



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, May 14, 2014

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order by Board President Chyr at 6:00 p.m. on Wednesday, March 19, 2014. Trustees Baca, Bader, Chen Haggerty, Chyr, Hall, Hidalgo, Santos, and Student Trustee Maureira were present.

STAFF PRESENT

Bill Scroggins, President/CEO; Mike Gregoryk, Vice President, Administrative Services; Irene Malmgren, Vice President, Instruction; and Audrey Yamagata-Noji, Vice President, Student Services, were present. James Czaja, Vice President, Human Resources, was absent.

1. PUBLIC COMMUNICATION REGARDING CLOSED SESSION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session at 6:01 p.m. to discuss the following items:

1. **Conference with Legal Counsel - Pending Litigation** - (one case)
2. **Conference with Legal Counsel - Potential Litigation** - (one case)
3. **Conference with Labor Negotiator Terri Long, Dean, Instructional Services, per California Government Code Section 54957.6.**

Faculty Association; CSEA, Chapter 262; and CSEA, Chapter 651

3. PUBLIC SESSION

The public meeting reconvened at 6:35 p.m., and the Pledge of Allegiance was led by Clarence Brown (CB), Director, Marketing and Communication.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. REPORTING OUT OF ACTION TAKEN IN CLOSED SESSION

- A. Regarding item No. 1 (Pending Litigation): In closed session this evening, by a vote of 6-1, the Board authorized staff to make a counter-offer to Angeles Contractor, Inc., per Section 998 of the Code of Civil Procedure.
- B. Regarding item No. 2 (Potential Litigation): In closed session this evening, by a vote of 7-0, the Board approved a settlement agreement in the amount of \$200,000 to Tri-Power Electric, Inc.
- C. None.

5. INTRODUCTIONS

- The following newly appointed and promoted employees were introduced:

Classified Employees (Newly Appointed)

- **Eliza Hoyos Vences**, Upward Bound Academic Specialist (Upward Bound) (present)
- **Monica Juarez**, Clerical Specialist (Adult Basic Education) (absent)
- **Edward Parry**, Parking Officer (Public Safety) (present)

Confidential Employee (Promotion)

- **Laura Martinez**, Executive Assistant II (Instruction) (present)

6. RECOGNITIONS

- The IT Enterprise Application Systems Team with Director **Robert Hughes** and Chief Technology Officer **Vic Belinski** was recognized for winning the California Community Colleges Chancellor's Office Technology Focus Award for their project, Class Pass for Student Transportation. The team created a web application that registers a Foothill Transit bus pass in the College's student information system, Banner, through a swipe of a student's ID card and a scan of the bus pass. To date, more than 7,500 students have received a free Class Pass, which led Foothill Transit to add busses to the Mt. SAC route. Presenting the award on behalf of the Chancellor's Office was Information Systems Analyst **Gary Bird**.
- The Mt. SAC Dance Team, coached by **Rhonda Roberts** and **Stephanie Green**, were recognized for defending their National Championship at the National Dance Association Collegiate Nationals in Daytona Beach, Florida, on April 11. They added another National Championship the next day by winning the Hip Hop Division at the same event. This is only the second year that they have competed in Hip Hop. The Team earned two National Titles in one weekend from the largest collegiate event in the world! The event boasts 309 teams, 28 divisions, four countries, and over 5,500 athletes!
- Under the direction of Professor **Bill McIntosh**, the Mt. SAC's Vocal Jazz Group, Frontline, was recognized for taking home a first place win in its division at this year's Annual Reno Jazz Festival, held April 10-12, at the University of Nevada.

- The following Classified and Management retirees were awarded Certificates of Service:
 - **Carmen Parra**, Secretary (Health Careers Resource Center), 16 years of service (absent)
 - **Clarence Brown**, Director, Marketing and Communication, 10 years of service (present)

A Certificate of Service will be mailed to Carmen Parra.

- The following Faculty retirees were awarded Certificates of Service, whose combined years of service totaled 157:
 - **Mike Goff**, Professor (Kinesiology/Athletics), 15 years of service (absent)
 - **Gail Gonzalez**, Professor (Mental Health), 14½ years of service (present)
 - **Paul Hischar**, Professor (Accounting & Management), 20 years of service (absent)
 - **Bonnie Jeffers**, Professor (Accounting & Management), 17 years of service (present)
 - **Carolyn Kuykendall**, Director, Honors Program (Instruction), 5½ years of service (present)
 - **Max Lizarraga**, Professor (Architecture & Engineering Design Technology), 21 years of service (present)
 - **Paul Sharpe**, Professor (Public Services), 17 years of service (absent)
 - **Robin Tripp**, Professor (English, Literature & Journalism), 29 years of service (absent)
 - **Kathlene Watanabe**, Professor (Child Development), 18 years of service (absent)

Certificates of Service will be mailed to Mike Goff, Paul Hischar, Paul Sharpe, Robin Tripp, and Kathlene Watanabe.

- The following 2014 Presidential Award winners were congratulated:
 - Communication Department, Outstanding Curriculum Efforts (\$2,000) for closing the loop through Student Learning Outcomes (SLO) facilitation in the Department of Communication.
 - The Bridge Program, Outstanding Basic Skills Efforts (\$2,000) for bridging the gap and increasing student success through excellence, innovation, and assessment in teaching, learning, and provision of support services. **Anabel Perez**, Learning Communities Coordinator, from the Counseling Department; and **Jolene Chong**, Clerical Specialist, from the Bridge Program, accepted the award.
 - **Martin Mason**, Outstanding Personal Innovation (\$1,000) for dynamic use of project-based learning in Electronics 10.
- The following 2014 Educators of Distinction were congratulated:
 - **Gene Ano**, Psychology/Humanities (present)
 - **Erica Ledezma**, WIN Program (present)
 - **Serena Ott**, Foreign Languages (present)
 - **James Stone**, Geography and Political Science (present)
 - **Minnie Toledo**, EOPS (absent)

7. APPROVAL OF MINUTES

- It was moved by Trustee Hidalgo, seconded by Trustee Baca, and passed to approve the minutes of the regular meeting of April 2, 2014. Student Trustee concurred.

