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| P | John Vitullo(Co-Chair/Designee) | P | Lisa Rodriguez(POD, Acting Director) | A | Kelley Lyons(Part-Time Faculty, AS) | P | Tamra Horton(FA) | A | Rita Page(FLAC) |  | VACANT(AS Faculty at large) |  |  |
| P | Lizbet Sanchez(Co-Chair) | P | Tania Anders(AS, VP Senate) | P | Dalia Chavez(Non-Credit, AS) | P | Emily Versace(AS) | P | Carol Impara(AS, DL) |  |  |  |  |
| A | Elda Blount(POD, Classified) | P | Allison Wibowo(Student AS) | P | Lianne Greenlee(Guest) |  |  |  |  |  |  | P | *Scribe: Vanessa Salazar* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
 | 1. Approval of 9/22/22 and 10/13/22 meeting minutes
	1. The council reviewed both sets of meeting minutes and requested that the minutes be less detailed and that council member names be redacted. The council moved to retract approval of minutes from 9/22 and 10/13. The council will make edits to both set of minutes and send it to Elda and Vanessa.
 |  |
| 1. **Report Out – Group 1**

1. Flex (Tania)2. POD (Lisa)3. Conference & Travel (Lisa)4. Non-Credit (Dalia)**Group 2 Schedule to Report Out 11/10/22 Meeting** 1. FLAC (Rita)
2. Distance Learing (Carol)
 | 1. Tania reported- Spring Flex Day will be virtual and held on Thursday February 16, 2023. Calls for proposals went out and the deadline to submit them is November 18, 2022.
2. Lisa reported- Title V and POD presented at California Community College Council for Staff Development (4CSD). Lisa is to present at the Colegas Conference at the beginning of November. POD staff will work remote for about 8 months, POD managers are working on campus.
3. Lisa reported- 66 employees approved since July 1st for $94,797. 26 staff, 40 faculty. 6 denied, 5 pending, 4 unable to travel. 3 asked for travel to currently banned states, Lisa reached out to those individuals and asked that their direct manager or VP approve the travel.
	1. The application is under revision by POD and PC will review prior to rolling out to campus. VP’s will have to select from a drop down to indicate which Board approved reason they are granting the travel. Reports can be easily pulled after the fact.
4. Dalia reported- on National Adult Literacy Week
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
* III.C.1
 |
| 1. **Guest(s)**
 | 1. Lianne Greenlee- Accreditation ISER Feedback
	1. A compliation was sent out to the council beforehand, she projected it and explained the areas that FPDC has oversight, input or policy related to what is in the ISER. How it relates to Mt. SAC’s guide to institutional effectiveness and the standards.
		1. II.A.7- the area on human resources is specific about using delivery modes that faculty are supported in and trained on.
		2. FPDC needs to provide evidence, 3 years of data (not including this year). Look at synthesized data and see what is the most important to the FPDC, to be as inclusive as possible.
			1. Lianne stated for example, the number of adjunct faculty that attended Flex Day. How Mt. SAC is inclusive of part-time faculty.
			2. She noted that records can be challenging because the committee cannot use real time websites.
				1. Lianne recommended to send it as a Native File or Word File, rather than a PDF.
			3. The deadline is November 10, 2022.
			4. The most important standards pertaining to FPDC are:
				1. III.A.8
				2. III.A.14
 | * II.A.2
* II.A.7
* III.A.1
* III.A.8
* III.A.14
* III.C.1
 |
| **D. Action Items** | Please vote on the pending PGI/PGH requests via Smartsheet* An FPDC member asked Lianne, at what point did FPDC approve PGH and PGI?
	1. Why and how is FPDC empowered to do that? Why does it need to be reviewed? Why is not just submitted immediately to the Salary & Leaves committee?
	2. Unaccepatble for faculty to be taking workshops and not be told if its PGI or PGH approved.
* Accreditation Forum: Distance Learning and RSI **\*New\***
* Basic Needs Allyship Training (Rigo Estrada) **\*Revised; duration changed from 2.0 to 3.0\***

Pulled for discussion by Kelly Lyons:1. Advocacy Skills Workshop (No comments provided)
	1. To be discussed next week
 | * III.A.1
* III.A.8
* III.A.14
 |
| 1. **Discussion Items**
 | 1. Gaps in membership
2. Faculty Retreat
3. Goals 2022-23
4. Purpose and Function
	1. To be discussed 11/10
5. Professional Development Plan
6. Topic asked to be agendized for 11/10 meeting: FPDC’s role in approving workshops for PGI and PGH
 |  |
| 1. **Informational Items**
 | 1. Magic Mountie Podcast Analytics (Lisa)
	1. She is to email it to the council team
2. Future Guests
	1. Lizette Henderson & Jackson Kuo- ChromeRiver (11/10/22)
3. No meeting Thursday, November 24, 2022 – Thanksgiving Break
 |  |

**Next meeting: November 10, 2022**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>