**CURRICULUM AND INSTRUCTION COUNCIL**

(Academic Senate Committee)

Purpose

The purpose of the Curriculum and Instruction Council is to make recommendations about educational design and delivery policies and procedures to the Academic Senate.

Function

1. Recommend academic policies, procedures, and guidelines related to curriculum and assessment; the granting of credit, degree, certificate, and general education requirements; and other related issues such as Administrative Procedures.

2. Review and make recommendations regarding the appropriateness and need of proposed credit and noncredit programs and courses within programs.

3. Review and make recommendations regarding fee-based offerings.

4. Recommend instructional priorities for the College.

5. Review and forward recommendations from Distance Learning Committee, Content Review Committee, Equivalency Committee, and Outcomes Committee to the Academic Senate.

6. Review and recommend associate degree requirements, CSU general education certification, and IGETC requirements.

7. Review and forward course and program recommendations from the Educational Design Committee and Transfer and General Education Subcommittee to the Board of Trustees.

Membership (15)

This committee will have a faculty Chair or Co-Chair

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|  | Position Represented | Name | Term |
| 1. | Vice President, Instruction or Designee (Co-Chair) | Irene Malmgren | ongoing |
| 2. | Associate Vice President, Instruction | Joumana McGowan | ongoing |
| 3. | Dean, School of Continuing Education or Designee | Madelyn Arballo | ongoing |
| 4. | Curriculum Liaison (Co-Chair) | Kristina Allende | 2017-18 |
| 5. | Management (appointed by the Vice President, Student Services) | Vacant | 2017-20 |
| 6. | Articulation Officer | Jamaika Fowler | ongoing |
| 7. | Assistant Curriculum Liaison | Dianne Rowley | 2017-18 |
| 8. | President and Vice President of the Academic Senate or Designee | Martin Ramey | 2017-18 |
| 9. | Lina Soto or designee  (Scott Guth) | 2017-18 |
| 10. | Faculty, Non-Credit (appointed by the Academic Senate) | Dana Miho | 2016-19 |
| 11. | Faculty (appointed by the Academic Senate) | Cristina Hernandez | 2015-18 |
| 12. | Faculty representing the Library (appointed by the Academic Senate) | Vacant | 2017-19 |
| 13. | Distance Learning Coordinator | Sandra Weatherilt | 2016-18 |
| 14. | Outcomes Coordinator | Emily Woolery | 2016-18 |
| 15. | Student (appointed by the Associated Students) | Fatima Michelle Salazar | 2017-18 |

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| 2017-18 Committee Goals | | Link to College Goal # |
| GOAL #1: | Committee website up-to-date | 6, 11, 15 |
| GOAL #2: | Review and recommend changes to APs and BPs related to curriculum and instruction. | 1, 6, 14 |
| GOAL #3: | Review processes and guidelines and make recommendations regarding program and course development and approval. | 1, 6, 14 |
| GOAL #4: | Review practices and make recommendations regarding local degrees including assessment and revision of interdisciplinary degrees and number of units and electives for all degrees. | 1, 6, 14 |
| GOAL #5: | Monitor and evaluate the ~~new~~ curriculum reporting structure. | 1, 6, 14 |

Membership Meeting Times:

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| COMMITTEE TYPE | CO-CHAIRS | MEETING SCHEDULE | LOCATION | TIME |
| Academic Senate | Kristina Allende, Irene Malmgren | 2nd, and 4th Tuesdays | 4-2440 | 3:30-5:00 p.m. |

Person Responsible to Maintain Committee Website: Reyna Casas

[RCasas8@mtsac.edu](mailto:RCasas@mtsac.edu) X5404

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/governance/committees/eddesign/>