



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 18, 2015

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Hall at 5:38 p.m. on Wednesday, November 18, 2015. Trustees, Baca, Bader, Chyr, Hall, Hidalgo, Santos (arrived at 6:48 p.m.), and Student Trustee Santos were present. Trustee Chen Haggerty was absent.

STAFF PRESENT

Bill Scroggins, President/CEO; James Czaja, Vice President, Human Resources; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services, were present.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 5:39 p.m. to discuss the following item:

- **Conference with Legal Counsel – Existing Litigation pursuant to Section 54956.9(d)**
(Case No. BC 576587)

3. PUBLIC SESSION

Note: The entire dialogue may be heard beginning at 0:00:00 on the attached audio.

The public meeting reconvened at 6:32 p.m., and the Pledge of Allegiance was led by Trustee Robert Hidalgo.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. **MOMENT OF SILENCE**

Note: The entire dialogue may be heard beginning at 0:00:45 on the attached audio.

A moment of silence was observed in honor of the Long Beach State College student (Nohemi Gonzalez), who was killed in the Paris massacre. Nohemi was also a local resident.

5. **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

Note: The entire dialogue may be beginning heard at 0:01:56 on the attached audio.

None.

6. **INTRODUCTIONS AND RECOGNITION**

Note: The entire dialogue may be heard beginning at 0:02:05 on the attached audio.

- **The following newly appointed and promoted employees were introduced:**

- Classified (Newly Appointed)

- **Matthew Bidart**, Web Designer (Information Technology) (present)
- **Tai Ying Chou**, Mental Health Clinician (Disabled Students Programs and Services) (present)
- **Ashley Gallegos**, Construction Projects Specialist (Facilities, Planning and Management) (present)
- **Amanda Gonzalez**, Student Services Program Specialist II (Student Services) (present)
- **David Gordon**, Computer Facilities Assistant (Information Technology) (absent)
- **Ken Kawaguchi**, Computer Facilities Assistant (Information Technology) (absent)
- **Melanie Lazo**, Budget & Accounting Technician (Fiscal Services) (present)
- **Stephanie Lopez**, Student Program Specialist II (Student Health Services) (present)
- **Sean Truong**, Coordinator, Computer Facilities (Information Technology) (present)

- Management Employee (Newly Appointed)

- **Gloria Arevalo**, Director, Course Identification (C-ID) Grant Operations (Instruction) (present)

- Classified Employees (Newly Promoted)

- **Evelyn Ojeda**, Training & Applications Specialist (Information Technology) (absent)
- **Brittany Rusich**, Specialist, ESL Instructional Support (ESL) (absent)

- Management Employees (Newly Promoted)

- **Ronald Bean**, Assistant Director, Academic Technology & Infrastructure (Information Technology) (absent)
- **Sarah Plesetz**, Associate Dean, Technology and Health (Technology and Health) (absent)

- **The following program was given recognition:**

Mt. San Antonio College's Interior Design Program was recognized as the 2014 College of the Year by the National Kitchen and Bath Association (NKBA) as the top college to receive an NKBA Excellence in Education Award for 2014. As part of an annual requirement for accreditation, each school submitted two student-designed bath projects that followed the requirements of the NKBA Student Design Competition for the year. Student work samples included a floor plan, elevation, construction plan, and mechanical plan. The bath work samples were assessed by an NKBA Certified Kitchen Designer,

Certified Bath Designer (CKD, CBD) for compliance with the NKBA Planning Guidelines and adherence to NKBA Graphic and Presentation Standards. The project submissions met the NKBA's challenging goal of earning average scores of at least 90 out of a possible 100 on the projects designed by the students. Under the leadership of Professors **Niki Tran** and **Lis Eatman**, Mt SAC students **Amie Gonzalez** and **Lisa Melling** received a combined score of 98.13 to be the best of the 30 colleges competing nationwide.

7. APPROVAL OF MINUTES

Note: The entire dialogue may be heard beginning at 0:14:20 on the attached audio.

- It was moved by Trustee Baca and seconded by Trustee Chyr to approve the minutes of the regular meeting of October 21, 2015.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

8. PUBLIC COMMUNICATION

Note: The entire dialogue may be heard beginning at 0:15:01 on the attached audio.

- Kevin House, a Mt. SAC Public Safety Officer, and his wife gave accolades to the hiring of an excellent Police Chief. He also talked about the recent rash of violence and advocated for some of the in-house officers to carry firearms.
- Barbara Leibold, of Leibold McClendon & Mann, an attorney hired by the City of Walnut, spoke regarding Consent Item Nos. 12 and 13 and asked the Board to continue these items until such time that the proposed Project has obtained the requisite City permits and has satisfied the requirements of CEQA.

9. REPORTS

Note: The entire dialogue may be heard beginning at 0:21:50 on the attached audio.

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **Rene Jimenez**, President, Associated Students
- **Jeff Archibald**, Vice President, Academic Senate
- **John Lewallen**, President, Classified Senate
- **Eric Kaljumagi**, President, Faculty Association
- **Bill Rawlings**, President, CSEA 262 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

10. BOARD COMMUNICATION

Note: The entire dialogue may be heard beginning at 0:56:40 on the attached audio.

- A. Trustee Hall read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed and congratulated newly appointed, promoted, and retiring employees Gloria Arevalo, Ronald Bean, Matthew Bidart, Tai Ying Chou, Ashley Gallegos, Amanda Gonzalez, David Gordon, Ken Kawaguchi, Melanie Lazo, Stephanie Lopez, Evelyn Ojeda, Sarah Plesetz, Brittany Rusich, and Sean Truong.
- They congratulated the Interior Design Program for being recognized as the 2014 College of the Year by the National Kitchen and Bath Association (NKBA) as the top college to receive an NKBA Excellence in Education Award for 2014.

C. Student Trustee Santos reported the following:

- She attended Alumni Day and thanked Dr. Scroggins for his guidance.
- She attended a recent Mountie tailgate party and the football game.
- She attended Heidi Gallegos's and Judy Nieh's farewell party.
- She attended Rosanne Bader's election celebration at her home.
- She attended the Dia De Los Muertos event on campus.
- She will be attending the CCLC Annual Convention with Trustee Chen Haggerty and Dr. Scroggins.

D. Trustee Santos reported the following:

- She thanked Trustee Chyr for all he's done for Mt. SAC. She said it was a pleasure working with him and looks forward to working with him the future.
- She attended the Business and Computer Technology Center ground-breaking.
- She attended Alumni Day and enjoyed the Wilderness Sanctuary.
- She attended the Youth Science Center luncheon at the Rowland Heights Community Center.
- She attended the Latino Book Fair on campus.
- She attended the Board of Governors dinner on campus.
- She attended the Regional Chamber reception for the new executive director.
- She attended Irwindale Chamber's Casino Night.
- She working with the Baldwin Park Business Association to help get them going.
- She's going to attend the Hope Latina Leadership Conference.
- She attended the Veterans Day events at Irwindale and West Covina.
- She attended a reception with Congressman Raul Ruiz from the Inland Empire.
- She attended the Latino Environmental Summit.
- She said that L. A. County is doing a county-wide assessment of its parks, and there will be 200 meetings between December and February.

E. Trustee Hidalgo reported the following:

- He thanked Trustee Chyr for his many years of service on the Mt. SAC Board.
- He attended the Citizens Oversight Committee meeting.
- He attended the Reynolds Buick 100-year celebration with Bill Lambert.
- He attended the Business and Computer Technology Center ground-breaking.
- He attended the San Gabriel Valley Regional Chamber of Commerce meeting.

F. Trustee Bader reported the following:

- She attended the Citizens Oversight Committee meeting.
- She took her grandsons to the Planetarium.
- She congratulated Trustee Baca for being honored for his term on the Board of Governors.
- She announced that she won her election by 80%.
- She thanked Trustee Chyr for his 20 years of service. She used words like: competent, friendly, Ukranian, Ukranian-American, loyal board member, father, leader, passionate, and dedicated to Mt. SAC always.

G. Trustee Baca reported the following:

- He thanked Trustee Chyr for respecting Trustees Bader and Hall for not making him take the stage on Puttin' on the Hits. He said that he could count on Trustee Chyr to do a really good analysis on contract, budget, and legal issues, and he asked the questions that needed to be asked. He said that he'll miss Trustee Chyr on this board and his friendship, and he hopes to work with him in the future.

H. Trustee Hall reported the following:

- On behalf of Trustee Chen Haggerty, he thanked Trustee Chyr for his 20 years of service and wished him well.
- He attended the Business and Computer Technology Center ground-breaking.
- He attended the Science Center fund-raiser at Rowland Heights Community Center.
- He'll be attending this week's Lakers Game, due to an auction item that he won.
- He attended the Mt. SAC football game, where he accepted and presented to the general public the Learfield Award for the Best Community College Athletic Program in the United States, with Athletic Dean Joe Jennum.
- He'll be attended Mt. SAC's last football game of the season, this Saturday.
- He attended the Citizens Oversight Committee meeting.
- A lot of school board members showed up to a fund-raiser he sponsored at University of the West, which netted \$20K for the City of Hope.
- He thanked Trustee Chyr for his 20 years of service. He doesn't remember Trustee Chyr ever missing a board meeting, study session, and he always did his homework for the matters at-hand. He'll remember times with Trustee Chyr in the press box at football games and baseball games, and his enthusiasm for Wassail every year. His perspectives that he brought to Mt. SAC from the University of La Verne, the private educational sector, marketing, and fiscal analyses were invaluable. He said that

Trustee Chyr originated the 10% reserve rule when he became a member of this board, which is still the College's parachute. He admires Trustee Chyr's consistent dedication to his values and philosophy, and he stays true to what he believes in. He said that he's learned a lot from Trustee Chyr over the years and considers him a friend and wonderful member of the Board, and a colleague.

I. Trustee Chyr reported the following:

He said that, when he first ran for the Board, he had grand ideas of how he was going to put his imprint on the College. He's changed over the years and he recognized what's here. He said how fast the last 20 years has passed. He talked a lot about the culture and the focus on students at Mt. SAC. He said that's where we draw our inspiration. The heart of any institution is in the classroom. He thanked faculty for taking care of the students. He thanked the classifieds for keeping everything going. He said that the marketing team is fabulous, and he thinks that it's flourished to the best marketing team in the state. He said that the administrators are great at collaborating with the different areas of campus. He commended the sports teams. He said that Trustee Hall loves this college more than anyone he knows, and he's the kind of trustee that the institution needs to carry on. He said that he admires all his colleagues and said that their relationship is special. He also paid his respects to former President Bill Feddersen for his integrity. He's been asked many times what board members do, and he tells them they make policy and is a guardian of the campus culture. He thanked everyone for giving him the opportunity to be here for 20 years.

11. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

Note: The entire dialogue may be heard beginning at 1:25:19 on the attached audio.

- He said that he's had a couple of unique times to work with Trustee Chyr and, as the President of the Board, he reads everything and is prepared with questions. He said that Trustee Chyr wanted to make sure he understood everything before taking a stand on a subject. He said that he also works with the colleges in the community as a colleague, specifically at the University of La Verne, where Trustee Chyr works. He said that the University of La Verne has evolved over the years, and Trustee Chyr has done a great job meeting the needs of the university going forward. He admires Trustee Chyr both as a board member and a colleague. He said that he looks forward to a continuing close relationship with him.
- He said that Cabinet would be finalizing the Board Study Session Agenda in the next couple of weeks.
- He talked about the AACC Pathways Grant.
- He said that we got word today that Mt. SAC is one of 10 finalists for the Bellwether Award.

12. BOARD INFORMATIONAL REPORTS

Note: The presentations, video, and entire dialogue may be heard beginning at 1:35:00 on the attached audio.

- The following Mt. SAC employees presented on and led discussions with the Board on the California Community Colleges' 2014 Student Success Scorecard for Mt. SAC: **Barbara McNeice-Stallard**, Director, Research and Institutional Effectiveness, as well as **Madelyn Arballo**, Dean, School of Continuing Education. Ms. McNeice-Stallard noted that the Scorecard was developed to provide stakeholders with clear and concise

information on key student progress and success metrics in order to improve performance. Information is publicly available to allow the College's community members to view our progress in improving student success. Information is available by gender, age, and ethnicity. The presenters discussed the overarching metrics and Mt. SAC's progress.

Ms. McNeice-Stallard indicated that Mt. SAC was compared to 18 peer colleges including Chaffey, Citrus, Crafton Hills, Mt. San Jacinto, and Riverside. Mt. SAC was scored on, among other things, completion, persistence, career technical education (CTE), and the earning of 30 units within six years. Ms. McNeice-Stallard advised the Board of Trustees to refer to the two-page handout from the Chancellor's Office that outlines Mt. SAC's outcomes. In particular, the report indicates that, on average, students who are unprepared for College (English and/or Math below College level when they begin their studies) achieve Scorecard outcomes at a lower rate than those who are prepared for College. Furthermore, those unprepared for College tend to make up the majority of the students. These findings give credence to the need to have the specialty programs and services we offer at the College now and in the future in order to help students be successful.

Dr. Arballo indicated that Mt. SAC has numerous CDCP certificates awarded, but that the California Community Colleges Chancellor's Office does not appear to have a way to accept that information. Based on the Scorecard metrics, it is difficult for students to achieve the outcomes. Ms. McNeice-Stallard mentioned that there are numerous interventions already in place at Mt. SAC to improve success and close the achievement gap "Pathways to Transfer."

The Trustees reviewed the information and asked questions of the presenters as follows: Was it necessary to compare Mt. SAC to other Colleges given that each school is so different? Ms. McNeice-Stallard replied that the College uses the peer-College comparison as a general comparison and that in future it would not be used; however, a year-over-year comparison would still be of value to see trends over time. Another trustee asked how this information was used outside of the College for decision-making. Ms. McNeice-Stallard responded that the Scorecard is given to the Legislature and the Governor. College President Scroggins indicated that it is used for fiscal purposes by the government. The Scorecard is posted on the College website with these minutes.

- **Audrey Yamagata-Noji**, Vice President, Student Services; **Tom Mauch**, Dean, Counseling; and **James Ocampo**, Director, Assessment Matriculation; and **Lucy De Leon**, Project/Program Coordinator, SSSP, gave a presentation on the Student Success and Support Program (SSSP) Plan.
- Board members were previously provided with a written summary on the Mt. SAC Science, Technology, Engineering, and Math (STEM) Teacher Preparation Program, presented by **Charles Newman** and **Iraj Nehad**, both Chemistry professors. A video was also shown.

13. **CONSENT CALENDAR**

Note: The entire dialogue may be heard beginning at 2:40:30 on the attached audio.

The following correction was made to the Consent Calendar:

On Page 25, Consent #4, Quarterly Financial Status Report - under VII. – the first small-print paragraph should read, “**Estimated one-time expenditures are over estimated one-time revenues. The College has made the decision to fund one-time expenditures with the prior year reserves that are the result of positive variances. In making that decision, the College achieved the mandated 10% Board policy reserves and an additional 2.05% reserves.**”

It was moved by Trustee Baca and seconded by Trustee Chyr to approve the following items:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of the re-issuance of stale-dated warrants, as listed.
4. Approval of the Quarterly Financial Status Report ending September 30, 2015.
5. Approval of the Quarterly Investment Report ending September 30, 2015.
6. Approval of an agreement with General Dynamics Information Technology (GDIT) for 1098T forms.
7. Approval of the purchase of Phase II furniture and the amendment to Phase I furniture for the Student Success Center.
8. Approval of an agreement with Margolis Healy & Associates, LLC to provide a comprehensive Clery Act Compliance Assessment of Mt. SAC's programs, policies, and procedures related to its Clery Act compliance program.
9. Approval of an agreement with Ellucian to provide on-site training on the Luminis System.
10. Approval of the renewal of a three-year software maintenance contract and pre-payment discount with Runner Technologies, Inc.
11. Approval of an amendment to the agreement with SchoolDude for Facilities Maintenance Management Software.
12. Approval of agreements to provide professional design and consulting services with ALTA Environmental for the Annual Emissions Report; and ASM Affiliates; Greve & Associates, LLC; Helix Environmental Planning; Iteris; Sid Lindmark; and AICP for the Physical Education Project Environmental Impact Report; Ridge Landscape Architects for The Equity Center (new modular unit); Hill Partnership, Inc. for the Central Campus Precinct Planning Study and Temporary Classroom Building Systems Upgrade; Helix Environmental Planning for the West Parcel Solar Project; and WW Design & Consulting, Inc. for the West Parcel Solar Project Line of Site Study.

13. Approval of the following Contract Amendments:
 - Contract Business and Computer Technology Center – Hill Partnership, Inc. - Amendment No. 2.
 - Contract The Equity Center – P2S Engineering, Inc. – Amendment No. 2.
 - Contract Solar Photovoltaic System Support – Newcomb Anderson McCormick – Amendment No. 2.
14. Approval of the following lease/leaseback construction Change Order for the Food Services Building:
 - Contract Tilden-Coil Constructors (Contractor) – Change Order No. 1.
15. Approval of the following lease/leaseback construction Change Order for the Student Success Center:
 - Contract Tilden-Coil Constructors (Contractor) – Change Order No. 1.

HUMAN RESOURCES

16. Approval of Personnel Transactions.

INSTRUCTION

17. Approval of the acceptance of funds and approval of purchases for the Adult Education Block Grant.
18. Approval of Continuing Education Division additions and changes.
19. Ratification of a Regional Adult Education Fall Summit Addendum.
20. Approval of the acceptance of funds and approval of activities for the Workforce Innovation and Opportunity Act Title II Grant.
21. Ratification of an entrustment agreement with Haas Automation, Inc.
22. Approval of the acceptance of funds and approval of activities for the California State Preschool Program Quality Rating and Improvement System Block Grant.
23. Approval of a Spanish Language Placement Exam Pilot and contract approval with Avant Assessment, LLC.
24. Approval of advance payment for State Championship ring purchase and advance payment to Signature Style Jewelry.
25. Approval of new and modified courses and new and modified degrees and certificates effective with the 2016-17 academic year.
26. Approval of the Mt. San Antonio College 2015 Scorecard.
27. Approval of the acceptance of funds and approval of activities for the Science, Technology, Engineering, and Mathematics Teaching Preparation Program (STEM TP²) Grant.

PRESIDENT'S OFFICE

28. Approval of the Resolution No. 15-05 – Approval to Compensate Trustee Judy Chen Haggerty for Her Absence from the Regular Meeting of the Board of Trustees on November 18, 2015.

29. This item was pulled and acted upon separately (see Paragraph No. 14).

14. CONSENT ITEM NO. 29 – PROPOSED REVISED BOARD OF TRUSTEES 2015-16 REGULAR MEETING CALENDAR, CHANGING THE FEBRUARY 2016 MEETING FROM FEBRUARY 10 TO FEBRUARY 17 AND ADDING THE FEBRUARY 27 BOARD STUDY SESSION

Note: The entire dialogue may be heard beginning at 2:43:21 on the attached audio.

It was moved by Trustee Hidalgo and seconded by Trustee Baca to table this item until the January 9, 2016, meeting.

Discussion: Trustee Santos asked if the January meeting could be changed from January 13 to January 20 so she can attend her local parks and recreation meeting. The other trustees said that they would check their calendars and, if it will work for them, it will be put on the board agenda for the December 9 meeting.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

15. ACTION ITEM NO. 1 – RESOLUTION NO. 15-06 – NEW ASSESSMENT, DESIGN, INSTALLATION, OPERATION, AND MAINTENANCE OF A PHOTOVOLTAIC SOLAR SYSTEM

Note: The entire dialogue may be heard beginning at 2:46:50 on the attached audio.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Resident Hassan Sassi spoke in opposition to this item. He wanted to know the difference between tonight's resolution and the one that was passed on September 16, 2015.

Barbara Leibold, of Leibold McClendon & Mann, an attorney hired by the City of Walnut, spoke in opposition to this item and urged the Board to continue it until such time that the proposed Project has obtained the requisite City permits and has satisfied the requirements of CEQA.

Discussion: Trustee Hall asked Gary Nellesen, Director, Facilities Planning and Management, about the relationship between tonight's resolution and the one approved previously. Mr. Nellesen explained the difference.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

16. ACTION ITEM NO. 2 – PROPOSAL TO INITIATE CSEA, CHAPTER 262 NEGOTIATIONS FOR SECOND-YEAR RE-OPENER AGREEMENT FOR JULY 1, 2014, THROUGH JUNE 30, 2017

Note: The entire dialogue may be heard beginning at 2:58:15 on the attached audio.

It was moved by Trustee Bader and seconded by Trustee Baca to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

17. ACTION ITEM NO. 3 – PROPOSAL TO INITIATE CSEA, CHAPTER 651 NEGOTIATIONS FOR SECOND-YEAR RE-OPENER AGREEMENT FOR JULY 1, 2014, THROUGH JUNE 30, 2017

Note: The entire dialogue may be heard beginning at 2:58:49 on the attached audio.

This item was pulled and will be brought back to the December meeting for approval.

