



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, April 24, 2013

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:30 p.m. on Wednesday, March 27, 2013. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

Bill Scroggins, President/CEO; Virginia Burley, Vice President, Instruction; and Mike Gregoryk, Vice President, Administrative Services. Audrey Yamagata-Noji, Vice President, Student Services, was absent.

1. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

1. **Conference with Legal Counsel** – Settlement Agreement (one case)
2. **Conference with Legal Counsel** – Pending Litigation (one case)
3. **Conference with Labor Negotiators Virginia Burley, Vice President, Instruction and Bill Scroggins, President/CEO, per California Government Code Section 54957.6**
Faculty Association, CSEA, Chapter 262, and CSEA, Chapter 651

2. RECEPTION

A reception was held for the Women's and Men's Basketball teams to acknowledge, for the first time in history, both teams being the State Champions.

3. PUBLIC SESSION

The public meeting reconvened at 6:40 p.m. The Pledge of Allegiance was led by Daniel Smith, Vice President, Academic Senate.

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

4. REPORTING OF ACTION TAKEN IN CLOSED SESSION

- Regarding item No. 1: None.
- Regarding item No. 2: None.
- Regarding item No. 3: None.

5. PUBLIC COMMUNICATION

- Barbara Gonzales invited everyone to the Developmental Education Conference “Parachutes and Ladders XII: Building Global Citizens” event on Friday, May 3, 2013, 8:30 a.m. to 3:00 p.m., in Building 13, Room 1700, at Mt. San Antonio College. Ms. Gonzales indicated that there would be no charge and, if anyone would like to attend, to contact her. The flyer is posted on the College website with these minutes.
- Barbara Gonzales talked about the recent campus power outage and how it caused faculty major concern. The backup generator failed during the last power outage, and the classrooms and tutoring areas went totally dark. A very long time went by before the instructors were authorized to release their students from class. So, when the word was finally given, there was a massive traffic jam getting off campus. She felt that the outage was ill-managed and caused a safety problem for the students.

6. MOMENT OF SILENCE

A moment of silence was observed in memory of Mt. SAC employee **Michael Zamora**, who passed away on April 6, 2013, at the age of 34. Michael worked in the Grounds Department for 13 years. He enjoyed coaching sports, especially softball, and was very involved in the school PTA and fund-raising programs. Michael is survived by his mother, Cindy; two daughters, Alexis and Danielle; and his father, Dan Zamora, and brother, Steven Zamora, who are both current Mt. SAC employees. Dan is the head of Skilled Crafts, and his brother, Steven, works in the Grounds Department, both in the Facilities Planning and Management Department.

7. INTRODUCTIONS

The following newly appointed staff was introduced:

Classified

- **Samaris Alvarado**, Medical Assistant (Student Health Services) (present)
- **Jesse Flores**, Public Safety Officer (Public Safety) (present)
- **Julie Ann Moreno**, Account Clerk III (Fiscal Services) (absent)
- **Dalia Puentes**, Performing Arts Services Coordinator (Event Services) (absent)

8. RECOGNITION

- A Certificate of Service will be mailed to the following retiring classified staff member:
 - **Peter Aneiro**, PE/Athletic Technician I (Kinesiology, Athletics, & Dance), 8½ years of service (absent)

- **Paul Chiou**, Student, was recognized for his courage and positive spirit while being trapped in the elevator in Building 61 for more than 3½ hours. Matthew Judd, Associate Dean, Natural Sciences, presented Paul with a certificate of appreciation. Dean Matthew Judd presented a certificate of appreciation to Mr. Chiou.
- Student **Awais Spall** was recognized for receiving the Guistwhite Scholarship for \$5,000, **Austin Cooper** was recognized for being selected to the 2013 Phi Theta Kappa All-California Academic First Team, and **Dianna Blake** was recognized for being selected to the 2013 Phi Theta Kappa All-California Third Team.
- Coach **Rhonda Roberts** was recognized for leading the Mt. SAC Dance Team to the National Dance Association (NDA) National Championship at the NDA Nationals in Daytona Beach, FL. The following individuals attended: Dance Team Coach **Stephanie Green**, Captain **Myranda Palomino**, **Raquel Ortiz**, **Serina Ortiz**, **Bobbie Abston**, **Amber Anderson**, **Talan Armstrong**, **Becky Traynor**, and **Missy Orellana**

