##### PRESIDENT’S ADVISORY COUNCIL

##### MINUTES

##### October 25, 2023

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| **Location: Founders Hall and Zoom Time: 3:00–5:00 p.m.** |
| **Council Members:**

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| --- | --- | --- | --- |
| [x]  Martha Garcia, Chair | [x]  Tania Anders | [ ]  Tamra Horton | [ ]  Juan Mendoza |
| [x]  Madelyn Arballo | [x]  Allie Frickert | [x]  Rosa Asencio | [ ]  Dani Silva |
| [ ]  Koji Uesugi | [x]  Roger Willis | [ ]  George Gutierrez |  |
| [ ]  Rosa Royce | [x]  Raul Madrid | [x]  Yvette Garcia |  |
| [ ]  Mica Stewart | [x]  Emily Woolery | [x]  Jose Ramirez | [x]  Yadira Santiago (Notes) | [ ]  Dale Vickers |
| **Guests:** |  |  |  |  |
| [x]  Melba Castro | [x]  Kelly Fowler | [x]  Carol Nelson | [x]  Jamaika Fowler |  |
| [x]  Lisa Rodriguez | [x]  Meghan Chen | [x]  Anthony Moore | [x]  |  |

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1. **Opening Items**
2. **Call to Order – 3:07 p.m. – Quorum met at 3:15 p.m.**
3. **Approval of Minutes**
4. **Approval of Minutes of the PAC Meeting for September 27, 2023**

Moved to next meeting, no quorum at the time of this item.

1. **Action Items – Administrative Procedures**

**3.01 Administrative Procedure 2712 – Conflict of Interest Code (First Reading)**

The following AP was presented for first reading:

* AP 2712 Conflict of Interest Code – Motioned, second, and carried.

**3.02 Administrative Procedure 5300 – Student Equity (First Reading)**

The following AP was presented for first reading

* AP 5300 Student Equity – Motioned, second, and carried.

**3.03 Administrative Procedure 4051 – Course Equivalencies and Variances (Final Reading)**

The following AP was presented for final reading

* AP 4051 Course Equivalencies and Variances was pulled for additional review.

**3.04 Administrative Procedure 4105 – Distance Learning (Final Reading)**

The following AP was presented for final reading

* AP 4105 Distance Learning – Motioned, second, and carried.
1. **Action Items – Board Policies**

**4.01 Board Policy 4285 – Credit for Prior Learning (First Reading)**

The following BP was presented for first reading:

* BP 4285 Credit for Prior Learning – Motioned, second, and carried.

**4.02 Board Policy 5030 – Fees (First Reading)**

The following BP was presented for first reading:

* BP 5030 Fees – Motioned, second, and carried.
1. **Discussion Items**
	1. **Administrative Procedure 3255 – Participation in Local Decision-Making Workgroup**

Dr. Garcia appointed the following managers: Lianne Greenlee Maldonado, Francisco Dorame, and Meghan Chen. Madelyn will appoint someone to represent the School of Continuing Education. Allie will reach out to CSEA 651 asking if they would like to appoint a representative to the workgroup.

* 1. **Review of Mission, Vision Statement and Core Values**

Discussion was had amongst the group with suggestions to update the Mission, Vision Statement and Core Values by adding isms and listing the Core Values in alphabetical order. Madelyn will call a meeting with a small workgroup who will work on providing changes and will bring an update to the November meeting.

* 1. **2023-24 Annual Planning Memo**

The final review was completed by PAC, Yadira will email out to the committees who report to PAC.

1. **Information Items**

**6.01** **Vision 2030**

Dr. Garcia briefly reviewed the Vision 2030 presentation. The presentation will be updated to reflect any new updates.

**6.02** **Log Review**

AS Queue

* BP 4020 Program and Curriculum. Pulled by Academic Senate on 05.11.2022.
* BP 4100 Graduation Requirement for Degree and Certificates. Pulled by Academic Senate in Fall 2020.
1. **Reports and Committee Updates**

**7.01** Accreditation Steering Committee (ASC) – Allie and Kelly met with the ACCJC Team and the team had a series of follow-up queries (20). Two campus forums were held and an issues raised with shared governance and safety concerns. There are four categories that we may be getting inquiries on. HR Evaluations not up to date, AP/BP, Shared Governance, DE and application of RSI. The team was very impressed with Student Services GRASP and LEAD programs. Great job! Waiting on formal inquiries.

**7.05** Information Technology Advisory Committee (ITAC) – Anthony provided an update on data privacy and data sharing with third-party applications. Allie asked if ITAC is going to make recommendations regarding the Bookstore using the First Start materials? Anthony is working with Chris Schroeder on authorization from the applications regarding data sharing. ITAC is working on the Annual survey where faculty, staff, and students provide feedback on what is and what isn’t working, comparing the past two years.

**7.07** Professional Development Council (PDC) – Lisa and Lizbet provided a PDC update, detailed report posted online.

**7.08** Overall Campus Equity

Roger stated he was very proud of the students who have been attending monthly Board meetings, advocating, and encouraging each other to speak.

Lisa and Lizbet have been working with PRIDE club, working with students.

Melba reported out on the Colleges Transfer Fair and HBCU event that took place empowering students with a speacialized track. Power 106 was on campus.

Rosa spoke about the Career Services Career Fair that took place on October 26.

1. **Closing Items**

**8.01 Adjournment**

**8.02 Future PAC Meetings:**

November 29, 2023 – Expanded PAC (tentative)

January 24, 2024

February 28, 2024

March 27, 2024

April 24, 2024

May 22, 2024

June 26, 2024