Funds

FUND DESCRIPTION	EXPENDITURE	FUND BALANCE	TOTAL
Unrestricted General Fund - 11	\$ 191,956,884	\$ 20,756,787	\$ 212,713,671
Unrestricted General Fund, Revenue Generated Fund - 13	8,910,682	-	8,910,682
Restricted General Fund - 17	51,777,824	174,180	51,952,004
Child Development Fund - 33	1,845,547	686,265	2,531,812
Farm Operations Fund - 34	268,800	208,879	477,679
Student Health Services Fund - 39	1,532,898	649,148	2,182,046
Capital Outlay Projects Fund - 41	25,850,840	999,893	26,850,733
Capital Outlay Projects/Redevelopment Fund - 43	9,921	4,088,453	4,098,374
Bond Anticipation Construction Fund - 44 (Measure RR)	1,103,761	77,315	1,181,076
Bond Construction Funds 45 & 46 (Measure RR)	62,315,875	1,351,785	63,667,660
Associated Students Trust Fund	506,246	2,189,367	2,695,613
Student Representation Fee Trust Fund - 71	26,459	60,598	87,057
Student Financial Aid Trust Fund -74	54,577,640	2,827	54,580,467
Scholarship and Loan Trust Fund - 75	909,522	-	909,522
Other Trust Funds - 79	452,264	1,041,497	1,493,761
TOTAL	\$ 402,045,163	\$ 32,286,994	\$ 434,332,157

General Fund

Unrestricted and Restricted: \$273.6 Million



■ Unrestricted ■ Restricted

RESTRICTED GENERAL FUND

DESCRIPTION	EXPENDITURE	FUND BALANCE	TOTAL
Workforce Investment Act, Title II: Adult Education and Family Literacy Act Section 225, Section 231 and English Literacy and Civics Education	\$ 1,184,233	\$ -	\$ 1,184,233
Building Pathways of Persistence and Completion , Title V	1,030,769	-	1,030,769
Adult Education Block Grant (AEBG) Regional Consortia - Carryover 15/16	2,881,499	-	2,881,499
Career Technical Education, Perkins Title I-C - 16/17	1,007,719	-	1,007,719
Basic Skills - 16/17	1,165,639	-	1,165,639
Board Financial Assistance Program (BFAP) - 16/17	1,109,173	-	1,109,173
Disabled Student Programs and Services (DSPS) - 16/17	3,256,137	-	3,256,137
Extended Opportunity Programs and Services (EOPS) - 16/17	1,016,434	-	1,016,434
Full-Time Student Success (Cal Grants)	1,351,591	-	1,351,591
Instructional Equipment - 16/17	2,502,496	-	2,502,496
Strong Workforce Program - 16/17	2,493,730	-	2,493,730
Student Equity - Carryover 15/16	2,032,290	-	2,032,290
Student Equity - 16/17	3,387,056	-	3,387,056
Student Success & Support Program (Credit) - Carryover 15/16	4,396,960	-	4,396,960
Student Success & Support Program (Credit) - 16/17	6,971,468	-	6,971,468
Student Success & Support Program (Noncredit) - Carryover 15/16	1,081,586	-	1,081,586
Student Success & Support Program (Noncredit) - 16/17	1,682,227	-	1,682,227
Lottery-Restricted	3,392,252	-	3,392,252
Parking Revenue Plus Fund Balance	2,650,115	174,180	2,824,295
Other Grants and Categorical Programs (41)	7,184,450	-	7,184,450
TOTAL	\$ 51,777,824	\$ 174,180	\$ 51,952,004