18. ACTION ITEM NO. 4 – STUDENT SUCCESS AND SUPPORT PROGRAM PLAN

Note: The Plan and entire dialogue may be heard beginning at 2:59:12 on the attached audio.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

19. ACTION ITEM NO. 5 – PROPOSED REVISIONS TO BOARD POLICY 3550 – DRUG-FREE ENVIRONMENT AND DRUG PREVENTION PROGRAM

Note: The entire dialogue may be heard beginning at 2:59:54 on the attached audio.

It was moved by Trustee Hidalgo and seconded by Trustee Bader to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

20. ACTION ITEM NO. 6 – PROPOSED REVISIONS TO BOARD POLICY 7340 – LEAVES

Note: The entire dialogue may be heard beginning at 3:00:34 on the attached audio.

It was moved by Trustee Baca and seconded by Trustee Chyr to approve this item.

Discussion: None.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

21. ACTION ITEM NO. 7 – SOUTH CAMPUS SITE IMPROVEMENTS (BID NOS. 3055-3059)

Note: The entire dialogue may be heard beginning at 3:01:08 on the attached audio.

It was moved by Trustee Bader and seconded by Trustee Baca to approve this item.

Residents Hassan Sassi and Layla Aboud spoke in opposition to this item.

Barbara Leibold, of Leibold McClendon & Mann, an attorney hired by the City of Walnut, spoke in opposition to this item and urged the Board to continue it until such time that the proposed Project has obtained the requisite City permits and has satisfied the requirements of CEQA.

Discussion: Trustee Chyr asked Gary Nellesen, Director, Facilities Planning and Management, about the number of truck trips. Trustee Baca asked about the cost incurred on this and its effect on educational requirements. Dr. Scroggins mentioned that the cost of the dirt hauling will be for both the Solar and East Athletic Complex projects. Trustee Hall asked about the efficiency of the CEQA. Trustee Hall asked about the accusation of a violation of the Brown Act. Trustee Chyr asked about the amount of weight each truck can hold and how many trips it would take. Dr. Scroggins said that mitigation modifications have been made since the original environmental impact report. Trustee Hidalgo asked about prior requirements by the City of Walnut for previous projects.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

22. ACTION ITEM NO. 8 – BUSINESS AND COMPUTER TECHNOLOGY CENTER (NEW CONSTRUCTION) AND LEARNING LANGUAGE CENTER BUILDING EXPANSION (BID NOS. 3043 AND 3046)

Note: The entire dialogue may be heard beginning at 3:32:44 on the attached audio.

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Discussion: Trustee Hall asked about the bids that were rejected and the rejection of the flooring bid. Trustee Santos asked about third-party estimators before we go out to bid. Trustee Bader asked if the bids were rejected because they were submitted late.

Ayes: Baca, Bader, Chyr, Hall, Hidalgo, Santos

Noes: None

Abstained: None

Absent: Chen Haggerty

Student Trustee concurred.

23. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

Note: The entire dialogue may be heard beginning at 3:38:20 on the attached audio.

Sidi Benzahra spoke regarding his educational background, his teaching background, and his evaluation at Mt. SAC. He said that he's been teaching since 1984 and has never had a bad evaluation. He said that he was nominated for Distinguished Faculty at Cal Poly San Luis Obispo. He said that his evaluator didn't like him, and he knew that he would be getting a poor evaluation.

24. CLOSED SESSION

Note: The entire dialogue may be heard beginning at 3:45:25 on the attached audio.

The Board adjourned to Closed Session at 10:18 p.m. to discuss the following items:

1. Appeal of Administrative Review, per Administrative Procedure 3435 – Discrimination and Harassment Investigations (regarding Employee No. ...6493).
2. Public Employee Discipline/Dismissal/Release, per Government Code Section 54957 (regarding Employee No. ...3489).

25. PUBLIC SESSION

The public meeting reconvened at 10:49 p.m.

26. REPORTING OF ACTION TAKEN IN CLOSED SESSION

1. The Board voted unanimously to reject the appeal of the administrative review, per Administrative Procedure 3435 – Discrimination and Harassment Investigations, and concluded there had been no discrimination directed at Employee No. ...6493.
2. The Board unanimously voted to accept the findings and recommended decision of the President to terminate Employee No. ...3489, effective immediately.

27. ADJOURNMENT

The meeting adjourned at 10:51 p.m.

WTS:dl



Associated Students Report

*Presented by A.S. President Rene Jimenez
November 18st, 2015*

Greetings Members of the Board,

First I'd like to recognize Dr. Edwin Romero our Student Life Activities Coordinator for receiving his Doctorial Degree. We are extremely proud of his accomplishments. He is a scholar, a gentleman, a role model and true leader within our organization.

UPCOMING EVENTS

Campus Clean up- 11/23/15, 3pm- 5pm Meet at Kerr's corner

Inter Club Council will coordinate a school wide clean up, that will involve over 30 clubs on campus.

Community Volunteer Fair- 11/19/15, 10am- 1pm 9C patio

Over 20 community organizations are scheduled to be on campus to give students information on community volunteer work.

Holiday Celebration- 12/1/15, 9C- Student Center 12- 2pm

Come join us for our Annual holiday celebration. Free food, drinks and live entertainment.

Blood Drive- 12/2- 12/3/15, 9C Stage 9am-7pm

Help save lives by donating blood.

Finals Frenzy- 12/7-12/10/15, 9C kitchen

Free scantrons, blue books, pencils, drinks and snacks will provided by our student leaders to help ensure student success.

Updates

Our Wi- Fi survey is currently at 2,478. We look forward to working with different departments in order to improve Wi- Fi on campus.

Associated Students has been very involved this past month. We participated in the AG festival, LAMBDA's LGBTQ Pride festival and a Dia de Los Muertos event. It was great seeing an increase in club collaboration so early in the semester. AS also collaborated with the Foundation and helped out with Alumni day, which was a fun and well-organized event. We especially enjoyed the Mounties Among Us segment, it was great hearing about past alumni experiences and their current involvement on campus. We also collaborated with the Athletics department and hosted a Mountie Tailgate. Clubs and programs set up carnival like games and were able to fundraise. AS and the Athletics department were able to provide guests free food, drinks and T-shirts. I'd like to thank the foundation for all of their support and donations. We are definitely gaining momentum towards building Mountie Pride.

Resolution 1: The purpose of this resolution is to increase Mountie pride on campus. It will encourage students, faculty and staff to wear Mt. SAC gear or Mountie colors every Monday. Associated Students will promote this once a week at our Mountie Pride Monday booth. This will increase student awareness on campus resources, programs and events. One way to spread this message will be through our "Message in a Bottle" campaign. If a student pays the Student Activities fee, they will receive a free BPA-free reusable water bottle. The message inside the water bottle will include three pieces of information

1. The harmful effects plastic has on our health and the environment.
2. The benefits that come with paying the Student Activities Fee.
3. Important Mt. SAC scholarship program information, including workshops dates and deadlines when available.

Another way to increase awareness will be by allowing clubs to join us and set up their own booths and compete in games. The raffles and prizes will be Mountie gear and snacks. This will be a collective effort and will continue to gain momentum into the year. We would like to invite every department and program on campus to participate at one of our Mountie Monday Booths to better inform our students and increase student success.

Thank you.



Associated Students

Resolution #1

Author: Tianna Taylor Signature: 

Co-Author: Beverly Yan Signature: 

Subject: Mountie Pride Mondays Date: 10/25/15

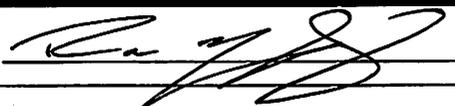
Whereas: Every Monday, beginning November 9, 2015, will be considered Mountie Pride Monday.

Whereas: Students, Faculty, and Staff are encouraged to wear their Mountie gear, or Mt. SAC colors, on Mondays to exhibit school pride.

Whereas: Associated Students will host Mountie Booths on campus that will inform students about what the activities fee provides, community and campus events, clubs, programs, and organizations.

Whereas: This is a campus-wide effort that will create a stronger community on campus while also informing students about resources, events, clubs, programs, and organizations. This will also help encourage student involvement on campus.

Therefore: Be it resolved, that the A.S. Senate, the A.S. Executive Board, and the A.S. President approve Mt. SAC's Mountie Pride Mondays.

A.S. Senate			
For: <u>9</u>	Against: <u>4</u>	Abstain: <u>1</u>	Date: <u>11/3/15</u>
A.S. Executive Board			
For: <u>5</u>	Against: <u>0</u>	Abstain: <u>0</u>	Date: <u>11/3/15</u>
A.S. President			
<input type="checkbox"/> Approve	<input type="checkbox"/> Veto	Signature: <u></u>	Date: <u>11/3/15</u>

**Academic Senate Report
to the Board of Trustees
November 18, 2015**

Full Senate Activity

The Senate has held three meetings since the last report, and taken the following actions:

- Passed the Noncredit SSSP Plan
- Passed the Credit SSSP Plan
- Passed new certificates in Computed Tomography and Mammography
- Discussed revisions to the College Mission Statement
- Approved a revision to the Purpose, Function and Membership statement of the Student Success and Support Program Advisory Committee
- Approved a revision to the Purpose, Function and Membership statement of the Curriculum and Instruction Council
- Created a Sustainability Task Force
- Made 24 appointments to committees and new task forces:
 1. Campus-wide Reassigned Positions Task Force
 2. Learning Communities Task Force
 3. LGBTQ Task Force
 4. Noncredit, Continuing Education, and Community Education Task Force
 5. Sustainability Task Force
 6. Workforce Report Task Force
 7. Content Review Committee
 8. Outcomes Committee
 9. Institutional Review Board

Fall State Academic Senate Plenary

Dan Smith, Jeff Archibald, and Michelle Sampat attended the state Academic November 5-7 in Irvine. Professor Sampat served as our official voting delegate for the state resolutions, in addition to her statewide role as ASCCC Resolutions Committee Chair. We were delighted to have VPI Irene Malmgren and Trustee Manuel Baca join us as well. Dr. Baca and former Academic Senate President Michelle Grimes-Hillman were honored by the ASCCC with plaques commemorating their service.

Coordinator Positions Available

The Academic Senate has begun the process of seeking coordinators for Fall 2016. The available positions are Basic Skills Coordinator, Distance Learning Coordinator, Faculty Professional Development Coordinator, Honors Coordinator, Learning Lab Coordinator, New Faculty Seminar Coordinator, Outcomes Coordinator, Study Abroad Coordinator, and Teacher Preparation Institute Coordinator. Letters of interest are due by December 10, 2015.