9. APPROVAL OF MINUTES

On Page 3 of the minutes of the regular meeting of March 27, 2013, the first two paragraphs under “Public Communication” were corrected, in part, to read:

- Audrey Yamagata-Noji explained the issues and changes to the manner in which student clubs could hold food sales on campus. Concerns were raised by Sodexo about the number of food sales, the close proximity of food sales to the main Campus Cafe, and the potential for health code violations. Previously, clubs were allowed to hold food sales as frequently as four times per week. After review of health code regulations, it was decided to no longer allow food to be cooked on campus for food sales by clubs. Instead, clubs are to bring pre-packaged and catered food items which can remain heated or refrigerated in the Student Life kitchen. Additionally, the current restriction on the number of days per week for food sales would be reconsidered.
- The following individuals indicated that they appreciated the restoration of the number of days that they’re allowed to sell food on campus; however, they had concerns regarding not being able to prepare food themselves and about the limited number of days of access they have to the kitchen: Ujala Batool, Dennis Lee, Daniel Luna, Carlos Rivera, Destina Valladares, Joy Ugay, Johana Rodriguez, Manuel Ledesma, Claudia Walukouw, Yomeri Gonzales Castuera, Jesus Mendoza, David Castenada, and Eduardo Zavala.”

It was moved by Trustee Hall, seconded by Trustee Chyr and passed to approve the minutes of the regular meeting of March 27, 2013, as corrected. Student Trustee concurred.

10. REPORTS

Reports by the following constituency leaders were given and are posted on the College website with these minutes:

- Bill Lambert, Executive Director, Mt. SAC Foundation
- Ahmad Azawi, President, Associated Students
- Eric Kaljumagi, President, Academic Senate
- DeeJay Santiago, President, Classified Senate
- Luisa Howell, Vice President, Faculty Association

- Laura Martinez, President, CSEA 262
- Manny Marquez, Treasurer, CSEA 651

11. BOARD COMMUNICATION

- A. Trustee Baca read the following reminder: “At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.”
- B. All Board members shared the following comments:
- They welcomed new employees **Samaris Alvarado**, **Jesse Flores**, **Julie Ann Moreno**, and **Dalia Puentes**.
 - They congratulated retiree **Peter Aneiro**.
 - They congratulated the Women’s and Men’s Basketball teams for achieving, for the first time in history, winning the State Championship.
 - They congratulated student **Awais Spall** for receiving the Guistwhite Scholarship for \$5,000, **Austin Cooper** for being selected to the 2013 Phi Theta Kappa All-California Academic First Team, and **Dianna Blake** for being selected to the 2013 Phi Theta Kappa All-California Third Team.
 - They congratulated Coach **Rhonda Roberts** and Dance Team Coach **Stephanie Green**, for leading the Mt. SAC Dance Team to the National Dance Association (NDA) National Championship at the NDA Nationals in Daytona Beach, FL.
 - They all attended the Design Technology Center ribbon-cutting ceremony.
- C. Trustee Chen Haggerty reported the following:
- She attended the Mt. SAC Relays Hall of Fame banquet.
 - She attended the 24-year anniversary celebration of the City of Diamond Bar, where she ran into Mike Shay, Mt. SAC Foundation Board member. She was very impressed with what Mr. Shay had to say about Mt. SAC.
 - She attended the Diamond Bar Library 20-year anniversary.
 - She attended the San Gabriel Valley Economic Partnership breakfast, where students spoke about how much support they get from Mt. SAC.
- D. Trustee Bader reported the following:
- She attended the SanFACC dinner, where Nancy Shulock was the speaker.
 - She said that she is very pleased with all the activities that the Foundation is planning.
 - She attended the Kepler Scholarship Dinner.
 - She attended the Mt. SAC Relays Hall of Fame banquet and was very impressed with all the outstanding athletes.
 - She attended the Mt. SAC Relays and mentioned that, once again, all the hard work paid off; it was a huge success.

- She congratulated those involved in the Blood Drive competition with Cal Poly, and the fact that Mt. SAC won.

E. Student Trustee Marin reported the following:

- She talked about the current Associated Students elections, and she's excited to see the outcome.
- She'll be attending the CCC 2013 Student Senate General Assembly this weekend and thanked Dr. Scroggins for sponsoring her attendance.
- She attended the Mt. SAC Relays Hall of Fame banquet.
- She attended the Kepler Lecture Scholarship event.

