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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| A | John Vitullo(Co-Chair/Designee) | P | Lisa Rodriguez(POD, Acting Director) | P | Kelley Lyons(Part-Time Faculty, AS) | P | Tamra Horton(FA) | A | Rita Page(FLAC) |  | VACANT(AS Faculty at large) |  |  |
| P | Lizbet Sanchez(Co-Chair) | P | Tania Anders(AS, VP Senate) | P | Dalia Chavez(Non-Credit, AS) | P | Emily Versace(AS) | A | Carol Impara(AS, DL) |  |  |  |  |
| P | Elda Blount(POD, Classified) | A | Allison Wibowo(Student AS) | A | Chara Powell(Guest) |  |  |  |  |  |  | A | *Scribe: Vanessa Salazar* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
 | 1. 10/27/22 and 11/10/22 meeting minutes were approved. Dalia Chavez obstained vote for 11/10/22 meeting minutes.
2. Added 2023 Goals were approved.
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
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| 1. **Report Out**

**Group 1 to report out on 12/8/22**1. FLEX (Tania)
2. POD (Lisa)
3. Conference and Travel (Lisa)
4. PGI/PGH update

**Group 2 to report out 3/9/23**1. Non-Credit (Dalia)
2. FLAC (Rita)
3. Distance Learning (Carol)
 | 1. Tania reported that 24 proposals were accepted and 8 per breakout. Accepted and declined confirmations will go out soon. She will reach out to division deans to let them know that their last hour can be added as an official Flex Day activity for the division so that attendance can be captured through POD. She is working on a professional development opportunity for the day before Flex Day. Some faculty have expressed that they prefer certain trainings in-person, like the active shooter and emergency response training, so those may be offered the day before. That would be 6 hours that can count towards Flex. Tania and Lizbet to collaborate on general Flex Day survey, breakout survey and survey of faculty involvement with professional development .
2. Lisa reported that Title V is hosting inclusive teaching for equitable learning for 25 completers from the ACUE Itel cohort. Those who finished in the spring are also invited. English faculty will discuss next steps and what they can do to equitize their classroom practices for either teaching, curriculum or policies. She has preliminary data from the Senior Research Analyst that she will be sharing at President’s Cabinet. The data coaches have partnered with current ACUE cohort to provide course level data so they can see the difference in what they’ve implemented versus what’s impacted their students. Preliminary funding was received from the state block grant to invite Regina Standback Stroud. Regina is already working with the instruction leadership team. She will also be working with 30-35 faculty, 30-35 classified, 30-35 managers for one year, possibly to start in March. She will work with them on equity, literacy and leadership academy that is aimed at people who are already doing equity type work, so that they can up their scale of equity and engagement, as she presented at Flex. A council member asks if there will be an ACUE spring forward and when do those open up for application? Lisa stated that those can open a week before Flex and can be advertised at Flex. Elda will work on informational slides of groups across campus to be played during Flex and will send that list of groups to Tania.
	1. POD will be supporting the management retreat in January, Franklin Covey will be the guest speaker. POD has revised the Activity Proposal form, FPDC was removed from voting on PGI/PGH and will no longer be reviewing them, the form now goes straight to Salary & Leaves for approval.
	2. A council member reminded the group that President Scroggins wanted to see how assements were being accomplished for the professional development plan. Lisa stated that it’s in the PD plan already on page 14. Lisa and Lizbet are to present it at PAC with the most updated assessments that are used during events (like specialized Qualtrics assements for Flex).
		1. PD assessment evaluation is suggested to be a future agenda/action item, how often is to be determined.
3. Lisa reported on conference & travel
	1. 2023 Faculty revised budget: $124,000, $58,355 amount approved, $65,645 remaining balance, $5,400 pending approval. About 50% expended.
	2. Faculty Requests breakdown: 28 full-time faculty, 15 part-time faculty, 43 funded, 6 denied, 3 cancelations, 3 pending approval.
	3. Lisa was asked what the faculty denials are based on, Lisa is to email the group with a summary.
4. Elda reported on PGI and PGH
	1. 9 sessions were approved in November by Salary & Leaves. No new or pending ones. Lizbet has signed all activity proposals up until 11/10/22
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
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| 1. **Guest(s)**
 | 1. No guests scheduled for this meeting.
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| **D. Action Items** | 1. No new action items.
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| 1. **Discussion Items**
 | 1. Gaps in membership
	1. The AS Faculty-at-Large position is still vacant
2. Faculty retreat
	1. The council discussed what happens to the extra money in the faculty budget that wasn’t used for conference and travel and what it could be used on. It was stated that it’s FPDC’s role to see how those funds can best be used to address faculty professional development. FPDC can come up wth recommendations on the funding’s use and report it to Academic Senate, so they may vote on it.
	2. One member suggested that conference and travel money is not being used as much as it used to be, and that it’s an opportunity for faculty to use those funds to address professional development in additional ways. An additional way for it to be used is to dedicate it to the Faculty Retreat. This money was rolled over and PDC directed that FPDC (since it’s faculty money) make recommendations on how to use the funds. FPDC needs to start thinking about how these will be allocated to see what will serve faculty best, and what will also serve FPDC goals that were put forth by Academic Senate.
	3. Other council members stated that notice needs to be given to faculty that there is extra funding available, before it is used on anything other than conference and travel. All the money that comes from the faculty contract and that they need to look at the original intention in the contract regarding rolling over conference and travel money to other purposes. A council member stated that someone can possibly file a grievance against administration. A grievance can be filed if the money isn’t spent in the way it was intended originally by the contract. So FPDC cannot take action on this money without exploring this further, they cannot proceed as if the money for the Faculty Retreat is coming from faculty conference and travel money. They do not know where the funding will be coming from yet.
	4. The council decided to postpone the faculty retreat discussion and the role of it’s funding, until more information is gathered and various parties are consulted.
	5. Lisa is to speak with Marisa Ziegenhohn, the Director of Fiscal Resources, regarding FPDC’s questions on rolling over extra funding and if it can be used on other things other than conference and travel.
 | * II.A.2
* III.A.1
* III.A.8
* III.A.14
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| 1. **Informational Items**
 | 1. Council will not meet during Winter 2023 intersession. Next meeting date is schediule for March 9, 2023. Reminders will be sent out with supporting documents.
2. Future Guests: Spring 2023

Lizette Henderson, Jackson Kuo, and Evelyn Heredia will be providing an update on ChromeRiver based on council recommendations. |  |

**Next meeting: March 9, 2023**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>