Faculty Hiring

Sixty-seven requests for new or replacement faculty positions were submitted this year. The Academic Senate Executive Board created a prioritized list of these positions at a special meeting on October 23, and this list was then merged with the list from the Instruction Team at AMAC on October 26. I am pleased to report that thus far Dr. Scroggins has authorized 27 new faculty hires. Additional hires authorized previously in Adult Basic Education and Counseling, along with at least six new hires in Counseling from SSSP and Student Equity funds, will add to this total.

It is our goal to have the approved positions will be “flown” as soon as possible in 2016 so as to reach the greatest number of qualified candidates.

Respectfully submitted,
Dan Smith
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY NOV. 18, 2015

1. The Classified Senate's annual Halloween Gathering was a success. The event was held Thursday, Oct. 29, in Founders Hall. Approximately 40 classified attended and enjoyed the multiple treats senators provided and socializing with fellow classified.
2. A task force to plan a classified employee retreat has been formed. Carol Nelson, of the president's office, has gathered a diverse group of classified staff, which includes representatives from confidentials, CSEA 651, CSEA 262, and Classified Senate, to plan and execute the retreat. The task force includes some staff that attended the last classified retreat several years ago. Previous retreats proved so popular and successful that these past attendees/facilitators will be invaluable in helping structure an updated version for this retreat. The latest information on the retreat planning include:
 - i. Location: UCLA Conference Center, Lake Arrowhead
 - ii. Dates: May 4, 5 and 6, 2016
 - iii. Name: The Great Staff Retreat
 - iv. Forty classified will participate
 - v. Attendees will be a diverse group of classified staff

The Retreat Task Force has been and will continue to report their efforts and progress to the Classified Professional Development Committee (CPDC). Members of CPDC have weighed-in with suggestions for the retreat and those were taken back to the task force for review. The task force has been charged with creating a retreat experience that addresses the top subjects that classified have expressed as the most important:

- vi. Engagement and Motivation
- vii. Team Building
- viii. Leadership
- ix. Effective Communication

We thank Dr. Scroggins and Cabinet for their partnership and commitment of this important event.

3. Classified Senate has been working to keep classified representation on the many shared governance committees on campus. Most senators sit on at least one committee, such as CPDC, President's Advisory Council, numerous accreditation committees, CSEA and more. Classified Senate has begun initial planning for this spring's Classys Award Show, so, watch out – you never know who we might approach to help us make the show the popular event it has become.

4. The Classified Professional Development Committee (CPDC) has set goals for the coming year. Along with helping guide the Classified Retreat Task Force CPDC will begin the process of reviewing current professional development offerings and recommending additional offerings based on the recent survey of classified staff training requests and desires. CPDC will also begin creating a structure and guideline for future credit workshop considerations.

Respectfully submitted by,
John Lewallen
President, Classified Senate



Strengthen, Increase, Promote and Advance

**Faculty Association Report
To the Board of Trustees
18 November 2015**

1. 2016-17 Negotiations

The FA Executive Board is reviewing the results of their negotiations survey and will soon provide direction to its negotiations team. We expect that our proposals will be presented to the Board at its January meeting.

2. Representative Council

At the November FA Representative Council meeting, the Council approved this year's goals for Faculty Association. These include a new membership drive, a review of our by-laws and standing rules, and additional training with regard to grievances, mediation, and negotiations. We are also working on revamping our scholarship program and are attempting to find means of improving attendance at Puttin' On The Hits.

3. Trustee Fred Chyr

On behalf of the Faculty Association, I would like to offer my most heartfelt thanks to Trustee Fred Chyr for his twenty years of service to the Board of Trustees. One of the many remarkable attributes of Mt. SAC is the willingness of its trustees to meet with faculty leaders to discuss current events and the faculty perspective. It has long been apparent that Fred not only listened but used the information as part of his decision making process. His obvious desire to maintain Mt. SAC's position as an exemplary community college was well appreciated by faculty, and we will remember his time on the Board with fondness.

Respectfully submitted by,
Eric Kaljumagi, Faculty Association President



**Foundation Report to the Board of Trustees
November 18, 2015**

We have had quite a bit of activity since we last met. Last month I mentioned the Celeste Palmer talk in coordination with DSPS. I’m happy to report that it was a great experience. We had 50 or so folks in attendance and there was some really fantastic dialogue. There were people in the audience who had either suffered some kind of TBI themselves or were connected to someone who had. And Celeste herself was very pleased—she felt a strong connection to the community and is looking forward to being even more involved with Mt. SAC. I will have more to report on this growing relationship in the months ahead.

As you know, we hosted our third annual Alumni Day event on campus November 6. From Wildlife Sanctuary tours to conversations with the President to dinner for our Hall of Fame baseball teams, it was a day that offered a little something for everyone. We have talked of this before, but building an alumni engagement program doesn’t happen overnight. It takes time to develop and mature. One aspect I really appreciated about this year is the contact we made with constituencies both on campus and off. The connections are getting stronger and stronger as these relationships grow. For example—a number of our campus partners provided us with email lists of their alumni. Good contact information is our currency in the Foundation. We have added 3,000 new email addresses to our database moving forward. We also have signed up an additional 80 members of the Alumni Association. We also have created a great partnership with the Associated Students and will be working with them more closely on joint initiatives down the road. All of this helps us tremendously as we move forward.

Alumni Day is an event that relies heavily upon partnership and collaboration with others. We are very thankful to our campus colleagues who made time to participate. I want to personally acknowledge President Scroggins who not only supports our activities with his words, but also does so with his actions. He was an active participant in a couple of events and we appreciate that very much. I also want to recognize the help we received from the Associated Students and our Fire Tech contingent. Between them we had 25 volunteers who really helped make the day special for everyone. Speaking of people who helped make the day special—Beth Quinlan Sullivan out of Administrative Services and Carol Nelson in the President’s Office were rocks for us at registration and throughout the day.

I also want to report on a trip I took last week to Las Vegas. I met with David Rice, the head coach of the men’s basketball team at UNLV. The reason for the trip was to connect with him as an alumnus of Mt. SAC. We had a great visit. He appreciated his time here both as an athlete and as a student and wants to be a part of our plans moving forward.

My final note this evening is a quick celebration of Mt. SAC Alumna Sona Movsesian. Sona has been Conan O’Brien’s personal assistant for the past six years. As I mentioned last month, Conan brought her back to Armenia to reconnect with her heritage. Last night his entire show was devoted to this trip. If you missed it, it is definitely worth catching. There are some very funny moments. It was great because Sona was a standing by his side the whole time. She really co-starred in the entire episode and has some great one-liners as well as some tender moments talking about her family.

Annual Giving Stats	FY2014/15	FY2015/16	FY2015/16 Goal	FY2015/16 % to Goal
Total Dollars Raised	\$774,288.08	\$99,362.65	\$715,000	13.9%
Total # of Donors	710	159	781	20.3%

Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation

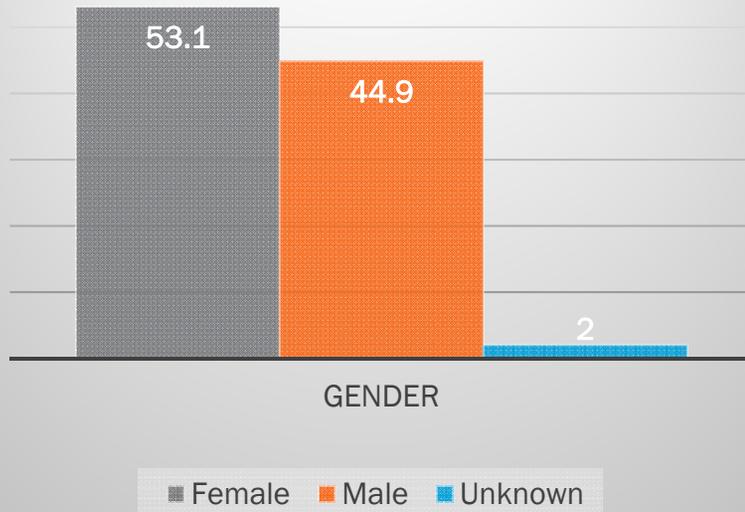
2015 MT. SAN ANTONIO COLLEGE STUDENT SUCCESS SCORECARD

Barbara McNeice-Stallard, Director
Research & Institutional Effectiveness

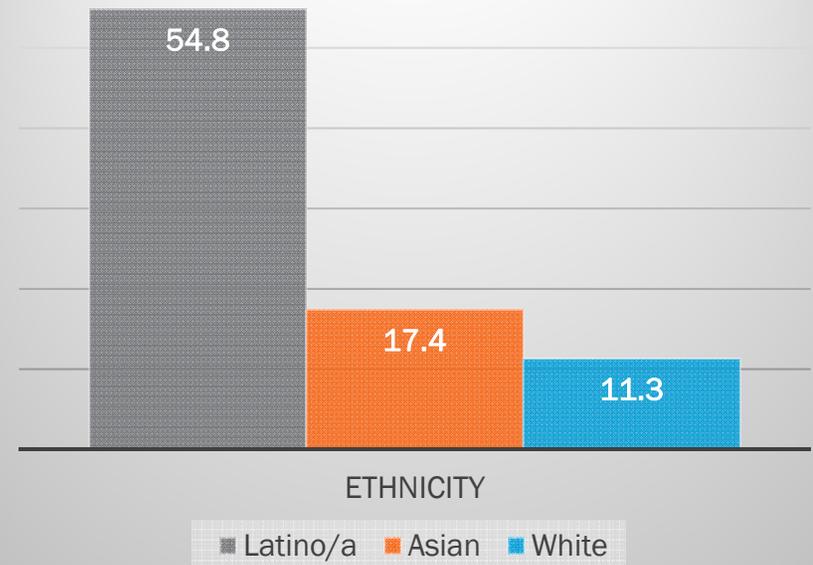
November 18, 2015



Mt. SAC



Mt. SAC



LOCAL PEER COLLEGES

- Mt. SAC has 18 peer colleges for the Scorecard. The local California Colleges include:
 - Chaffey
 - Citrus
 - Crafton Hills
 - Mt. San Jacinto
 - Riverside
 - Mt. San Antonio

COMPLETION RATE

2006-07	2007-08
48.7%	47.3%

The number of students who complete a degree, certificate, transfer, or are prepared to transfer.

