|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | Tania Anders(co-chair) | P | Lisa Rodriguez(POD, Director) | P | Kelley Lyons(FA Part-Time) | A | Tamra Horton(FA) | P | Kelly Rivera(AS, VP Senate) | P | Carol Impara(AS, DL) | P | Rebecca Contreras(student AS) |
| P | John Vitullo(co-chair/designee) | P | Shiloh Blacksher(AS) | P | Dalia Chavez(AS, Non-Credit) | A | Danny Cantrell(AS) | P | Emily Versace(AS) | P | Rita Page(AS, FLAC) | P | *Elda Blount Scribe* |
|  | Vacant(POD,classified) |  |  |  |  |  |  |  |  | P | *Roger Willis**(Guest)* | P | *Katie Datko**(Guest)* |

|  |  |  |
| --- | --- | --- |
| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes**
2. **Guest: Katie Datko, Director, Distance Learning and Instructional Technology**
 | 1. 12/10/22 meeting minutes approved
2. 3/10/22 meeting minutes approved with correction on B6 – Report Out to read in part: *DL is in the process of automating the SPOT Recertification process.* Danny Cantrell obstained vote.
3. Katie reported out functions in her role as Director of Distance Learning and Instructional Technology. Katie is overseeing Faculty Center for Learning Teachnology (FCLT) and is focusing on addressing virtual challenges (VLOG, social media presence, and videos), alternative outreach approach for trainings, working with Distance Learning (DL) team and brainstorming training needs, Updating survey to include equity focus, and brainstorming more ways to support faculty.
 | * II.A.2
* II.A.7
* II.A.2
* III.C.1
 |
| 1. **Report Out**

1. FLAC 2. FLEX3. GP Cross-Council Committee4. POD5. Conference & Travel6. DL7. Non-credit | 1. No Report Out2. Tania reported out the Flex Day survey has 189 responses and is working on the summary survey report. Kelly reported out that campus leadership sees the benefit of virtual and in-person offerings and supports the work FPDC and POD is doing.3. No Report Out4. Lisa resported out that there is no update on POD facilities at this time. POD is in the process of closing out budgets for the 2021-22 fiscal year. Upcoming professional development opportunities: Bystander Intervention to Support Asian/Asian-American Communities on 4/7 in a virtual format, Power of Our Data conference will be April 8 in a virtual format, and final cohort orientation for Racial Equity and Education Certificate (CORA): Orientation on 4/8 in person and virtual sessions are also available. 5. No Report Out6. DL rolling out SPOT equivalency process in the upcoming weeks. The SPOT Equivalency (SPEQ) process allows faculty who have completed online training at approved California community colleges to submit their courses for a quick equivalency review. Faculty are then approved to teach online at Mt. SAC. For more information, visit [SPOT Equivalency](https://www.mtsac.edu/distancelearning/spot.html) (SPEQ) page. 7. GP mini grant was used to hire professional experts to create and enhance Canvas shells for the School of Continuing Education. | * II.A.2
* II.A.7
* III.C.1
 |
| 1. **Action Items**
 | * Conference and Travel funding recommendations for faculty to PDC
	+ The council agreed to recommend to PDC to review the option of approving courses, training, and workshops to be used for conference and travel funding. Tania and Lisa will take reccomendation back to PDC meeting on 4.7.22.
* [NISOD workshop topic](https://www.nisod.org/campus-workshops/)s; Sessions for consideration for Fall 2022
	+ Tabled discussion
* PGI Recommendations – Please vote via Smartsheet
	+ The following sessions met quorum and were forwarded to Salary and Leaves for review on 3/30/2022:
		- Personal and Interpersonal Effectiveness
		- The Power of Our Data
		- Align Your Online Course with Section D of the CVC Rubric: Laying the Foundation (Online)
		- A is for AMAZING! Make Your Content Amazing with Section A of the CVC Course Design Rubric
		- Aligning Your Online Course with Section D of the CVC Rubric: Laying the Foundation
		- Aligning Your Online Course with Section D of the CVC Rubric: Making Your Content Accessible
		- Inspire Interaction With and Among Your Students Using Section B of the CVC Course Design Rubric
		- Aiming High: Prep Your Courses with Cidi Labs
		- Diving Deeper into Cidi Labs
		- Getting Started with Cidi Labs Design Tools
		- Meet the Cidi Labs Multi-Tool
		- Ready, Set, Canvas!
		- Bystander Intervention to Support Latinx Communities
		- Bystander Intervention to Support the Asian and Asian-American Communities
		- Easy & Engaging Videos with Canvas Studio, Part 1
		- Easy & Engaging Videos with Canvas Studio, Part 2
		- Natural Sciences Division Community of Practice: Six Weeks to STEM Success (Session 1)
		- Natural Sciences Division Community of Practice: Six Weeks to STEM Success (Session 2)
		- Create Meaningful Assessments with Section C of the CVC Course Design Rubric
		- ELCW Community of Practice (Spring 2022)
		- The Power of Our Data (Spring 2022)

**Approved PGI Recommendations by Salary and Leaves*** Clean Up Your Canvas Courses with TidyUP
* Culturally Responsive Teaching - ELCW Community of Practice
* DEISA 1 for Teaching: Diversity, Equity, Inclusion, Social Justice, and Anti-Racism
* Easy and Engaging Videos with Canvas Studio
* Honorlock Online Exam Proctoring in Canvas
* How to Complete Outcomes in Improve (formerly known as TracDat)
* Introduction to PlayPosit: Adding Engagement to Your Videos
* Natural Sciences Community of Practice: Technology Edition NSD faculty only
* Natural Sciences Division Community of Practice for NSD faculty only
* Transfer Symposium: Championing Transfer Success for Mt. SAC Students

**Denied PGI Recommendations by Salary and Leaves*** Student Conduct Board Hearing Training
 | * II.A.2
* II.A.7
* III.C.1
 |
| **D. Discussion Items** | * Change report out structure from every meeting to monthly
	+ The council voted and approved a new reporting structure. Starting council meeting 4/14/22, report out structure will be as follows:
		- Group 1 (POD, C&T, and FLEX) will report out on the first meeting of the month.
		- Group 2 (GP, FLAC, DL, and Non-Credit) will report out on the second meeting of the month.
* FPDC Coordinator Liaison to S&L
* Add completed items to End of Year Goals & Progress report
* Start adding items to 2022/23 Goals & Progress report
	+ Data-informed PD offerings
	+ PD related to Accreditation
	+ PD related to Strategic Planning
	+ PD related to PIE
	+ Faculty Retreat

FLEX Days at Mt.SAC – FPDC perspective on number of days, marketing and branding, FA collaboration, etc. | * II.A.2
* II.A.7
* III.C.1
* III.A.8
 |
| 1. **Informational Items**
 | **Flex Days at Mt. SAC**Tamra reported out that the Mt. SAC Flexible calendar is currently being reviewed by the FA. She will provide more details in upcoming meetings. | * II.A.2
* II.A.7
* III.C.1
 |

**Next meeting: April 14, 2022**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>