8. PUBLIC COMMUNICATION

None.

9. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- **May Ochoa**, President, Associated Students
- **Dan Smith**, President, Academic Senate
- **Deejay Santiago**, President, Classified Senate
- **Eric Kaljumagi**, Vice President, Faculty Association
- **Bill Rawlings**, Acting President, CSEA 262 (no written report)
- **Johnny Jauregui**, President, CSEA 651 (no written report)
- **Bill Lambert**, Executive Director, Mt. SAC Foundation

10. BOARD COMMUNICATION

A. Trustee Chyr read the following reminder: "At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members."

B. All Board members shared the following comments:

- They welcomed new and promoted employees Eliza Hoyos Vences, Monica Juarez, Edward Parry, and Laura Martinez.
- They congratulated retirees Clarence Brown (CB), Mike Goff, Gail Gonzalez, Paul Hischar, Bonnie Jeffers, Carolyn Kuykendall, Max Lizarraga, Carmen Parra, Paul Sharpe, Robin Tripp, and Kathlene Watanabe.
- They congratulated the Information Technology Team, the Dance Team, the Jazz Ensemble, the Vocal Jazz Group, the Presidential Award winners, and the Educators of Distinction winners.

C. Student Trustee Maureira reported the following:

- She recognized the Associated Students Executive Board and Senate members who were in attendance.
- She congratulated Paola Mendoza, who was elected as the Student Trustee for 2014-15.
- She attended Earth Week and said it was impressive and informative.
- She attended the Mt. SAC Relays.
- She looks forward to attending the Educators of Distinction event.
- She looks forward to attending the Scholarships Awards Ceremony.

D. Trustee Bader reported the following:

- She attended the Mt. SAC Relays.
- She attended the EOPS/CARE/CalWORKs Recognition Ceremony.

- She attended the Debbie Boroch Science Discovery Day (CSI Mt. SAC) and thanked Professor Cindy Shannon, Interim Dean Matt Judd, and Dr. Larry Redinger for making the day such a huge success.
- She attended the Kepler Lecture.
- She thanked President Bill Scroggins and Community Relations Director Jill Dolan for arranging her brother Rick Mystrom's talk on diabetes.

E. Trustee Hidalgo reported the following:

- He attended the Mt. SAC Relays.
- He attended the Community College League of California (CCLC) Trustees Conference in Newport Beach.
- He attended the EOPS/CARE/CalWORKs Recognition Ceremony.

F. Trustee Chen Haggerty reported the following:

- She thanked Clarence Brown (CB) for his friendship and all his hard work to make Mt. SAC's Marketing Department such a huge success and said that he will be missed.
- She attended the Mt. SAC Relays press conference.
- She attended the Mt. SAC Relays Banquet.
- She attended the Mt. SAC Relays.
- She had two suggestions for President Scroggins, Athletics Dean Joe Jennum, and Coach Doug Todd to please safeguard Mt. SAC's image, and that all publications should go through the proper channels so it can be reviewed to ensure that the correct information is included.
- She attended the ACES meeting, which is part of the CCLC meeting, and she said that ACES is going to become more involved in the student trustee conferences to support students.
- She attended the EOPS/CARE/CalWORKs Recognition Ceremony and said it was very touching.
- She met with the search firm that was hired to find a new Superintendent for the Rowland Unified School District.

G. Trustee Santos reported the following:

- She attended the Mt. SAC Relays.
- She attended the Mt. SAC Relays Hall of Fame Banquet.
- She attended the parking structure town hall community meeting.
- She attended the Baldwin Park Earth Day.
- She attended the Baldwin Park Rotary meeting.
- She attended the Mt. SAC Citizens Oversight Committee tour and meeting.
- She attended the CCLC Trustees Conference in Newport Beach.

H. Trustee Baca reported the following:

- He looks forward to attending the Educators of Distinction event. In fact, recently, he had the opportunity to attend three gatherings of counselors (athletes, veterans, and career) at Chaffey College.
- He attended the Kepler Lecture, where Dr. Yeomans, the authority on asteroids from JPL, gave an excellent speech.
- He attended the Taste of Pomona event, where he met Miss Pomona, who was awarded a full scholarship to Vassar College.
- He attended the Diamond Bar Friends of the Library event.
- He attended the Kiwanis Club Awards Banquet, where they presented the Chapman Awards to 80 high school students from the area.
- He attended the Circle-K Club end-of-year banquet.
- He attended the EOPS/CARE/CalWORKs Recognition Ceremony.
- He attended the Academic Senate Plenary in Sacramento.
- He will be giving the commencement address at Cerritos College.
- He's looking forward to attending Mt. SAC's commencement.

I. Trustee Hall reported the following:

- He attended the San Gabriel Valley (SGV) Civic Alliance Labor Recognition event with Bill Rawlings, CSEA 262 Interim President, where CSEA 262 received an award.
- He's looking forward to attending the SGV Civic Alliance Third Annual Officeholders Bar-b-que at Mt. SAC on June 24.
- He attended the Faculty Association Representative Council meeting, where he gave checks to the Accounting, Finance, and Management Club; the California Nursing Student Association; the Engineering and Computer Science Club; and the Honors Ambassadors for selling tickets to this year's Puttin' on the Hits.
- He gave the welcome address to the Walnut Military Support Group.
- He attended the Kepler Lecture.

J. Trustee Chyr reported the following:

- He attended the Mt. SAC Relays. He said that, although he wasn't able to attend the Relays Banquet, he congratulated Mt. SAC Hall of Famer John Norton, former Director of Athletics.
- He said that he is so happy that we take the time to acknowledge employees and students for their awards, etc. at Board meetings.

11. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed new and promoted employees Eliza Hoyos Vences, Monica Juarez, Edward Parry, and Laura Martinez.

