



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 23, 2011

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 5:30 p.m. on Wednesday, February 23, 2011. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Employment/Appointment of College President
- Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6 CSEA, Chapters 262 and 651
- Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 – Non-Reemployment of Contract, Faculty

The meeting adjourned at 6:00 p.m. to join a reception in honor of the College's State and National Championship football team and State Championship men's soccer team.

3. PUBLIC SESSION

The public meeting reconvened at 6:39 p.m.

4. MOMENT OF SILENCE

A moment of silence was observed in memory of retired professor Richard Raynard. Professor Raynard joined the College in 1966 as an Art Instructor. He retired in 1993, although he continued to serve the College as a member of the Public Arts Council. In 2009, Mr. Raynard was a major donor in the Art Complex Mural Project. He passed away on January 27, 2011.

5. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed/promoted classified staff members were introduced to the Board:

Newly Appointed

Classified Staff

Daniel Gibson, Parking Officer, Public Safety
Salvador Lara, Custodian, Custodial Services
Miguel Mena, Building Automation Technician, Facilities Planning &
Management
Florencio Mesa, Parking Officer, Public Safety
Lorenzo Meza, Custodian, Custodial Services

Supervisory

Matthew Pawlak, Farm Supervisor, Agriculture

Promotions

Classified

Jacqueline Carmona, Scholarship Program Specialist, Financial Aid
Rick Nguyen, Information Technology Specialist: Academic Application &
Portal Content, Information Technology

Supervisory

Maria Macedo, Supervisor, Student Services, Admissions & Records

- **Recognition**

- A Certificate of Service was presented to Dr. Mario Caputo, Geology Professor, who is retiring after 17½ years of service. Trustee Chen Haggerty thanked Dr. Caputo for his years of service to the College and wished him well in his future endeavors.
- Board members again acknowledged the outstanding accomplishments of the Men's Soccer Team, under the leadership of Coach Juan Sanchez, for winning the State Championship, and the Football Team, under the leadership of Coach Bob Jastrab, for winning the State and National Championships.

6. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Bader, to approve the minutes of the regular meeting of January 26, 2011. Motion unanimously carried. Student Trustee concurred.

7. ACTION TAKEN IN CLOSED SESSION

None.

8. PUBLIC COMMUNICATION

- Faculty members Eric Kaljumagi and Jody Williams Tyler spoke to the Board about Consent item #8, the recommended non-approval of faculty sabbatical leaves for the second year. Both extolled the virtues of sabbatical leaves and the positive impact they have on the College and its students. They expressed hope that this will be the last year that sabbatical leaves are not available to faculty.
- Community member Henry Ruiz shared his concern that his two granddaughters are not able to get more than one class each. He also spoke in opposition to SB 48 (Leno) which, according to Mr. Ruiz, would require instruction in social sciences to include the study and contributions of lesbian, gay, bisexual, and transgender Americans. Mr. Ruiz said this contradicts his Christian beliefs.

9. REPORTS

A. Jeremy Cooper, Associated Students Activities Vice President, reported the following:

- This spring, Associated Students is recruiting to fill five vacant Senate positions. Applications will be accepted in March.
- Associated Students plans to meet every Thursday for budget deliberations. The President's Cabinet is working hard to ensure that the Student Senate receives a well thought-out budget for 2011-12.
- Upcoming events include:
 - March 8-10 – A.S. Visibility Days
 - March 8, 10, 15, 17, and 24 – A.S. Orientations
 - March 8 and 9 – American Red Cross Blood Drive
 - March 15-17 – Join-A-Club Days
 - March 25 – ICC Informational Workshop

B. Eric Kaljumagi, Academic Senate President, reported the following:

- The full Senate is on break until March 10. The Senate Executive Board will meet on February 25 to set the agenda for the spring semester. Expected to be included are Executive Board nominations, a course rotation plan, a counseling intervention plan, two proposed administrative procedures, and a proposed new Board policy on student success.
- The following faculty reassignment appointments are being recommended for fall 2011: Curriculum Liaison – LeAnn Garrett (2nd term); Assistant Curriculum

Liaison – Michelle Grimes-Hillman (2nd term); and Honors Coordinator – Carol Impara. The positions of Outcomes Coordinator and Teacher Preparation Institute Coordinator have not yet been selected, and the Senate will shortly begin the process of seeking a new Articulation Officer.

