

## Chapter 6 - Business and Fiscal Affairs

### AP 6360 Contracts – Electronic Systems and Materials

#### References:

Education Code Sections 81641 et seq. and 81651; Public Contract Code Sections 20651 et seq.

The College may contract with any vendor who has submitted one of the three lowest responsible competitive proposals or competitive bids for the purchase or maintenance of electronic data-processing systems and equipment, electronic telecommunication equipment, supporting software, and related material, goods and services.

Except as otherwise stated here, bids shall be solicited and contracts shall be awarded in accordance with AP 6340.

Criteria to determine what constitutes a responsive bid shall be established by the Chief Information Officer in conjunction with the Chief Fiscal Officer or their designees.

Supplemental instructional software packages may be purchased without taking estimates or advertising for bids.

Sale and leaseback of data-processing equipment or another major item of equipment is permissible if the purchaser agrees to lease the item back to the College for use by the College following the sale. The Board of Trustees shall first adopt a resolution finding that the sale or leaseback is the most economical means for providing electronic data-processing equipment or other major items of equipment to the College.

Reviewed: May 14, 2013

Reviewed: December 6, 2014

Reviewed: June 9, 2015

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