- He congratulated retirees Clarence Brown (CB), Mike Goff, Gail Gonzalez, Paul Hischar, Bonnie Jeffers, Carolyn Kuykendall, Max Lizarraga, Carmen Parra, Paul Sharpe, Robin Tripp, and Kathlene Watanabe.
- He congratulated the Information Technology Team, the Dance Team, the Jazz Ensemble, the Vocal Jazz Group, the Presidential Award winners, and the Educators of Distinction winners.
- He talked about the work that he does off campus representing Mt. SAC and said that he's had a very busy spring attending and working on the following:
 - The Chancellor's Office is involved giving assistance to colleges in Career Technical Education (CTE), and he's been assisting Vice Chancellor Von Ton Quinlivan on an initiative entitled "Doing What Matters."
 - He's serving on the Chancellor's Office Advisory Committee for Economic Development and Workforce Training.
 - He's chairing one of the seven regional consortiums on CTE, the Los Angeles/Orange County Regional Consortium, which includes 36 colleges. Vice President of Instruction Irene Malmgren is in the group, and the Center of Excellence Director Audrey Reille, along with five CEOs in the group of 18. As a result of the hard work by the teams, the Governor's May Budget Revise will include \$50M for the Innovation Development Fund for CTE.
 - He was part of the creation of the State's Technology Plan. He's the chair for Technology Advisory Committee, and this is his sixth year chairing that group. They meet annually to update the Technology Plan.
 - He's on the CCLC Commission on the Future Committee that wrote the Vision 20/20 plan before the system's student success plan. Mt. SAC's Library & Learning Resources Director Meghan Chen is also in the group.
 - He's on an advisory board for a lobbying group entitled "Campaign for College Opportunity." They originated SB 1440, and they're now working on equity. He listens to the right people on campus and takes their ideas forward. Today he met with Dean of Business Joumana McGowan, Assistant Dean of Business Jennifer Galbraith, and Center of Excellence Director Audrey Reille. Disabled Student Programs and Services Director Grace Hanson is heading up a group called CAPED that has a bill in the legislature right now.
- Dr. Scroggins asked Mike Gregoryk, Vice President, Administrative Services, to present some key points of the Governor's May Revise Budget Update.

Mr. Gregoryk said that there are three issues that are critically important to the California community colleges and Mt. SAC: (1) COLA was going to be .86%, but ended up being .85%; (2) Scheduled Maintenance and Instructional Equipment – it was \$148M; but, all is now going to Scheduled Maintenance, which is very disturbing. Instructional Equipment money is very important to Mt. SAC, and there is a need to restore the dollars for Instructional Equipment; and (3) CalSTRS – there are huge ramifications to Mt. SAC - employees will share the cost of the increase with Mt. SAC.

Vice President Gregoryk introduced Associate Vice President of Fiscal Services Rosa Royce, who presented the 2014-15 Governor's budget proposals for California Community Colleges May Revision.

Question: What's the impact on Mt. SAC with respect to the reduction in the Proposition 39 money?

Answer: There is some first-year money that hasn't been encumbered, and those colleges that want extra money, there's a possibility of getting some of the unused money.

Question: How much Proposition 39 money is expected per year for five years?

Answer: A little over \$1m each year, but trying to scoop up some of the unused money from other districts.

Mr. Gregoryk's/Ms. Royce's presentation will be placed on the College website with these minutes.

12. CONSENT CALENDAR

The following corrections were made to the Consent Calendar:

- Agenda (yellow pages) – Consent Calendar for item No. 11, should read, “Consideration of approval of a Three-Year Agreement Renewal with Higher One, Inc. for Student Refund Management Services. (See backup packet Pages 31 and 32.)”
- Consent #11 (Page 31) – Three-Year Agreement Renewal with Higher One, Inc. for Student Refund Management Services – the term of the agreement has been changed to **two years, ...through October 1, 2016.**
- Consent #14 (Page 37) – Purchase of Private Branch Exchange (PBX) Expansion and Voicemail Upgrade (Bid No. 2974) – on Page 38, under Summary of Bids, the cost for Windstream Corporation, Irvine, CA, should read **\$95,443.44.**
- Consent #23 (Page 62) – Purchase of Two Overhauled Engines by the Aeronautics Department – was pulled from the Agenda.
- Consent #37 - Approval of the Final Reconciliation and Notice of Completion for the Facilities Plan Room and Emergency Operations Center project (Phase 1), and the Utility Infrastructure South of Temple Avenue project (Phase 1), using the Lease/Leaseback construction delivery method – was added to the Agenda.

It was moved by Trustee Baca, seconded by Trustee Bader, and passed to approve the following items, as corrected:

ADMINISTRATIVE SERVICES

1. Approval of the Appropriation Transfers and Budget Revisions Summary.
2. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
3. Approval of the Quarterly Investment Report, ending March 31, 2014.
4. Approval of the Quarterly Financial Status Report, ending March 31, 2014.
5. Approval of the re-issuance of stale-dated warrants, as listed.
6. Approval of the transfer of funds from the Textbook Rental program account to Mt. San Antonio College Auxiliary Services.

7. Approval of Resolution No. 13-02 – Temporary Inter-fund Cash Borrowing.
8. Approval of an agreement with Ellucian Company L.P. for technical and training services for the International Student and Scholar Management software module.
9. Approval of an agreement with American Reclamation (RFP No. 2971) to provide trash hauling and recycling services.
10. Approval of a primary five-year contract with PAL id studio (RFP No. 2970), and a secondary five-year contract to HMC Architects for interior design and furniture, furnishings, and equipment services.
11. This item was pulled and acted upon separately (see paragraph 13).
12. Approval of agreements to provide Professional Design and Consulting for the following projects: Converse Consultants for the Food Services Building; H2 Environmental Consulting Services, Inc. for the Former Child Development Center Demolition and the Hazardous Materials Database; Psomas for the Former Child Development Center Demolition; PAL id studio for Interior Design and Planning Services for small facilities projects and the Library Building Study Room Renovation; Natural Playgrounds Construction Company for the Child Development Center; and P2S Engineering, Inc. for the Thermal Energy Storage.
13. Approval to provide reconfiguration of existing fire alarm and fire sprinkler systems, installation of doors, frames, hardware, light fixtures, and HVAC equipment for the following Bid.
 - Bid No. 2973 Design Technology Center – Radio Lab & Model Shop – NB Construction, Inc., Chino, CA.
14. Approval of the purchase of a Private Branch Exchange (PBX) expansion and voicemail upgrade for the following Bid.
 - Bid No. 2974 Purchase of Private Branch Exchange (PBX) Expansion and Voicemail Upgrade – Data Plus Communications, Inc., Brea, CA.
15. Approval of the following Child Development Center Change Orders.
 - Bid No. 2834 Tri-Power Electric (Electrical Contractor) – Change Order No. 8.
 - Bid No. 2835 JPI Development (Fire Sprinkler Contractor) – Change Order No. 1.
16. Approval of the following Contract Amendments:
 - Contract Classroom Building Renovation (Former Agricultural Sciences Lab) – Hill Partnership, Inc. (Architectural Services) – Amendment No. 4.
 - Contract Child Development Center – TOMIT Consulting (Project Managements Services) – Amendment No. 4.