2008-09 Cohort	
College	Completion
Mt. SAC	47.0%
Citrus	44.0%
Chaffey	43.2%
Mt. San Jacinto	40.0%
Riverside	39.9%
Crafton Hills	38.8%

PERSISTENCE

2006-07	2007-08
75.4%	77.0%
<p>The number of students enrolled in one fall semester who also enroll in the next fall semester.</p>	

2008-09 Cohort	
College	Persistence
Mt. SAC	78.8%
Chaffey	74.5%
Crafton Hills	72.9%
Riverside	70.6%
Citrus	69.9%
Mt. San Jacinto	69.7%

30 UNITS

2006-07	2007-08
67.7%	67.5%
<p>The number of students who attempted any Math or English course in their first three years and earned 30 units within six years.</p>	

2008-09 Cohort	
College	30 Units
Mt. SAC	70.0%
Citrus	66.1%
Chaffey	65.3%
Riverside	63.2%
Mt. San Jacinto	61.4%
Crafton Hills	60.8%

REMEDIAL ENGLISH

2006-07	2007-08
47.6%	50.4%

The number of students who pass a college-level English course after having taken a below college-level English course.

2008-09 Cohort	
College	Remedial English
Mt. SAC	46.1%
Crafton Hills	48.7%
Citrus	44.3%
Chaffey	43.6%
Mt. San Jacinto	39.9%
Riverside	39.5%

REMEDIAL MATH

2006-07	2007-08
38.0%	36.7%
<p>The number of students who pass a college-level Math course after having taken a <u>below</u> college-level Math course.</p>	

2008-09 Cohort	
College	Remedial Math
Mt. SAC	31.3%
Chaffey	32.9%
Mt. San Jacinto	30.3%
Crafton Hills	30.1%
Citrus	29.1%
Riverside	27.1%

REMEDIAL ENGLISH AS A SECOND LANGUAGE

2006-07	2007-08
57.0%	50.7%

(Note: this is our Credit ESL program which is called American Language.)

The number of students who pass a college-level Credit ESL course after having taken a below transfer-level Credit ESL course.

2008-09 Cohort	
College	Remedial ESL
Mt. SAC	42.9%
Citrus	59.3%
Riverside	19.4%
Chaffey	14.0%
Mt. San Jacinto	9.9%
Crafton Hills	NA

CAREER TECHNICAL EDUCATION

2006-07	2007-08
57.5%	56.7%

The percentage of students who completed several courses classified as career technical education (or vocational) in a single discipline and completed a degree, certificate, or transferred.

2008-09 Cohort	
College	Career Technical Education
Mt. SAC	55.1%
Citrus	63.0%
Chaffey	52.3%
Mt. San Jacinto	51.7%
Crafton Hills	48.9%
Riverside	48.8%

CAREER DEVELOPMENT & COLLEGE PREP (CDCP)

2006-07	2007-08
23.7%	15.6%
<p>The number of students who earn a noncredit CDCP certificate, credit degree/certificate, or achieve transfer level.</p>	

2008-09 Cohort	
College	Career Development & College Preparation
Mt. SAC	12.6%

QUESTIONS



2015 Mt. San Antonio College Student Success Scorecard

Mt. San Antonio College, founded in 1946, is among the largest of California's community colleges. In the city of Walnut, the college serves nearly 20 communities and a million residents in the San Gabriel Valley. The college offers many degrees and certificate programs and has earned statewide and national distinction in a number of disciplines. The growth of the college has mirrored that of the local area. The college is part of the Mt. San Antonio College District.

Student Information (2013-14)

Students		54,358	
GENDER		RACE/ETHNICITY	
Female	53.1%	African American	4.0%
Male	44.9%	American Indian/Alaska Native	0.2%
Unknown Gender	2.0%	Asian	17.4%
AGE		Filipino	3.1%
Under 20 years old	35.8%	Hispanic	54.8%
20 to 24 years old	29.4%	Pacific Islander	0.3%
25 to 39 years old	20.1%	White	11.3%
40 or more years old	14.7%	Two or More Races	2.1%
Unknown Age	0.0%	Unknown Ethnicity	6.9%

Other Information (2013-14)

Full-Time Equivalent Students	29,682.3
Credit Sections	6,735
Non-Credit Sections	2,481
Median Credit Section Size	30
Percentage of Full-Time Faculty	54.8%
Percentage of First-Generation Students	44.0%
Student Counseling Ratio	2,112:1



2015 Mt. San Antonio College Student Success Scorecard Metrics

Cohort Tracked for Six Years Through 2013-14	Completion			Persistence			30 Units			Remedial			Career Technical Education	Career Development & College Preparation
	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Prepared	Unprepared	Overall	Math	English	ESL		
Cohort	73.0%	41.4%	47.0%	84.2%	77.6%	78.8%	80.7%	67.7%	70.0%	31.3%	46.1%	42.9%	55.1%	12.6%
Female	73.2%	42.2%	47.5%	84.7%	78.6%	79.7%	80.2%	68.4%	70.5%	32.7%	47.8%	43.5%	59.5%	13.6%
Male	72.5%	40.3%	46.4%	83.3%	76.4%	77.7%	81.5%	66.7%	69.5%	29.3%	43.8%	42.9%	52.0%	11.4%
Under 20 years old	75.8%	43.4%	49.5%	86.2%	79.3%	80.6%	83.7%	69.8%	72.4%	33.8%	50.8%	66.3%	68.7%	8.7%
20 to 24 years old	60.3%	33.7%	38.0%	74.6%	63.9%	65.6%	61.9%	56.0%	57.0%	27.8%	34.5%	43.9%	56.0%	42.8%
25 to 39 years old	40.7%	29.8%	31.1%	55.6%	74.5%	72.3%	59.3%	58.7%	58.7%	28.6%	37.5%	28.5%	43.9%	28.6%
40 or more years old	37.5%	22.1%	24.2%	68.8%	72.1%	71.7%	43.8%	53.8%	52.5%	25.3%	32.4%	17.3%	31.8%	11.5%
African-American	66.7%	42.6%	46.0%	71.8%	78.9%	77.9%	66.7%	64.1%	64.5%	22.2%	36.2%	33.3%	31.6%	20.7%
American Indian/Alaska Native	50.0%	57.9%	57.1%	100.0%	84.2%	85.7%	100.0%	78.9%	81.0%	30.4%	30.0%	NA	70.6%	28.1%
Asian	78.0%	58.0%	65.0%	85.8%	83.2%	84.1%	80.6%	78.7%	79.4%	40.4%	65.7%	52.1%	63.2%	18.5%
Filipino	75.6%	51.5%	59.3%	82.9%	84.2%	83.8%	86.6%	73.7%	77.9%	35.0%	56.8%	36.4%	59.8%	NA
Hispanic	68.8%	35.5%	38.9%	83.0%	75.3%	76.1%	78.5%	63.1%	64.6%	30.4%	42.6%	22.6%	53.6%	10.9%
Pacific Islander	60.0%	41.2%	46.9%	80.0%	73.5%	75.5%	73.3%	58.8%	63.3%	23.8%	41.4%	0.0%	60.0%	11.3%
White	69.0%	43.6%	49.2%	83.9%	80.7%	81.4%	83.3%	75.0%	76.8%	35.2%	48.6%	8.3%	54.8%	24.0%



Update on the Student Success and Support Program (SSSP) Plan

**Mt. San Antonio College
Board of Trustees Meeting
November 18, 2015**

Audrey Yamagata-Noji
Vice President, Student Services

James Ocampo
Director of Assessment and Matriculation

Tom Mauch
Dean of Counseling

Lucy De Leon
Project/Program Coordinator, SSSP

BACKGROUND AND HISTORY

- Task Force on Student Success Recommendations – January 2012
- SB 1456 “Student Success Act of 2012” establishes the “Student Success and Support Program” [SSSP] – January 2013
- MIS Data Elements Changes – effective July 1, 2014
 - Funding Formula based on new data elements effective 2015-16
- Title 5 58108 Regulation Changes to Enrollment Priorities – implementation of changes: Fall semester 2014
- **New SSSP Credit Template** was received July 28, 2015 with a due date of October 30, 2015
 - Core Services
Assessment, Orientation, Counseling/Advising, Education Planning + Follow-Up
 - Budget and Staffing Plan
 - 2015-16 allocation is 6.9 million; notification received on October 23, 2015

CAMPUS WIDE PRESENTATIONS AND COLLABORATION

- Presentations regarding the SSSP Plan were provided at the Educational Master Planning meetings in November 2014 and May 2015.
- Workshops were given at campus-wide Faculty Flex Professional Development days to update faculty on the implementation and requirements of SSSP.
- Additional training on SSSP and MIS requirements was provided to student services staff and managers as well as to others on campus.
- Student Services and IT worked in coordination to assure that MIS data was accurate prior to submitting to the Chancellor's office.

SSSP PLAN COORDINATION AND PLANNING EFFORTS

- **Counseling Faculty:** Orientation, Counseling/Advising, and other Education Planning services sections were divided up between key individuals within the department. The sections were reviewed and approved at a Counseling Department meeting.
- **Student Success and Support Program Advisory Committee:** The committee reviewed the SSSP plan draft to assure consistency and accuracy. The committee made appropriate edits and approved the plan for Student Preparation and Success Council purview.
- **Student Preparation and Success Council:** Scheduled a special meeting at the beginning of October to review and edit the plan.
- **Academic Senate:** Provided excellent leadership support throughout the process; the plan was approved by the full Senate in October 22, 2015.

SSSP CORE SERVICES

All First time freshmen are now required to complete the following when coming to Mt. SAC:

- **Assessment and Placement**
- **Orientation**
- **Counseling and Advising**
- **Educational Planning**

In addition, SSSP regulations also require the College to provide **Follow-Up Services for At-Risk Students**

OTHER REQUIREMENTS TIED TO SSSP

- **Enrollment Priorities**
 - To receive higher priority, all new students must have completed assessment, orientation, and developed student educational plans.
 - By regulation, highest priority is given to Veterans, foster youth/former foster youth, DSPS, EOPS and CalWORKs students. To receive this priority, students in these groups are required to complete: Assessment, Orientation, and a student educational plan
 - All continuing students lose priority for being on academic or progress probation for two consecutive semesters or having earned more than 100 degree-applicable units (excluding ESL or basic skills) at Mt. SAC.
- **Student Notification**
 - All students are informed of SSSP requirements in their student portal upon applying to the college.
 - Specialized messages are sent to students with > 100 degree applicable units and students on probation for one semester or already on two consecutive semesters of probation.
 - Specialized messages are sent to all new and returning students who have earned at least 15 units degree applicable units and who don't have a comprehensive educational plan after grades are posted at the end of each term.

