



# BOARD BRIEFS

Summary of meeting highlights and actions taken by the Mt. SAC Board of Trustees

**Meeting Date:** Wednesday May 22, 2013 **Location:** Founders Hall

**Future Board Meetings:** June 26, July 24, August 28

## CAMPUS LEADERSHIP REPORTS

Reports were given by the Academic Senate, Classified Senate, Faculty Association, CSEA 262, and Associated Students. Detailed presentations will be reported in the official minutes when posted online.

## ACTIONS OF THE BOARD

### CONSENT CALENDAR

*Matters considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items are enacted by a single motion and vote. Below is a partial list of items approved. For a complete list, please see the agenda on the college's website.*

- Approved an agreement with the law firm of Liebert Cassidy Whitmore to provide legal and consulting services to the College in regard to employment relations and education law, including representation in labor negotiations and in administrative and court proceedings, as requested by the College. The term of the agreement is from June 1, 2013, through May 31, 2014.
- Approved the Appropriation Transfers and Budget Revisions Summary.
- Approved to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
- Approved to reissue stale-dated warrants, per Education Code 85270.
- Approved Quarterly Investment Report, ending March 31, 2013.
- Approved Quarterly Financial Status Report, ending March 31, 2013.
- Approved a contract with Tilden-Coil Constructors, Inc. to provide Lease/Leaseback construction services for the San Jose Hills Road Improvements project, the Building 12 Renovation project, and the North Campus Infrastructure Improvements project.
- Approved a contract with IBM to provide expert emergency services not covered under current maintenance agreement, not to exceed \$4,300.
- Ratified customer service training facilitated by Fred Pryor Seminars for the Administrative Services staff on May 9, 2013, not to exceed \$3,000.
- Approved Resolution No. 12-12 – Temporary Inter-fund Cash Borrowing.
- Approved to use Proposition 30 - Education Protection Account (EPA) funds for Instructional Salaries and Benefits.
- Approved agreements to provide Professional Design and Consulting Services with Psomas for the Administration Building Site Improvements project, the Building 12 Modernization project, and the Facilities Plan Room Renovation and Addition project; and with HMC Architects for the Final Project Proposal for the Technology Building.
- Approved of the Extension of Service for Classification and Compensation Study with Koff & Associates, Inc.
- Approved new and modified courses and certificates and a modified degree effective with the 2013-14 academic year.
- Approved an affiliation agreement with the Montclair Fire Department for paramedic students.
- Approved for Track & Field students and coaching staff to attend the USA Junior National Championships in Des Moines, IA, June 19-23, 2013.
- Approved Child Development Center Pre-K students, parent chaperones, and CDC staff to travel by bus to Kidspace Children's Museum in Pasadena on June 14, 2013.
- Approved students and faculty to attend the SkillsUSA National Leadership and Skills Conference in Kansas City, MO, June 24-29, 2013.
- Approved to accept funds and approval of purchases for the Health Careers Training Program – Health Professions Conference Grant.
- Approved to accept funds and approval of purchases for the Enrollment Growth for Associate Degree Nursing Programs Grant.

- Approved to accept funds and approval of purchases for the Song-Brown Registered Nurse (RN) Capitation Grant.
- Approved a contract with Atrium Hotel, Irvine, CA, for the CyberWatch West Grant.
- Approved a Center of Excellence contract with Davis Research, LLC.
- Approved an amendment to the contract with Dr. Thomas Bryan for health screenings and football games coverage.
- Approved for the Communication Department to sponsor an Intramural Speech Contest on June 6, 2013.
- Approved of advance payment to Campechano Grill for the Radiologic Technology Student Pinning Ceremony luncheon. (See backup packet Page 66.)
- Approved additions and changes to the Community Services Continuing Education Division.
- Approved a contract with The Regents of the University of California for the Arise Program (AANAPISI Grant) Student Leadership Retreat.

#### ACTION ITEMS

- Approved Three-Year Agreement between CSEA, Chapter 651 and the District for the period July 1, 2011, through Jun 30, 2014.
- Approved personnel transactions.
- Approved installation of modular units for temporary space during construction (bid no. 2946).
- Approved purchase of workers' compensation coverage.

#### INFORMATIONAL ITEMS

- Instructional Services Dean **Terri Long** and Counselor **Anabel Perez** demonstrated the Roadmap Project online interactive tool, designed to facilitate the matriculation process for students.
- Financial Aid Director **Chau Dao** updated the board on the Mt. SAC Financial Aid Program.
- Administrative Services VP **Mike Gregoryk** and Fiscal Services Associate VP **Rosa Royce** presented a summary of Governor Brown's May revised budget and implications for Mt. SAC.

