**CURRICULUM AND INSTRUCTION COUNCIL**

(Academic Senate Committee)

Purpose

The purpose of the Curriculum and Instruction Council is to make recommendations about educational design and delivery policies and procedures to the Academic Senate.

Function

1. To recommend academic policies, procedures, and guidelines related to curriculum and assessment; the granting of credit, degree, certificate, and general education requirements; and other related issues such as Administrative Procedures.

2. To review and make recommendations regarding the appropriateness and need of proposed credit and noncredit programs and courses within programs.

3. To review and make recommendations regarding fee-based offerings.

4. To recommend instructional priorities for the College.

5. To review and forward recommendations from Distance Learning Committee, Content Review Committee, Equivalency Committee, and Outcomes Committee to the Academic Senate.

6. To review and recommend associate degree requirements, CSU general education certification, and IGETC requirements.

7. To review and forward course and program recommendations from the Educational Design Committee and Transfer and General Education Subcommittee to the Board of Trustees.

Membership (15)

This committee will have a faculty Chair or Co-Chair

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|  | Position Represented | Name | Term |
| 1. | Vice President, Instruction or Designee (Co-Chair) | Irene Malmgren | ongoing |
| 2. | Associate Vice President, Instruction | Joumana McGowan | ongoing |
| 3. | Dean, Continuing Education or Designee | Madelyn Arballo | ongoing |
| 4. | Curriculum Liaison (Co-Chair) | Michelle Sampat | 2016-17 |
| 5. | Management (appointed by the Vice President, Student Services) | George Bradshaw | 2014-17 |
| 6. | Articulation Officer | Jamaika Fowler | ongoing |
| 7. | Assistant Curriculum Liaison | Jean Metter | 2015-17 |
| 8. | President and Vice President of the Academic Senate or Designee | Jeff Archibald | 2016-18 |
| 9. | Martin Ramey | 2016-17 |
| 10. | Faculty (appointed by the Academic Senate; must have representation from non-credit instruction, and Library) | Dana Miho | 2016-19 |
| 11. | John Vitullo | 2015-18 |
| 12. | Vacant | 2016-18 |
| 13. | Distance Learning Coordinator | Sandra Weatherilt | 2016-18 |
| 14. | Outcomes Coordinator | Emily Woolery | 2016-18 |
| 15. | Student (appointed by the President, Associated Students) | Israel Garcia | 2016-17 |

Membership Meeting Times:

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| --- | --- | --- | --- | --- |
| COMMITTEE TYPE | CHAIR | MEETING SCHEDULE | LOCATION | TIME |
| Senate | Michelle Sampat, Irene Malmgren | 2nd, and 4th Tuesdays | 4-2440 | 3:30-5:00 p.m. |

Person Responsible to Maintain Committee Website: Reyna Casas

[RCasas8@mtsac.edu](mailto:RCasas@mtsac.edu) X5404

College Website Link and Last Time Website Was Updated:

<http://www.mtsac.edu/governance/committees/eddesign/>