UPDATE:

ASSESSMENT AND PLACEMENT

- From July 1, 2014 – June 20, 2015, **17,003** students were provided assessment services. (This number includes new, returning, and continuing students.)
 - **8,564 or 95.3%** of new, first time students completed assessments in preparation for enrolling in either fall 2014, winter 2015, spring 2015, or summer 2015
- Test Information Sessions are provided to students prior to completion of Math and Writing placement tests.
- Math faculty are currently developing Test Preparation Sessions for students to participate in prior to taking a math placement test.
- **3,370** students completed assessment through High School Outreach's Connect 4 program.
 - **482 students** were provided transportation and completed assessment at the college.

UPDATE: ORIENTATION

- From July 1, 2014 – June 30, 2015, **13,992** students were provided orientation services. This includes all (unduplicated) students who completed either an in-person or online orientation.
 - **6,798 or 85.5%** of new, first time students completed an orientation for the purpose of enrolling in either fall 2014, winter 2015, spring 2015, or summer 2015
- Counselors redesigned the in-person New Student Orientation from **4.5** hours to **3.5** hours in order to improve student retention of information and to increase student engagement.
- Connect 4 program was offered over a five month period (January-June of 2015). This change provided students with additional options to complete the mandatory orientation and other SSSP requirements.

UPDATE: COUNSELING, ADVISING, AND OTHER EDUCATION PLANNING

- From July 1, 2014 – June 30, 2015, **23,386** students were provided counseling, advising, and education planning services. (This number includes new, returning, and continuing students.)
 - **69.1%** new, first time students who enrolled in a credit course in either fall 2014, winter 2015, spring 2015, or summer 2015 received counseling, advising, or other educational planning services.
- Mt. SAC implemented Mountie Academic Plan (MAP), a DegreeWorks product, in **Spring 2013**.
 - Current active plans to date is over **27,000** (unduplicated)
- Counselors have assisted **15,591** students in developing at least an abbreviated education plan and **4,019** students in completing a comprehensive education plan.
 - 2015 Summer Bridge – **368 abbreviated**
 - 2015 Connect 4 – **1,774 abbreviated**
 - 2015 Student Transition Enrichment Program (STEP) – **120 abbreviated**

UPDATE: FOLLOW-UP

- **Probation**
 - Mt. SAC has had a successful counseling intervention program for students on probation for 20 years.
 - From July 1, 2014 – June 30, 2015, **4,179** probation students were served via appointments, in-person and online workshops.
- **Undecided**
 - From July 1, 2014 – June 30, 2015, **2,086** undecided students were provided follow-up services.
 - Students who are undecided are encouraged to make an appointment with a counselor and enroll in Career Life Planning Course (COUN 5).
 - Career, major, and undecided workshops are offered through Career/Transfer and Counseling departments.

UPDATE: FOLLOW-UP

- **Basic Skills: Students placed into Basic Skills level receive specialized support services:**
 - From July 1, 2014 – June 30, 2015, **6,027** basic skills students were provided follow-up services.
 - Writing Center, Math Academic Resource Center and Learning Assistance Center
 - 2015 Summer Bridge served **368** basic skills students
 - Students are encouraged to enroll in Learning Communities such as Math and English Bridge, Pathways, and recruited in special programs ARISE, Aspire, ACES, EOP&S
- **Referral to Support Services**
 - The college's Academic Senate has established an Early Alert Task Force that continues to actively work with IT, faculty, instructional departments and support services (tutoring and counseling) in order to provide timely notification to students.
 - To date, **1,868** referrals were made

MIS REPORTING

- MIS Reporting to the state Chancellor's Office has been amended beginning July 2014.
- New MIS Data Elements track required services provided – and will account for 60% of SSSP funding in 2015-16.
- Collaboration is ongoing between IT and Student Services to clarify reporting requirements and assure accurate reporting.
- Mt. SAC's data collection efforts aided by interventions previously instituted: SARS appointment tracking system, MAP electronic education plan, Orientation (in-person and online).

FUNDING FORMULA – Based on MIS Data Elements

- 60% -- Students Served at the College
 - Initial Orientation **10%** [SSo6]
 - Initial Assessment **10%** [SSo7]
 - Counseling/Advising Services **15%** [SSo8]
 - Abbreviated Ed Plan **10%** [SSo9]
 - Comprehensive Ed Plan **35%** [SSo9]
 - Academic Progress/Probation **15%** [SS10]
 - Other Services **5%** [SS11]
- 40% -- College's Potential Population of Students to Receive Services
 - Unduplicated credit headcount + base funding amount
 - College Match – 1.3:1 (effective 2015-16)

CURRENT INITIATIVES

- Continue implementing test information and preparation sessions to enable students to place more appropriately through building a collaboration with the English and Math departments and the Writing Center, MARC, High School Outreach, and Assessment Center. (**Assessment and Placement**)
- Prepare for implementation of statewide common assessment for placement of students in courses. (**Assessment and Placement**)
- June 2015, launched a new and improve online orientation to make it more interactive and engaging. (**Orientation**)
- MAP: Students are now able to initiate the development of their own education plans with review, input and approval by counselors. (**Counseling, Advising, Education Planning**)

CURRENT INITIATIVES

- Continue to assure that students have declared a major and have completed a comprehensive ed plan by their third semester or after completing 15 units. (Follow-Up)
- Continue to refine and improve direct intervention with students on academic and progress probation, with a focused effort on students on continued probation. (Follow-Up)
- Continue to develop and test the early alert intervention to ensure communication is two-way and follow through communication and tracking is in place. (Follow-Up)
- Develop a personalized messaging system to students to enable them to view their status for enrollment, their progress toward their goals, and to receive critical messages from faculty and college service providers. (Follow-Up)
- Plans are underway to develop and to purchase additional technological support to better engage students in understanding their progress toward reaching their goals. (Follow-Up)

IN CONCLUSION

- Mt. SAC will submit the Plan to the Chancellor's Office on November 30, 2015 .
- The 2015 – 2016 SSSP Plan has the approval and support of all key constituencies on campus.
- Student Services has developed and is implementing all core SSSP services
- We know where we are going and how to get there
- We have done this through a lot of hard work and dedication with our eyes always focused on improving student success at Mt. SAC
- ... And we are still friends and are still smiling ...

THIS COULDN'T HAVE BEEN DONE WITHOUT ...

- The Counseling Department led by Wanda Fulbright-Dennis
- The IT staff led by Bob Hughes and Antonio Bangloy
- The Faculty led by Daniel Smith and Jeff Archibald
- The Student Preparation and Success Council
- The Student Success and Support Program Advisory Committee, Math, English, AMLA and LERN department representatives
- Project/Program Coordinator for SSSP, Lucy De Leon
- And, the entire team in Student Services and Instruction

THANK YOU



Mt. SAC STEM Teacher Preparation Program (STEM TP2)

Iraj B. Nejad, Charles G. Newman, Larry Redinger

Department of Chemistry
Mt. San Antonio College, Walnut CA



Project Goal

The Center for the Future of Teaching and Learning, and the California Council on Science and Technology estimate that California will need 33,000 math and science teachers in the next decade.

In response to this envisioned shortage, the overarching goal of this project is to:

Develop a sustainable multidimensional program that will recruit, counsel, and direct likely students that have the desire and high potential to become highly-qualified middle school and high school math and science teachers.

*California Senate, Office of Research. (2009, October). *Keeping California Competitive: The impact of math and science teachers.*

Project Objectives

The project goal will be achieved through four primary objectives:

Objective 1: Initiate institutional processes to design and implement different components of the program.
Develop advertising and recruiting materials for the program, assemble advisory committee, develop processes to identify likely students, plan activities for the Summer Science Exploration Experience (S²E) program, facilitate class scheduling for student cohorts, and establish plans with UC Irvine and CSU Fullerton for linking the programs.

Objective 2: Recruit/prepare students to become highly qualified, technologically skilled STEM teachers for grades 7-12.

Recruit two student cohort groups (15 each) over the period of the grant, assist in individual course plans, and provide advising, mentoring, financial/academic support, offer enrichment activities and opportunities for student teaching.

Objective 3: Provide research experience opportunities to engage students in authentic STEM research projects to enhance their understanding of advanced technologies used in the workplace.

Arrange visits to academic and industry research facilities, provide opportunities for students to engage in small research projects at Mt. SAC, provide summer research opportunities for students to work on projects with STEM and Education faculty at UC Irvine and support student research presentations at professional conferences, such as the Southern California Conference on Undergraduate Research (SCCUR).

Objective 4: Assess the effectiveness of efforts used in designing and implementing the program, specifically efforts used to recruit, retain and transfer students into four-year math and science teacher preparation programs.

Work with the external project evaluator to assess the effectiveness of the program's strategies, assess the program's success as related to the California Common Core Curriculum, and track the number of students who transfer into four-year teacher preparation programs.

Project Strategies & Activities

The following activities and strategies support attainment of the project goal and objectives:

- ❖ Recruitment and Advising Student Cohort members.
- ❖ Program Guidance from our Advisory Committee
- ❖ Summer Science Exploration Experience (S²E)
- ❖ UC, Irvine Intro to Science and Math Teaching
- ❖ Opportunities to Student Teach Math and Science
- ❖ Bridge to Four-Year University Teaching Programs
- ❖ STEM TP2 Program Ambassadors
- ❖ Research Experiences
 - Mt. SAC
 - Wildlife Sanctuary Project
 - Mt. SAC/JPL Project
 - UC Irvine Summer Research Projects

Summer Science Exploration Experience (S²E)

The 3-week (M-W) S²E program, provided activities for Middle School students in the Mt. SAC Animal Surgical Hospital, the Jim & Eleanor Randall Planetarium, various Natural Sciences Computer, Biology, Chemistry and Physics Laboratories, the Wildlife Sanctuary and the Science Exploratorium Center. There were also three off-campus fieldtrips.

Forty-six 7-9 graders, selected by their teachers, participated in the program. Student cohort assisted in running S²E, worked with middle school students, attended the field trips and designed and delivered hands-on STEM activities to student attendees.

S²E Activities

- | | |
|--|--------------------------|
| STEM Careers | Animal Diversity |
| Animal Hospital | Analytical Chemistry Lab |
| AI/Robotics Lab | Discovery Planning |
| Archaeology/Anthropology Lab | Pathology/Histology Lab |
| Planetarium/Astronomy evening | Wildlife Sanctuary |
| Cohort Teaching sessions | |
| Field Trips (Gemology Institute of America, San Andreas Fault System, Natural History Museum of Los Angeles) | |

Cohort Student Comments on S²E

Sample response 1: "I just want to say that I feel honored to be part of this program. I honestly believe that being in this program will help me become an award winning teacher. I already feel like I have the ability to help shape students lives towards a better future. Dr. Nejad and Dr. Newman have done an amazing job in leading our team ... I can't wait for what is up ahead with STEM TP2."

