##### PRESIDENT’S ADVISORY COUNCIL

##### MINUTES

##### March 20, 2024

|  |
| --- |
| **Location: 410-1020 A and B and Zoom Time: 3:02-4:17 p.m.** |
| **Council Members:**

|  |  |  |  |
| --- | --- | --- | --- |
| [x]  Dr. Martha Garcia, Chair | [x]  Dr. Tania Anders | [x]  Gizelle Ponzillo for Rosa Asencio | [x]  Dani Silva |
| [x]  Dr. Madelyn Arballo | [ ]  Allie Frickert | [ ]  George Gutierrez | [ ]  Shiloh Blacksher |
| [x]  Dr. Koji Uesugi | [x]  Dr. Raul Madrid | [ ]  Yvette Garcia |  |
| [x]  Rosa Royce | [x]  Emily Woolery | [x]  Jose Ramirez |  |
| [x]  Dr. Mica Stewart | [x]  Tamra Horton | [x]  Xue Zhangwei | [x]  Yadira Santiago (Notes) | [ ]  Dale Vickers |
| **Guests:** |  |  |  |  |
| [x]  Carol Nelson | [x]  Morris Rodrigue | [x]  Delana Miller | [x]  César Tlatōani Alvarado |  |
| [x]  Dr. Melba Castro | [x]  Dr. Veronica Saucedo | [x]  Markelle Stansell | [x]  LaTasha Buie |  |
| [x]  Dr. Patty Quiñones | [x]  Tika Davé-Harris | [x]  Robin Cash | [x]  Tom Mauch |  |

 |

1. **Opening Items**
2. Call to Order

The meeting was called to order at 3:02 p.m.

1. **Approval of Minutes**
2. Approval of Minutes of the PAC Meeting for March 6, 2024

Motioned, seconded, and approved.

1. **Action Items**

3.01 Administrative Procedure 7400 – Conference and Travel (Final Reading)

This AP was presented for final reading. Motioned, seconded, and approved with recommended changes.

3.02 Board Policy 2610 – Presentation of Initial Collective Bargaining Proposals (Final Reading)

This BP was presented for final reading. Motioned, seconded, and approved.

1. **Information**
	1. Basic Needs Committee – Purpose and Function Statement Update

On 12.06.2023, PAC approved the Basic Needs committee Purpose and Function Statement with a recommendation to add one classified representative appointed by CSEA 262. On 03.19.2024, the committee communicated that the committee members voted against adding another member, regardless of affiliation, to an already large operational committee.

* 1. Budget Committee – Purpose and Function Statement Update

On 12.06.2023, PAC approved the Budget Committee Purpose and Function with a recommendation to add a School of Continuing Education representative appointed by the Vice resident of the School of Continuing Education. On 03.13.2024, the committee agreed to add the additional member and will be reaching out to Dr. Arballo for an appointment.

* 1. Employee Wellness Committee – Purpose and Function Statement Update

On 12.06.2023, PAC approved the Employee Wellness Committee Purpose and Function Statement with a recommendation to add an additional member appointed by the Academic Senate, increasing membership to 15. On 03.19.2024, the committee communicated it is rejecting the recommendation as presented. Currently, the committee makeup includes three faculty appointments. At this time, adding another faculty appointment is not necessary to carry out the purpose and function of the committee. Instead, the committee recommends that the Academic Senate (AS) work with the Faculty Association (FA) to give AS one of their three appointments to help balance faculty representation within those two groups. If the FA agrees to relinquish one of their seats to the AS, the committee would like to remind the AS that the committee’s work is centered on health and wellness; with that in mind, faculty appointed to the committee should have subject matter expertise in the areas of:

Psychology

Kinesiology

Nutrition & Foods

Sociology

Counseling

Psych Tech

Nursing

* 1. Professional Development Council – Purpose and Function Statement Update

On 12.06.2023, PAC approved the Professional Development Council Purpose and Function Statement with a recommendation to add Confidentials to Purpose paragraph between classified and faculty, and add an additional member appointed by Confidentials, increasing membership to 11. On 02.06.2024, the committee communicated that the Council approved the recommendations and will be reaching out to the Confidential group for an appointment.

* 1. Strong Workforce Advisory Committee Goals and Progress Review

On December 6, 2023, PAC approved Committee Goals and Progress Review (Columns 1 and 2) with a recommendation to add the link in the column for the College priority, add a goal aligning work with CCCCO Vision 2030, add a goal for funding and advocacy tied to the campus at large, with sustainability beyond categorical funding included in PIE. The updated file can be found in the attachment in BoardDocs.

1. **Reports and Committee Updates**
	1. Budget Committee

No report provided.

* 1. Campus Equity and Diversity Committee

Tika Davé-Harris reported that the committee’s role is to promote equal access and opportunity to improve the workforce in the area of DEISAA with the committee’s primary focus being the implementation of the EEO Plan. The CEDC recommended to the College Compliance Officer that efforts, as reflected in the Plan, be focused on job classifications that reflect monitored groups as being underrepresented where representation falls below 80% compared to Mt. SAC’s students. The underrepresented groups are Asian and Hispanic/Latino (non-White) and the job classifications that reflect the underrepresentation are adjunct faculty, faculty, and educational administrators. It was noted that the representation of the Hispanic/Latino (non-White) group overall has increased each year for the past three years indicating the current efforts have been effective; however, the committee would like to continue to focus efforts on that group to ensure the 80% target is met. The EEO Plan will be emailed to the council or Tika Davé-Harris will ensure it is available via the website.

* 1. Climate Commitment and Environmental Justice Committee

No report provided.

* 1. DEISA+ Council

Dr. Mica Stewart and Gizelle Ponzillo reported the Council is focusing its efforts on scheduling and planning an all-day summit where they can focus on Purpose and Function, Goals and Outcomes, and the implications and impacts on our students. They are also working with other committees campus-wide who would like training on DEISA+.

* 1. Facilities Advisory Committee

No report provided.

* 1. Institutional Effectiveness Committee

Dr. Patty Quiñones reported Lianne Greenlee will be the Spring Tri-Chair for the committee. IEC will be working with the Planning and Institutional Effectiveness Committee to begin revising the PIE process and to develop an implementation timeline for the new three year PIE cycle recently approved by PAC. IEC will leverage the new accreditation standards to ensure that the comprehensive PIE has all the necessary elements. IEC, PIEC, and Outcomes co-chairs will be meeting to work on an integrated cycle of assessment.

* 1. Police and Campus Safety Advisory Committee

Dr. Veronica Saucedo reported Resolution No. 23-09 - Accepting the Requirements of Section 13510(c), 13522, and 13512 of the California Penal Code Relative to the Recruitment and Training Standards of Public Safety Dispatcher, was approved by the Board of Trustees at the March 13th Board meeting; A Police and Campus Safety positive feedback recognition form is currently being worked on; and she also shared that they are currently working with Foothill Transit on safety issues and concerns. The Foothill Transit Chief of Security and their office directly receive information when someone reports non-emergency transit-related issues on the app “Foothill Transit Watch.” The app can be found on iTunes or the Galaxy app store.

* 1. Overall Campus Equity

Dr. Martha Garcia acknowledged the students present at the PAC meeting and thanked everyone in attendance for their hard work, it is valued. Next Expanded PAC will be focused on Institutional Planning and it will be exciting to have conversations focused on our planning efforts.

**6 Closing Items**

6.01 Future PAC Meetings:

* April 5, 2024
* April 19, 2024

6.02 Adjournment

The meeting adjourned at 4:17 p.m.