##### PRESIDENT’S ADVISORY COUNCIL

##### MINUTES

##### August 16, 2023

|  |
| --- |
| **Location: Founders Hall Time: 3:00–5:00 p.m.** |
| **Council Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Martha Garcia, Chair | [ ]  Tania Anders | [x]  Tamra Horton | [ ]  Juan Mendoza |
| [x]  Madelyn Arballo (4:01 p.m.) | [x]  Allie Frickert | [x]  Rosa Asencio | [x]  Dani Silva |
| [ ]  Koji Uesugi | [x]  Roger Willis | [ ]  George Gutierrez |  |
| [ ]  Rosa Royce | [x]  Raul Madrid | [x]  Yvette Garcia |  |
| [ ]  Mica Stewart | [x]  Emily Woolery | [x]  Jose Ramirez | [x]  Yadira Santiago (Notes) | [ ]  Dale Vickers |
| Guests: |  |  |  |  |
| [x]  Lianne Maldonado Greenlee | [x]  Patty Quinones | [x]  Carol Nelson |  |  |

 |

1. **Opening Items**
2. **Call to Order – 3:01 p.m.**
3. **Approval of Minutes**
4. **Approval of Minutes of the PAC Meeting for June 28, 2023**

The minutes of June 28, 2023, motioned, second, and approved.

* 1. **Approval of Minutes of the PAC Meeting for July 26, 2023**

The minutes of July 26, 2023, motioned, second, and approved with the addition of the following: - Additional PAC meeting dates will be considered, if needed.

1. **Reports and Committee Updates**

**3.01** Accreditation Steering Committee (ASC)

Lianne Greenlee and Allie Frickert gave a brief update on Accreditation, report posted online.

Dr. Garcia thanked the team for their work.

**3.02** Budget Committee

No report.

**3.03** Campus Equity and Diversity Committee

No report.

**3.04** Climate Commitment and Environmental Justice Committee (CCEJC)

No report.

**3.05** Facilities Advisory Committee (FAC)

No report.

**3.06** Information Technology Advisory Committee (ITAC)

No report.

**3.07** Institutional Effectiveness Committee (IEC)

Patty Quinones gave a brief update on the following:

* PIE Upgrading online system.
* Expanded PAC was held in May, working on cimpiling the feedback from the exercises.
* LGBTQ+ Town Hall meeting held in June provided feedback that will be added to the EFMP.

**3.08** Police and Campus Safety Committee

No report.

**3.09** Professional Development Council (PDC)

No report.

**3.10** Strong Workforce Advisory Committee (SWAC)

Jennifer Galbraith gave a brief SWAC update, highlighting the report posted online.

**3.11** Overall Campus Equity

FA is working with HR to include DEISA language in evaluation forms.

Dr. Garcia is helping with Trustee Town Hall on DEISA, September 14

Rosa Asencio reported the CPD Day speaker workshops are going to be focused on Campus Equity and Diversity:

* Meaningful Work
* Inclusive Mindset How To Communicate with Almost Anyone
1. **Action Items Administrative Procedures**

**4.01 Administrative Procedure 3200 - Accreditation**

The following AP was presented for second reading:

* AP 3200 Accreditation – Motioned, second, and carried.

**4.02 Administrative Procedure 4230 – Grading Symbols**

Bring it back for review at the September meeting.

1. **Action Items Board Policies**

**5.01 Board Policy 3200 - Accreditation**

The following BP was presented for second reading:

* BP 3200 Accreditation – Motioned, second, and carried.

**5.02 Board Policy 5000 – Student Success**

The following BP was presented for second reading:

* BP 5000 Student Success – Motioned, second, and carried.
1. **Discussion Items**

**6.01 2023-24 Annual Planning Memo**

Conversation regarding the list of committee/councils reporting to PAC. Reviewed PDC Report notes from September 2018. Will bring memo back for final review at the September meeting.

Added item - PAC discussed Administration Procedure 3255 – Participation in Local Decision-Making Workgroup. Tamra Horton, Yvette Garcia, and Dani Silva will be added as members of the workgroup and Dr. Garcia will recommend managers from Instruction, Student Services, and the School of Continuing Education.

1. **Log Review**

AS Queue

* BP 4020 Program and Curriculum. Pulled by Academic Senate on 05.11.2022.
* BP 4100 Graduation Requirement for Degree and Certificates. Pulled by Academic Senate in Fall 2020.

**8.01 Adjournment**

**8.02 Future PAC Meetings:**

September 27, 2023

October 25, 2023

November 22, 2023

January 24, 2024

February 28, 2024

March 27, 2024

April 24, 2024

May 22, 2024

June 26, 2024