**BASIC SKILLS COORDINATING COMMITTEE**

(Academic Senate Committee – Reports to Student Preparation & Success Council)

Purpose

The purpose of the Basic Skills Coordinating Committee is to provide for the oversight and coordination of campus-wide efforts to increase student success by strengthening and improving the delivery of basic skills instruction and services for students. The Basic Skills Coordinating Committee makes recommendations to the Student Preparation and Success Council, and to other campus entities concerning the planning, coordination and delivery of basic skills instruction and services.

Function

1. To develop and recommend actions that may be taken on an institutional level to improve basic skills.
2. To conduct long- and short-range planning for campus-wide Basic Skills efforts in connection with the Basic Skills Initiative.
3. To direct and review ongoing assessment data concerning the effectiveness of basic skills-funded projects and make recommendations for use of this data to improve outcomes.
4. To provide a forum for cross-disciplinary examination of effective practices for basic skills instruction and services, and to promote dissemination of effective practices to the campus.
5. To make recommendations for the allocation of basic skills resources.

Membership (18)

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|  | Position Represented | Name | Term |
| 1. | Dean, Instructional Services (Co-chair) | Vacant | ongoing |
| 2. | Basic Skills Faculty Coordinator (Co-chair) | Glenda Bro | 2013-16 |
| 3. | Manager of Non-credit Programs (ABE/ESL) (appointed by the Vice President, Instruction | Madelyn Arballo | 2013-16 |
| 4. | Research & Institutional Effectiveness Representatives | Barbara McNeice-Stallard | ongoing |
| 5. | Annel Medina | ongoing |
| 6. | Director, Learning Assistance Center | Bailey Smith | 2012-15 |
| 7. | Coordinator, Learning Communities (appointed by the Vice President, Student Services) | Anabel Perez | 2013-16 |
| 8. | Management Representative from Student Services (appointed by the Vice President, Student Services) | Vacant | 2014-17 |
| 9. | Faculty Representing the Following Areas (appointed by the Academic Senate): | (LAC) Vacant | 2013-16 |
| 10. | (English) Paul Frahs | 2014-17 |
| 11. | (Math) Matthew Munro | 2013-16 |
| 12. | (AmLA) Kristin Golden | 2012-15 |
| 13. | (Counseling) Angel Lujan | 2012-15 |
| 14. | (General) Vacant | 2012-15 |
| 15. | (CTE) Lisa lEdeboer | 2014-17 |
| 16. | (Non-credit Adult Education) Jennifer Peiten | 2014-17 |
| 17. | (Non-credit ESL) Michael Sanetrick | 2013-16 |
| 18. | Student Representative (appointed by the Associated Students) | Vacant | 2014-15 |

Person responsible to maintain committee website: Sally Fenton (sfenton@mtsac.edu, 909.274.5402)

Meeting Times: 2nd and 4th Thursdays of each month, 2:30-4:00 p.m., Building 4, Room 2440

College Website Link: [www.mtsac.edu/governance/committees/bscc/index](http://www.mtsac.edu/governance/committees/bscc/index)