



# MT. SAN ANTONIO COLLEGE

## REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, January 27, 2010

4:00 p.m. Study Session

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue  
Walnut, CA 91789

**Welcome** to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

## AGENDA

*From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.*

**CALL TO ORDER** (4:00 p.m.)

## PUBLIC COMMUNICATION

**At this time, the Board of Trustees will listen to communication from the public on the Study Session agenda item. Comments are limited to no more than three minutes per person.**

## STUDY SESSION

- Meeting with Dr. Byron McClenney, co-director of the CLASS (California Leadership Alliance for Student Success) Initiative.

## **PUBLIC COMMUNICATION**

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

### **CLOSED SESSION**

- **Conference with Labor Negotiator Jack Miyamoto, Interim Vice President, Human Resources, per California Government Code Section 54957.6**  
CSEA Chapters 262 and 651
- **Conference with Labor Negotiator Virginia Burley, Vice President, Instruction, per California Government Code Section 54957.6**  
Faculty Association

**PUBLIC SESSION** (6:30 p.m. Flag Salute)

### **MOMENT OF SILENCE**

Observe a moment of silence in memory of Roy Test, a member of the College's Citizens Oversight Committee from January 2002 through December 2005. Mr. Test passed away at the age of 88 on December 20, 2009, after complications from a fall.

### **INTRODUCTIONS AND RECOGNITION**

- **Recognition**
  - Awarding of Certificate of Service to the following retiring staff members:  
Vanessa Gaddis, Financial Aid Specialist, 19 years of service  
Wendy Rey, College Chef, 20 years of service
  - Recognition of Citizens Oversight Committee Members Service:  
Jim Grivich, 4 years of service  
Yesenia Leon, 2 years of service  
Sylvia Ann Mendoza, 4 years of service  
Drexel L. Smith, 4 years of service

### **APPROVAL OF MINUTES**

Approval of minutes of the regular meeting of December 16, 2009. (See backup packet pages 1 through 11.)

### **REPORTING OF ACTION TAKEN IN CLOSED SESSION**

## PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

## REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
  - A. Academic Senate
  - B. Classified Senate
3. Employee Groups
  - A. Faculty Association
  - B. CSEA Units
  - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
  - Budget Update – Mike Gregoryk
5. Informational Report – College Grants Report, prepared by Adrienne Price, Director, Grants. (See backup packet page 12.)

## CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

## HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated January 27, 2010. (See backup packet pages 13 through 27.)

## **INSTRUCTION and STUDENT SERVICES**

2. Consideration of approval for Chamber Singers students to perform at the American Choral Directors Western Division Conference in Tucson, March 3-7, 2010. (See backup packet page 28.)
3. Consideration of approval for Wind Ensemble students to perform at Sonoma State University and CSU Stanislaus and to attend a special performance by the San Francisco Symphony, May 19–21, 2010. (See backup packet pages 29 and 30.)
4. Consideration of approval for forensics students to participate in the Long Island Forensics Tournament in Garden City, New York, February 26–March 1, 2010. (See backup packet page 31.)
5. Consideration of approval of an affiliation agreement with Source Refrigeration for Air Conditioning and Refrigeration Program students. (See backup packet page 32.)
6. Consideration of approval of activities and acceptance of funds for the Pomona Valley Hospital Medical Center Nursing grant. (See backup packet page 33.)
7. Consideration of approval of a contract and activities for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 34.)
8. Consideration of approval to accept funds for the Faculty Inquiry Network grant. (See backup packet page 35.)
9. Consideration of approval to accept funds for the Talent Expansion in Science and Technology – An Urban Partnership grant. (See backup packet page 36.)
10. Consideration of approval of a contract and acceptance of funds for the Child Development Center. (See backup packet page 37.)
11. Consideration of approval of a revision to the agreement with Vangent, Inc. for conducting an employee survey. (See backup packet page 38.)
12. Consideration of approval of staff training through Professional and Organizational Development. (See backup packet page 39.)
13. Consideration of approval of additions and changes for the Continuing Education program. (See backup packet pages 40 and 41.)

## **ADMINISTRATIVE SERVICES**

14. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 42 through 45.)
15. Consideration of approval of 2010-11 Nonresident Tuition Fees. (See backup packet pages 46 and 47.)