F. Trustee Chyr reported the following:

- He talked about all the awards that Mt. SAC students have been winning and congratulated them for exceeding all expectations.
- He indicated that Dr. Bill Feddersen attended the Design Technology ribbon-cutting ceremony, who was the president of Mt. SAC when this facility was first designed.

G. Trustee Hall reported the following:

- He attended the SanFAC event.
- He distributed the checks that he promised to the clubs for selling Puttin' on the Hits tickets.
- At the Classys, he will repeat his performance that he did at Puttin' on the Hits.
- He attended the annual Walnut Teddy Bear Tea fund-raiser for the Walnut Valley Educational Foundation, where Diamond Bar High School and Walnut High School were named in the top 100 high schools in the nation.
- He congratulated the Mt. SAC Forensics Team for taking the 2013 Phi Rho Pi National Championship.
- He attended the San Gabriel Valley Economic Partnership breakfast, where Mr. Dowell Myers presented on the topic of "The New Generational Future of L. A. County." He gave information on the declining number of children and the surging number of retirees, which was very informative. Trustee Hall encouraged everyone to download Mr. Myers' presentation, which can be found on the San Gabriel Valley Economic Partnership website.

H. Trustee Baca reported the following:

- He congratulated Joe Jennum and Doug Todd for putting on such an outstanding Mt. SAC Relays event.

12. PRESIDENT SCROGGINS' REPORT INCLUDED THE FOLLOWING:

- He welcomed new employees **Samaris Alvarado, Jesse Flores, Julie Ann Moreno, and Dalia Puentes.**
- He congratulated retiree **Peter Aneiro.**
- He congratulated the Women's and Men's Basketball teams for achieving, for the first time in history, winning the State Championship.
- He congratulated student **Awais Spall** for receiving the Guistwhite Scholarship for \$5,000, **Austin Cooper** for being selected to the 2013 Phi Theta Kappa All-California Academic First Team, and **Dianna Blake** for being selected to the 2013 Phi Theta Kappa All-California Third Team.
- He congratulated Coach **Rhonda Roberts**, for leading the Mt. SAC Dance Team to the National Dance Association (NDA) National Championship at the NDA Nationals in Daytona Beach, FL.
- He attended the Academic Senate State Plenary in San Francisco and said that the issues are still challenging. He attended a breakout session on Shared Governance, where he was able to answer questions regarding leadership attributes.
- He attended the American Association of Community Colleges (AACC) Conference, where he made two presentations, one on Cyber Security and one on International Students. The theme of the conference was "Bridge to Student Success."
- He participated on a panel of the Carnegie Foundation Leaders, where he was able to present Mt. SAC's issues on the Statway Curriculum System.
- He attended the Veterans Program Recognition event.
- He talked about and demonstrated, on-line, Mt. SAC's Student Success Scorecard.

He showed the State data and the Mt. SAC data, side by side. The State average for Prepared Students for College was 62.2%, and the Unprepared for College Students was 67.3%. Mt. SAC's numbers were higher, at 73.1% for Prepared Students and 72.2% for Unprepared Students.

For the 30-unit threshold, the state was 70.1% for prepared students and 65.1% for unprepared student; whereas, Mt. SAC's numbers were 79.5% for prepared students and 63.6% for unprepared students.

The completions rates for the State were 71.2% for prepared students and 41.1% for unprepared students, and Mt. SAC numbers were 75.9% prepared students and 39.4% unprepared students.

This report is posted on the College website with these minutes.

13. INFORMATIONAL REPORT

Dr. Terri Long, Dean of Instructional Services, who was scheduled to give a report on the Roadmap Project Interactive Tool, will present at next month's Board meeting. This was due to technical difficulties accessing the internet.

14. CONSENT AGENDA

The following correction was made to the Consent Agenda: On Page 52, Consent #18, under "Modified Certificates," a return was added after "Radio Broadcasting: On-the-Air Level III" and before "Television Crew."

It was moved by Trustee Hall, seconded by Trustee Bader, and passed to approve or ratify the following items, as corrected:

PRESIDENT'S OFFICE

1. Approval of Resolution No. 12-10, Order of Election of the Mt. San Antonio Community College District of Los Angeles County.

