

Agenda for September 12, 2023

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** |
|  | Loralyn Isomura – Appointed by CSEA 262 |  | Ann Walker – Appointed by Faculty Association |
|  | Jennifer Kissel – Appointed by Classified Senate  |  | Ignacio Flores – Appointed by CSEA 651(Co-chair) |
|  | Lizette Henderson – Acting Assistant Director, POD |  | Melissa Cone – Appointed by Confidentials (Co-chair) |
|  | Maribel Gonzalez – Appointed by Academic Senate |  | Desiree Marquez – Appointed by Management Steering |
|  | Derek Dokter – Member-at-Large |  |  |
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| **ITEM**  | **DISCUSSION** | **OUTCOME** |
| Minutes | Review August minutes | Melissa motioned to approve, Jennifer seconded, minutes approved by acclamation |
| Recognition | ODE TO YOU: * Retirement of Way to Go Joe award
* Introduction of “Ode to You” award
* Ideas for physical “award/trophy” that we can pass around to recipients
 | Reviewed campus announcement and will coordinate with Loralyn to get the name of our first recipient from Student Life and then announce through campus email the first week of October.  |
| Shout Outs | * September to Remember – sent out 9/7
	+ Certificates to be created
	+ Emailed to recipients
 | Desiree will send as an email mail merge to all Shout Out recipients. |
| College Champion Awards | * Breakfast with the President (9/13 at 9am)
* Presentation of Awards at the September Board Meeting (9/13)
* Certificates & emails for nominees
 | VOICES will have the following representatives at each event: Breakfast – Ann, Loralyn and MelissaBoard Meeting – Ann & DerekMelissa and Derek will work together on emailing all winners and nominees congratulating them and sharing the comments from their nomination forms.  |
| Other Employee Engagement | * Fall Event
	+ Date
	+ Table locations
	+ Flyer/Theme
	+ Giveaway items (keychains)
 | Melissa will send a doodle polls for dates in November between 11/2-11/8.Theme will be: FriendsgivingLoralyn/Desiree to work on flyer.Will giveaway |
| Website Update | MinutesShout OutsPurpose and Function Statement  |  |
| Halloween | Costume ContestHalloween Event sponsored by Classified Senate | Committee was all in agreement with using VOICES budget to cover the cost of the software for the Halloween voting contest put on by Classified Senate. Jennifer will get back to committee on the details of the Halloween event and if VOICES will need a table.  |
| **Next Meeting** | **Tuesday, October 10, 2023 – 12:30-1:30 pm – Zoom Meeting**  |

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| TOPICS FOR FUTURE MEETINGS |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach  |