17. Approval of the following Completion Notice:

- Bid No. 2835 Child Development Center – Fire Sprinklers, JPI Development Group, Inc. (Contractor)

18. Approval of the following Proposed Gifts and Donations to the College:

- Herman Weskamp – (8) 10 X 10 ft. shade canopies, valued by donor at \$1,743.91, to be used in Agricultural Sciences.
- B. Rock – various stainless dental tools, probes, scrapers, points and files, valued by donor at \$260, to be used in Earth Science and Astronomy labs to separate fossils and minerals from rock matrix.

HUMAN RESOURCES

19. Approval of Personnel Transactions.

INSTRUCTION

20. Approval of the Academic Calendar for 2015-16.

21. Approval of additions and changes in the Continuing Education Division.

22. Approval of program fees for students in the Basic Fire Academy.

23. Approval of Aeronautics to purchase two overhauled Cessna engines. (This item was pulled from the Agenda.)

24. Approval of an affiliation agreement with Casa Colina Center for Rehabilitation.

25. Approval of student and faculty participation in the SkillsUSA National Leadership and Skills Conference in Kansas City, Missouri.

26. Approval of Geology 29 Special Topics in Field Geology 13-day field studies trip.

27. Approval of the Robotics Team and a faculty member to attend the Autonomous Vehicle Competition 2014 in Boulder, Colorado.

28. Approval of an Athletic Special Events donation to In-N-Out Burger Child Abuse Foundation.

29. Approval of modified courses and new and modified certificates and degrees effective with the 2014-15 academic year.

PRESIDENT'S OFFICE

30. Approval of an agreement with the law firm of Liebert Cassidy Whitmore to provide legal and consulting services to the College in regard to employment relations and education law including representation in labor negotiations and in administrative and court proceedings, as requested by the College. The term of the agreement is June 1, 2014, through May 31, 2015.

STUDENT SERVICES

31. Approval of a Memorandum of Understanding with East Valley Community Health Center.
32. Approval of a contract with Beachfront Only Vacation Rentals for the Upward Bound Senior College Bound Retreat.
33. Approval of a contract for legal services with Harriett Buhai Center for Family Law.
34. Approval of a contract with Irvine Ranch Outdoor Education Center for the Arise Program Annual Student Leadership Retreat.
35. Approval of a contract with University of Southern California Conference Services for the Upward Bound Summer Enrichment Academy.
36. Approval of a contract with VT Ranch Camp and Conference Center for the Upward Bound Summer Enrichment Academy Leadership Retreat.
37. This item was pulled and acted upon separately (see paragraph 14).

Motion unanimously passed. Student Trustee concurred.

13. CONSENT ITEM #11 – TWO-YEAR AGREEMENT WITH HIGHER ONE, INC. FOR STUDENT REFUND MANAGEMENT SERVICES

It was moved by Trustee Hall and seconded by Trustee Baca to approve this item.

Student Trustee Maureira said that the students have issues with Higher One in regards to the ATM machine. She asked why Higher One was chosen over any other company. Vice President Gregoryk said that they're aware of some of the issues with Higher One; so, a team was put together consisting of the Financial Aid Directors, the Associate Vice President of Fiscal Services, and the Chief Information Technology Officer. They were tasked with going out into the market to see what's out there. There were three viable companies; however, one of them was a lot more expensive to not only the College but to the students, as well. The second company was brand new in the business with no background. So, it was decided to stay with Higher One, who, with Mt. SAC's consent, is going to try some new programs to ensure that the students are treated fairly. So, there really wasn't another choice. The reason for the change from a three-year contract to a two-year contract is because of the long notice that is required to end a contract.

Motion unanimously passed. Student Trustee concurred.

14. CONSENT ITEM #37 – FINAL RECONCILIATION AND NOTICE OF COMPLETION FOR THE FACILITIES PLAN ROOM AND EMERGENCY OPERATIONS CENTER PROJECT (PHASE 1), AND THE UTILITY INFRASTRUCTURE SOUTH OF TEMPLE AVENUE PROJECT (PHASE 1), USING THE LEASE/LEASEBACK CONSTRUCTION DELIVERY METHOD

It was moved by Trustee Hall and seconded by Trustee Chen Haggerty to approve this item.

Trustee Hall wanted to bring attention to the fact that this contract came in on time and under the Guaranteed Maximum Price (GMP), which is encouraging.

Vice President Gregoryk said that, because of the way estimating is done by the architect, review by the estimator at Tilden Coil, and Mt. SAC's own estimator, the College has more control.

Trustee Hall asked why this project was so successful. Facilities Planning and Management Director Gary Nellesen added that there were two deductive change orders on this project: 1) a sewer line repair that was estimated at \$500K – they found a way to repair it for much less, and Mt. SAC took the credit back; and 2) the \$113K is where the efficiencies are; so, when we went out to bid for lease/leaseback, we got a maximum bid on the general conditions/general requirements for the project. The efficiencies come from comprising multiple projects and working together to minimize everyone's risk.

Motion unanimously passed. Student Trustee concurred.

