

**Mt. San Antonio College
Health and Safety Committee
Group Memory of March 5, 2024**

Committee Members:

- | | | | |
|--|--|---|---|
| <input checked="" type="checkbox"/> Aubrey Kellum | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Tayag | <input type="checkbox"/> Jamie Solis |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Ryan Tan/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair) |
| <input checked="" type="checkbox"/> Elizabeth Jauregui | <input checked="" type="checkbox"/> Bill Asher | <input type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input type="checkbox"/> Irma Arvizu | | | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed.	
3. Review Group Memory – February 6, 2023	Reviewed and approved with one correction.	Andie will post to the website.
4. WC Claims – February –Andie	Andie reviewed the Worker’s Compensation Claims with the committee for February.	All Aye
5. Health and Safety Project Program-Duetta	Duetta provided hazard report guidelines. She discussed prioritizing reports to keep the committee accountable and how hazard reports are brought to the committee, and how the committee resolves the hazards. Hazard reports will be tracked Via Smartsheet. She reviewed the current hazard projects list with the committee.	IIIB All Aye-to approve hazard report guidelines.
6. Battery Backup System for Vaccines in the Health Center-Duetta	Risk Management will purchase a backup battery with 41 hours of power for the Health Center.	

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<p>7. Hazard Reports/Employee Safety Suggestion-Review of work orders under H&S</p>	<p>The committee reviewed all Hazard Reports and Guidelines.</p>	<p>IIIB</p>
<p>8. Emergency Management and Environmental Safety Updates-Sayeed</p>	<p>Sayeed reported: He will be conducting a practice fire drill in Bldg. 40. A reunification drill will be conducted at a later time, following the practice fire drill in Bldg. 40. Trainings are continuing. Sayeed is distributing adjunct faculty information since they will not be joining training, Deans will distribute information. Partnership with campus police. Environmental pickups will be every other month, with 9-month pick-up schedule. Sayeed has received a Tuff Shed quote to store chemical waste. The Student Ambassador program is still in the process of getting up and running. The Student Ambassador program will have 10 part-time hourly and 15 Federal work-study employees. 26-D will house the Student Ambassadors.</p>	<p>IIIB</p>
<p>9. Campus Safety Updates – February</p>	<p>Aubrey reported: Thirteen reports were taken. Five of those thirteen were crime reports and two reports of catalytic converters were stolen in Lot B and Lot H.</p>	<p>IIIB</p>
<p>10. Department Updates</p>	<p>Veronica reported out: staff hiring updates-in the process of hiring two new managers and three PSO's.</p> <p>Bill reported out: finished exterior lighting in Building 26 with the exception of the stairwells. Buildings 66 and 67 have water leaks, and \$7,500 is the bare minimum for them to come out and test the roofs. Expansion joints are flooding rooms.</p> <p>Tim Engle reported out: No report.</p>	<p>IIIB</p>

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	<p>Sayed reported out: Sayeed completed the Laboratory Safety Program and Trained Lab Technicians. He has completed the Chemical Hygiene Plan and Fire Protection and Prevention Plan.</p> <p>Joe Jennum reported out: Athletics is hosting a basketball championship and a Winter Fest swimming event coming up.</p> <p>Carlos Duarte reported out: suggesting to notify LACDF when there are big events.</p> <p>Liz Jauregui reported out: self-defense classes are available through POD.</p> <p>Peter Tayag reported out: safety concerns with the fire academy training at the gate, where there is high traffic. Joe Jennum will discuss with Jibari possibly moving the Dummy training.</p>	
<p>11. Future Action Items</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

May 7, 2024

June 4, 2024