- The Student Preparation and Success Council (SP&S) and the Basic Skills Coordinating Committee (BSCC) hosted a Student Success Conference on February 10. Approximately 70 Mt. SAC faculty, staff, students, and managers met at the Kellogg West Conference Center to:
 - Reflect about the growing state and national student success agenda;
 - Explore multiple approaches to defining and measuring student success; and
 - Set the course for a comprehensive student success plan for Mt. SAC.

On February 11, members of SP&S and BSCC reconvened to organize and prioritize the information gained and to task campus groups with the needed follow-up activities. On behalf of the Academic Senate, President Kaljumagi thanked Liesel Reinhart and Audrey Yamagata-Noji for coordinating the event. He also thanked BSCC and the President's Office for funding the event.

- President Kaljumagi announced that the first three transfer model curricula for AA-T degrees (psychology, sociology, and communication) have been released by the C-ID project. All three of these Mt. SAC departments are working on creating AA-T degrees, and it is likely that these degrees will be completed and submitted for Board approval in June or July. Additional transfer model curricula are expected to be approved by the State throughout the spring.

C. Donna Lee, Classified Senate President, was absent due to illness, but provided the following written report:

- President Lee and President-Elect Nairne-Proulx attended the California Community Colleges Classified Senate Leadership Retreat on January 28. The sessions were informative and provided insight into how other Classified Senates in the region operate. The largest benefit was networking with fellow senators from other community colleges.
- Nomination packets for the California Community Colleges Classified Employee of the Year award have been received and will be reviewed by a Senate sub-committee. The Senate will forward the final selection to Dr. Nixon within the next week.
- The Senate will once again be heading to Stateline on Saturday, April 2, to raise funds for Classified Professional Growth Scholarships. The scholarships are awarded each year to Mt. SAC classified employees to help support their professional growth endeavors.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- The Faculty Association is hosting an Open House for anyone interested in visiting the Association Office, on Wednesday, March 16, from 9:00 a.m. until 6:00 p.m. Trustees were encouraged to stop by.
- President Galbraith reported that tickets are now available for Puttin' on the Hits. The shows are 7:30 p.m. on Friday, April 1, and 3:30 and 7:30 p.m. on Saturday,

April 2. If you cannot attend one of the shows, the Faculty Association Student Scholarship Fund will accept donations.

- President Galbraith announced that the Mt. SAC Faculty Association has been awarded the CTA Chapter Human Rights Award for the scholarship efforts provided by the annual Puttin' on the Hits show. The award will be presented at the Equity and Human Rights Conference in San Jose on March 5. Jennifer Galbraith and Joan Sholars will attend and accept the award.
- E. Laura Martinez, President, CSEA, Chapter 262, reported the following:
- President Martinez thanked Dr. Nixon for hosting the Spring Opening Meeting for classified staff. The open and honest communication was greatly appreciated by classified staff. Ms. Martinez also recognized Diana Casteel and Liz Callahan for the hard work they put into making this event successful.
 - At today's General Chapter Meeting, a Special Election was held for the position of 2nd Vice President. Ms. Martinez reported that Michelle Williams was elected to the position.
- F. Johnny Jauregui, President, CSEA, Chapter 651, reported the following:
- President Jauregui thanked Trustee Hall and Vice President Gregoryk for attending CSEA's Annual Installation Banquet on January 28.
 - CSEA, Chapter 651 plans to continue to educate staff on the State's budget crisis and will continue to be politically active.
 - Mr. Jauregui said CSEA, Chapter 651 looks forward to working collaboratively with the district in an effort to work as efficiently as possible with the decreased number of employees in the Facilities Department.
 - President Jauregui asked for the staff's patience as Facilities pools its resources to make the Mt. SAC Relays successful and safe for athletes and visitors.
- G. President Nixon's report included the following:
- Dr. Nixon announced the latest athletic accomplishments:
 - The Women's Basketball Team captured the 2011 South Coast Conference Championship.
 - The Men's Basketball Team captured its second consecutive South Coast Conference Championship (and the number one seed in the South Play-off Bracket).
 - Men's Basketball Head Coach Allen Caveness was named South Coast Conference North Division Coach of the Year for the second consecutive year.
 - Mike Gregoryk, Vice President of Administrative Services, introduced Gema Ptasinski from the audit firm of Vicenti, Lloyd & Stutzman LLP, who provided a review of the performance and fiscal audits of the Bond projects. The reports were for the year ending June 30, 2010.