ADMINISTRATIVE SERVICES

2. Approval of the Appropriation Transfers and Budget Revisions Summary.
3. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
4. Approval to reissue stale-dated warrants, per Education Code 85270.
5. Approval to purchase furniture for the new Child Development Center from Urbanism Furniture.
6. Approval to reject a Claim Against the District by Claimant No. 2013-01, and that Administrative Services is instructed to notify the claimant and his legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
7. Approval to reject a Claim Against the District by Claimant No. 2013-02, and that Administrative Services is instructed to notify the claimant and his legal counsel of the rejection in accordance with Government Code Sections 910 through 915.4.
8. Approval of a contract with Ellucian for the Oracle Enterprise license from August 1, 2013, to July 31, 2016.
9. This item was pulled and acted upon separately (see paragraph No. 15).
10. Approval of an agreement with Technology Connection, LLC to provide comprehensive cleaning services for the Information Technology Building Data Center main floor, sub-floor, and equipment.
11. Approval of agreements to provide Professional Design and Consulting Services with PAL id Studio for the Building 12 Modernization project and the Food Services Building project, and with Psomas for the Athletics Complex East project.
12. Approval of the following Change Order:
 - Bid No. 2828 Child Development Center – Marina Landscape, Inc. (Landscape Contractor) – Change Order No. 1.

13. Approval of contracts to provide Lease/Leaseback construction services for the Facilities Plan Room and Emergency Operations Center project, and the Utility Infrastructure South of Temple Avenue (Phase 1) project.
14. Approval of Resolution No. 12-11 - Energy Services Contract, Southern California Edison's Demand Response Program, and to award the Energy Services contract to MelRok, LLC in an amount not to exceed \$60,000.
15. Ratification of the following Unilateral Deductive Change Order:
 - Bid No. 2855 Administration Building Remodel – Angeles Contractor, Inc. (General Contractor) – Change Order No. 14.
16. Approval of the following Contract Amendments:
 - Utility Infrastructure Southwest Quadrant – P2S Engineering, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1.
 - Performing Arts Building 2 Chiller Replacement – P2S Engineering, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 2.
 - Design Technology Center – HMC Architects (Professional Design and Consulting Services Consultant) – Amendment No. 10.
 - Performing Arts Building 2 Chiller Replacement – Schaffer Acoustics (Professional Design and Consulting Services Consultant) – Amendment No. 1.

HUMAN RESOURCES

17. Approval of Personnel Transactions dated April 24, 2013.

INSTRUCTION and STUDENT SERVICES

18. Approval of new and modified courses and programs effective with the 2013-14 academic year.
19. Approval for students and faculty to attend the Health Occupations Students of America National Leadership Conference in Nashville, TN, June 25-30, 2013.
20. Approval for students and a faculty advisor to attend the National Restaurant Association Tradeshow in Chicago, IL, May 17-20, 2013.
21. Approval for the Honors Program to host their Annual Recognition Celebration on May 23, 2013.
22. Approval for the Communication Department to host American Readers Theater Association Championships, a forensics tournament event, on May 4-5, 2013.
23. Approval of the second annual "Dr. Deborah Borocho Discovery Day: Surviving with Science" on May 11, 2013.
24. Approval of a contract with Cole-Schaefer Ambulance Service for coverage at the 2013 Mt. SAC Relays.

25. Approval to prepay fuel costs for the Aeronautics Program.
26. Approval of courses and programs for the Continuing Education Division for Summer 2013.
27. Approval of additions and changes to the Community Services Continuing Education Division.
28. Approval for the Honors Ambassadors Club donation to the Susan G. Komen Foundation.
29. Approval of a contract with The Bashful Butler, LLC and Covina Woman's Club for the Alpha Gamma Sigma Honors Club Banquet on May 31, 2013.
30. Approval of a contract with Brilliant Partners for the presentation "Stop the Blame: Make a Change" on May 30, 2013.
31. Approval of a contract with University of California, San Diego Campus Events for the Upward Bound Summer Academy Program.
32. Approval of a contract with The Princeton Review-Led Classroom Course Agreement for the Upward Bound Summer Academy Program.
33. Approval of a contract with Cynosure New Media, Inc. to develop and implement an online orientation and online probation workshop.

Student Trustee concurred.

15. CONSENT ITEM #9: APPROVAL OF A CONTRACT WITH ACCOUNTEMPs TO PROVIDE TEMPORARY STAFFING SERVICES ON AN AS-NEEDED BASIS FOR FACILITIES PLANNING AND MANAGEMENT CONSTRUCTION SUPPORT.