15. ACTION ITEM #1 – PROCLAIM WEDNESDAY, MAY 14, 2014, AS “DAY OF THE TEACHER”

It was moved by Trustee Bader and seconded by Trustee Chen Haggerty to approve this item.

Motion unanimously passed. Student Trustee concurred.

16. ACTION ITEM #2 – PURCHASE FURNITURE FOR THE CLASSROOM BUILDING RENOVATION (FORMERLY AGRICULTURAL SCIENCES BUILDING 12); DESIGN TECHNOLOGY CENTER – RADIO LAB AND MODEL SHOP, INTERIOR DESIGN, AND ANIMATION CLASSROOMS; AND THE NEWLY CONSTRUCTED EMERGENCY OPERATIONS CENTER

It was moved by Trustee Chen Haggerty and seconded by Trustee Hall to approve this item.

Motion unanimously passed. Student Trustee concurred.

17. ACTION ITEM #3: RESOLUTION NO. 13-03 – MT. SAN ANTONIO COMMUNITY COLLEGE DISTRICT – COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REGARDING TRUSTEE LAURA SANTOS

It was moved by Trustee Baca and seconded by Trustee Bader to approve this item.

Trustee Chen Haggerty had two concerns: 1) Board members take pride as being highly regarded in the community, and she wants Mt. SAC's image to be positive; and 2) Standard 4 of the Accreditation is regarding the key role for decision-making, and she's concerned when Trustee Santos excuses herself from important issues; that it may jeopardize the College's upcoming accreditation.

Trustee Santos apologized to the other trustees that June 30 isn't immediate enough for her resignation from the Basset School Board.

Motion passed by a 6-1 vote, with Trustee Santos voting no. Student Trustee concurred.

18. DISCUSSION ITEM #1: PROPOSED REVISIONS TO BOARD POLICY 2716 – POLITICAL ACTIVITY

The Board received for first reading and discussion proposed revisions to Board Policy 2716 – Political Activity.

Trustee Hidalgo asked if CCLC recommended the current changes to this Policy regarding District Bond Issues and, if so, when. Dr. Scroggins said it was the result of an oversight by the District of a CCLC recommended change some time ago, and it was just caught.

Student Trustee Maureira said that, in November 2012, students were involved in phone banking. She asked if the student trustee needs permission to go out into the District to advocate for ballot measures. Dr. Scroggins said that the labor unions and the associated students are exempt from this limitation of spending District resources.

The revised Board Policy will be brought back to the Board in June for approval.

19. DISCUSSION ITEM #2: PROPOSED REVISIONS TO BOARD POLICY 7340 - LEAVES

The Board received for first reading and discussion proposed revisions to Board Policy 7340 - Leaves.

The revised Board Policy will be brought back to the Board in June for approval.

20. DISCUSSION ITEM #3: BOARD CONFERENCE AND TRAVEL

This item was pulled and will be brought back to the Board in June for discussion.

21. INFORMATION ITEM #1: CHANGES TO ADMINISTRATIVE PROCEDURE 3500 – CAMPUS SAFETY

Correction to this item: On Page 94, under Use of Pepper Spray, in the first line of the second paragraph, it should read, "...when it is likely that physical..."

The Board received revised Administrative Procedure 3500 – Campus Safety, as corrected, for information only.

22. INFORMATION ITEM #2: CHANGES TO ADMINISTRATIVE PROCEDURE 5011 – ADMISSION AND CONCURRENT ENROLLMENT OF HIGH SCHOOL AND OTHER YOUNG STUDENTS

The Board received revised Administrative Procedure 5011 – Admission and Concurrent Enrollment of High School and Other Young Students, for information only.

23. INFORMATION ITEM #3: CHANGES TO ADMINISTRATIVE PROCEDURE 5012 – INTERNATIONAL STUDENTS

The Board received revised Administrative Procedure 5012 – International Students, for information only.

24. INFORMATION ITEM #4: CHANGES TO ADMINISTRATIVE PROCEDURE 5013 – MILITARY PERSONNEL, FEDERAL CIVIL SERVICE EMPLOYEES, AND THEIR DEPENDENTS

The Board received revised Administrative Procedure 5013 – Military Personnel, Federal Civil Service Employees, and Their Dependents, for information only.

25. INFORMATION ITEM #5: CHANGES TO ADMINISTRATIVE PROCEDURE 5015 – RESIDENCE DETERMINATION

The Board received revised Administrative Procedure 5015 – Residence Determination, for information only.

26. ADJOURNMENT

The meeting adjourned at 9:25 p.m.

WTS:dl



Associated Students Report

Presented By A.S President Amayrani Ochoa; May 14, 2014

Blood Drive: This past month we collected about 200 units of blood at our monthly Blood Drive exceeding our average of 120 units.

Chat with the President

Chat with the President took place this Tuesday, May 12, 2014. Students were allowed to discuss and ask about any college-related topics. Drinks and pizza were provided compliments of the President's Office and Associated Students. The discussion was lively and we thank Dr. Scroggins for giving students the opportunity to meet with him in a relaxed setting.

Executive Board Elections: Last month the 2104 Executive Board Elections took place. Our newly elected Associated Students Executive Board Officers for the 2014-2015 academic year are:

President Christopher Nguyen
Vice President Mohammad Qureshi
Inter-Club Council Lizzette Pina
Inter- Club Council Vice-Chair Cassandra Marcelo
Inter-Club Council Secretary Katherine Yeh
Student Trustee Paola Mendoza

Legislation: Four weeks ago Associated Students discussed the possibility of installing additional publicity boards on campus and passed Resolution #4 in support of the installment of additional publicity boards. Our Publicity Senator is currently working with Facilities Planning and Management. At this moment I will read the resolution passed by the A.S. Senate, A.S. Executive Board, and A.S. President:

Transferring A.S. Officers: We are very proud of our Fall 2014 transferring officers. The majority of our officers received acceptances from UC Berkeley, UC San Diego, UCLA, and USC. A few of them are waiting for private universities to release their acceptance letters.