Ms. Ptasinski noted that, in performing the financial audit, the objective was to document that the College is in compliance with spending of Bond proceeds appropriately. While doing that, they look for any weaknesses in the system. Their objective is to provide the Citizens Oversight Committee with a report so

that it can fulfill its obligation to provide a report to the community. This information was provided to the Citizens Oversight Committee at its November 2010 meeting. Based on the audit, it was determined that the College has properly accounted for the expenditures of the Proposition 39 General Obligation Bonds and received an unqualified opinion, which is the best an organization can receive.

The Performance Audit found that, based on the procedures performed, the College has properly accounted for the expenditures of the funds held in the Construction Fund, and that such expenditures were made on authorized Bond projects. There were no findings or recommendations.

- Vice President Gregoryk shared a handout from the Legislative Analyst's Office showing three budget scenarios. The first scenario assumes the June tax package will be approved; the second scenario assumes the June tax package fails and Prop. 98 is funded at the minimum; and the third scenario assumes the June tax package fails and Prop. 98 is suspended. The third scenario is the Legislative Analyst's recommended cut level for a no-tax scenario. The reductions required by the College range from \$3.9 million in the best-case scenario to \$16.1 million in the worst-case scenario. Should the worst-case scenario come to fruition, Mr. Gregoryk said he believes some community colleges across the State will close.

Vice President Gregoryk said the administration will be meeting with College constituent leaders regarding the fiscal crisis and plans to gear up last year's task force to pursue revenue-enhancing and cost-cutting ideas. Also, the President's Cabinet will need to take a serious look at services offered by the College and make a determination as to what can be cut/reduced.

10. INFORMATIONAL REPORT

Board members were provided with a written update on the College Foundation, prepared by Richard Morley, Executive Director, Foundation.

Mike Shay, Foundation Board President, Jennifer Smith-Hollett, Development Associate, and Mr. Morley reported that the Mt. SAC Foundation recorded a third year of significantly increased income. With strong community leadership from the Board of Directors, the Foundation performed exceedingly well, once again, in an unstable economy. While faithful donors over time increase their support, the Foundation gained 324 new donors in 2009-10. Of note, the Foundation is in the process of reaching out to 1.2 million alumni. By the end of the last fiscal year, the Foundation had identified and updated records for over 95,000 alumni who had completed an AA, AS, or certificate program at Mt. SAC, at some time in the past.

New media and social networking (Facebook, LinkedIn, and YouTube) continue to enable the Foundation to reach out to alumni, donors, retirees, and new constituents. Recent postings include Alumnus-of-the-Year video on YouTube as well as daily dialogue and messaging on Facebook and LinkedIn.

During 2009-10, the Foundation launched the largest scholarship campaign in Mt. SAC history. Called "**Climb Higher**," the Foundation is well on the way to creating an endowment of \$2.6 million which will fund 132 one-thousand-dollar scholarships annually in perpetuity. This is possible thanks to the Bernard Osher Foundation, which has

awarded the largest gift ever to a statewide community college system--\$25 million--and challenged the 110 Foundations across the state to double their gift allocation.

The Foundation reached a new level of College support with \$466,396 in student scholarships, as well as support for campus educational programs and capital campaigns. Scholarships totaling \$320,300 were awarded to 186 Mt. SAC students last year...nearly triple the scholarship dollars of 2007-08. Another \$30,000 was allocated for campus projects including music, arts, humanities, natural sciences, and athletics.

11. CONSENT AGENDA

It was moved by Trustee Baca, seconded by Trustee Chyr, to approve or ratify the following items:

PRESIDENT'S OFFICE

1. Approval to change the date of the April 2011 Board meeting from April 27 to April 20.

HUMAN RESOURCES

2. Approval of Personnel Transactions, dated February 23, 2011
3. Approval of the College's participation in the California Community College Registry Job Fair - Los Angeles.
4. Approval of costs related to the Presidential Search interview process.
5. Approval of Recommendation to Employ Faculty Under Second Contract – 2011-12.
6. Approval of Recommendation to Employ Faculty Under Third Contract – 2011-13.
7. Approval of Recommendation to Grant Tenure – 2011-12.

INSTRUCTION and STUDENT SERVICES

8. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 12.
9. Approval of a contract with Los Angeles Southwest College for the Family and Consumer Sciences Discipline/Industry Collaborative Grant.
10. Approval for students to participate in the International College Radio and Webcasting Conference in New York City, March 10-13, 2011.
11. Approval for students to participate in the College Media Advisers National Convention in New York City, March 12-15, 2011.
12. Approval for students to participate in the National Honor Band at the College Band Directors National Association Conference in Seattle, March 22-26, 2011.

