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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| P | Tania Anders(co-chair) | P/P | Lianne Greenlee/Lisa Rodriguez(POD, Director) | P | Kelley Lyons(FA Part-Time) | A | Tamra Horton(FA) | P | Kelly Rivera(AS, VP Senate) | P | Carol Impara(AS, DL) | A | Rebecca Contreras(student AS) |
| P | John Vitullo(co-chair/designee) | P | Shiloh Blacksher(AS) | P | Dalia Chavez(AS, Non-Credit) | A | Danny Cantrell(AS) | P | Emily Versace(AS) | P | Rita Page(AS, FLAC) | P | *Elda Blount Scribe* |
|  | Vacant(POD,classified) |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Welcome**

**Approval of Minutes** | 1. New Members: Kelly Lyons: FA part-time appointed member, Rita Page: AS and FLAC Coordinator appointed member, Dr. Lisa Rodriguez: Interim POD Director
2. 12/10/21 Meeting Minutes will be reviewed and approved during 3/24/22 meeting.
 | * II.A.2
* II.A.7
* II.A.2
* III.C.1
 |
| 1. **Report Out**

1. FLAC 2. FLEX3. GP Cross-Council Committee4. POD5. Conference & Travel6. DL7. Non-credit | 1. Rita reported out that she is working with Dr. Mica Stewart on One Book, One Campus initiative. Details pertaining to book discussion to follow. ACUE training program ITEL 10-week self-paced course will start next week for 30 faculty participants. 2. Tania reported out that Spring Flex Day was a success with nearly 400 participants in attendance during the opening and keynote address, double pre-pandemic numbers. The Flex Day Planning Committee will meet next week to start planning for Fall 2022 Flex Day. 3. Shiloh reported out Guided Pathways (GP) grant will conclude June 2022, and a Guided Pathways 2.0 with a DEISA focus to follow. GP has an additional year to use the funds allowing opportunities to apply for mini grants to improve student outcomes and student success. All funds must be allocated by June 2022. 4. POD is continuing Hollaback! sessions in Bystander Intervention to Support Asian/Asian-American Communities. Sessions are on POD Connect and open for registration. POD facilities will be under renovation starting June 2022 with an estimated completion time frame of 6 months. POD staff will be on a hybrid working schedule and will be using other spaces for trainings during this time. 5. Lianne reported out conference and travel budget status as of 3/02/22.

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| --- | --- |
|  | **2021-22 POD Conference and Travel Budget Status** |
| **Budget Status** | **3/2/2022** |
|  |  |  |  |  |  |
| **Classification** | **Revised Budget** | **Amount Approved** | **Remaining Balance \*** | **Pending Approval** |  |
| **Classified, Confidential, Supervisor** | $42,000 | $38,990 | **$3,010** | $3,870 |   |
| **Faculty** | $124,000 | $52,643 | **$71,357** | $26,872 |   |
| **Management \*** | $10,000 | $0 | **$10,000** | $1,800 |   |
| **Grand Total** | **$176,000** | **$91,633** | **$84,367** | **$32,542** |  |

The council discussed the possibility to use POD Conference and Travel funding towards different learning opportunities and styles like for trainings and courses. The council will revisit the topic of allowable use for POD conference and travel funding during the next meeting and to review faculty contract to determine if there is language that states faculty are unbale to use C&T funds on courses. Shiloh shared that the GP mini grant funding is available for faculty conference and travel use. 6. Carol reported out that Distance Learning is offering a lot of POD trainings. DL is in the process of automating the SPOT Recertification process. Cornerstone (POD Connect) will be reconfigured to allow for online and self-paced sessions for SPOT recertification hours. The launch of the automated process is anticipated to launch in Summer 2022. 7. Dalia – no report out  | * II.A.2
* II.A.7
* III.C.1
 |
| 1. **Guests**
 | No guests. Suggested to invite Katie Datko, Director of DL and Instructional Technology |  |
| 1. **Action Items**
 | * PD Plan work group suggestions – to PDC
	+ Carol gave feedback for DL
	+ Further feedback on hold as PDC has tabled item for now
* [NISOD workshop – topic](https://www.nisod.org/campus-workshops/)? In person?
	+ The council voted on having NISOD in Fall 2022 and to start planning for an in-person training event for Mt. SAC employees only
	+ Council homework is to review NISOD sessions and bring back to the next meeting for discussion.
* PGI Recommendations – Please vote via Smartsheet
	+ The following activities met quorum to be forwarded to Salary and Leaves:
		- The Power of Our Data
		- Align Your Online Course with Section D of the CVC Rubric: Laying the Foundation (Online)
		- A is for AMAZING! Make Your Content Amazing with Section A of the CVC Course Design Rubric
		- Aligning Your Online Course with Section D of the CVC Rubric: Laying the Foundation
		- Aligning Your Online Course with Section D of the eve Rubric: Laying the Foundation (Online)
		- Aligning Your Online Course with Section D of the CVC Rubric: Making Your Content Accessible
		- Inspire Interaction With and Among Your Students Using Section B of the CVC Course Design Rubric
		- Aiming High: Prep Your Courses with Cidi Labs
		- Diving Deeper into Cidi Labs
		- Getting Started with Cidi Labs Design Tools
		- Meet the Cidi Labs Multi-Tool
		- Ready, Set, Canvas!
		- Bystander Intervention to Support Latinx Communities
		- Bystander Intervention to Support the Asian and Asian-American Communities
		- Easy & Engaging Videos with Canvas Studio, Part 1
		- Easy & Engaging Videos with Canvas Studio, Part 2
		- Natural Sciences Division Community of Practice: Six Weeks to STEM Success (Session 1)
		- Natural Sciences Division Community of Practice: Six Weeks to STEM Success (Session 2)
		- Create Meaningful Assessments with Section C of the CVC Course Design Rubric
 | * II.A.2
* II.A.7
* III.C.1
* III.A.8
 |
| 1. **Discussion Items**
 | * 2021/22 Goals: revisit and start filling in completed items
	+ Bring topic back to next FPDC meeting on 3/24/22.
* PD- making data-informed decisions, e.g. surveys one month after PD; targeted PD based on student success data
	+ Using data informed decisions and applying them to the classroom and PD offerings.
	+ Bring this topic back to the next FPDC meeting on 3/24/22.
* FLEX Days at Mt. SAC: task force revisited
	+ Bring discussion back to next FPDC meeting on 3/24/22
 | * II.A.2
* II.A.7
* III.A.8
* III.A.14
 |
| 1. **Informational Items**
 | * 4CSD Spring Virtual Conference 3/4/22 (see slides)
* Reminder: Spring semester meetings via Zoom
 |  |

**Next meeting: March 24, 2022**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>