----- ▼ **UPCOMING EVENTS** ▼ -----

Night Student Appreciation: Night Student Appreciation will be taking place tomorrow May 15, 2014 from 5:00-6:30 p.m. During the event, Associated Students will be giving out coffee and donuts to our night students as well as inform them about our upcoming events.

Students and Educators of Distinction: Students and Educators of Distinction will be taking place this Saturday, May 17, 2014 from 11:30 a.m.-1:30 p.m. We look forward to seeing some of you there to honor our recipients.

Athletics Fair: The Athletics Fair will be taking place May 21, 2014 from 11:00 a.m.-2:00 p.m. During the fair, we celebrate our athletes and athletics program at Mt. SAC. There will be various activities for students and athletes such as a dunk tank, a Velcro wall, obstacles courses, and sumo wrestling. In addition, clubs set up display booths representing a sport to inform students about various sports around the world. We anticipate about 800 attendees at our most popular event of the year! .

Blood Drive: The monthly Blood Drive will be taking place June 3-4, 2014 (Tues. & Wed.) from 9:00 a.m.-7:00 p.m.

Finals Frenzy: Finals Frenzy will be taking place June 9-11, 2014 from 9:00 a.m.-6:30 p.m. Associated Students will be giving out free snacks, scantrons, and blue books to students for finals week.

**Academic Senate Report
to the Board of Trustees
May 14, 2014**

Full Senate Activity

Since the last report the full Senate has met four times. Among the highlights are the following:

- The Senate voted upon the state Senate resolutions, and our representative Beta Meyer acted as our voting delegate to the state plenary.
- At the same plenary our own Michelle Grimes-Hillman was elected as the Representative at Large for the state Senate, the ASCCC. She was also subsequently appointed to chair the Standards and Practices Committee, and the Professional Development College. Her leadership at the state level reflects well upon Mt. SAC, as does the college's support of her work there.
- Elected officers for next year's Senate Executive Board. The new members on the board are Fawaz Al-Malood and Bao-Chi Nguyen.
- Approved Resolution 14-01 Budget Committee Faculty Co-Chair, which calls for a faculty co-chair. This allows us to more clearly comply with AB 1725 in collaborating on budget process planning.
- Approved Resolution 14-02 Travel and Conference Funding and Protocols, which calls for a restoration of travel and conference funding.
- Approved Resolution 14-03 Support of Early Reading Placement Testing with use of Multiple Measures, which encourages students to take the reading placement test in their first year, and advocates for the automation and implementation of multiple measures, as approved by the Senate in 2011.
- Passed the Institutional Standards for Student Completion, which are necessary for accreditation documentation under the new standards.
- Approved an AP on Faculty Code of Ethics, which was called for in our last accreditation visit.
- Passed a new transfer degree in Early Childhood Education, and a new certificate in Domestic Violence
- Made 3 coordinator appointments, 27 committee appointments, and 12 task force appointments.

The next full Senate meeting will be on May 22.

Resolution Update

A previous resolution, Resolution 13-14 Counselors' Role in the Title 5 Student Success and Support Program, has been accepted. However, Resolution 13-13 International Students and Shared Governance has not been accepted. This resolution calls for a moratorium on development of the programs associated with International Students, and the delivery of the report on the impact of an English language training program upon the other college areas and programs. Despite this, we have been assured by the President that he will encourage the timely completion of this impact report, which was previously called for in Resolution 2012-06.

Day of the Teacher

The Senate thanks the Board of Trustees for marking this Day of the Teacher. The whereas' therein capture much of what we try to do, as we certainly do work to inspire our students and strengthen our communities. Your support is also demonstrated elsewhere in the agenda, as you authorize the hiring of six more full-time professors.

Respectfully submitted,

Dan Smith
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY MAY 14, 2014

1. Classified Senate met on Thursday April 10th and on Thursday May 8th. At these meetings we discussed:
 - a. Classified Excellence Awards
 - b. Classified Recognition Ceremony
 - i. The Classys will be on Wednesday May 21, 2014 in the Clarke Theater from 9:00 am – 11:00 am.
 - c. Pint Challenge Blood Drive
 - i. Tuesday May 27th (10:00 am – 4:00 pm)
 - d. Professional Development
 - i. New Employee Welcome - Friday June 6th
 - e. Classified Leadership Institute
 - i. Crowne Plaza in Ventura California
 - ii. June 19 – June 21, 2014
 - iii. 4CS Website Competition
 - iv. 2013 CLI Awards
 - f. Accreditation
 - g. SanFACC Mentoring Program
2. Next meeting is scheduled for Thursday June 5th at 1:00 pm in Founders Hall.
3. Lastly, on behalf of Classified Senate, I'd like to welcome the newly appointed staff and congratulate all retirees and thank them for their years of service to the College.

Respectfully Submitted by,
Deejay R. Santiago, Ed.D.
President, Classified Senate

The Mt. SAC Classified Senate
PRESENTS

THE 2014 Classys



Honoring Classified Service & Distinction

Wednesday, May 21, 2014 • 9 a.m. to 11 a.m. • Clarke Theater

Mark Your Calendar!

Don't miss this chance to
help celebrate stellar
Classified Staff!

HONORING



30, 25, 20, 15, 10 & 5 Years Staff



Excellence Award Winners



Lifetime Achievement Winner

Wednesday, May 21, 2014

9 to 11 a.m.

Clarke Theater



Strengthen, Increase, Promote and Advance

**Faculty Association Report
To the Board of Trustees
May 14, 2014**

1. Faculty Association Scholarships

A final decision is expected soon on scholarship awards, with a target of at least 10 students. The Faculty Association Scholarship Ceremony is tentatively scheduled for Saturday, June 21st at 12:00 pm in Founders Hall.

2. Representative Council

At the May 6th Council meeting a draft proposal of desired goals and outcomes for the Mt.SAC Commencement Ceremony was discussed. The FA is considering a set of recommendations for future commencement ceremonies.