13. Approval for students to participate in the Phi Rho Pi National Forensics Tournament in Greenwich, CT, April 6-17, 2011.
14. Approval for students to participate in the Health Occupations Students of American Leadership Conferences. The Statewide event is in Sacramento, April 6-17, 2011, and the National Leadership Conference is in Anaheim, June 22-25, 2011.
15. Approval for students to participate in the Phi Theta Kappa International Convention in Seattle, April 7–11, 2011.
16. Approval for the Chamber Singers to participate in the American International Choral Festival and Competition in Reno, May 1-8, 2011.
17. Approval for the vocal jazz group “Frontline” to participate in the American International Choral Festival and Competition in Reno, April 7-10, 2011.
18. Approval of an addition to the Continuing Education Program.
19. Approval of additions and changes to the Continuing Education Fee Based Program.
20. Approval of a change to an existing contract in Continuing Education.
21. Approval to accept the grant renewal for the Center of Excellence Career and Technical Education Liaison Hub for 2010-11.
22. Approval of a contract with BW Research for the Center of Excellence.
23. Approval of an affiliation agreement with the Henderson Fire Department, effective February 24, 2011.
24. Approval of a contract with TT Mailing Services, Inc.
25. Approval of an agreement with Ambient Solutions, Inc.

ADMINISTRATIVE SERVICES

26. Approval of the Appropriation Transfers and Budget Revisions Summary.
27. Approval of the Quarterly Investment Report for the period ending December 31, 2010.
28. Approval of the Quarterly Financial Status Report for the period ending December 31, 2010.
29. Approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines.
30. Approval of an agreement with Stradling Yocca Carlson & Rauth for Redevelopment Services.
31. Approval of Emergency Resolution No. 10-04 for Mold Remediation and Repair of the Interior Design and Student Life Center Buildings.

32. Approval of agreements with Acorn Paper Products Co. and Buckeye Cleaning Center for the purchase of custodial supplies (RFP No. 2883).
33. Approval of the use of the five-year Western States Contracting Alliance Agreement for the purchase of Hewlett-Packard computers.
34. Approval of a three-year Professional Services Agreement with Quinn Power Systems for the Central Plant Generators Annual Maintenance Agreement Project.
35. Approval of a three-year Professional Services Agreement with JAM Fire Protection for the Semi-Annual and Annual Air Sampling and Deluge Valve Inspections Project.
36. Approval of various agreements to provide Professional Design and Consulting Services with Marlene Imirzian & Associates Architects for the Administration Building Site Improvements Project and the Facilities Plan Room Renovation and Addition Project; with P2S Engineering for the Parking Lot B Lighting Project; with PAL idstudio for the Design Technology Center project; with Kern County Superintendent of Schools for the Radio Repeater Systems Project; with Breen Engineering, Inc. for the Design Technology Center Project; and with P2S Engineering for the Data Center Mechanical and Electrical Engineering Project.
37. Consideration of approval of the following Bid:
 - Bid No. 2886 Agreement for School Bus Transportation Services – School Transportation of America, Inc. (Contractor). (See backup packet pages 85 and 86.)
38. Consideration of approval of the following Change Orders:
 - Bid No. 2773 Agricultural Sciences Complex (Main Building) – K.A.R. Construction, Inc. (General Contractor) – Change Order No. 6. (See backup packet pages 87 and 88.)
 - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction Co., Inc. (General Contractor) – Change Order No. 12. (See backup packet pages 88 and 89.)
 - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric Company (Electrical Contractor) – Change Order No. 8. (See backup packet pages 90 and 91.)
39. Consideration of approval of the following Completion Notice:
 - Bid No. 2770 Science Building Interior and Exterior Improvements – Nu Age Development, Inc. (Contractor)
40. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Doris Higgins– Registered Quarter Horse Gelding (DW Scottish Freckles “Scotty,” Registration No. 710, 743, Chestnut), valued by donor at \$5,000, to be used by the Natural Sciences Division.
- Alan Seshiki – Canna Substra Flores A & B (1 liter), Canna Substra Vega A & B (1 liter), and Canna PK 13/14 (5 liter), valued by donor at \$718.51, to be used by the Natural Sciences Division.

Motion unanimously carried. Student Trustee concurred.

12. SABBATICAL LEAVE APPLICATIONS

Trustee Baca said he is troubled that the College is not able to offer sabbatical leaves to faculty because, not only does the College need to offer seats to students, it also has a responsibility to help them be successful. He believes sabbatical leaves enhance faculty members’ ability to make students successful. Dr. Baca said he recognizes the College’s need to address the fiscal issues in a way that is as painless as possible in terms of jobs and impact to other instructional and student support services.