Sample response 2: "Overall I feel blessed and extremely appreciative to have stumbled upon this program ... It just kind of happened and I felt like I got lucky to meet the deadlines. It's been everything I've expected and more, and I can't wait to see how the rest of the year goes."

Parent of Students Comments (S²E)

The opportunity for my daughter to participate in S²E was amazing: the hands-on activities and field trips created excitement in learning. From the centrifuges to the domed telescopes to the field trips to the San Andreas fault and the Gemological Institute of America, this summer camp was a hit! Not only did the students learn about STEM they also learned teamwork skills, they developed friendships and had fun.

Advisory Committee

Member Affiliation	Members
Walnut Valley School District (Faculty & Administrators)	9
Mt. San Antonio College (Faculty, Staff & Administrators)	11
UC, Irvine and CSU Fullerton (Faculty and Staff)	7
Community Leaders (City Councilwomen & Trustee President)	2
Community Employers (JPL and The Boeing Company)	2

Cohort Members



First Student Cohort, 2015-16 (showing 12 of 16 students)



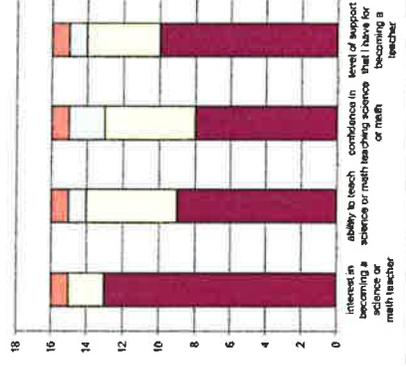
Standing on the San Andreas Fault - Field Trip to the fault line



Intro to Histology and Pathology - Hands-On Lab Experience

Positive Impact of S²E² on Cohort

To what extent do you agree or disagree with the following statements? Teaching the S²E² position has increased my _____



Student Cohort Recruitment

How did you hear about the Program?

Program PIs: Dr. Nejad and Dr. Newman, made an in-class presentation about the program or other communication with me	Response % (n = 16)	Response count
Another professor (not PI) made an in-class announcement about the program or other communication with me	12.5%	2
I saw a printed program flyer located on Chemistry department bulletin boards or offices	6.3%	1
I saw a printed flyer located somewhere else on the Mt. SAC campus, but not in the Chemistry department	6.3%	1
A classmate or friend told me about the program	6.3%	1
I received an email communication about	0.0%	0
I was searching the Mt. SAC website	6.3%	1

Acknowledgements

National Science Foundation (ATE Program Award # 1400650)
Mt. San Antonio College Administrators, Foundation, Faculty and the 1st Student Cohort
Mr. Larry Redinger, Dean Emeritus, Natural Sciences, Mt. San Antonio College
Walnut Valley Unified School District
Terry Shanahan, Kris Houston, Virginia Panish, UC Irvine Cal Teach Directors
Joan Perez, Principal, College Elementary School
STEM TP2 Advisory Board members

SUMMER SCIENCE EXPLORATION EXPERIENCE (S²E²) [X]

The 2015 Mt. San Antonio Community College ~ National Science Foundation Summer Science Exploration Experience (S²E²) is a 3-week program. The first S²E² will be held during July 2015. The classes and activities are scheduled for each Monday, Tuesday and Wednesday starting on July 13 and ending on July 29. The normal daily structured schedule is from 9AM to 4PM. An Astronomy Observatory evening is also programed into the exploration experience and will be conducted at 9PM and extend to 11:30PM.

There will be activities using the Mt. SAC Animal Surgical Hospital, the Jim & Eleanor Randall Planetarium, various Natural Sciences Computer Biology, Physics and Chemistry Laboratories, the Wildlife Sanctuary and the Science Exploration Center. There will be three off-campus fieldtrips. Bus/coach transportation will depart and return from Parking Lot "G". The instructional staff and faculty are professionals in the various subject fields and will be tasked to assist in the development of helpful and thought-expanding opportunities for the student attendees.

S2E2 Program Directors:

- LARRY L. REDINGER (geologyman@icloud.com) (909) 374-3453 (Cell)
- DR. CYNTHIA SHANNON (cshannon@mtsac.edu)
- DR. IRAJ NEJAD (inejad@mtsac.edu)
- DR. CHARLIE NEWMAN (cnewman@mtsac.edu)

IMPORTANT CONSIDERATIONS FOR PARENTS

- Please drop-off and pick-up your child off at the locations indicated as follows for the specific days.

Date/Day	Drop-off (9AM)	Building & Room	Pick-up (4PM)	Building & Room
July 13 - Monday	Exploration Center	Build 61, Rm. 1515	Exploration Center	Build 61, Rm 1515
July 14 - Tuesday	Randall Planetarium	Building 26C	Randall Planetarium	Building 26C
* July 14 Wednesday	* 9PM Explore Center	Build 61, Rm 1515	* 12PM Explore Center	Build 61, Rm 1515
July 15 - Wednesday	Randall Planetarium	Building 26C	Randall Planetarium	Building 26C
July 20 - Monday	Randall Planetarium	Building 26C	Exploration Center	Build 61, Rm 1515
July 21 - Tuesday	Randall Planetarium	Building 26C	Exploration Center	Build 61, Rm. 1515
July 22 - Wednesday	Randall Planetarium	Building 26C	Randall Planetarium	Building 26C
July 27 - Monday	Randall Planetarium	Building 26C	Exploration Center	Build 61, Rm. 1515
July 28 - Tuesday	Randall Planetarium	Building 26C	Randall Planetarium	Building 26C
July 29 - Wednesday	Randall Planetarium	Building 26C	Randall Planetarium	Building 26C

The pages that follow are the daily schedule for the Summer Science Exploration Experience S²E². The time schedule provides the title, presenter names and Building/Room location when possible.

SUMMER SCIENCE EXPLORATION EXPERIENCE (S²E²) [X]

1	Monday (July 13)	Tuesday (July 14)	Wednesday (July 15)		
9:00	Opening General Session 1 Science Exploration Center Building 61 – Room 1515	Mini Meeting 1 Building 26C - Planetarium	Mini Meeting 3 Building 26C - Planetarium		
9:15					
9:30					
9:45	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"> AA1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122 </td> <td style="width: 50%; text-align: center;"> BB2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building </td> </tr> </table>	AA1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122	BB2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building	Campus Tour 1 Wildlife Sanctuary Enclosure at Temple and Grand Mt. SAC Campus	Field Outing AAA Gemology Institute of America Carlsbad California (Redinger/Newman) Parking Lot "G"
AA1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122		BB2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building			
10:00					
10:15					
10:30					
10:45					
11:00					
11:15					
11:30					
11:45	LUNCH	LUNCH			
12:00	Technical Session 1 Building 7, Room 2114	Technical Session 2 Building 7, Room 2114			
12:15					
12:30					
12:45	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;"> AA2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building 7 </td> <td style="width: 50%; text-align: center;"> BB1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122 </td> </tr> </table>	AA2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building 7		BB1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122	AA3/BB 3 Planetarium / Astronomy Heather Jones Jessica Drapper Randall Planetarium Building 26C
AA2 Animal Diversity BJ Meek Center Mark Cooper Build 61, Rm. 1515 Biology Museum Brian Carey Building 7		BB1 S.T.E.M. Careers Chemistry Computer Lab Maxwell Masters Kyle Peterson Build 7, Rm. 2122			
1:00					
1:15					
1:30					
1:45					
2:00					
2:15	Break	Pick up students at 2:45 from Planetarium (26C) Go Home and rest. Return to Science Exploration Center at 9PM			
2:30					
2:45	Alpha Session Teaching Cohort Building 7	Mt. SAC Observatory Heather Jones & Jessica Drapper Ends at 11:45			
3:00					
3:15					
3:30					
3:45					

2	Monday (July 20)		Tuesday (July 21)		Wednesday (July 22)					
9:00	General Session Building 26C - Planetarium		Mini Meeting 4 Building 26C - Planetarium		Mini Meeting 5 Building 26C - Planetarium					
9:15						AA4 Animal Hospital Surgery Gary Uyeno Vet Hospital Building 80	BB5 Analytical Chemistry Charlie Newman Chemistry Lab Build 60, Rm. 3617	AA6 AI/Robotics Mark Helmlinger Mark Boryta Science Building Complex	BB7 Discovery Planning Cindy Shannon Larry Redinger Science Exploration Center Build 61, Rm. 1515	Field Outing BBB San Andreas Fault System Cajon Pass, Wrightwood, Devils Punchbowl (Boryta/Redinger/Nejad) Parking Lot "G"
9:30	9:45	10:00	10:15	10:30	10:45					
10:15	10:30	10:45	11:00	11:15						
10:30	10:45	11:00	11:15							
10:45	11:00	11:15	11:30	11:45	12:00					
11:00	11:15	11:30	11:45	12:00	12:15					
11:15	11:30	11:45	12:00	12:15	12:30					
11:30	11:45	12:00	12:15	12:30	12:45					
11:45	12:00	12:15	12:30	12:45	1:00					
12:00	12:15	12:30	12:45	1:00	1:15					
12:15	12:30	12:45	1:00	1:15	1:30					
12:30	12:45	1:00	1:15	1:30	1:45					
12:45	1:00	1:15	1:30	1:45	2:00					
1:00	1:15	1:30	1:45	2:00	2:15					
1:15	1:30	1:45	2:00	2:15	2:30					
1:30	1:45	2:00	2:15	2:30	2:45					
1:45	2:00	2:15	2:30	2:45	3:00					
2:00	2:15	2:30	2:45	3:00	3:15					
2:15	2:30	2:45	3:00	3:15	3:30					
2:30	2:45	3:00	3:15	3:30	3:45					
2:45	3:00	3:15	3:30	3:45						
3:00	3:15	3:30	3:45							
3:15	3:30	3:45								
3:30	3:45									
3:45										

3	Monday (July 27)		Tuesday (July 28)	Wednesday (July 29)			
9:00	General Session Building 26C - Planetarium		Mini Meeting 6 Building 26C - Planetarium	Mini Meeting 7 Building 26C - Planetarium			
9:15							
9:30	AA8 Archeology and Anthropology Betsy Lawlor Anthropology Laboratory Building 60	BB9 Pathology and Histology Jennifer MacDonald Histotechnology Laboratory Building 60	Field Outing CCC Natural History Museum of Los Angeles (Shannon/Redinger) Parking Lot "G"	Epsilon Session Teaching Cohort Building 7			
9:45							
10:00							
10:15							
10:30							
10:45							
11:00							
11:15							
11:30	Break				Break		
11:45	LUNCH Technical Session 5 Building 7, Room 2114				LUNCH Technical Session 6 Building 7, Room 2114		
12:00							
12:15							
12:30							
12:45	AA9 Pathology and Histology Jennifer MacDonald Histotechnology Laboratory Building 60	BB8 Archeology and Anthropology Betsy Lawlor Anthropology Laboratory Building 60			Zeta Session Teaching Cohort Building 7		
1:00							
1:15							
1:30							
1:45				Break			Break
2:00				Delta Session Teaching Cohort Building 7			General Session 4 EVALUATION & CELEBRATION 26C - Planetarium
2:15							
2:30							
2:45							
3:00	Break		Return to Mt. SAC				
3:15							
3:30							
3:45							

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: November 18, 2015

ACTION

SUBJECT: South Campus Site Improvements (Bid Nos. 3055-3059)

BACKGROUND

The South Campus Site Improvements Agreement entails grading and other site improvements required to prepare the West Parcel Solar Project site, located on the property southwest of Grand and Temple Avenues, adjacent to the main campus, for the purchase and installation of a ground-mounted solar photovoltaic system, under a separate design-build agreement that was approved on September 16, 2015. The scope of work for this contract includes, but is not limited to, utility work, site improvements, and fencing as well as the implementation of habitat mitigation, landscape, and irrigation necessary to comply with all permit and approval conditions imposed by the responsible agencies.

