Council

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| P | Tania Anders  (co-chair) | P | Lianne Greenlee  (POD, Director) | A | Linda Chan  (FA) | P | Emily Versace  (AS) | A | Kelly Rivera  (AS, VP Senate) | A | Yolanda Haro  (POD,classified) | P | Rebecca Contreras  (student AS) |
| P | John Vitullo  (co-chair/designee) | A | VACANT  (FA) |  | VACANT  (FLAC) | A | Shiloh Blacksher  (AS) | P | Dalia Chavez  (AS) | P | Carol Impara  (AS) | P | Danny Cantrell  (AS) |
|  |  |  |  |  |  |  |  |  |  |  |  | A | *Scribe: Elda Blount* |

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| **Item** | **Outcomes** | **ACCJC Standards** |
| 1. **Approval of Minutes** 2. September 23, 2021 3. Welcome | 1. Minutes Approved - Rebecca Contreras abstain. 2. Welcomed student representative: Rebecca Contreras. | * II.A.2 * II.A.7 * II.A.14 * II.A.2 * II.A.7 |
| 1. **Report Out**   1. FLAC  2. Flex  3. GP Cross-Council Committee  4. POD  5. Conference & Travel  6. DL  7. Non-credit | 1. Lianne Greenlee and Tania Anders will meet with Chisa Uyeki, Academic Senate President to discuss the possibility of changing the FLAC position description to reflect the duties of the position in hopes to fill the vacant position. 2. Spring 2022 Flex Day will be held in a remote format. The Flex Day Planning Committee will offer a panel format breakout session, in hopes to relieve the challenge for faculty who would like to contribute to the day but do not have the time to create their own presentation. The Call for Proposals will have an option for faculty to select the option to be part of the four designated panels. Flex Day will be on Thursday, February 17, 2022. The Flex Day task force was reinstated for the 2021-22 academic year. The task force will be looking into if Mt. SAC should have more Flex days than what is currently being offered. Mt. SAC is among the campuses with the fewest professional development days in the system with two professional development days and only one of these day being mandatory. Some campuses have as many as 10 professional development days. Tania was appointed Co-chair of this task force. 3. No report out. 4. No report out. 5. Conference and Travel expense reimbursement process has changed to Chrome River. Chrome River is a travel and expense management software that was implemented at the start of the 2021-22 fiscal year. Users have expressed the platform is not user friendly and the direction are not clear on the forms to use depending on the types of travel. Lianne and Tania have reached out to Chrome River for helpful tips and are working on simplifying the claim process. Lianne and Tania will report out as more information becomes available. 6. Carol reported the DLC is in the process of moving proposals through Academic Senate. One of the proposals recently passed through CNI and going to Senate Exec. is an expedited SPOT equivalency review. This review is for faculty who have taken online course development trainings at other colleges, which DLC has approved, but are getting poor reports form the reviewers. 7. No report out. | * II.A.14 * II.A.2 * II.A.7 * III.A.14 |
| 1. **Guest** | No guest |  |
| 1. **Action Items** 2. PGI Recommendations 3. P&F 2021/22 4. Goals for 2021/22 | 1. PGI Recommendations sent Salary and Leaves on 10/14/2021: 2. Student Conduct Board Hearing Training 3. DEISA 1 for Teaching: Diversity, Equity, Inclusion, Social Justice, and Anti-Racism *(and supporting documents DEISA 1T Info Session and Table of DEISA 1T Objectives)* 4. Natural Sciences Division Community of Practice 5. Natural Sciences Community of Practice: Technology Edition 6. Culturally Responsive Teaching - ELCW Community of Practice 7. Clean Up Your Canvas Courses with TidyUP 8. Easy and Engaging Videos with Canvas Studio 9. Honorlock Online Exam Proctoring in Canvas 10. Introduction to PlayPosit: Adding Engagement to Your Videos 11. Transfer Symposium: Championing Transfer Success for Mt. SAC Students 12. How to Complete Outcomes in Improve *(formerly known as TracDat)* 13. The council updated and approved Purpose and Function 2021-22. All changes are reflective on the document. 14. John and Tania will review the Professional Development Plan and align it to the FPDC Goals. Updated Goals will be shared with the council for review and vote during 10/28/2021 council meeting. | * II.A.7 * III.A.14 * III.A.8 * III.C.1 |
| 1. **Discussion Items** 2. November FPDC workgroups 3. FLAC 4. Regional NISOD Conference | 1. November meeting dates fall on holidays therefore the council will not meet again until December 9, 2021. For homework workgroups of 2-3 people are to: Review/Revision Professional Development Plan; 2021/22 Goals, other 2. Defining FLAC P&F will be brought back for discussion during 10/28/21 meeting 3. Regional NISOD Conference will be brought back for discussion during 10/28/21 meeting. | * II.A.7 * III.A.14 * III.A.8 |
| 1. **Informational Items** | No Informational items. |  |

**Next meeting: October 28, 2021**

Updated FPDC webpage: <https://www.mtsac.edu/governance/committees/fpdc/>