President Nixon said his recommendation not to approve sabbatical leaves for 2011-12 is based on the current financial crisis. While Dr. Nixon agrees with Dr. Baca and Academic Senate President Kaljumagi on the value of sabbatical leaves, he pointed out that the College has significant needs in other areas also that are not met.

It was moved by Trustee Hall, seconded by Trustee Bader, to not approve Sabbatical Leave applications for 2011-12. Motion carried 4-0 with Trustee Baca abstaining. Student Trustee concurred.

13. RESOLUTION IN SUPPORT OF CALIFORNIA COMMUNITY COLLEGES BUDGET PRIORITIES AND PRINCIPLES.

It was moved by Trustee Bader, seconded by Trustee Baca, to approve Resolution No. 10-05 in Support of California Community Colleges Budget Priorities and Principles. Motion unanimously carried. Student Trustee concurred.

14. GENERAL OBLIGATION BONDS PERFORMANCE AND FINANCIAL AUDIT REPORTS

It was moved by Trustee Chyr, seconded by Trustee Hall, to accept the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2010, relating to books and records of the Mt. San Antonio Community College District Proposition 39, General Obligation Bonds (Measure R, November 2001) Performance and Financial Audits. Motion unanimously carried. Student Trustee concurred.

15. COLLECTIVE BARGAINING AGREEMENT WITH CSEA, CHAPTER 262

It was moved by Trustee Baca, seconded by Trustee Bader, to approve a Three-Year Negotiated Agreement between CSEA, Chapter 262 and the District for the period July 1, 2008 through June 30, 2011. Motion unanimously carried. Student Trustee concurred.

16. COLLECTIVE BARGAINING AGREEMENT WITH CSEA, CHAPTER 651

It was moved by Trustee Bader, seconded by Student Trustee Martinez, to approve a Three-Year Negotiated Agreement between CSEA, Chapter 651 and the District for the period July 1, 2008, through June 30, 2011. Motion unanimously carried. Student Trustee concurred.

17. BOARD COMMUNICATION

- All Board members shared the following comments:
 - Best wishes were offered to retiring professor Mario Caputo.
 - All new employees were welcomed to the College, and congratulations were offered to those staff members recently promoted.
 - The football team, men's soccer team, and forensics team were again congratulated on their outstanding accomplishments.
 - President Nixon was congratulated for winning the ACCCA Harry Buttimer Award for his outstanding leadership. Dr. Nixon thanked Board members and pointed out that Mt. SAC is the only community college in the 25-year history of the award to have three presidents win the award (Jack Randall and Bill Feddersen were the other two).
 - Trustees thanked the Presidential Search Screening Committee members for the extraordinary amount of time and effort required to select the finalists to send to the Board. Board interviews are scheduled for March 10.
- Trustee Chyr said he is pleased to hear that the administration is planning to work with College constituency groups to address the fiscal crisis. He said the College needs to look at the various scenarios in a collective manner because it is easier to accept an outcome if you are part of the process. Mr. Chyr said that addressing the budget crisis is not going to be quick or easy.
- Trustee Hall said he also is in favor of a shared governance process in dealing with financial challenges. Along with the outstanding athletics accomplishments mentioned earlier, Dr. Hall congratulated the College Flying Team for winning the Top Two-Year School Award (this is a 20-year winning streak) and the Sportsmanship Award at the Pacific Coast Intercollegiate Flying Association's SAFECON, held at Brackett Field in January.
- Trustee Baca said he attended the AACC National Legislative Summit along with President Nixon and Director Dolan. Trustee Baca said there is a lot of stress at the federal level related to budget issues. Dr. Baca said he has been meeting as a member of the Student Success Task Force and will provide updates as they become available.
- Trustee Bader said it was exciting to recognize two outstanding College teams tonight. She pointed out that these students work very hard for their successes and deserve to be acknowledged. Trustee Bader said she also enjoyed attending the Opening Meeting for Classified Staff.

- Student Trustee Martinez thanked many in the audience for their efforts in support of students.
- Trustee Chen Haggerty said the State budget is a challenge, but the College is working through it. She noted that students continue to win championships, and the College President has received a prestigious award. Trustee Chen Haggerty said she understands the importance of sabbatical leaves and is troubled that the College can't provide them again this year.

18. ADJOURNMENT

The meeting adjourned at 8:35 p.m.

JSN:dc