The West Parcel Solar project was originally approved as part of the Mt. San Antonio College Facility Master Plan 2012 (2012 Master Plan), dated February 18, 2013, and received California Environmental Quality Act (CEQA) lead agency clearance by the Board of Trustees' certification of the 2012 Master Plan's Subsequent Environmental Impact Report (EIR) on December 11, 2013, under Agenda Item No. 18. This site-specific contract could have significant effects on the environment; however, all of its potentially significant effects have been analyzed in the 2012 Master Plan EIR (SCH 2002041161) pursuant to applicable standards and have been avoided or mitigated by mitigation measures that were adopted in the 2012 Mitigation Monitoring Program that are applicable to the West Parcel Solar Project.

As discussed in the Board Action Item on September 16, 2015, for the award of the design-build agreement for the West Parcel Solar Project, since the responsible agencies are conducting their own CEQA reviews and approvals of the West Parcel Solar Project, any project changes imposed by the responsible agencies as a condition of approval will not create a potentially new significant environmental impact or exacerbate any of the existing significant environmental impacts disclosed in the 2012 Master Plan Subsequent EIR. If any of the responsible agencies do not approve the project, the South Campus Site Improvements Agreement would be terminated, and the project would not proceed. For these reasons, no additional environmental analysis is required under CEQA.

ANALYSIS AND FISCAL IMPACT

In an effort to realize a cost savings, this project was broken up into individual multi-prime bid packages, each bid separately. Bids were opened November 5, 2015. The Bid Summaries attached detail the bid results. The low bidder, Marina Landscape, Inc. for Bid No. 3056 – Landscaping package, requested withdrawal of their bid due to a clerical error in listing the amount for Additive Alternate No. 1. Public Contract Code 5103 allows grounds for relief if a mistake was made and if the mistake made the bid materially different than the bidder intended. Marina Landscape has shown sufficient evidence that a mistake was made; therefore, the District has granted the request and is

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Action #7

SUBJECT: South Campus Site Improvements (Bid Nos. 3055-3059)

DATE: November 18, 2015

recommending award of the Landscaping package to the second lowest responsive, responsible bidder, American Landscape, Inc.

Recommendations for award of the South Campus Site Improvements are as follows:

<u>Bid No.</u>	<u>Project Description</u>	<u>Company Name and Location</u>	<u>Bid Amount</u>
3055	Demo/Earthwork/ Asphalt & Concrete	Crew, Inc., Rancho Dominguez, CA	\$3,374,542
3056	Landscaping	American Landscape, Inc., Canoga Park, CA	\$2,182,497
3057	Utilities	JPI Development Group, Inc., Murrieta, CA	\$ 245,000
3058	Fencing	Wolverine Fence Company, Inc., La Habra, CA	\$ 204,642
3059	Electrical	RDM Electric Co., Inc., Chino, CA	\$ 146,600
		Total Award Amount	\$6,153,281

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves award of the South Campus Site Improvements – Bid Nos. 3055-3059, as presented.

BID SUMMARIES

Demo/Earthwork/Asphalt & Concrete – Bid No. 3055

<u>Company Name/Location</u>	<u>Bid Amount</u>
Crew, Inc., Rancho Dominguez, CA	\$3,374,542
McKenna General Engineering, Inc., Corona, CA	\$3,633,060
RockForce Construction, LLC, Irvine, CA	\$4,129,000
Salsbury Engineering, Inc., Anaheim, CA	\$4,828,842
Southern California Grading, Inc., Irvine, CA	\$7,604,350

Landscaping – Bid No. 3056

<u>Company Name</u>	<u>Base Bid Amount</u>	<u>Alternate Amount</u>	<u>Total Bid Amount</u>
*Marina Landscape, Inc., Orange, CA	\$1,495,000	\$181,000	\$1,676,000
American Landscape, Inc., Canoga Park, CA	\$1,649,572	\$532,925	\$2,182,497
Pierre Landscape, Inc., Irwindale, CA	\$1,670,159	\$1,024,686	\$2,694,845
Mariposa Landscapes, Inc., Irwindale, CA	\$2,192,012	\$1,277,220	\$3,469,232
Los Angeles Engineering, Inc., Covina, CA	\$2,469,000	\$1,400,000	\$3,869,000
KASA Construction, Inc., Chino, CA	\$3,699,999	\$1,000,000	\$4,699,999

This bid package included an additive alternate to provide a five-year maintenance program. The District has elected to accept the additive alternate.

*Marina Landscape, Inc. has been granted relief of their bid in accordance with PCC 5103.

SUBJECT: South Campus Site Improvements (Bid Nos. 3055-3059)

DATE: November 18, 2015

Utilities – Bid No. 3057

Company Name/Location	Bid Amount
JPI Development Group, Inc., Murrieta, CA	\$245,000
Pro-Craft Construction, Inc., Redlands, CA	\$464,000
Kerns, Inc. A California Corporation, Hesperia, CA	\$477,830
Suttles Plumbing and Mechanical Corp, Chatsworth, CA	\$535,000
Bali Construction, Inc., South El Monte, CA	\$576,000
Fischer, Inc., San Bernardino, CA	\$832,565

Fencing – Bid No. 3058

Company Name/Location	Bid Amount
Wolverine Fence Company, Inc., La Habra, CA	\$204,642
Fence Corp, Inc., Riverside, CA	\$217,424
Crown Fence Company, Santa Fe Springs, CA	\$219,054
Econo Fence, Inc., Riverside, CA	\$221,970
A2 Construction, Inc., La Puente, CA	\$232,245
Alcorn Fence Company, Sun Valley, CA	\$258,000

Electrical – Bid No. 3059

Company Name/Location	Bid Amount
RDM Electric Co., Inc., Chino, CA	\$146,600
Budget Electrical Contractors, Inc. dba BEC, San Bernardino, CA	\$185,000
Daniel's Electrical Construction Company, Inc., Fontana, CA	\$198,000
M. Wilson Co. Contractors, Inc., La Verne, CA	\$248,700

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: November 18, 2015

ACTION

SUBJECT: Business and Computer Technology Center - New Construction
and Learning Language Center Building Expansion (Bid Nos. 3043 and
3046)

BACKGROUND

At its meeting on October 21, 2015, the Board of Trustees awarded 19 construction contracts for the new Business and Computer Technology (BCT) building and a lobby addition to the Language Center, with the exception of Bid No. 3043 – Flooring and Bid No. 3046 – Food Services Equipment.

The 108,000-square-foot BCT project will house the Business Division classrooms, laboratories, administrative offices, and a Language Lab with associated classrooms. The lobby addition is an alteration to the west side of the Language Center facility and will provide a new entrance to the facility. The project will include significant site work including the conversion of a portion of Walnut Avenue to a pedestrian throughway.

ANALYSIS AND FISCAL IMPACT

In an effort to realize a cost savings, this project was broken up into individual multi-prime bid packages, each bid separately. Bids were opened October 6, 2015.

Recommendations for award of the two remaining bid packages are as follows:

Bid No. 3043 – Flooring. After extensive review of the project scope and the bids received for the flooring package, staff made the decision to reject all bids, as the proposals significantly exceeded the estimated cost for the project. The flooring for this project will be procured through the College's existing competitively bid contract with Tandus Flooring.

Bid No. 3046 – Food Services Equipment. After review of the bids received for the food services equipment package, staff is recommending rejection of the two lowest bidders due to non-responsiveness. Specifically, the lowest bidder, Kamran and Company, excluded certain scope from its bid. The bid submitted by the second low bidder, Kitcor, did not list a properly licensed and certified installer for the fire suppression scope of work in accordance with the bid documents and Public Contract Code §4104. Therefore, the lowest responsive and responsible bidder for the Food Service Equipment is R. W. Smith & Co., located in Costa Mesa, California, with a bid amount of \$1,271,787. A summary of bids is listed below.

Prepared by: Teresa Patterson/Gary L. Nellesen

Reviewed by: Rosa M. Royce/Michael D. Gregoryk

Recommended by: Bill Scroggins

Agenda Item: Action #8

SUBJECT: Business and Computer Technology Center - New Construction
and Learning Language Center Building Expansion (Bid Nos. 3043 and
3046)

DATE: November 18, 2015

Funding Source

Measure RR (Series A and C) Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees rejects all bids submitted for the Business and Computer Technology Center - New Construction and Learning Language Center Building Expansion - Flooring - Bid No. 3043. In addition, it is recommended that the Board of Trustees rejects the bids submitted by Kamran and Company, Inc. and Kitcor Corporation for the Business and Computer Technology Center - New Construction and Learning Language Center Building Expansion - Food Services Equipment - Bid No. 3046, and awards the contract to R. W. Smith & Co., as the lowest responsive and responsible bidder.

BID SUMMARIES

Flooring – Bid No. 3043

Company Name	Bid Amount
Donald M. Hoover Company, Fontana, CA	\$936,790
Pro Installations, Inc. dba ProSpectra Contract Flooring, San Diego, CA	\$1,072,950
Signature Flooring, Inc., Santa Ana, CA	\$1,220,000

Food Service Equipment – Bid No. 3046

Company Name	Bid Amount
Kamran and Company, Inc., Santa Barbara, CA	\$1,125,000
Kitcor Corporation, Sun Valley, CA	\$1,271,110
R.W. Smith & Co., Costa Mesa, CA	\$1,271,787