#### DISCUSSION ITEMS

- Instruction VP **Ginny Burley** presented Mt. SAC's Accreditation Midterm Report for first reading and discussion.
- Revised Board Policy 4040 – Library Services was presented for first reading and discussion.
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#### INTRODUCTIONS

##### **Newly Hired Staff**

##### **Classified**

- **Zakiel Gallegos**, Construction Specialist (Facilities Planning and Management)
- **Melissa Andrewin**, Construction Specialist (Facilities Planning and Management)
- **Teresa Barnes**, Clerical Specialist (Facilities Planning and Management)
- **Mark Conrad**, Laboratory Technician-Business Division (Business Division)
- **Jessica Draper**, Laboratory Technician-Astronomy (Natural Sciences Division)
- **Brittany Rusich**, ESL Instructional Support Assistant (ESL)
- **Heather Toyoshima**, Clerical Specialist (Arise)
- **Daniel Zavala**, Financial Aid Systems Specialist (Financial Aid)

##### **Promotion**

- **Jazmin Vargas**, Financial Aid Specialist (Financial Aid)

## Recognitions

The Board recognized the following groups/individuals. Please see full minutes for more information:

- National championship **Forensics Team**, led by Coaches **Jeff Archibald**, **Danny Cantrell**, and **Shae Hsieh**
- Mt. SAC's **Marketing & Communication Team**, led by Marketing Director **Clarence Brown** (CB), who won a record 11 PRO Awards at the annual statewide conference of the California Community College Public Relations Organization.
- Reno Jazz Festival winning Mt. SAC Jazz Band, directed by Professor **Jeff Ellwood**,
- Next Generation Jazz Festival winning jazz ensemble Singcopation, directed by Professor **Bruce Rogers**.
- Mt. SAC Flying Team, led by Professor **Robert Rogus**, winners of the coveted American Airlines Safety Award at national competition that was given out at the National SAFECON competition.

Certificates of Service were awarded to the following retiring faculty and management staff members:

- **Jerry Allen**, Professor (Geography and Political Science), 41½ years of service
- **Joe Ammirato**, Professor (Commercial and Entertainment Arts), 15½ years of service
- **Richard Anderson**, Professor (Air Conditioning and Welding), 20½ years of service
- **Mary Brackenhoff**, Professor (English, Literature, and Journalism), 22 years of service
- **Ronald Brouillette**, Professor (English, Literature, and Journalism), 24 years of service
- **Virginia Burley**, Vice President (Instruction), 27 years of service
- **Bob Burton**, Professor (Aircraft Maintenance and Design Technology), 23½ years of service
- **Karen Curran**, Professor (Child Development), 14½ years of service
- **Jesse Mezquita**, Professor (Commercial and Entertainment Arts), 35½ years of service
- **Rosa Preciado**, Professor (Psychology and Education), 37½ years of service
- **Larry Redinger**, Dean (Natural Sciences), 38 years of service
- **Ron Reel**, Professor (Communication), 25 years of service
- **Sandy Samples**, Director (Health Services), 21 ½ years of service
- **Mike Sullivan**, Professor (English, Literature, and Journalism), 22 years of service

The following 2013 Presidential Award winners were congratulated:

- For Outstanding Curriculum Efforts: **Lori Walker and the STDY Discipline Committee** - The Learning Assistance STDY Discipline Committee (\$2,000 to the department)  
Honorable Mention: Mt. San Antonio College Information Competency Workshop Pilot Program (**Pauline Swartz** and **Nora Shea**)
- For Outstanding Basic Skills Efforts: **Meghan Chen and the LLR Retreat Planning Team** - Library & Learning Resources Division Retreat: *An Inclusive Approach to Outcomes Assessment* (\$2,000 to the department)
- For Personal Innovation: **Robert Bowen** (\$1,000 awarded to the individual)

The 2013 Educators of Distinction were congratulated:

- **April Tellez**, History Department
- **Rocio Avila**, English Department
- **Paul Sharpe**, Drug & Alcohol Counseling Department
- **Robert Augustus**, Sign Language Department
- **Charles Merward**, Philosophy Department

For the complete agenda and minutes for this Board of Trustees meeting,  
please visit: <http://www.mtsac.edu/administration/trustees/meetings.html>

### TRUSTEES

Dr. Manuel Baca, Rosanne Bader, Fred Chyr, Dr. David K. Hall, Judy Chen Haggerty, Esq.  
Elisa Marin, *Student Trustee*

Dr. William Scroggins, *President & CEO*