Dr. Scroggins indicated that constituent leader groups asked why this position is being filled with a temporary employee. The fact of the matter is that an open position of Account Clerk II does exist; however, the skills required for the work do not match the position, and the individual holding the position resigned. The department will review the work requirements and draft a new job description for review by the appropriate campus groups, but help is needed now.

It was moved by Trustee Chyr, seconded by Trustee Bader, and passed to approve this item. Student Trustee concurred.

16. ACTION ITEM #1: APPROVAL OF RESOLUTION NO. 12-08 TERMINATING MEMBERSHIP IN THE PROTECTED INSURANCE PROGRAM FOR SCHOOLS AND COMMUNITY COLLEGES (PIPS) JPA WORKERS' COMPENSATION PROGRAM, AUTHORIZE THE DISTRICT TO PURCHASE THE EXCESS INSURANCE AT THE \$500,000 SELF-INSURED RETENTION (SIR) WITH STAR INSURANCE COMPANY, THROUGH AJ GALLAGHER, AND ENTER INTO AN AGREEMENT WITH HAZELRIGG CLAIMS SERVICES TO PROVIDE CLAIMS ADMINISTRATION SERVICES.

The following correction was made to this item: On Pages 72-74, the Subject was changed to read, "Resolution No. 12-08 – Termination from PIPS," and the language following was deleted. The Recommendation was changed to read, "It is recommended that the Board of Trustees approves Resolution No. 12-08, terminating membership in the PIPS JPA workers' Compensation program," and the language following was deleted. The Agenda was changed to read, "Consideration of approval of Resolution No. 12-08, terminating membership in the Protected Insurance Program for Schools and Community Colleges (PIPS) JPA Workers' Compensation program," and the language following was deleted.

It was moved by Trustee Hall, seconded by Trustee Bader, and passed to approve this item, as corrected. Student Trustee concurred.

17. ACTION ITEM #2: ANNUAL REVIEW OF BOARD POLICY 2015 – STUDENT MEMBER

It was moved by Trustee Bader, seconded by Trustee Chen Haggerty, and passed to approve this item. Student Trustee concurred.

18. INFORMATION ITEM #1: REVISIONS TO ADMINISTRATIVE PROCEDURE 3720 – USE OF TECHNOLOGY AND INFORMATION RESOURCES AND EMPLOYEE ACCEPTABLE USE AGREEMENT

The Board received revised Administrative Procedure 3720 – Use of Technology and Information Resources and Employee Acceptable Use Agreement, for information only.

19. ADJOURNMENT

The meeting adjourned at 8:34 p.m.

WTS:dl



Foundation Report to Board of Trustees April 24, 2013

This month has been about planning and events. And planning events.

April has been a month of firsts when it comes to events. We held the first two official events in the new Design Technology Center. The Kepler Lecture and Awards Ceremony and the Ribbon Cutting Open House at the DTC went well. I was pleased with the turnout and the flow of the events.

Thanks to everyone who helped to pull this together. Special thanks to you all for your attendance and support of these events. I'd also like to thank to Dr. Baca for his yearlong support of and commitment to the Kepler program.

The other interesting thing that these events represent is what is possible with this new building. We've demonstrated how we can utilize this space to bring people to campus and showcase the facility and faculty, students, and programs housed there and across the campus.

Earlier in that same week we had a meeting of the Foundation Board. The Board approved the addition of two new members. Ben Su and David Sonner bring a wealth of experience, expertise and enthusiasm to this group and we are really looking forward to their participation.

Other activities of note:

We signed an endowed scholarship agreement for students in the Business Division majoring in Accounting or Management. I'll have more details on this gift in the months ahead but I want to emphasize the long-term impact that this type of giving has on the college. Endowments guarantee that this institution will continue to provide for our students in perpetuity.

I am in full blown planning mode at this time. I am developing the strategic plan for FY13-14. The plan identifies objectives for the next year and the tactics we will employ to execute those objectives.

We've also taken some steps in terms of professional development—I've had the staff participate in CASE webinars that provide background on college advancement as well as specialized training in how to use LinkedIn as a resource in your alumni outreach.

Important upcoming activities:

May 17—Astronomy Dome Grand Opening

May 20—Edison Scholars Luncheon

May 31—26th Annual Golf Tournament.

June 8—Scholarship Awards Ceremony at Sheraton Fairplex.

July 26—Mt SAC Night at Quakes Stadium in Rancho

November 8-9—Alumni Weekend/Reunion/Homecoming on campus

One final note—one of our graduates visited campus today—Kim Harrison. Kim is the co-producer and writer of the hit TV show Criminal Minds. Professor Dan Smith arranged for Kim to get a tour of the facility and speak to one of our editing classes this afternoon.