UNRESTRICTED GENERAL FUND APPORTIONMENT REVENUES

	2013-14		2014-15		2015-16		2016-17 Adopted ⁽⁵⁾ Budget	
	<u>Actuals</u>	<u>%</u>	<u>Actuals ⁽⁵⁾</u>	<u>%</u>	<u>Actuals ⁽⁴⁾</u>	<u>%</u>	<u>Budget</u>	<u>%</u>
Property Taxes	\$ 20,369,619	16%	\$ 23,897,531	17%	\$ 32,084,290	20%	\$ 38,347,717	24%
EPA (Education Protection Account) ^{(1) (2) (3)}	19,743,943	15%	25,130,421	18%	24,427,205	15%	23,565,661	15%
Student Enrollment Fees	7,766,022	6%	7,972,150	6%	8,248,407	5%	8,376,377	5%
State General Apportionment	83,108,179	63%	81,132,641	59%	93,436,100	58%	90,921,399	56%
Total Base Apportionment	<u>\$ 130,987,763</u>	<u>100%</u>	<u>\$ 138,132,743</u> ⁽⁶⁾	<u>100%</u>	<u>\$ 158,196,002</u> ⁽⁶⁾	<u>98%</u>	<u>\$ 161,211,154</u> ⁽⁶⁾	<u>100%</u>

(1) Created by Proposition 30, which temporarily raises the sales tax and use tax by .25 cents until December 2016, and raises the income tax on annual earnings over \$250,000 until December 2018. These funds are one-time in nature, occurring over several years.

(2) Proceeds shall not be used for administrative costs.

(3) Distribution of funds is on a quarterly basis (September, December, March, and June).

(4) Per second principal apportionment 2015-16.

(5) Includes Increase to the Base Allocation \$2,026,158 and 2015-16 Estimated Growth Increase of \$5,061,412. Does not include 2016-17 Growth estimated at \$3,174,787 and estimated 2016-17 Apportionment Deficit of \$806,056.

Other Budget Issues

- OPEB Trust
 - Retirees' Health Premiums - \$3.9 Million - Paid from the Interest Earned in the OPEB Trust.
 - Retirees' Health Premiums Contribution - \$2.5 Million – Paid from the Unrestricted General Fund.
 - OPEB Trust Balance as June 30, 2016 - \$69.9 Million.
- Mt. SAC STRS/PERS Trust
 - STRS Increases
Employer Share Rate will Increase from 10.73% to 12.58% in 2016-17, and will be at 19.10% in 2020-21.
 - PERS Increases
Employer Share Rate will Increase from 11.847% to 13.888 % in 2016-17, and will be at 19.80% in 2020-21.
 - Mt. SAC STRS/PERS Trust Balances as of June 30, 2016 - \$4 Million.
- Proposition 30 is Temporary (Estimated at \$23.6 Million for Mt. SAC in 2016-17).
 - Sales Tax Increase Terminates in December 2016.
 - Income Tax Increase Terminates in December 2018.

Questions



**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: September 14, 2016

ACTION

SUBJECT: Organizational Changes in Administrative Services

BACKGROUND

We have identified a need to hire a Chief Compliance Officer/Controller in the Fiscal Services Department of Administrative Services. Due to many new requirements, both State and Federal, we find compliance needs and issues have become more complicated. Examples include the new Strong Workforce Program, Student Success, and Student Equity funds. There are other categorical programs where the funding is restricted to a particular program. The requirements for accounting of local bond issues also must be adhered to.

Proposed changes include moving the current Associate Vice President (AVP) of Fiscal Services to the newly created position of Chief Compliance Officer/Controller. These changes will be effective September 15, 2016, and there will be no change in salary. The AVP position will be filled with an interim until such time the job description is reviewed for recruitment of a permanent AVP.

ANALYSIS AND FISCAL IMPACT

We will fund the Chief Compliance Officer/Controller position with the funding from the vacant Director, Fiscal Services position. An assessment will be made for the need for a Director, Fiscal Services and will be brought to the Board of Trustees for review at a later date.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the reassignment of the current Associate Vice President of Fiscal Services to the new position of Chief Compliance Officer/Controller, as presented.

Recommended by: Bill Scroggins Reviewed by: Michael D. Gregoryk
Agenda Item: Action #6