16. Consideration of approval to amend the contract with Strata Information Group to extend the expiration date to January 31, 2011. (See backup packet page 48.)
17. Consideration of approval to renew the Agreement with Thacker Berry Farms for the period February 1, 2010, through June 30, 2010, with the option to extend for two additional months. (See backup packet page 49.)
18. Consideration of approval to purchase Hewlett Packard Network Equipment using the current competitively bid or government contract which results in the lowest price for the College, through December 31, 2011. (See backup packet page 50.)
19. Consideration of approval to instruct Administrative Services to notify Sheldon I. Lodmer, Attorney at Law, representing Shareen Beaman-Jacobs, mother of Kaitlyn M. McCanne, of the rejection of their Claim Against the District. (See backup packet page 51.)
20. Consideration of approval of an agreement to provide Professional Design and Consulting Services with MHP Structural Engineers for the Chino Hills Earthquake Repairs project; and with P2S Engineering for the Facilities Management Building Electrical Upgrade project. (See backup packet page 52.)
21. Consideration of approval of the following Change Orders:
  - Bid No. 2670 Classroom Remodel – Sage Electric (Electrical Contractor) – Change Order No. 9. (See backup packet page 53.)
  - Bid No. 2777 Agricultural Sciences Complex – Main Building – Continental Plumbing, Inc. (Plumbing Contractor) – Change Order No. 7. (See backup packet page 54.)
  - Bid No. 2778 Agricultural Sciences Complex – Main Building – Los Angeles Air Conditioning, Inc. (Mechanical/HVAC Contractor) – Change Order No. 2. (See backup packet pages 54 and 55.)
  - Bid No. 2782 Agricultural Sciences Complex – Construction and Site Work of Equine Tack and Raptor Building, plus Site Work for Animal Care and Greenhouse – Harik Construction, Inc. (Contractor) – Change Order No. 6. (See backup packet pages 56 and 57.)
  - Bid No. 2783 Agricultural Sciences Complex – Construction of Greenhouse Building – Nu Age Development, Inc. (General Contractor) – Change Order No. 2. (See backup packet pages 58 and 59.)
  - Bid No. 2808 Athletic Storage Building – General Consolidated Constructors, Inc. (General Contractor) – Change Order No. 1. (See backup packet page 60.)
  - Bid No. 2840 Re-Bid Humanities Building Exterior Improvements – Bridge/

Walkway at North Parking Lot – Y&M Construction (General Contractor) – Change Order No. 1. (See backup packet page 61.)

- ER 09-06 Design Technology Center – Janus Corporation (Hazardous Materials Abatement Contractor) – Change Order No. 2. (See backup packet page 62.)

22. Consideration of approval of the following Contract Amendments:

- Contract Fuel System Improvements – Travis Companies (Professional Design and Consulting Services Consultant) – Amendment No. 1. (See backup packet page 63.)
- Contract Athletics Storage Building – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 3. (See backup packet page 63.)
- Contract Administration Building Remodel – Marlene Imirzian & Associates (Professional Design and Consulting Services Consultant) – Amendment No. 5. (See backup packet page 64.)

23. Consideration of approval of the following Completion Notices:

- Bid No. 2666 Classroom Remodel – Empire Floor Covering, Inc. (Floor Coverings Contractor)
- Bid No. 2838 Warehouse Ventilation - Nu Age Development, Inc. (Contractor)
- Bid No. 2842 Demolition of Former Information Technology Building (Buildings 5 and 5A) – American Wrecking, Inc. (Contractor)
- Contract Animal Care Facility - Artsway Scientific, Inc. (Contractor)

24. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Bentley Prince Street Rugs – Epson Model 7800 Printer, valued by donor at \$1,000, to be used by the Information Technology Department of the Administrative Services Division.

## **ACTION ITEMS**

**All items listed under Action will be discussed and acted on separately by the Board of Trustees.**

1. Consideration of nominations for the 2010 CCCT Board of Directors. (See backup packet pages 65 through 67.)

## DISCUSSION ITEMS

All items listed for Discussion will be discussed by the Board of Trustees but not acted on for approval. After discussion, the Board will determine whether an item returns the following month for action or further discussion.

1. Receive for first reading and discussion proposed revisions to Board Policy 6150 – Designation of Authorized Signatures. (See backup packet pages 68 and 69.)

## BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

## ADJOURNMENT

Future Board Meetings: February 24, 2010  
March 24, 2010  
April 28, 2010

### Upcoming Events:

January 30, 2010	<b>Black College Summit</b> – 10:00 a.m. – 4:30 p.m., Clarke Theater
February 2, 2010	<b>Black History Month Speech Contest</b> – 1:30 p.m., Humanities Building, Room 103
February 4, 2010	<b>Citizens Oversight Committee</b> – 6:00 p.m., Founders Hall
February 4, 5, 6, 7, 2010	<b>Student Show, An Evening of Short Original Plays (Theater)</b> – 8:00 p.m., on February 4, 5, & 6; Matinee at 2:00 p.m., on February 7, Studio Theater
February 11, 2010	<b>Opera Scenes</b> (An evening of Opera's most memorable moments) – 8:00 p.m., Feddersen Recital Hall
February 12 and 15, 2010	<b>Presidents Day Holiday</b> (Campus Closed)
February 14, 2010	<b>2010 Winter Intersession Ends</b>
February 19, 2010	<b>FLEX/Professional Day Activities</b> – 7:45 a.m., Clarke Theater
February 19, 2010	<b>Spring Opening Meeting</b> – 8:30 a.m., Clarke Theater

February 20, 2010      **Cash for College** – Founders Hall and Learning Technology Center

February 22, 2010      **Spring Semester Begins**

February 24, 2010      **Black History Month Street Fair** – 11:00 a.m., Student Life Center

March 11 – April 8, 2010      **Craig Deines** (Art Gallery Exhibit) – Opening Reception: March 11, 4:00-6:00 p.m., Art Gallery / Gallery Hours: Tuesday through Thursday, 11:00 a.m. – 2:00 p.m.; Tuesday evenings, 5:00-7:30 p.m.

March 12 & 13, 2010      **12<sup>th</sup> Annual Puttin' on the Hits** – Friday – 7:30 p.m., Saturday – 3:00 and 7:30 p.m., Clarke Theater

March 26, 2010      **6<sup>th</sup> Annual Mountie Carlo Night** – 6:30-10:00 p.m., Diamond Bar Center

March 27, 2010      **9<sup>th</sup> Annual Spring Thing** (One of the season's most popular musical events) – 8:00 p.m., Clarke Theater

**Upcoming Sports Events:**

January 28, 2010      **Women's Tennis vs. Victor Valley College** – 2:00 p.m., Tennis Courts

February 2, 2010      **Women's Tennis vs. Fullerton College** – 2:00 p.m., Tennis Courts

February 5, 2010      **Baseball vs. L.A. Valley College** – 2:00 p.m., Baseball Field  
**Softball vs. Santa Barbara City College** – 2:00 p.m., Softball Field  
**Softball vs. Fullerton College** – 4:00 p.m., Softball Field  
**Softball vs. Fullerton College** – 6:00 p.m., Softball Field

February 6, 2010      **Baseball vs. College of the Canyons** – 12:00 p.m., Baseball Field

February 9, 2010      **Softball vs. Grossmont College** – 2:00 p.m., Softball Field  
**Women's Tennis vs. Mt. San Jacinto College** – 2:00 p.m., Tennis Courts  
**Baseball vs. Riverside City College** – 6:00 p.m., Baseball Field  
**Softball vs. Riverside City College** – 6:00 p.m., Softball Field

February 11, 2010      **Men's Tennis vs. Irvine Valley College** – 2:00 p.m., Tennis Courts  
**Women's Tennis vs. Irvine Valley College** – 2:00 p.m., Tennis Courts

February 12, 2010      **Baseball vs. Ventura College** – 6:00 p.m., Baseball Field

February 13, 2010      **Baseball vs. Ventura College** – 1:00 p.m., Baseball Field

February 19, 2010      **Women's Basketball vs. East Los Angeles College** – 5:30 p.m., Gym  
**Men's Basketball vs. East Los Angeles College** – 7:30 p.m., Gym

February 20, 2010                    **Baseball vs. Los Angeles Pierce College** – 12:00 p.m., Baseball Field

February 23, 2010                    **Women’s Tennis vs. Cerritos College** – 2:00 p.m., Tennis Courts

February 25, 2010                    **Men’s Tennis vs. El Camino College** – 2:00 p.m.  
**Softball vs. East Los Angeles College** – 3:00 p.m.

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Diana Casteel, Executive Assistant to the President and Board of Trustees, 1100 North Grand Avenue, Walnut, CA 91789, (909) 594-5611, extension 4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.