President Scroggins came by to meet Kim, Sue Long also came by to say hello and welcome Kim to campus. Kim and I began a conversation about she can be involved—she's very interested in being part of what's happening here. I'll provide more details as this develops.

Submitted by Bill Lambert, Executive Director, Mt. SAC Foundation.

Thank you for your guidance and support!



Associated Students Report

Presented by A.S. President Ahmad Azzawi; April 24, 2013

Senate Appointments

We started off the month with senate appointments.
-9 vacant positions were filled

Cross Culture Fair

Two weeks ago on April 10th, Associated Students hosted the Cross Culture Fair. To promote the diversity on campus, the Inter Club Council asked clubs to participate in the fair by representing a country. To incentivize club contribution, a contest for best representation was held.

1st Culture Shock Club– Australia
2nd Italian club – Italy
3rd Muslim Student Association – Morocco

It was a true success as the students were able to appreciate different ethnicities on campus.

Blood Drive

Mt SAC beat Cal Poly by 91 units!
I accredit this unusual victory to the passage of Prop 30

General Elections

General Elections are taking place and it's very competitive as the week comes to an end. What started off as a friendly competition, turned out to be an intense fight for political supremacy. Both teams, charismatic and determined, are putting in a fair share of work and fair share of money. We could only sit back and watch the fireworks as elections come to a close. Even though my sister is running, no conflict of interest I promise, I wish both teams luck.

SSCCC

Coming up this weekend is the biannual statewide student senate general assembly. Elisa and I will be attending as the representatives for Mt SAC.

Academic Senate Report
To the Board of Trustees
24 April 2013

Full Senate Activity

The full Senate last met on 4 April. We approved several internal documents, including the Senate's outstanding award rubrics, the Senate handbook, and the Global Opportunities (Study Abroad) proposal packet. We also made recommendations regarding the college's new accreditation steering committee's purpose, function, and membership. In addition, we have recommended that the college adopt changes to AP 4290 Student Academic Honesty that clarify the expectations we have of students and align our administrative procedure with the academic honesty language present in the College Catalog.

The Academic Senate has also approved its first three resolutions of 2013:

- Resolution 13-01 Removal of Course Repeatability recognizes the need for departments to modify courses to remove repeatability so as to comply with State requirements and directs our Educational Design Committee to prioritize such modifications.
- Resolution 13-02 Funding for Testing Services declares that the availability of proctored make-up examinations contributes to student success, and calls on the college to provide funding so that these services may be restored.
- Resolution 13-03 Best Practices for Student Feedback recognizes that the administration's unilateral change to the "drop without W" deadline combined with the State's recent restrictions on repeated attempts in a given course dramatically affect the time available to students to finalize their course schedule. The Senate will create a task force to recommend practices that might better inform and provide feedback to students.

Senate Elections

Also at the 4 April meeting, the Senate elected new officers for 2013-14. The full slate of officers will be:

Eric Kaljumägi, president	Dan Smith, vice-president
Jeff Archibald, secretary	Michelle Grimes-Hillman, director
Tim Engle, director	Antoine Thomas, director
Tom Edson, director	Jason Chevalier, director

Voting for Senators-at-large will conclude on 3 May.

Stanback-Stroud Diversity Award

The Stanback-Stroud Diversity Award, named for former State Academic Senate President Regina Stanback-Stroud, honors faculty who have made special contributions addressing issues involving diversity. I am pleased to report that Prof. Reinhart has been selected as the recipient of the Stanback-Stroud Diversity Award for 2013 and was recognized at the recent Spring State Senate Plenary.

Academic Senate for the California Community Colleges

Dan Smith, Michelle Sampat, Michelle Grimes-Hillman, and Eric Kaljumägi traveled to the College of the Canyons on 30 March to participate in the State Senate's "Area C" meeting at which pending State resolutions are discussed and amended. These amended resolutions were then discussed by our local Academic Senate at a special meeting on 11 April so as to enable our local faculty to give direction to Prof. Sampat, who is serving this year as our voting delegate.

Michelle Sampat and Dan Smith then traveled to the ASCCC Spring Plenary in Millbrae (near SFO) last week, attending a variety of sessions along with Michelle Grimes-Hillman, Linda Chan, and Dr. Scroggins. New State Senate officers were elected, and forty-five resolutions were debated and voted upon.