3. 2014-15 Faculty Association Executive Board

The 2014-15 FA Executive Board elections have been completed and the following board members were elected: Vice President – Eric Kaljumagi, Secretary -Elizabeth Ward, Treasurer- Al Kirchengraber, Directors-FT Tim Revell, Emily Woolery, Carol Impara, Director-PT Linda Chan. Our Board is currently reviewing the draft college calendar committee purpose and function statement. A response on the specifics of the document is anticipated on May 20th.

4. Budget Committee Concerns

One year ago, Faculty Association President Jennifer Galbraith included in her report to you that “[s]everal [Budget] committee members expressed concerns that the committee and its functions are not being taken seriously.” The Committee has made improvement over the past year, and the Faculty Association commends the Budget Committee for aligning the Budget Planning Calendar with the Planning for Institutional Effectiveness Calendar and for making a recommendation to the Board of Trustees regarding the Other Post-Employment Benefits (OPEB) trust. However, the Budget Committee continues to struggle to meet some of its stated timelines, and for that reason the Faculty Association supports the Academic Senate’s recently passed Resolution 14-01, which calls for a faculty co-chair to work with the VPAS to ensure a productive and efficient Budget Committee.

Respectfully submitted by,
Lance Heard, Faculty Association President

5. California Day of the Teacher

In recognition of California Day of the Teacher thanks go to the Board of Trustees for considering a proclamation designating May 14th as Day of the Teacher. This serves in part to recognize our faculty for inspiring our students and strengthening our communities.

6. Faculty Association Events

The Faculty Appreciation Day event in Building 9C on Friday, May 30th will also serve to recognize faculty, along with the Retirement/Tenure Tea on May 27th that celebrates newly tenured faculty while honoring the contributions of retiring members. Board of Trustee members are always welcome at our gatherings and I hope to see you at both of them.

Respectfully submitted by,
Lance Heard, Faculty Association President



**Foundation Report to the Board of Trustees
May 14, 2014**

There has been a great deal of activity since our last meeting. This is our busiest time of year with the culmination of our most significant fundraising event and donor event happening within a week of each other. Final preparations and securing of gifts is happening on both fronts.

Golf Tournament Preparation

We're working closely with Mike G., Vic B. and Gary N. to wrap up sponsorships, and secured our first dinner sponsor. Special thanks to Lila Belinski for her outstanding efforts to assist us, including securing raffle prize sponsors, upgrading Pepsi's commitment, and lending her catering knowledge to our menu.

Scholarship Ceremony Preparation

As we're developing a new approach to the annual renewal process of our scholarships we are laying down the framework for a strong working relationship with Chau and her team in the Financial Aid Office. Having individual conversations with donors, and streamlining the contact information and criteria supports an open line of communication between our two offices.

Meetings of Note:

- o Olga Fernandez, Foundation Board member
- o Orlando Ortega, Foundation Board member, Cacique representation (phone conversation helping to identify another person from Cacique to participate)
- o Ron Rios, newly recruited alumni advisory committee member
- o Elana Gofran, potential Foundation Board member

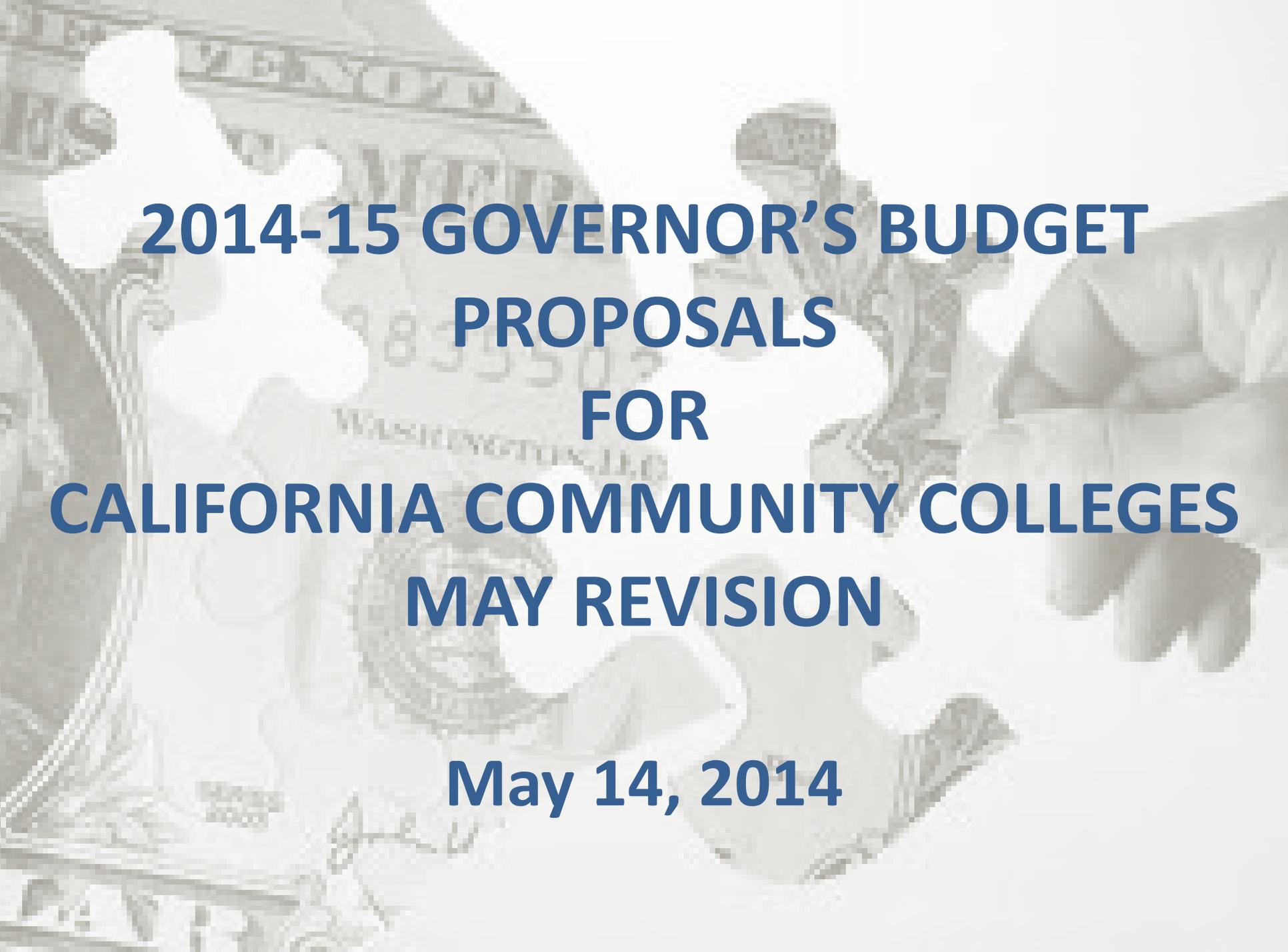
Events since last reported:

- o Kepler Lecture, Awards and Reception, April 10

Upcoming events:

- o Golf Tournament, Pacific Palms Resort May 30
- o Scholarship Awards Ceremony, Sheraton Fairplex June 7
- o Post-Commencement Faculty Celebration, Stadium June 13
- o Foundation Board Meeting, Child Development Center June 18

Annual Giving Stats	FY2012/13	FY2013/14	FY2013/14 Goal	FY2013/14 % to Goal
Total Dollars Raised	\$441,587.60	\$397,209.43	\$463,665.00	85%
Total # of Donors	488	414	512	81%

A faded, grayscale background image showing a person's hands holding a large, ornate coin or medallion. The coin features intricate designs, including a central figure and surrounding text. The overall image is semi-transparent, allowing the text to be clearly visible over it.

**2014-15 GOVERNOR'S BUDGET
PROPOSALS
FOR
CALIFORNIA COMMUNITY COLLEGES
MAY REVISION**

May 14, 2014

Introduction

- While there was strong State revenue growth in the 2013-14 fiscal year, the Governor asserts that these revenues will be utilized for higher than expected expenditures in medical coverage, and the creation of the rainy day fund.
- Due to the recalculation of constitutional formulas over a three-year period, the Proposition 98 estimate for the 2014-15 fiscal year resulted in a net decline. However, the Governor managed to provide a few additions to education funding.

Budget Highlights

New Proposals

- \$50 million for Economic and Workforce Development Program on a one-time basis to improve student success in career technical education (CTE)
- \$42.4 million to offset decreases in local property tax and fee revenue estimates for the 2014-15 fiscal year
- \$6 million for increased technology infrastructure to upgrade bandwidth and replace technology equipment at local campuses
- Increase in the Career Development and College Preparation Courses (CDCP) rate to match the credit rate commencing in the 2015-16 fiscal year

Budget Highlights Adjustments

- Decrease from 3% to 2.75% or \$14.8 million in Restoration of Access (Growth). Proposes to implement revised growth formula for the 2015-16 fiscal year
 - Estimated growth for Mt. SAC is approximately \$3.6 million
- Decrease from 0.86% to 0.85% or \$1.2 million in Cost-of-Living Adjustment (COLA)
 - Estimated COLA for Mt. SAC is approximately \$1.1 million

Budget Highlights

Adjustments

- Decrease from \$175 million to \$148 million for Scheduled Maintenance and Instructional Equipment
 - All funds will go toward Scheduled Maintenance instead of a 50/50 split between Instructional Equipment and Scheduled Maintenance
 - Local match will not be required for Scheduled Maintenance
 - Estimated for Mt. SAC at \$3.7 million
- A decrease of \$1.5 million for Proposition 39 Energy Efficiency Projects due to reduced revenues attributable to the California Clean Energy Jobs Act

Rainy Day Fund

- Ballot initiative in the fall to modify the Rainy Day Fund, which will be funded primarily from capital gains. Funds will be used toward the debt repayment and a Rainy Day reserve.



Budget Highlights

No Changes

- \$100 million to support Student Success Programs
 - For Mt. SAC approximately \$2.5 million
 - Match: Credit 1 to 3 and Noncredit 1 to 1
 - Potential Risk: 50% Law Compliance
- \$100 million to strengthen support for under-represented students
 - For Mt. SAC approximately \$2.5 million
- Eliminate all cash apportionment deferrals as of the 2014-15 fiscal year

CALSTRS

- Proposes a reform to make CalSTRS actuarially funded over 30 years
- Unfunded CalSTRS liability is estimated at \$74.4 billion
- Proposes to raise contributions for the State, employers, and employees.



Plans to Fund CALSTRS Unfunded Liability

- Increase “State share” rate from 3% to 6.3%
- Increase “employer share” **rate from 8.25% to 9.5% in 2014-15**, and an additional 1.6% increase from 2015-16 to 2021-22

Concern: Employers payments will start immediately, but with no new funding from the State

- Mt. SAC preliminary 2014-15 estimated increase in STRS cost is approximately \$837,000 for the Unrestricted General Fund
- Increase “employee share” rate from 8% to 9.2% on 2015-16, and to 10.25% each year after

Questions



PROCLAMATION

Whereas, California teachers have been responsible for educating the professionals, the workers, the entrepreneurs, the public officials, the first responders and the service providers that enable our communities to flourish; and

Whereas, Californians everywhere have stories to share about how it was a teacher that inspired them to strive, to attain and to succeed in life; and

Whereas, California teachers have had a longtime commitment to improving the communities where they live and work; and

Whereas, many teachers spend their own time and offer their talents and skills in a variety of services to the community; and

Whereas, California teachers are also among the most civic-minded of our citizens, volunteering their time on local advisory boards, as community volunteers and in local service organizations; and

Whereas, California teachers continue to contribute to the well-being of their communities and the entire state; and

Whereas, the theme of the 32nd annual California Day of the Teacher on May 14 is ***California Teachers: Inspiring our students, strengthening our communities;***

Now, therefore,

I, _____ Fred Chyr _____ serving

As _____ President _____ of the Mt. SAC Board of Trustees;

Do hereby proclaim Wednesday, May 14, 2014, as

DAY OF THE TEACHER

I urge all citizens to observe this day by taking time to remember and honor those who give the gift of knowledge through teaching.

Signed this _____ 14th _____ day of _____ May _____, 2014.

