



RETURN TO:
 Mt. San Antonio College
 Financial Aid Office
 1100 N. Grand Avenue
 Walnut, CA 91789

**MT. SAN ANTONIO COLLEGE
 FINANCIAL AID OFFICE**

2017-2018 V1 DEPENDENT VERIFICATION WORKSHEET

Your 2017-2018 financial aid application was selected for review in a process called verification. You and your parent(s) must complete and sign this worksheet, attach any required documents, and submit to the Mt. SAC Financial Aid Office. You may be asked for additional information. If you have any questions about verification, contact the Financial Aid Office as soon as possible to avoid any delays. ***Form must be completed in blue or black ink.***

A. Dependent Student's Information

 Student's Last Name Student's First Name Student's M.I. Student's Mt. SAC ID Number

B. Family Information

List the people considered to be in your parent(s) household.

Include:

- Yourself and your parent(s) or stepparent(s) even if you don't live with your parent(s)—If your parents are currently separated or divorced, then list **ONLY** the parent whose information you provided on the Free Application for Federal Student Aid (FAFSA)/CA Dream Act.
- Your parent's other children, even if they don't live with your parent(s), if **(a) your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018**, or (b) the children would be required to provide parent information on the FAFSA/CA Dream Act.
- Other people if they now live with your parent(s) and your parent(s) **provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.**

Write in the college name for any household member, excluding parent(s), who will be attending college, at least half-time between July 1, 2017 and June 30, 2018 and will be enrolled in a degree or certificate program.

If more space is needed, please attach a separate page with your name and Mt. SAC ID Number.

First and Last Name of Household Member	Age	Relationship to Student	College/Trade School (if applicable)	Mt. SAC ID# (if applicable)	Will enroll in college at least half-time? (YES/NO)
		<i>Self</i>	<i>Mt. SAC</i>	<i>A#</i>	

C. PARENT Tax and Income Information (Check appropriate boxes - Do NOT leave blank) **TAX FILER**

Complete this section if you **filed** a 2015 Federal Tax Return with the Internal Revenue Services (IRS). Check box that applies:

- Check here if **you used** the IRS Data Retrieval Tool (DRT) at www.fafsa.gov. *Note: DRT is not available to CA Dream Act applicants.*
- Check here if **you are unable to** OR **choose not to** use the IRS Data Retrieval Tool (DRT) and you are submitting a complete copy of **2015 Tax Return Transcript (Tax forms 1040A, 1040EZ and 1040 are not acceptable)**. See instructions on how to obtain IRS Tax Return Transcript on the Instructions Page.

 NON-TAX FILER

Complete this section if you **did not and were not required to file** a 2015 Federal Tax Return with the IRS. Check box that applies:

- Check here if you were not employed and had no income from work during 2015.
- Check here if you were employed in 2015 and list the name of all employers and amount earned from work from each employer below. Attach all copies of W-2 forms issued by your employer.

List every employer even if they did not issue a W-2 form. If more space is needed, please attach a separate page.

Employer's Name/Source of Income	2015 Amount Earned
	\$
	\$
	\$

D. STUDENT Tax and Income Information (Check appropriate boxes - Do NOT leave blank) **TAX FILER**

Complete this section if you **filed** a 2015 Federal Tax Return with the IRS. Check box that applies:

- Check here if **you used** the IRS Data Retrieval Tool (DRT) at www.fafsa.gov. *Note: DRT is not available to CA Dream Act applicants.*
- Check here if **you are unable to** OR **choose not to** use the IRS Data Retrieval Tool (DRT) and you are submitting a complete copy of **2015 Tax Return Transcript (Tax forms 1040A, 1040EZ and 1040 are not acceptable)**. See instructions on how to obtain IRS Tax Return Transcript on the Instructions Page.

 NON-TAX FILER

Complete this section if you **did not and were not required to file** a 2015 Federal Tax Return with the IRS. Check box that applies:

- Check here if you were not employed and had no income from work during 2015.
- Check here if you were employed in 2015 and list the name of all employers and amount earned from work from each employer below. Attach all copies of W-2 forms issued by your employer.

List every employer even if they did not issue a W-2 form. If more space is needed, please attach a separate page.

Employer's Name/Source of Income	2015 Amount Earned
	\$
	\$
	\$

E. Certification and Signatures

At least one parent must sign this form. By signing this worksheet, you certify that all information reported on this worksheet is complete and correct. If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

DEPENDENT VERIFICATION INSTRUCTIONS PAGE

TAX FILERS - 2015 Internal Revenue Service (IRS) Tax Return Transcript may be obtained through the following options:

- Online Request: Go to the IRS Web site at www.irs.gov. Under Tools, click on *Get a tax transcript > Get a Transcript ONLINE*. Be sure to request the “**IRS Tax Return Transcript**” and NOT the “IRS Tax Account Transcript” and select “**2015**” in the Tax Year field.
- Telephone Request: Call 1-800-908-9946
- Paper Request Form: IRS Form 4506T-EZ or IRS Form 4506-T

NON-TAX FILERS – If you or your parent(s) worked in 2015 and did not file a 2015 IRS Tax Return, you or your parent(s) must submit a copy of W-2 form(s) for each source of employment income received for 2015.

IMPORTANT THINGS TO KNOW

- You may submit documents in person. We are located on the second floor of the Student Services building (9B).
- You may also submit via mail to:

Mt. San Antonio College
Financial Aid Office
1100 N. Grand Avenue
Walnut, CA 91789
- Verification deadline dates are available on the financial aid website at:

<http://www.mtsac.edu/financialaid/resources/policies/verification.html>
- You may check the status of your financial aid by logging onto your Mt. SAC student portal
- Keep copies of all forms submitted

DO NOT RETURN THE INSTRUCTIONS PAGE TO OUR OFFICE. IT IS FOR YOUR REFERENCE ONLY.