Respectfully submitted,
Eric Kaljumägi
President, Academic Senate



MT. SAN ANTONIO COLLEGE CLASSIFIED SENATE

**REPORT TO THE BOARD OF TRUSTEES
WEDNESDAY APRIL 24, 2013**

1. Classified Senate met on Thursday April 11th. At this meeting we discussed:
 - a. Committee membership
 - b. Communication outlets to classified employees
 - c. Classified Recognition Ceremony
 - d. 2013 – 2014 Classified Senate elections
 - e. Classified Senate recruitment efforts
 - f. Next meeting is scheduled for Thursday May 9th at 1:00 pm in Founders Hall
2. The Classified Recognition Ceremony planning committee met on April 11th and will meet again May 2nd.
3. California Community College Classified Senate (4CS) Updates.
 - a. The Classified Leadership Institute (CLI) will be held in Sacramento from June 13 – June 15.
 - b. Classified Senate has been informed that 4CS is recognizing them as a 'Model Senate'. Classified Senate will be receiving this award at the Classified Leadership Institute. DeeJay Santiago will be attending CLI to receive this award on behalf of Classified Senate.
 - c. Senate submitted an article to 4CS highlighting the Classified Senate event in February for inclusion in the June newsletter that will be distributed at CLI.
4. On behalf of Classified Senate, I would like to extend a warm welcome and congratulations to the newly appointed classified employees.

Respectfully Submitted by,
DeeJay R. Santiago, Ed.D.
President, Classified Senate



Strengthen, Increase, Promote and Advance

**Faculty Association Report
To the Board of Trustees
April 24, 2013**

1. Faculty Association Scholarships

The deadline to submit applications for the three types of FA Scholarships was yesterday, April 23rd. The FA Scholarship Committee will be reviewing the applications and making recommendations on scholarships to the FA Executive Board. Scholarships will be awarded at the Faculty Association Scholarship Ceremony on Saturday, June 1 at 3:00 pm in Founders Hall. Board members are encouraged to attend.

2. Faculty Appreciation Day

This year the FA is sponsoring a Faculty Appreciation Day. The event will be held from 11:00 am to 2:00 pm on Friday, May 17th in building 9C. At the event there will be food, entertainment, awards, and prizes. This is a time for faculty to gather and be appreciated. The FA would like to invite all Board members to attend. Please RSVP to the FA office ext 4531 by Monday, May 13th.

3. Representative Council

At the April 2nd meeting of the Representative Council, the Council closed nominations for the 2013-14 Executive Board, and discussed the possibility of becoming affiliated with the AFL/CIO via the California Labor Federation. This is a pilot program that CCA will pay the dues for 2 years, and then after that the members will have to pay their own dues. The debate has been quite interesting.

4. 2013-14 Faculty Association Executive Board Elections

Ballots were mailed to all FA members on April 8th. Ballots are due to the FA by April 26th. The election has contested races for Vice President, Full-time and Part-time Directors and Part-time Representatives at Large. Results will be announced at the May 7th Representative Council Meeting.

Respectfully submitted by,
Jennifer Galbraith, Faculty Association President



AFL-CIO

CSEA Chapter 262
2013 Executive Board

Laura Martinez
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Cason Smith
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Bill Rawlings
Past President
pastpresident@csea262.org
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*“To improve the lives of
our members, students,
and community.”*

April 24, 2013

I would like to congratulate everyone who put on another great Mt. SAC Relays. It continues to amaze me the amount of work put into this event, which the average person never realizes. Great job!

After attending a CSEA Communications Academy, Tamieka Hunter, Chapter Public Relations Officer put the finishing touches on our Chapter Newsletter and released it to our members earlier this month. We are holding a contest to name the newsletter, with our members voting on suggested names at our May Chapter meeting. The lucky winner will receive a \$50 gift card.

CSEA Chapter 262 has been busy preparing for Classified School Employees Week, which will be held May 20 – 24. CSEA’s planned activities include Bingo, a Retirement Planning Workshop, a Benefits Fair, and a BBQ. A finalized schedule will be sent to members early next week. I would like to extend an invitation to the Board Members to attend any of these events. Additional activities planned for the week are a Classified Appreciation Luncheon, hosted by the Management Staff and The Classys hosted by the Classified Senate.

Respectfully submitted,

Laura Martinez, President
CSEA Chapter 262